

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
Palatka, Florida

February 19, 2014

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman  
Ms. Denise M. Bramlitt, Putnam County, Vice-  
Chairman  
Mr. Ronald Coleman, Clay County  
Mr. Wendell Davis, Clay County  
Col. Mickey Duren, St. Johns County  
Mary Ellen Webb, St. Johns County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Criminal Justice  
Multipurpose Room J-149 at the St. Augustine  
Campus.

Chairman Nelson opened the meeting and called for  
corrections or additions to the minutes of the previous  
meeting. There being no corrections or additions, Mr.  
Davis moved, seconded by Ms. Bramlitt, to approve the  
minutes of January 15, 2014 as submitted. Motion  
carried (Bramlitt, Coleman, Davis, Duren, Nelson,  
Webb — Yes).

Approved Minutes of  
January 15, 2014  
Meeting

There were no public comments.

Public Comment

There was no Attorney's Report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the  
Monthly Financial Report – January 2014, 2014-15  
Academic Calendar, 2014-15 College Calendar, Write-  
Off of Tangible Personal Property, and Personnel  
Matters. President Pickens informed the Board that the  
annual budget planning process will begin soon. The  
Budget Workshop for the Board will be held on May  
21<sup>st</sup> before the regularly scheduled meeting.

Mr. Duren moved, seconded by Ms. Webb, to approve  
Finance and Administration Items 1-5, as submitted (a  
detailed listing is contained in the material submitted by

Approved Finance  
and Administration  
Items 1 – 5

the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Davis, Duren, Nelson, Webb — Yes).  
E.V.P. Miller gave an update on facilities and reported on Facilities Usage for January, 2014.

Executive Vice  
President Items

V.P. Brown reviewed and requested approval of new Adult Education Courses: GED 0114 – GED Preparation Mathematics Reasoning; GED 0214 – GED Preparation Reasoning Through Language Arts; GED 0314 – GED Preparation Science; and GED 0514 – GED Preparation Social Studies. Discussion followed regarding scholarships for those who are not able to pay the \$30 fee.

Mr. Coleman moved, seconded by Mr. Davis, to approve Academic Affairs Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Bramlitt, Coleman, Davis, Duren, Nelson, Webb — Yes).

Approved Academic  
Affairs Item 1

V.P. Lebesch introduced Ingrid Wright, Director of the Radiologic Technology Program and Instructor Michael Pawlukiewicz. She explained this program is a culmination of their work and she publicly commended them. Dr. Lebesch also introduced Allen Cole, the new Director of Academy Programs in St. Johns County.

V.P. Lebesch then reviewed and requested approval of Medical Information Coder/Biller (4160) Certificate Program, Updated Curriculum Changes in the Radiologic Technology AS Program (2155/2156), Updated Curriculum Change in the Radiologic Technology AS Program for Hospital Based Graduates (2157), and Contact Hour Change to Continuing Workforce Education Course CWL0250 Detective's Academy.

Ms. Webb moved, seconded by Mr. Duren, to approve Workforce Development Items 1 - 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Davis, Duren, Nelson, Webb — Yes).

Approved Workforce  
Development Items 1  
– 4

V.P. Humerick presented the Reaffirmation of the College Vision and Goals for the 2012-2015 Strategic Plan and gave an update on the Strategic Plan

Approved Research  
and Institutional  
Effectiveness Item 1

Performance Measures for 2012-2013. Questions and answers followed regarding whether the College has lost any faculty because of the lack of salary increases in the past few years. People who have terminated employment with the College have done so predominantly due to life changes – retirement, moving, etc. President Pickens stated that salary increases will be a priority as budget planning begins; however, it will depend on the revenue that is available.

Chairman Nelson asked that President Pickens give his report next.

President's Report

President Pickens stated that the Legislature is very focused on performance funding. The Council of Presidents has presented a fair matrix for the College System to the House and Senate. The Legislature is proposing taking out \$40M from base funding and putting it in performance funding. He has not heard of any significant changes to dual enrollment. Our College has not increased tuition when others have.

President Pickens stated that he and John Nelson met today regarding student housing at the Palatka Campus. He has also met with Senators Bradley and Thrasher regarding this initiative. Both are supportive, but do not want it limited to the Palatka Campus.

President Pickens informed the Trustees that he was in Washington, D.C. last week. He made a connection with the Rural Community College Alliance which was very positive.

President Pickens announced that scheduled on Saturday, March 8<sup>th</sup> is the dedication of the new baseball stadium facilities and relocation of plaque dedicating Tindall Field. It will begin at 1:30 p.m., followed by a baseball game versus Tallahassee Community College at 2:00 p.m.

President Pickens then announced that the Governor has appointed new Trustee Marlene Lagasse and introduced her. He announced that Brian Keith is the other new Trustee appointed for Putnam County and stated that this is John Nelson's last Board meeting. The term for the new Trustees begins tomorrow. There will be a new Trustee Orientation scheduled for April 16<sup>th</sup> prior to the regular Board meeting.

The Trustees expressed their appreciation to Mr. Nelson for all of his years of service to the College. Trustee Nelson stated it has been a real pleasure working with the College.

Trustee Comments

There being no further business, Chairman Nelson adjourned the meeting at 4:15 p.m.

Adjournment