

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

February 20, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Vice-Chairman
Ms. Denise M. Bramlitt, Putnam County
Mr. Ronald Coleman, Clay County
Col. Mickey Duren, St. Johns County

MEMBERS ABSENT:

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Criminal Justice
Multipurpose Room, J-149 at the St. Augustine
Campus.

Vice-Chairman Nelson opened the meeting and called
for corrections or additions to the minutes of the
previous meeting. There being none, Mr. Coleman
moved, seconded by Mr. Duren, to approve the
minutes of January 16, 2013, as submitted. Motion
carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Minutes of
January 16, 2013

There was no attorney's report.

Attorney's Report

Mr. Duren moved, seconded by Mr. Coleman, to elect
Mr. Nelson as Chairman of the Board for the remainder
of 2012-2013. Motion carried (Bramlitt, Coleman, Duren
— Yes).

Approved Chairman
of the Board for the
remainder of 2012-
2013

Mr. Coleman moved, seconded by Mr. Duren, to elect
Ms. Bramlitt as Vice-Chairman of the Board for the
remainder of 2012-2013. Motion carried (Coleman,
Duren, Nelson — Yes).

Approved Vice-
Chairperson of the
Board for the
remainder of 2012-
2013

V.P. Little referred Board members to the packet that
was distributed. It contains forms for the evaluation of
the President. He asked that the completed forms be
returned by early March.

V.P. Little reviewed and requested approval of the January, 2013 Monthly Financial Statement and Investment Review. He explained the background information regarding the recent history of the investments. He also reviewed and requested approval of Personnel Matters, explaining that the information is being presented in a new format. Questions and answers followed regarding overloads.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Finance and Administration Items 1 - 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Chairman Nelson called a public hearing for consideration of amendment to SJR State Rule 7.25(R1), College Initiated Degree or Certificate Conferral.

There being no comments from those present, Chairman Nelson adjourned the public hearing.

Mr. Coleman moved, seconded by Mr. Duren, to approve Executive Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

E.V.P. Miller reviewed Additive Change Order #2 to Armstrong Contracting Services, Inc. for the Palatka Campus Ceramics/Sculpture Studio and Print Shop, Deductive Change Order #5 to Core Construction Company of Jacksonville for the Orange Park Campus Renovations to Buildings T (formerly S) and V, a Report on Facilities Usage for January, 2013 (information only), and a Facilities Update. Questions and answers followed regarding the Deductive Change Order.

V.P. Brown reviewed and requested approval on Florida Department of Children and Families Birth Through Five Florida Childcare Professional Credential (FCCPC) Training Program Provider Annual Attestation

Approved Finance and Administration Items 1 - 2

Public Hearing for consideration of amendment to SJR State Rule 7.25(R1), College Initiated Degree or Certificate Conferral

Approved Executive Vice President Item 2

(College-Credit Model), Florida Department of Children and Families Birth Through Five Florida Childcare Professional Credential (FCCPC) Training Program Provider Annual Attestation (Non-Credit Model), and the new non-credit Continuing Workforce Education Course CWS01131 Core to College (this is for the grant awarded by the Northeast Florida Education Task Force). She also presented information on the Articulation Agreement between St. Johns River State College Florida School of the Arts and Miami International University of Art and Design.

Mr. Coleman moved, seconded by Ms. Bramlitt, to approve Academic Affairs Items 1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Academic
Affairs Items 1 - 3

President Pickens asked VP Brown to report on the meeting that they had earlier today with Dr. Joyner, Superintendent of St. Johns County Schools. VP Brown reported that the purpose was to discuss ongoing partnerships between the college and the school district. It was a very positive meeting with Dr. Joyner and he offered great ideas and suggestions. He is specifically interested in the middle school College Reach Out Program grant. They also discussed facility sharing at Bartram Trail High School. VP Brown reported that they have already met with the superintendents in Clay and Putnam counties.

Chairman Nelson called a public hearing for consideration of changes to the Admission Policy for the Limited Access AS Degree Program in Nursing.

There being no comments from those present, Chairman Nelson adjourned the public hearing.

Public Hearing for
consideration of
changes to the
Admission Policy for
the Limited Access
AS Degree Program
in Nursing

Mr. Coleman moved, seconded by Ms. Bramlitt, to approve Workforce Development Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Workforce
Development Item 2

Dean Mary Anne Laney and Assistant Dean Holly Coulliette reviewed and requested approval of the Bachelor of Science in Nursing program.

