Meeting, Wednesday, February 20, 2019, 3:00 p.m., St. Augustine Campus, Criminal Justice Multipurpose Room J-149

*Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.

I. Call to Order

II. Approval of Minutes of January 16, 2019 Board Workshop

III. Approval of Minutes of January 16, 2019 Meeting

IV. Presentation Recognizing President Pickens for 10 Years of Service to the College – Chairman Sam Garrison

V. St. Augustine Campus Student Activities and SGA Updates – Stephen Tomasovitch and Students

VI. Public Comment

VII. Attorney’s Report – “Orientation Follow-up”

VIII. Old Business

IX. New Business

A. Senior Vice President – Melissa C. Miller, J.D.

1. Action to Approve College Wide 5 Year Campus Master Plan

2. Action to Accept the Building F (Florida School of the Arts) Renovation with Addition of Painting Studio Project, Palatka Campus, and Authorization to make final payment to C. C. Borden

3. Action to Approve Plans/Specifications for the Renovation with Addition to Building V, St. Augustine Campus. Plans will be available at the Board Meeting.

4. Review Deductive Change Order #4 for Building F (Florida School of the Arts) Renovation with Addition of Painting Studio, Palatka Campus, which
adjusts the contract time by 47 days and reduces the contract amount (Information Only)

5. Amendment to SJR 3.04 (R1) College Direct Support Organizations (Information Only)

6. Continuity of Operations Plan (Information Only)


B. Finance and Administration – Dr. Lynn Powers

1. Annual Presidential Evaluation (Information Only)


3. Action to Approve Write-Off of Tangible Personal Property

4. Action to Approve Personnel Matters

5. Action on 2018 Annual Property Inventory

C. Academic Affairs – Dr. Melanie Brown

1. St. Augustine Campus Student Activities and SGA Updates (See Item V above)

2. Action to Approve the Following Curriculum Revisions effective Fall 2019 for the Department of Teacher Education:

   a. Course Deletions
      ARE 2010  Art Skills for Elementary Teachers
      EDF 3604  Social and Historical Foundations of Education
      EDF 4490  Research in Educational Studies
      EDF 4632  Sociology of Education
      EDF 4781  Education Issues for the 21st Century
      EDF 4810  Comparative and International Education
      EDF 4932  Senior Capstone for Educational Studies

   b. Revised Course Description: EPI 001 Classroom Management

3. Action to Approve the Following Curriculum Revisions effective Fall 2019 for the Department of Business Education:

   a. New Course: ACG 2002 Computer Accounting Applications

   b. Revised Business Education AS Degrees and Certificates:
      i. AS in Accounting Technology (0093)
         Accounting Technology Operations Certificate (0402)
         Accounting Technology Management Certificate (0401)
      ii. AS in Business Administration (0202)
4. Action to Approve the Following Curriculum Revisions effective Fall 2019 for the Department of Computer Education:

   a. New Courses:
      COP 2551 Introduction to Object Oriented Programming with Java
      CTS 2358C Server Identity & Directory Services
      CTS 2370 Virtual Infrastructure

   b. Course Deletions:
      OST 1145 Keyboarding
      OST 1435 Legal Terminology
      OST 1811 Desktop Publishing
      OST 2850 Microsoft Office Professional
      OST 2850 Medical Office Professional
      OST 1355 Electronic Records Management
      OST 1581 Professional Development in the Work Environment
      OST 2431 Legal Office Procedures
      GIS 1042 Introduction to Geographic Information II
      GIS 1040 Introduction to Geographic Information Systems I
      GIS 1047 Application of Geographic Information Systems
      COP 2800 Java Programming
      CGS 2525 Presentation Technology
      CGS 1580 Desktop Publishing
      CAP 2141 Data Forensics II
      CAP 2134 Database Security
      COP 2700 Introduction to SQL
      CGS 1581 Microsoft Word for Windows
      CET 2556C Structured Cabling System
      CAP 2140 Data Forensics I
      CAP 2030 3D Modeling and Animation

5. Action to Approve the Following Curriculum Revisions effective Fall 2019 for the Department of Organizational Management:

   a. Course Title Change: MAN 4900 Capstone—Organizational Management

   b. Course Deletions:
      DSC 4710 Emergency Management Capstone
      HSA 4850 Internship/Capstone Course
      ISM 4900 Capstone—Management Information Systems

6. Action to Approve the Following Curriculum Revisions effective Fall 2019 for the Florida School of the Arts:

   a. Program Changes:
      New Animation Specialization in Associate in Science in Visual Art (0152)
Revised Theatre Technology AS Degree (0161)
Revised Stage Management AS Degree (2510)

b. Revised Courses:
TPA 1260  Sound for the Stage
TPA 2220  Lighting Design
TPP 2300  Play Directing

c. New Courses:
ART 2370C  Drawing for Animation
DIG 2300C  Principles for 2D Animation
DIG 2341C  Introduction to Motion Graphics and Compositing
DIG 2437  Storytelling
THE 2304  Script Analysis

7. Action to Approve the Following Curriculum Revisions effective Fall 2019 for the Department of Arts and Sciences:

a. Course Deletions
BOT 2010  Botany
BOT 2010L  Laboratory for Botany
BSC 2362  Tropical Ecology
BSC 2362L  Laboratory for Tropical Ecology
EGM 2511  Engineering Mechanics – Statics
ENC 0022  Developmental Writing Combined
FRE 1120  Beginning French I
FRE 1121  Beginning French II
HUM 2512  Architectural Reflection of Culture
ISS 2160  Cultural Diversity in the United States
LIT 2110  World Literature I
LIT 2111  World Literature II
LIT 2330  Children’s Literature
REA 0019  Developmental Reading Combined
REA 1105  College Reading and Study Skills
REA 1505  College Vocabulary Study
REA 2205  Critical Reading and Thinking
SPN 1015  Conversational Spanish

b. Revised Course Descriptions
SPN 1120  Foundations of Spanish I
SPN 1121  Foundations of Spanish II
BSC 1005  Introduction to Biology
BSC 1020  Human Biology
BSC 2010  General Biology I
BSC 2010  Honors General Biology
BSC 2085  Human Anatomy and Physiology I
BSC 2085  Honors Human Anatomy and Physiology I
CHM 1045  General Chemistry I
CHM 1045  Honors General Chemistry I
CHM 1046  General Chemistry II
c. General Education Revision

D. Assessment, Research and Technology – Dr. Ros Humerick

1. Reaffirmation of the College Mission, Vision and Values for the 2016-2021 Strategic Plan

2. Reaffirmation of the College Goals and Objectives for the 2016-2021 Strategic Plan


4. Fall FTE Trends (Information Only)

E. Faculty Senate – Mr. Clay Moore

X. President’s Report

XI. Trustees’ Comments

XII. Adjournment