

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
Palatka, Florida

Meeting, Wednesday, May 17, 2017, 3:00 p.m., Criminal Justice Multipurpose Room J-149,  
**St. Augustine Campus**

*\*Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

- I. Call to Order
- II. Approval of Minutes of April 19, 2017 Budget Workshop
- III. Approval of Minutes of April 19, 2017 Meeting
- IV. Public Comment
- V. Attorney's Report
  - A. Florida Attorney General Advisory Legal Opinion – Public Records - Twitter
  - B. Court of Appeals Case
- VI. Old Business
- VII. New Business
  - A. Senior Vice President – Ms. Melissa C. Miller
    1. Action to Approve Delegation of Authority to President Pickens to Proceed with Hurricane Shelter Retrofit Project by Clay County Upgrading Thrasher-Horne Center
    2. Action to Accept Annual Comprehensive Safety Inspection Report for 2016-17
    3. Public Hearing to Amend the Following Board Rule: SJR 3.05 (R1) Electronic Mail, Internet Use, and Use of College Computers by College Employees
    4. Action to Approve Amendment to the Following Board Rule: SJR 3.05 (R1) Electronic Mail, Internet Use, and Use of College Computers by College Employees
    5. Public Hearing to Amend the Following Board Rule: SJR 3.08 Webpage Policy

6. Action to Approve Amendment to the Following Board Rule: SJR 3.08 Webpage Policy
7. Public Hearing to Amend the Following Board Rule: SJR 5.06 Misuse of Computer and Telecommunication Resources
8. Action to Approve Amendment to the Following Board Rule: SJR 5.06 Misuse of Computer and Telecommunication Resources
9. Public Hearing to Amend the Following Board Rule: SJR 5.10 (R1) Educational Supplements
10. Action to Approve Amendment to the Following Board Rule: SJR 5.10 (R1) Educational Supplements
11. Public Hearing to Amend the Following Board Rule: SJR 6.03 (R3) Standards of Conduct
12. Action to Approve Amendment to the Following Board Rule: SJR 6.03 (R3) Standards of Conduct
13. Public Hearing to Amend the Following Board Rule: SJR 6.06 Student Communications Media
14. Action to Approve Amendment to the Following Board Rule: SJR 6.06 Student Communications Media
15. Public Hearing to Amend the Following Board Rule: SJR 7.19 (R1) Policies Concerning the College Library
16. Action to Approve Amendment to the Following Board Rule: SJR 7.19 (R1) Policies Concerning the College Library
17. For Information Only - SJR State Board Rules:
  - SJR Board Rule 3.38 Records Management Policy (new rule)
  - SJR Board Rule 4.42 Lost or Abandoned Property (new rule)
  - SJR Board Rule 5.25 (R1) Educational Opportunities for Full-time Employees (amendment)
18. For Information Only - SJR State Operating Guidelines and Procedures Manual (as adopted by Institutional Planning Committee):
  - Procedure #3.10 Emergencies
  - Procedure #3.26 Lost and Found
19. Report on Facilities Usage for May 2017

- B. Finance and Administration – Dr. Lynn Powers
  - 1. Action to Accept Monthly Financial Report and Annual Investment Review – April 2017
  - 2. Action to Approve Write-Off of Tangible Personal Property
  - 3. Action to Approve Personnel Matters
  - 4. Action to Approve Course Fee Change
- C. Academic Affairs – Dr. Melanie Brown
  - 1. Action to Approve St. Johns River State College Library Policies (revised): Code of Patron Behavior, Circulation Services Policy, and Collection Development Policy
  - 2. Library Services for SJR State Board of Trustees (for information only)
- D. Workforce Development – Dr. Anna Lebesch
  - 1. Action to Approve 2017-2018 Handbooks: Allied Health, Criminal Justice, Nursing (ASN/LPN-RN Bridge), Nursing (CNA), Nursing (PN), and Nursing (RN to BSN)
  - 2. Action to Approve Change to Course Description for CJE2901
  - 3. Action to Approve Suspension of Enrollment for Organizational Management Emergency Management/Public Service Specialization
  - 4. JRWA Final Report Presentation (for information only)
- E. Assessment, Research and Technology – Dr. Rosalind Humerick
  - 1. Action to Approve Adult General Education Grant
- F. Faculty Senate – Mr. Clay Moore

VIII. President's Report

IX. Trustees' Comments

- A. Action to Set Date, Time, and Place of Board Meetings for 2017-2018
- B. Response to Governor's Request for Information

X. Adjournment