MEMBERS PRESENT:

Ms. Diane P. Leone, St. Johns County, Chairman  
Ms. Denise M. Bramlitt, Putnam County  
Mr. Ronald Coleman, Clay County  
Mr. Mickey Duren, St. Johns County  
Ms. Mary Ellen Webb, Putnam County

MEMBERS ABSENT:

Mr. Robert Bradley, Clay County, Vice-Chairman  
Mr. John Nelson, Jr., Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Multipurpose Room, Higgins-Solomon Criminal Justice Center, St. Augustine Campus.

Chairman Leone called for corrections or additions to the minutes of the previous meeting. There being none, Mr. Coleman moved, seconded by Mr. Duren, to approve the minutes of April 18, 2012, as submitted. Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

There was no attorney’s report.

There was no old business.

V. P. Little requested item #2 Capital Outlay Budget Amendment #3 to be tabled for the June 2012 Board Meeting.

V.P. Little reviewed and requested approval of Monthly Financial Report and Personnel Matters.
Ms. Webb moved, seconded by Mr. Coleman, to approve Finance and Administration Matters, Items 1 and 3; table Item 2 as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration/CFO). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Chairman Leone called a public hearing for consideration of amendment to SJR 3.11 Policy Statement on Discriminatory Harassment.

There being no comments from those present, Chairman Leone adjourned the public hearing.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Executive Vice President, Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Chairman Leone called a public hearing for consideration of amendment to SJR 3.12 (R2) Policy Statement on Equality of Opportunity and Nondiscrimination.

There being no comments from those present, Chairman Leone adjourned the public hearing.

Mr. Coleman moved, seconded by Mr. Duren, to approve Executive Vice President, Item 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Chairman Leone called a public hearing for consideration of amendment to SJR 3.15 Policy Statement on Discriminatory Harassment and Free Expression.

Public Hearing for consideration of amendment to SJR 3.11 Policy Statement on Discriminatory Harassment

Approved Finance and Administration Items 1 and 3; table Item 2

Public Hearing for consideration of amendment to SJR 3.12 (R2) Policy Statement on Equality of Opportunity and Nondiscrimination

Approved Executive Vice President Item 2

Public Hearing for consideration of amendment to SJR 3.15 Policy Statement

Approved Executive Vice President Item 4
There being no comments from those present, Chairman Leone adjourned the public hearing.

Ms. Webb moved, seconded by Mr. Coleman, to approve Executive Vice President, Item 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Chairman Leone called a public hearing for consideration of amendment to SJR 5.23 (R1) Employee Grievance Policy and Procedures.

There being no comments from those present, Chairman Leone adjourned the public hearing.

Mr. Duren moved, seconded by Ms. Webb, to approve Executive Vice President, Item 8, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leon, Bramlitt, Coleman, Duren, Webb — Yes).

E.V.P. Miller reviewed and requested approval of final payment to JTN Construction and Maintenance Services, Inc. for the St. Augustine Campus Renovations to the Administration Building Project, contingent upon receipt of final closeout documents; authorization and approval of mediation settlement agreements; and approval of the State Requirements for Educational Facilities (SREF) Annual Comprehensive Safety Report for 2011-2012.

Mr. Coleman moved, seconded by Ms. Webb, to approve Executive Vice President, Items 9 – 11, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).
E.V.P. Miller further continued and reviewed Deductive Change Order #2 to McNeal and White Contractors, Inc., for the Orange Park Campus Bookstore Renovations.

E.V.P. Miller presented a Report on Facilities Usage for April 2012 and stated the report did not require action from the Board.

V.P. Lebesch reviewed and requested approval of changes to the AS Degree Criminal Justice Technology (0090) and AS Degree Criminal Justice Technology (0091), and Criminal Justice Continuing Workforce Education Course. V. P. Lebesch further continued and reviewed the Workforce Services/Perkins Annual Report and stated the report did not require action from the Board.

Ms. Webb moved, seconded by Mr. Coleman, to approve Workforce Development Items 1 – 2 as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

V.P. Evans reviewed and requested approval of 2012-2013 Student Handbook and 2012-2013 College Catalog.

Ms. Webb moved, seconded by Mr. Coleman, to approve Student Affairs, Items 1 – 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Student Affairs). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

V.P. Tingle reviewed and requested approval on Memorandum of Understanding between St. Johns River State College and St. Johns River State College Foundation, Inc. V. P. Tingle advised the Board Item 2 Foundation Update will be presented at a future meeting.

Mr. Coleman moved, seconded by Ms. Webb, to approve Development and External Affairs Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Development and External Affairs). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).
V.P. Humerick reviewed and requested approval of the Adult General Education Grant, Adult Education and Family Literacy Corrections Education Grant, College Reach-Out Program (CROP) Grant, Dance Touring Initiative Grant, Expansion of Emergency Notification Speaker System Grant, Perkins Grants (Career and Technical Education and Rural Perkins), Study Abroad Capacity Building Grant, and Title III Strengthening Institutions Program Grant.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Research and Institutional Effectiveness Items 1 – 8, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Research and Institutional Effectiveness). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb – Yes).

V. P. Humerick continued and reviewed the Mission Statement Survey/SACS Update and stated the report did not require action from the Board.

Mr. Duren congratulated Dr. Evans and college staff for a successful graduation. Chairman Leone added it was a great evening for students and family.

President Pickens acknowledged the success of a seamless graduation and thanked Dr. Evans, Sharon Silcox and staff along with the Board’s participation.

President Pickens discussed the implementation process of college assigned email accounts for the Trustees.

President Pickens and Trustees discussed possible dates for an additional Budget Workshop, June 5, 2012 at 3:30 p.m. was recommended.
Ms. Webb moved, seconded by Mr. Duren, to approve June 5, 2012 for the Budget Workshop. Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

V. P. Little introduced Ann Knotts, Director of Budget and Employee Compensation.

There being no further business, Chairman Leone adjourned the meeting.