Mr. Duren moved, seconded by Mr. Coleman, to approve Workforce Development Item 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Workforce
Development Item 3

Dean Laney reviewed and requested approval of the following new courses: NUR3065 Health Assessment, NUR3098C Perioperative, NUR3125 Pathophysiology, NUR3164 Informatics and Evidence Based Practice, NUR3289 Gerontology and End of Life Care, NUR3655 Community, NUR3805 Professional Roles and Dimensions, NUR3833 Introduction to Nursing Management Systems, NUR4775 Applied Evidence Based Practice in Solving Management Problems, NUR4776 Applied Evidence Based Practice in Solving Clinical Problems, NUR4822 Legal Ethical Issues in Clinical Practice, NUR4827 Leadership and Management, NUR4889 Legal and Ethical in Management, NUR4895 Teaching and Learning, NUR4945 Capstone Management Practicum, NUR4948 Capstone Clinical Practicum.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Workforce Development Item 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Workforce
Development Item 4

Dean Laney reviewed and requested approval of changes to Limited Access AS Degree Respiratory Care (2125).

Mr. Coleman moved, seconded by Mr. Duren, to approve Workforce Development Item 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Workforce
Development Item 5

Dean Laney reviewed and requested approval of Criminal Justice Continuing Workforce Education course CWL0287 Fundamentals of Traffic Crash Investigations.

Mr. Duren moved, seconded by Mr. Coleman, to approve Workforce Development Items 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

EVP Miller, in VP Evans' absence, reviewed and requested approval of the 2013-2014 Academic Calendar, Head Volleyball Coach Matt Cohen to attend the Volleyball Recruiting Showcase in Canada, BayCare Behavioral Health Contract, and an MOU between EPIC Community Services, Inc. and St. Johns River State College. Discussion followed.

Dr. McLeod discussed that EPIC Community Services, Inc. has been serving the St. Augustine area for forty (40) years. They have received a three-year grant for education and alcohol intervention/prevention services to underage students. They want to partner with the college in order to reach the target population. The college will provide space for an EPIC counselor. Patti Greenough, Chief Executive Officer for EPIC, spoke about the services that will be provided.

EVP Miller explained that student activity fee money will be used to pay for the services provided by BayCare Behavioral Health. The cost is based on FTE and local providers will be utilized.

In response to a question regarding the budget for the out-of-country trip, President Pickens explained that since a new volleyball coach was recently hired, assistance is needed quickly for recruiting. Coach Cohen was previously part of a successful program and has had success in recruiting from Canada. The funds utilized for this trip will not increase the travel budget as the cost for recruiting is already included.

Mr. Duren moved, seconded by Mr. Coleman, to

Approved Student

approve Student Affairs Items 1 - 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Student Affairs). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Affairs Items 1 - 4

Ryan Parris gave a report on behalf of the Faculty Senate. He distributed a list of faculty who will have earned advanced degrees in the 2012-2013 academic year: Karen Balcanoff and Tracy Stehman – Doctorate; Brittnee Fisher, Michele Lamarsh, Mary Melfi, and Melinda Padgett - Masters. The following faculty is in the process of earning an advanced degree: Summer Garrett, Don Lafond, Douglas Leas, Ruth Manlandro, James McCaughern-Carrucci, LaRee Moody, Curt Shepherd, Anna Harvey – Doctorate; and Rebecca Solberg – Masters. There are several more applying to begin the program.

Faculty Senate

Trustee Duren remarked on the Trustee Reception held at the Governor's Mansion in early February and the Trustee Training held the following day. He commended President Pickens for building relationships with key people over the years and thanked him for the work he is doing for the College. Trustee Bramlitt agreed.

Trustee Comments

Trustee Bramlitt inquired about the budget available for the Trustees to partake of more opportunities to attend trainings and conferences. She expressed appreciation for the opportunity to attend the training in Innisbrook last fall and spoke about the benefits it provided. President Pickens discussed the value of good professional development and encouraged the Trustees to attend. He stated that ACCT periodically offers trainings and workshops.

Trustee Coleman expressed appreciation to the other Trustees for assuming the leadership roles of Chairman and Vice-Chairperson.

Trustee Nelson remarked how people kept referring to President Pickens during the Trustee Training in Tallahassee. He thanked the Faculty Senate and stated that the more degrees held by the Faculty, the more desirable the institution will be to students.

President Pickens stated that Instructor Parris is also serving on the Ad Hoc Committee on Compensation which will report to him next week. President Pickens will then bring the report to the Board of Trustees and it will be a valuable tool.

President's Report

President Pickens discussed the status of Trustee appointments by the Governor.

President Pickens stated that the College is hosting the Putnam County Chamber of Commerce After Hours event tomorrow at the Palatka Campus in conjunction with the baseball game.

President Pickens asked the Board members' availability to start the meeting on March 20th at 3:00 p.m. in order to have an Executive Session. Everyone agreed. He stated that an earlier time for the April and May meetings may be needed also.

President Pickens stated that the Continuing Contract proposed rule has been disseminated to everyone. Local control was kept on many parts; however, the items that are important to the Governor were kept as well. The process, which will occur over the next number of months, will engage the faculty and ultimately result in pre- and post-tenure recommendations.

There being no further business, Chairman Nelson adjourned the meeting.

Adjournment