

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

January 15, 2014

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman
Ms. Denise M. Bramlitt, Putnam County, Vice-
Chairman
Mr. Ronald Coleman, Clay County
Mr. Wendell Davis, Clay County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

NOT PRESENT:

Col. Mickey Duren, St. Johns County
Mary Ellen Webb, St. Johns County

The meeting was held in Suites C & D, Thrasher-Horne
Conference Center, at the Orange Park Campus.

Chairman Nelson opened the meeting and recognized
VP Anna Lebesch. She introduced special guests
Chad Patrick, CEO, and Kathy Hester, Chief Nursing
Officer of the Orange Park Medical Center. They
presented a check to the College in support of the
Nursing Program. Dr. Lebesch expressed appreciation
on behalf of the Board.

Chairman Nelson called for corrections or additions to
the minutes of the previous meeting. There being no
corrections or additions, Mr. Davis moved, seconded by
Mr. Coleman, to approve the minutes of December 4,
2013 as submitted. Motion carried (Bramlitt, Coleman,
Davis, Nelson — Yes).

Approved Minutes of
December 4, 2013
Meeting

Chairman Nelson referred Board members to the
Addendum to the Agenda and requested approval of
the 2012-13 Annual Comprehensive Safety Inspection
Report (SREF). Mr. Coleman moved, seconded by Mr.
Davis, to approve Executive Vice President Item 3, as
submitted (a detailed listing was distributed at the
meeting by the Office of the Executive Vice President).
Motion carried (Bramlitt, Coleman, Davis, Nelson –
Yes).

Approved Executive
Vice President Item 3

There were no public comments.

Public Comment

There was no Attorney's Report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the Monthly Financial Report and Investment Review, Write-Off of Tangible Personal Property, and Personnel Matters.

Mr. Davis moved, seconded by Mr. Coleman, to approve Finance and Administration Items 1-3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Davis, Nelson — Yes).

Approved Finance and Administration Items 1 – 3

President Pickens interjected that enrollment is up spring-to-spring terms even though it is down a little fall-to-spring terms.

Ms. Bramlitt asked VP Little how much revenue from dual enrollment will be collected. He answered approximately \$200,000.00. President Pickens reminded the Board that 75% of the amount collected over the cost of the program will be given back to the school districts to be used appropriately. He informed the Board that he and Dr. Brown presented to the Putnam County School Board yesterday with the purpose of expressing appreciation for the School Board's support of students in this program. They plan to present to the Clay County School Board tomorrow night and to the St. Johns County School Board at a future date.

E.V.P. Miller reviewed Additive Change Order #1 to Armstrong Contracting Services, Inc. for the Athletic Field Improvements. She also reported on Facilities Usage for December, 2013. She stated the small renovation in St. Augustine has been completed. She announced that the College has received recognition for the 2013 Tree Campus USA Program.

Executive Vice President Items

V.P. Lebesch reviewed and requested approval of new Computer Related Crime Investigation AS Degree and updated curriculum for the following courses: CJE1000 Introduction to Policing; CJE2600 Fundamentals of Criminal Investigation; CJE2640 Introduction to Criminalistics; CJL1062 Constitutional Law; CJL1100 Criminal Law; and CJL1102 Criminal Evidence and Court Procedure; new Private Security Officer

Vocational Certificate and the following new courses: CJK0132 Private Security Officer and CJK0134 Armed Private Security Officer; Criminal Justice course CJE2790 CJST CMS LE Bridge Course; and Computer Science Continuing Workforce Education courses - CWC0129 Security + Certification Preparation Review; CWC0130 Cisco CCENT/CCNA Certification Preparation Review; CWC0131 A+ Certification Preparation Review; and CWC0132 Linux+ Certification Preparation Review.

Ms. Bramlitt moved, seconded by Mr. Coleman, to approve Workforce Development Items 1 - 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Davis, Nelson — Yes).

Approved Workforce
Development Items 1
– 4

Trustee Bramlitt wished everyone a happy new year and expressed her appreciation for the card received from Dr. Boilini and the CD received from Tony Walsh. She also discussed the AFC Trustee Commission which the Trustees will be attending in Tallahassee of February 3-4, 2014.

Trustee Comments

Trustee Coleman stated that he is looking forward to attending the conference as well and wished everyone a happy new year also. He discussed a good resolution is to improve ourselves. He asked that college staff keep the Trustees informed of activities in which they should be involved.

Trustee Davis stated it is important to take care of ourselves in regards to the changing weather. He informed the Board that it is important to change thermostats by only two (2) degrees at a time to keep energy costs lower.

President Nelson wished everyone a happy new year and stated that may this year be better than last year and that last year was phenomenal.

President Pickens discussed the AFC Trustee Commission on February 3-4, 2014. He overviewed the agenda. The Trustees agreed to meet in the lobby at 11:00 a.m. on that Monday morning.

President's Report

There being no further business, Chairman Nelson adjourned the meeting at 4:03 p.m.

Adjournment