

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

May 20, 2015

MEMBERS PRESENT:

Ms. Mary Ellen Hancock, St. Johns Co., Chairperson
Mr. Ronald Coleman, Clay County
Col. Mickey Duren, St. Johns County
Mr. Brian Keith, Putnam County

MEMBERS ABSENT:

Mr. Wendell Davis, Clay County, Vice-Chairperson
Ms. Denise M. Bramlitt, Putnam County
Ms. Marlene Lagassé, Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held at the Thrasher-Horne
Conference Center, Suites C & D, Orange Park
Campus.

Chairperson Mary Ellen Hancock called for corrections
or additions to the minutes of the Budget Workshop of
April 15, 2015. Mr. Coleman moved approval of the
minutes and Mr. Keith seconded the motion. Motion
carried (Coleman, Duren, Hancock, Keith — Yes).

Approved Minutes of
April 15, 2015 Budget
Workshop

Chairperson Mary Ellen Hancock called for corrections
or additions to the minutes of the April 15, 2015
meeting. Mr. Keith moved approval of the minutes and
Mr. Coleman seconded the motion. Motion carried
(Coleman, Duren, Hancock, Keith — Yes).

Approved Minutes of
April 15, 2015
meeting

Chairperson Mary Ellen Hancock called for corrections
or additions to the minutes of the Organizational
Process Review and Budget Workshop of May 6, 2015.
Mr. Duren moved approval of the minutes and Mr. Keith
seconded the motion. Motion carried (Coleman, Duren,
Hancock, Keith — Yes).

Approved Minutes of
May 6, 2015
Organizational
Process Review and
Budget Workshop

There were no public comments.

Public Comment

Attorney Ron Brown provided a copy of the Brechner
Report. He discussed an email that was sent to all of
the Trustees after the last meeting. One Trustee

Attorney's Report

replied to all which could have been a public meeting violation. However, the Trustee only asked for a phone call, so the reply was not substantive. He advised sending emails individually to the Trustees in the future.

There was no old business.

Old Business

E.V.P. Miller reviewed and requested approval to accept the Criminal Justice Workforce Center Facility Project (St. Augustine Campus) and Authorize Final Payment to CC Borden Construction, Inc.

Mr. Keith moved, seconded by Mr. Coleman, to approve Executive Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Coleman, Duren, Hancock, Keith — Yes).

Approved Executive
Vice President Item 2

Chairperson Hancock called a public hearing for New Board Rule SJR 3.37 Child Protection and Reporting of Child Abuse Policy.

Public Hearing

There being no comments from those present, Chairperson Hancock adjourned the public hearing.

E.V.P. Miller reviewed and requested approval for New Board Rule SJR 3.37 Child Protection and Reporting of Child Abuse Policy.

Mr. Coleman moved, seconded by Mr. Keith, to approve Executive Vice President Item 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Coleman, Duren, Hancock, Keith — Yes).

Approved Executive
Vice President Item 4

E.V.P. Miller referred Trustees to the Technology Overview and report on Facilities Usage for April, 2015 for their information.

V.P. Lynn Powers reviewed and requested approval of the Monthly Financial Report for April 2015 and the Annual Investment Review, Write-Off of Tangible Personal Property, and Personnel Matters.

Mr. Duren moved, seconded by Mr. Coleman, to approve Finance and Administration Items 1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for

Approved Finance
and Administration
Items 1 – 3

Finance and Administration). Motion carried (Coleman, Duren, Hancock, Keith — Yes).

V.P. Lynn Powers reviewed and requested approval of the Course Fee Change.

Mr. Keith moved, seconded by Mr. Duren, to approve Finance and Administration Item 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Coleman, Duren, Hancock, Keith — Yes).

Approved Finance and Administration Item 4

V.P. Lynn Powers reviewed and requested approval of the Write-Offs of Accounts Receivable.

Mr. Coleman moved, seconded by Mr. Keith, to approve Finance and Administration Item 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Coleman, Duren, Hancock, Keith — Yes).

Approved Finance and Administration Item 5

V.P. Anna Lebesch reviewed and requested approval of the Workforce Development Continuing Workforce Course Catalog. She also discussed the Organizational Management Articulation for information only. She shared success stories from students who have graduated from the bachelor's programs.

Mr. Keith moved, seconded by Mr. Duren, to approve Workforce Development Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Coleman, Duren, Hancock, Keith — Yes).

Approved Workforce Development Item 1

V.P. Ros Humerick reviewed and requested approval of the Adult General Education Grant, Corrections Adult Education Grant, College Reach-Out Program (CROP) Grant, Work Ready Grant, and Perkins Grants (Career and Technical Education and Rural Perkins).

Mr. Coleman moved, seconded by Mr. Duren, to approve Research and Institutional Effectiveness Items 1 - 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Research and Institutional Effectiveness). Motion

Approved Research and Institutional Effectiveness Items 1 – 5

carried (Coleman, Duren, Hancock, Keith — Yes).

Faculty Senate did not have a report.

Faculty Senate

President Pickens stated that he attended the Talent Creators Forum yesterday and was also the opening keynote speaker for the Florida Association of Student Financial Aid Administrators Annual Conference. Flo-Arts students sang the National Anthem and four (4) other songs and were remarkable. He would like to have them sing at the June Board meeting.

President's Report

President Pickens informed the Board that he talked with Senator Rob Bradley this morning. The bill to change the make-up of our Board did pass. The Governor now has the ability to appoint the seven (7) Trustees from anywhere in the service districts. The Senate did not confirm Mr. Duren or Ms. Bramlitt, so their term expires 45 days from the end of the Legislative Session.

President Pickens announced that the softball team made the state play-offs. However, the coach resigned earlier this week.

President Pickens announced that the baseball team won conference for the 3rd year in a row and our players won every conference award. Nathaniel Lowe is the state player of the year.

President Pickens stated that he will keep the Trustees aware of any budget information. The decision has already been made to move the June meeting to the 24th in hopes that the state appropriation funding will be known so that the new fiscal year budget can be approved. He discussed scheduling a potential special Board meeting in July for the purpose of approving the new budget. July 15th is the best date for the Board.

President Pickens announced that this is Dr. Greg McLeod's last Board meeting as he has accepted the Provost position in Williamsburg, Virginia at Thomas Nelson Community College.

Trustee Brian Keith stated that the baseball team played their hearts out in the state competition.

Trustee Comments

Trustee Ron Coleman congratulated Instructor LaRee

Moody for her instrumental teaching in the bachelor's program classes. He also thanked Dr. McLeod for his service to the College.

There being no further business, Chairperson Hancock adjourned the meeting at 3:45 p.m.

Adjournment