Residency Requirements

First Tier (at least one of the two documents submitted must be from this list)
1. Florida voter’s registration card (at least one year and valid)
2. Florida driver’s license (at least one year and current)
3. State of Florida identification card (one year or more)
4. Florida vehicle registration (at least one year old and current)
5. Proof of a permanent home in Florida which is occupied as a primary residence by the individual or by the individual’s parent if the individual is a dependent child (less than 24 years-of-age)*
6. Proof of homestead exemption in Florida
7. Proof of permanent full-time employment in Florida for at least 30 hours per week for a consecutive 12-month period

Second Tier (may be used in conjunction with one document from First Tier)
1. A declaration of domicile in Florida**
2. Florida professional or occupational license
3. Florida incorporation
4. A document evidencing family ties in Florida***
5. Proof of membership in a Florida-based charitable or professional organization
6. Any other documentation that supports the student’s request for resident status, including, but not limited to utility bills and proof of 12 consecutive months of payments; a lease agreement and proof of 12 consecutive months of payments; or an official state, federal, or court document evidencing legal ties to Florida***

Example of documents that may not be used
1. Hunting/fishing licenses
2. Library cards
3. Shopping club/rental cards
4. Birth certificate
5. Passport

Other approved processes for documentation
For students in state custody, the Department of Juvenile Justice (DJJ) may facilitate residency determinations by providing the college or university with documentation evidencing parental or legal guardian residence in Florida for the qualifying period. The DJJ Address Verification Form is acceptable documentation for residency determinations in conjunction with additional information that demonstrates the parent or legal guardian has maintained legal residence in this state for at least 12 consecutive months prior to the first day of classes of the term for which residency status is sought.

Students who have tuition and fees waived or exempted according to the following sections of Florida Statutes shall be classified as Florida residents and shall not be required to submit additional residency documentation for tuition purposes for the duration of the exemption or waiver eligibility period:
- 1009.25(2)(c) and (d): Custody of Department of Children and Families, in the care of a relative or adopted from the Department of Children and Families
- Homeless
- Wrongful incarceration
- Dependents or spouses of firefighters killed in the line of duty.
* Warrantied Deed – Once a house is paid for, you can get a warrantied deed from the court stating that you have owned your home for at least a year in Florida.

** Can secure at court house – must be notarized by a court official. Must declare a year or more.

*** 1. Court document evidencing legal ties to Florida (e.g. arrest record, divorce record, child support.) These should be dated at least a year and show current year status.
2. Can claim on income tax (these could be someone who is a resident legal alien)

For more information go to:
www.sjrstate.edu
Place cursor on “Student” and click on Admissions/Apply Now
Go to Step 2 – Submit Application – Residency Guidelines