

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

March 12, 2014

MEMBERS PRESENT:

Ms. Denise M. Bramlitt, Putnam County, Vice-Chairman
Mr. Ronald Coleman, Clay County
Mr. Wendell Davis, Clay County
Col. Mickey Duren, St. Johns County
Brian Keith, Putnam County
Marlene Lagassé, Putnam County
Mary Ellen Webb, St. Johns County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Board Room at the Palatka Campus.

President Pickens welcomed the new Board of Trustee members, Marlene Lagassé and Brian Keith.

Vice-Chairperson Bramlitt opened the meeting. Since the District Board of Trustees Meeting in February was the last one for Chairperson John Nelson, Ms. Bramlitt called for election of a new Chairperson.

Mr. Coleman moved, seconded by Mr. Duren, to elect Ms. Bramlitt as Chairperson of the Board for the remainder of 2013-2014. Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé, Webb — Yes).

Approved Chairman of the Board for the remainder of 2013-2014

Ms. Bramlitt called for election of a new Vice-Chairperson. Mr. Davis moved, seconded by Ms. Webb, to elect Mr. Coleman as Vice-Chairman of the Board for the remainder of 2013-2014. Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé, Webb — Yes).

Approved Vice-Chairperson of the Board for the remainder of 2013-2014

Chairman Bramlitt called for corrections or additions to the minutes of the previous meeting. There being no corrections or additions, Mr. Coleman moved, seconded by Mr. Davis, to approve the minutes of February 19, 2014 as submitted. Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé,

Approved Minutes of February 19, 2014 Meeting

Webb — Yes).

Clay Moore addressed the Board on behalf of the Faculty Senate regarding salary increases. Trustee Duren stated that discussion was held at the last Board meeting regarding this issue.

Public Comment

There was no Attorney's Report.

Attorney's Report

There was no old business.

Old Business

V.P. Little introduced the new Controller Randy Peterson.

V.P. Little reviewed and requested approval of the President's Evaluation. Mr. Duren commended President Pickens for doing a great job. He also suggested compiling statistical data comparing the evaluations from prior years to the one for this year.

Mr. Coleman moved, seconded by Mr. Davis, to approve the President's Evaluation and submit it to the Chancellor of the Division of Florida Colleges (Finance and Administration Item 2, as submitted - a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé, Webb — Yes).

Approved Finance and Administration Item 2

V.P. Little then reviewed and requested approval of the Monthly Financial Report – February 2014, Budget Amendment #2 – Operating Budget, Budget Amendment #2 – Capital Outlay Budget, Write-Off of Tangible Personal Property, and Personnel Matters.

Mr. Davis moved, seconded by Ms. Webb, to approve Finance and Administration Items 1 and 3-6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé, Webb — Yes).

Approved Finance and Administration Items 1 and 3 – 6

E.V.P. Miller gave an update on facilities. She referred Trustees to a memo distributed and explained the need for amending the Code of Student Conduct and for developing a new rule to expand and clarify the existing statutory prohibition related to possession of weapons on campus and. She reviewed and requested approval of the Florida College System Risk Management

Consortium (FCSRMC) Agreement among Member Boards. She reviewed additive change order #1 to CC Borden Construction Company for the Palatka Campus Remodeling/ Renovations Building V and additive change order #2 to Armstrong Contracting Services, Inc. for the Palatka Campus Athletic Field Improvements. She also reported on Facilities Usage for February, 2014.

President Pickens expounded on the facilities update. The College obtained \$1.5M non-recurring funds as a specific appropriation for capital improvements. This is the source of funds for the athletic field improvements. The emergency repairs on the Florida School of the Arts building also were funded from this appropriation.

Mr. Davis moved, seconded by Mr. Duren, to approve Executive Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé, Webb — Yes).

Approved Executive
Vice President Item 2

V.P. Lebesch reviewed and requested approval of updated curriculum changes in the Business Administration AS Program (0202), updated curriculum changes in the BAS Degree for Supervision and Management (8000) and Health Care Administration (8001), new courses – BAN1004 Principles of Bank/ Credit Union Operations, BAN2240 Consumer Lending, GEB3112 Entrepreneurship, HSA3150 Health Care Policy, MNA2320 Human Resource Recruitment, Selection & Staffing, and MNA2325 Compensation & Benefits Administration.

