

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
Palatka, Florida

August 21, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman  
Mr. Ronald Coleman, Clay County  
Mr. Wendell Davis, Clay County  
Col. Mickey Duren, St. Johns County  
Mary Ellen Webb, St. Johns County

MEMBERS ABSENT:

Ms. Denise M. Bramlitt, Putnam County, Vice-  
Chairman

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Board Room,  
Administration Building at the Palatka Campus.

Chairman Nelson opened the meeting and called for  
corrections or additions to the minutes of the previous  
meeting. There being no corrections or additions, Mr.  
Coleman moved, seconded by Mr. Davis, to approve  
the minutes of July 17, 2013 as submitted. Motion  
carried (Coleman, Davis, Duren, Nelson, Webb —  
Yes).

Approved Minutes of  
July 17, 2013 Meeting

There were no public comments.

Public Comment

Mr. Joe C. Miller apologized for missing the previous  
meeting.

Attorney's Report

V.P. Little reviewed and requested approval of the July,  
2013 Monthly Financial Statement and Investment  
Review, Personnel Matters, and the Annual Financial  
Report for Fiscal Year Ended June 30, 2013. V.P. Little  
responded to questions regarding unrestricted and  
restricted budgets.

Ms. Webb moved, seconded by Mr. Coleman, to  
approve Finance and Administration Items 1-3, as  
submitted (a detailed listing is contained in the material  
submitted by the Office of the Vice President for  
Finance and Administration). Motion carried (Coleman,  
Davis, Duren, Nelson, Webb — Yes).

Approved Finance  
and Administration  
Items 1 - 3

E.V.P. Miller reviewed the Facilities Update. The paint job is beginning on the Florida School for the Arts.

E.V.P. Miller reviewed and requested approval of the plans/specifications for the Palatka Campus Building V, Interior and Exterior Renovations. She introduced Melodi Bishop who has designed the interior renovation. Mr. Goodwin, CRG Architects, has designed the exterior renovation. Ms. Bishop overviewed the proposed changes for the interior renovations. Mr. Goodwin overviewed the proposed changes for the exterior renovations.

E.V.P. Miller reviewed Additive Change Order #1 to JTN Construction & Maintenance Services, Inc. for the IT Renovations to Building B. She reviewed the Facilities Usage for July 2013.

Mr. Duren moved, seconded by Ms. Webb, to approve Executive Vice President Items 2-3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Coleman, Davis, Duren, Nelson, Webb — Yes).

Approved Executive  
Vice President Items  
2 - 3

V.P. Lebesch introduced Joel Abo, the new Director of Business Education.

V.P. Lebesch reviewed and requested approval of the Facilities Usage Agreement with the School Board of Clay County, Florida for St. Johns River State College Apprenticeship Programs to use classroom space. She reviewed the Advisory Committee Handbook and Advisory Committee Lists (information only). V.P. Lebesch responded to questions regarding the number of students in the apprenticeship program in Putnam County.

Ms. Webb moved, seconded by Mr. Coleman, to approve Workforce Development Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Coleman, Davis, Duren, Nelson, Webb — Yes).

Approved Workforce  
Development Item 1

V.P. Lebesch gave an update on the BSN Program. There are 75 students in the program.

Clay Moore reported for the Faculty Senate. He expressed appreciation to Mr. Coleman for attending the Faculty Convocation.

Faculty Senate

Trustee Coleman stated that it was a pleasure to welcome the faculty at the Convocation last week.

Trustee Comments

Trustee Webb expressed appreciation to Al Little and Nancy Gonzalez for their work on compiling the Annual Financial Report.

Trustee Duren reminded Trustees that the Thrasher-Horne Center for the Arts season is beginning.

Chairman Nelson thanked the staff for a great job and the faculty as well. He also expressed appreciation for the use of facilities for community events.

President Pickens stated that the Faculty Convocation went well and the speaker was really good.

President's Report

President Pickens stated that the AFC Trustee Commission Conference is an opportunity, but attendance is not a requirement.

President Pickens discussed that he and Dr. Evans spoke to the athletes this afternoon. He challenged the athletic teams to have a grade point average of 3.0 or higher.

President Pickens stated that enrollment has increased.

President Pickens stated that the Equity Audit Report should be received this week. A report with a plan to address the items will be presented next month.

President Pickens stated that he met with Senator Legg yesterday. They discussed developing an accelerated curriculum between the high schools and colleges.

There being no further business, Chairman Nelson adjourned the meeting.

Adjournment