ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

February 20, 2019

MEMBERS PRESENT:
Mr. Sam Garrison, Chairperson
Mr. Wendell Davis, Vice-Chairperson
Rev. Bobby Crum
Ms. Leslie Dougher
Mr. Brian Keith
Mr. Jim Reid

OTHERS PRESENT:
Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held in the Criminal Justice
Multipurpose Room J149, St. Augustine Campus.

Chairperson Garrison called the meeting to order and
asked for corrections or additions to the minutes of the
January 16, 2019 Board Workshop and the minutes of
the January 16, 2019 Board Meeting. Mr. Davis moved
approval of the minutes and Mr. Keith seconded the
motion. Motion carried (Crum, Davis, Dougher,
Garrison, Keith, Reid - Yes).

Chairman Sam Garrison recognized President Joe
Pickens for his ten (10) years of service to the College
by presenting President Pickens with a pin and
certificate.

Dr. Brown welcomed Stephen Tomasovitch, St.
Augustine Campus Student Activities Coordinator, and
students, who gave an update on SGA (Student
Government Association) and club activities. Mr.
Tomasovitch is the State Coordinator for SGA.

Dr. Evans introduced Dr. Douglass Lobo, the new Care
Counselor, who will be in charge of the student
assistance program. President Pickens noted the
College previously contracted these services.

There were no public comments.

Board Attorney Ron Brown presented information on
“Orientation Follow-up”.

There was no old business.
SVP Melissa Miller reviewed and requested approval of the College Wide 5 Year Campus Master Plan. Joe Kuehmeier overviewed the plans for each campus. President Pickens spoke to the long-range plans for the Orange Park Campus in regards to the growth of the outer beltway. Discussion followed regarding the Workforce Training Center in Palatka. Discussion followed regarding the St. Augustine Campus. A presence in north St. Johns County was discussed as well. Chairperson Garrison asked for information at a future meeting on how the physical plant/buildings factor with what we see as the increase in distance learning.

SVP Melissa Miller reviewed and requested approval of the acceptance of the Building F (Florida School of the Arts) Renovation with Addition of Painting Studio Project, Palatka Campus, and Authorization to make final payment to C. C. Borden.

SVP Miller reviewed and requested approval of Plans/Specifications for the Renovation with Addition to Building V, St. Augustine Campus. She introduced Architect Melodi Bishop who spoke about the project. SVP Miller reviewed the timeline for the next steps in the process.

SVP Miller reviewed for information only a Deductive Change Order #4 for Building F (Florida School of the Arts) Renovation with Addition of Painting Studio, Palatka Campus, which adjusts the contract time by 47 days and reduces the contract amount; Amendment to SJR 3.04 (R1) College Direct Support Organizations; Continuity of Operations Plan; and Facilities Usage for January 2019.

Mr. Keith moved, seconded by Mr. Davis, to approve Senior Vice President Items 1-3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Senior Vice President). Motion carried (Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Dr. Lynn Powers discussed the Annual Presidential Evaluation for information only.


Approve Senior Vice President Items 1-3 and FYI Items 4-7
Mr. Crum moved, seconded by Mr. Keith, to approve Finance and Administration Items 2-5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).


Dr. Melanie Brown reviewed and requested approval of the following Curriculum Revisions effective Fall 2019 for the Department of Business Education: a. New Course: ACG 2002 Computer Accounting Applications and b. Revised Business Education AS Degrees and Certificates - AS in Accounting Technology (0093) [Accounting Technology Operations Certificate (0402) and Accounting Technology Management Certificate (0401)] and AS in Business Administration (0202).


Dr. Melanie Brown reviewed and requested approval of the following Curriculum Revisions effective Fall 2019 for the Florida School of the Arts: a. Program Changes - New Animation Specialization in Associate in Science in Visual Art (0152), Revised Theatre Technology AS Degree (0161), and Revised Stage Management AS Degree (2510); b. Revised Courses - TPA 1260 Sound for the Stage, TPA 2220 Lighting Design, and TPP 2300 Play Directing; and c. New Courses - ART 2370C Drawing for Animation, DIG 2300C Principles for 2D Animation, DIG 2341C Introduction to Motion Graphics and Compositing, DIG 2437 Storytelling, and THE 2304 Script Analysis.

1045 Honors General Chemistry I, CHM 1046 General Chemistry II, CHM 1046 Honors General Chemistry II, and PSY 2012 General Psychology; and c. General Education Revision.

Mr. Crum moved, seconded by Mr. Davis, to approve Academic Affairs Items 2-7, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Dr. Ros Humerick reviewed and requested approval of the Reaffirmation of the College Mission, Vision and Values for the 2016-2021 Strategic Plan; Reaffirmation of the College Goals and Objectives for the 2016-2021 Strategic Plan; and Strategic Plan Performance Measures: 2017-2018 Update. She reviewed Fall FTE Trends for information only. Discussion followed regarding the FTE data. Trustee Dougher asked for data on capacity. Chairman Trustee asked for data on the divergence on credit classes among the three campuses.

Mr. Davis moved, seconded by Mr. Keith, to approve Assessment, Research and Technology Items 1-3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Assessment, Research and Technology). Motion carried (Crum, Davis, Dougher, Garrison, Keith, Reid - Yes).

Clay Moore reported on behalf of the Faculty Senate.

Chairman Garrison asked VP Caroline Tingle for a brief update on the Thrasher-Horne Center. The Clay County Board of County Commissioners has approved the sixth year of an agreement in the amount of $125,000 contribution.

President Pickens thanked Trustee Garrison for representing the College at the Clay County BOCC meeting.

President Pickens spoke about the visioning session held with Vice Presidents last week. The exercise was valuable to all.

Trustee comments were made. Trustee Crum asked if the Board Meetings can be moved to an earlier start date as he has a commitment with his job on
Wednesday evenings. President Pickens stated discussion can be held about this including choosing a different day to hold the meetings.

Chairperson Garrison adjourned the meeting at 5:00 p.m.