Ms. Webb moved, seconded by Mr. Keith, to approve Workforce Development Items 1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé, Webb — Yes).

Approved Workforce
Development Items 1
– 3

V.P. Tingle reviewed and requested approval to appoint a member of the District Board of Trustees to serve as a representative to the College Foundation Board of Directors and its Executive Committee in accordance with Florida Statutes, Section 1004.70(2).

Ms. Webb moved to approve Development and

Approved

External Affairs Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Development and External Affairs) and that Mr. Davis serve as the representative. The motion was seconded by Mr. Duren. Mr. Davis agreed to serve and the Motion carried (Bramlitt, Coleman, Davis, Duren, Keith, Lagassé, Webb — Yes).

Development and
External Affairs Item 1

V.P. Tingle referred Trustees to items included in the packet for information only: F.S. 1004.70, list of 2013-14 Foundation Board of Directors, and list of 2013-14 Foundation Board Officers.

President Pickens thanked Trustee Bramlitt for participating in the awarding of the baseball scholarship this past Saturday and for presenting certificates to retiring employees on the Palatka Campus who were recognized by having a tree planted in their honor as part of the Tree Campus USA Program.

President's Report

President Pickens asked Jack Hall to give an update on legislative activities. In addition to his current job duties, Mr. Hall is assuming the responsibilities of being the College's representative in Tallahassee as Jim Roy will be retiring.

Mr. Hall referred the Trustees to a memo regarding their dates of service and gave an overview.

Mr. Hall discussed the relevant issues including public education capital outlay funding. President Pickens has met with the appropriation chairs in the House and the Senate to discuss funds for remodeling at the Orange Park Campus and Florida School of the Arts. Commissioner Putnam has proposed a bill to reduce the electricity sales tax and distribute 3.5% into the capital outlay trust fund. An amendment has been filed for half of the funds to be distributed into the capital outlay trust fund and the other half to go into general revenue.

Mr. Hall discussed funding for the Florida First program. The Legislature is being asked to support matching funds programs. There is a bill that would allow technical centers to become technical colleges, offering college credit certificates and A.A.S. programs that would articulate into universities. However there are problems with certification, etc.

The Chairman of Senate Appropriations has filed a bill to roll back the ability of state colleges to offer baccalaureate degrees. An amendment was filed which removes the ability to offer new degrees effective this March. Existing degrees offered would remain intact. The bill also removes the abilities of colleges and universities to increase tuition at the rate of inflation and proposes that the tuition for baccalaureate courses be the same as for associate's degree courses.

Mr. Hall stated that K-12 is trying to have some movement on dual enrollment funding. Some bills have been filed that would remove the funding issue from Statute and share funding for the costs of the program.

Mr. Hall stated that a bill for residency for veterans has been filed. This bill would waive the one-year residency requirement. President Pickens stated the discussion has been held regarding students who are undocumented but have gone to school three (3) consecutive years at a Florida public high school.

President Pickens informed the Trustees that New Trustee Orientation Training is scheduled to begin on April 16th at 1:30 p.m., prior to the Board Meeting, at the St. Augustine Campus. It will begin with a tour of the campus. The Budget Workshop on May 21st will begin at 2:15 p.m. and be held at the Orange Park Campus.

President Pickens thanked the Board for his evaluation and the comments.

Trustee Comments

Trustee Duren thanked Dr. Jordan and Dr. Brown for the opportunity to speak at the GED graduation for the Putnam County Correctional Institute. Dr. Brown stated that the Assistant Warden would like to present at the next Board meeting held at the Palatka Campus. This is a 100% grant funded program.

Trustee Keith said he hopes he can live up to John Nelson's place on the Board.

Trustee Davis welcomed the new Trustees.

Trustee Coleman discussed the workshop symposium that he attended last month in Tallahassee as well as the reception at the Governor's Mansion. He stated

that the Governor talked about the quality of our College system and how it ranks high in the nation. Mr. Coleman stated that he is proud of what our College does and expressed accolades to all involved.

Trustee Webb also welcomed the new Trustees and stated that she is excited about having Jack Hall report on legislative activities each month during Session.

Chairman Bramlitt welcomed the new Trustees as well. She expressed appreciation to Jack Hall and everyone involved for the good reputation our College has.

There being no further business, Chairperson Bramlitt adjourned the meeting at 4:35 p.m.

Adjournment