

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

March 12, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman
Ms. Denise M. Bramlitt, Putnam County, Vice-
Chairman
Mr. Ronald Coleman, Clay County
Col. Mickey Duren, St. Johns County

MEMBERS ABSENT:

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Board Room at the
Palatka Campus.

Chairman Nelson opened the meeting and called for
corrections or additions to the minutes of the previous
meeting. There being none, Mr. Coleman moved,
seconded by Mr. Duren, to approve the minutes of
February 20, 2013, as submitted. Motion carried
(Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Minutes of
February 20, 2013

There was no attorney's report.

Attorney's Report

V.P. Little reviewed and requested approval of the
February, 2013 Monthly Financial Statement, Budget
Amendment #1 – Unrestricted General Fund, Write Off
Tangible Personal Property and Personnel Matters.

Ms. Bramlitt moved, seconded by Mr. Coleman, to
approve Finance and Administration Items 1 - 4, as
submitted (a detailed listing is contained in the material
submitted by the Office of the Vice President for
Finance and Administration). Motion carried (Bramlitt,
Coleman, Duren, Nelson — Yes).

Approved Finance
and Administration
Items 1 - 4

E.V.P. Miller reviewed and requested approval of the
Palatka Campus Ceramics/Sculpture Studio & Print
Shop for Florida School of the Arts Project and
authorize final payment to Armstrong Contracting
Services, Inc., contingent upon receipt of final closeout

documents, the Orange Park Campus Renovations to Buildings T and V Project, contingent upon receipt of all final documents and authorization to make final payment, a Report on Facilities Usage for February, 2013 (information only), and a Facilities Update.

Mr. Duren moved, seconded by Mr. Coleman, to approve Executive Vice President Items 1 - 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Executive
Vice President Items
1 - 2

EVP Miller stated that an Executive Session will be called for the April meeting beginning at 2:30 p.m. and the attorneys will be attending.

EVP Miller referred Board members to a memo disseminated regarding the Florida School of the Arts building failure. Preliminarily the structural engineer has determined that the building is safe to occupy; however, the exterior perimeter remains cordoned off. President Pickens explained the studies that were done several years ago. It has been determined that the buildings should not be restored. Fund 7 funds will be used for repairs. Due to the urgency of the repairs, the President may declare an emergency, pursuant to Rule 6A-14.0734, FAC, in order to more rapidly remediate this situation. Pre-qualified contractors will be contacted for the best possible prices. The Board was in consensus on this matter.

V.P. Brown reviewed and requested approval of Courses for: Arts & Sciences - LIT 2184 Modern Irish Literature (New Course), ECO 2013 Macroeconomics (Course Revision), ECO 2023 Microeconomics (Course Revision), SPN 1120 Foundations of Spanish I (Course Revision), SPN 1121 Foundations of Spanish II (Course Revision); Florida School of the Arts - A.S. in Dance Studies/Dance Performance to include an A.S. + A.A. Pathway (Program Revision), ART 2302C Experimental Drawing (Course Deletion), ART 2503C Painting IV (Course Deletion), PGY 2802C Digital Imaging II (Course Deletion); and Teacher Education - EDF 2005 Introduction to the Teaching Profession (Course Revision), EDF 2085 Introduction to Diversity for Educators (Course Revision), RED 3309 Early & Emergent Literacy (Course Revision), RED 4511

Intermediate Literacy: Reading & Thinking (Course Revision), RED 4519 Diagnosis and Intervention in Reading (Course Revision), TSL 3080 Principles and Practices of ESOL I (Course Revision), TSL 4081 Principles and Practices of ESOL II (Course Revision), EEC 4940 Student Internship (Course Revision), and RED 4940 Final Reading Practicum (Course Revision).

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Academic Affairs Items 1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Academic
Affairs Items 1 - 3

VP Lebesch reviewed and requested approval of changes to the Bachelor of Applied Science in Organizational Management Tracks: Supervision and Management Specialization and Health Care Administration Specialization, new courses CAP 2134 Database Security, COP 2657 Introduction to Mobile App Programming and ETS 1604C Fundamentals of Robotics, and changes to the Computer Education Programs, changes to the AS Degree Business Administration (0202), new course FFP 2730 Fire Department Administration and changes to the AS Degree Fire Science Technology (0074), new College Credit Certificate Fire Company Management, and Criminal Justice Continuing Workforce Education courses: CWL 0288 CMS LE Auxiliary Officer Training; CWL 0289 Warrior Leadership: Attitude Changes Everything; and CWL 0290 Enhanced Pistol and Rifle Course.

Ms. Bramlitt moved, seconded by Mr. Coleman, to approve Workforce Development Items 1 - 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Workforce
Development Items 1
- 6

President Pickens expressed appreciation to Clay Moore and the Ad Hoc Committee on Salaries for the work they are doing. Clay Moore stated that the Faculty Senate is also working on the Continuing Contract.

Faculty Senate

President Pickens stated that Trustee Denise Bramlitt

Trustee Comments

requested an addition of the item “Trustee Travel discussion” to the agenda. Trustee Bramlitt discussed the need to adapt a policy for Trustee travel. She requested that an item be added to the April meeting agenda that a policy be adopted for Trustee travel. It was the consensus of the Board that this item be added.

Next, Trustee Bramlitt explained that she had a conversation with the Governor’s Office regarding past Board members attending conferences for which expenses have been paid by the College. Discussion followed regarding former Board Chairperson Diane Leone attending the AACC Conference in April in California to accept the Award of Excellence in the Exemplary CEO/Board category on behalf of the Board. President Pickens explained the background of how the College has been chosen to receive the award. He explained the parameters of the expenses to be paid.

Trustee Duren moved that the Board approve and pay expenses as defined for former Board Chairperson Diane Leone to attend the AACC Conference. Mr. Coleman seconded the motion. Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Motion
made by Trustee
Duren

Trustee Duren asked the status of the appointments. President Pickens stated the Senate Committee on Ethics and Elections has asked for Board members’ attendance for the past year, so the review process has begun.

Trustee Bramlitt stated that she was approached by Robert Taylor at a community event regarding the bid process and referred him to the web site. She asked that EVP Miller forward information to him as well.

President Pickens stated that he has meetings in Tallahassee this week including the Council of Presidents meeting. The House and Senate budgets will be available at the April Board meeting.

President’s Report

There being no further business, Chairman Nelson adjourned the meeting.

Adjournment