

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

May 15, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman
Mr. Ronald Coleman, Clay County
Col. Mickey Duren, St. Johns County
Mary Ellen Webb, St. Johns County

MEMBERS ABSENT:

Ms. Denise M. Bramlitt, Putnam County, Vice-
Chairman

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in Suites C & D, Thrasher-Horne
Center at the Orange Park Campus.

Chairman Nelson opened the meeting and called for
corrections or additions to the minutes of the previous
meeting. There being none, Mr. Duren moved,
seconded by Ms. Webb, to approve the minutes of April
17, 2013, as submitted. Motion carried (Coleman,
Duren, Nelson, Webb — Yes).

Approved Minutes of
April 17, 2013

VP Lebesch introduced Kathy Hester who presented a
check from the Orange Park Medical Center for
\$30,000.00 for a grant in support of the Nursing
Program. Chairman Nelson expressed appreciation on
behalf of the Board.

There was no attorney's report.

Attorney's Report

V.P. Little reviewed and requested approval of the
April, 2013 Monthly Financial Statement, Write-offs of
Tangible Personal Property, Change in Lab/Special/
Distance Learning Fees, Write-offs of Accounts
Receivable, Award BID-SJR-01-2013 – Renovation of
Information Technology – Bldg B – PAL, Amendment
#2 – Capital Outlay Budget, and Personnel Matters.
VP Little also distributed a memo requesting approval
for personal leave without pay.

Mr. Coleman moved, seconded by Ms. Webb, to
approve Finance and Administration Items 1 - 8, as

Approved Finance
and Administration

submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Coleman, Duren, Nelson, Webb — Yes).

Items 1 - 8

Chairman Nelson called a public hearing for consideration of New Board Rule SJR State Rule 5.12 Sick Leave Pool.

Public Hearing for consideration of New Board Rule SJR State Rule 5.12 Sick Leave Pool

There being no comments from those present, Chairman Nelson adjourned the public hearing.

E.V.P. Miller reviewed and requested approval of New Board Rule SJR State Rule 5.12 Sick Leave Pool.

Mr. Coleman moved, seconded by Mr. Duren, to approve Executive Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Coleman, Duren, Nelson, Webb — Yes).

Approved Executive Vice President Item 2

E.V.P. Miller reviewed the Trustee Travel Policy Development draft, the Facilities Update and a Report on Facilities Usage for April, 2013 (information only).

VP Brown reviewed and requested approval of Articulation Agreements between the District Board of Trustees of St. Johns River State College and eligible private school students and their parents/guardians, eligible home education students and their parents/guardians, and eligible home education students and their parents/guardians utilizing private high school offering home school accountability and support services. She also reviewed and requested approval of an Affiliation Agreement between the School Board of Duval County, Florida and St. Johns River State College. She reviewed a Memorandum of Agreement between St. Johns River State College and the Florida Department of Corrections (information only).

Mr. Duren moved, seconded by Ms. Webb, to approve Academic Affairs Items 1-2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Coleman, Duren, Nelson, Webb — Yes).

Approved Academic Affairs Items 1 - 2

VP Lebesch reviewed and requested approval of new

GIS elective courses for Computer Education – GIS 1047 Applications of Geographic Information Systems, GIS 1040 Introduction to Geographic Information Systems I, and GIS 1042 Introduction to Geographic Information Systems II. She also reviewed and requested approval of Criminal Justice Continuing Workforce Education course CMS Vehicle Operations Instructor.

Mr. Coleman moved, seconded by Mr. Duren, to approve Workforce Development Items 1 - 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Coleman, Duren, Nelson, Webb — Yes).

Approved Workforce
Development Items 1
- 2

VP Humerick reviewed and requested approval of an Adult General Education grant, Corrections Adult Education grant, College Reach-Out Program (CROP) grant, and Perkins grants (Career and Technical Education and Rural Perkins).

Ms. Webb moved, seconded by Mr. Coleman, to approve Research and Institutional Effectiveness Items 1 - 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Research and Institutional Effectiveness). Motion carried (Coleman, Duren, Nelson, Webb — Yes).

Approved Research
and Institutional
Effectiveness Items 1
- 4

Dr. Humerick introduced Professor Julie Kelly who chaired the QEP Design Team. Ms. Kelly gave an update on the SACS Quality Enhancement Plan (QEP). The QEP visit will occur on October 22-24, 2013.

Clay Moore reported for the Faculty Senate. He discussed that each department and the faculty have different perceptions even though the College has the common product of education which the faculty deliver.

Faculty Senate

Board Chairman Trustee Nelson presented the Annual Review of Contract of Employment for the President of St. Johns River State College, July 1, 2013 through June 30, 2014. He requested that the Board members review and provide any input regarding additions, deletions or revisions to EVP Miller before the next meeting. He is recommending a 3-year contract. President Pickens suggested that he, the Chairman, and the Board Attorney have the opportunity to meet to discuss adding a penalty if he resigns before the three

Trustee Comments

year period expires. He stated that performance measures need to be built in to the contract while maintaining local control.

Mr. Nelson stated that his perception is that this College provides a quality education.

President Pickens gave a legislative update, including funding and changes to dual enrollment and developmental education.

President's Report

President Pickens discussed the SJR State Salary Report, which is still a work in progress.

President Pickens expressed appreciation to Clay Moore for his remarks. He also expressed appreciation to Dr. Brown and Dr. Lebesch for organizing the Professional Development Day. He complimented the baseball team for winning the Mid-Florida Conference Championship. He invited the Board to attend the Banquet that will be held on Thursday at 6:00 p.m. in the Vikings Gym.

President Pickens stated that he will be participating in the NACEP's 2013 Washington Policy Seminar on May 22nd. Senator Coons will be filing a bill, "Fast Track to College Act". NACEP is paying for his airfare to and from Washington, D.C.

President Pickens congratulated the Board for being selected as the national overall winner of the AACC's Exemplary CEO/Board award. He thanked them for the collaboration and dedication that made this award possible.

There being no further business, Chairman Nelson adjourned the meeting.

Adjournment