

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

September 18, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman
Ms. Denise M. Bramlitt, Putnam County, Vice-
Chairman
Mr. Ronald Coleman, Clay County
Mr. Wendell Davis, Clay County
Col. Mickey Duren, St. Johns County
Mary Ellen Webb, St. Johns County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in Suites C & D, Thrasher-Horne
Conference Center at the Orange Park Campus.

Chairman Nelson opened the meeting and called for
corrections or additions to the minutes of the previous
meeting. There being no corrections or additions, Mr.
Coleman moved, seconded by Mr. Duren, to approve
the minutes of August 21, 2013 as submitted. Motion
carried (Bramlitt, Coleman, Davis, Duren, Nelson,
Webb — Yes).

Approved Minutes of
August 21, 2013
Meeting

There were no public comments.

Public Comment

There was no attorney's report.

Attorney's Report

V.P. Little reviewed and requested approval of the
August, 2013 Monthly Financial Statement. He stated
that tuition revenue has exceeded the projected
amount. He reviewed and requested approval of
Budget Amendment #1 – Unrestricted Fund,
Amendment #1 – Capital Outlay Budget, Write-Off of
Tangible Personal Property, and Personnel Matters.

Mr. Duren moved, seconded by Mr. Davis, to approve
Finance and Administration Items 1-5, as submitted (a
detailed listing is contained in the material submitted by
the Office of the Vice President for Finance and
Administration). Motion carried (Bramlitt, Coleman,
Davis, Duren, Nelson, Webb — Yes).

Approved Finance
and Administration
Items 1 - 5

Chairman Nelson called a public hearing for

consideration of an Amendment to Board Rule SJR State Rule 5.09 (R4) Vacation Leave. EVP Miller noted that the agenda incorrectly had (R3), but the correct version R4 of the document was in the packet. Trustee Webb asked how the number of days paid out compares to other colleges. VP Little stated that these numbers are regulated by Statute.

There being no further comments from those present, Chairman Nelson adjourned the public hearing.

E.V.P. Miller reviewed and requested approval of an Amendment to Board Rule SJR State Rule 5.09 (R4) Vacation Leave.

Mr. Davis moved, seconded by Ms. Webb, to approve Executive Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Davis, Duren, Nelson, Webb — Yes).

Approved Executive
Vice President Item 2

E.V.P. Miller reviewed the Facilities Update and the Facilities Usage for August 2013. She informed Board members that the bid for the student services building renovation will be on the agenda next month. President Pickens stated that Dr. Evans will be moving into the administrative suite temporarily while renovations are made.

V.P. Brown reviewed and requested approval of 2013-2014 Articulation Agreements between the District Board of Trustees of St. Johns River State College and the District School Board of Putnam County, the District School Board of Clay County, and St. Joseph Academy in the Diocese of St. Augustine and a Memorandum of Understanding between the District Board of Trustees of St. Johns River State College and Clay County School District.

V.P. Brown stated that the articulation agreement with St. Johns County will be on the agenda next month. She and President Pickens met with all three of the district school superintendents and reached consensus regarding the collection of dual enrollment tuition. Dual enrollment has increased this fall. President Pickens stated that he plans to thank the superintendents at their respective school board meetings. He commended everyone involved for “doing the right

thing by the students”.

Mr. Davis moved, seconded by Mr. Duren, to approve Academic Affairs Items 1 - 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Bramlitt, Coleman, Davis, Duren, Nelson, Webb — Yes).

Approved Academic
Affairs Items 1 - 2

V.P. Lebesch reviewed the 2013-2014 Workforce Annual Report (update only). She commended the deans and faculty for the tremendous accomplishments in increasing completion rates. She explained that the faculty implemented a mentoring model several years ago which has been successful. V.P. Lebesch informed the Board members that the College, along with several other colleges in the consortium, recently obtained a \$10M Department of Labor grant focused on instructional technology. St. Johns River State College's part will be approximately \$1M.

V.P. Humerick reviewed the SJR State 2013 Fact Book/Facts at a Glance; *Focused Report* submitted to SACS On-site Reaffirmation Committee for October 22-24, 2013 Visit; and Conquer Math Quality Enhancement Plan (QEP) submitted to SACS On-site Reaffirmation Committee for October 22-24, 2013 Visit (information only). President Pickens stated that it is a tribute to Dr. Humerick and the team that we only have three items in the focus report. V.P. Humerick shared background information on the Conquer Math project.

President Pickens informed the Board members that a workshop is scheduled prior to the Board Meeting next month on October 16th beginning at 2:30 p.m. It will be held in room H0217 on the St. Augustine Campus. The purpose is to discuss the College's Quality Enhancement Plan.

Ryan Parris reported for the Faculty Senate. He highlighted the 2013-2014 Faculty Club sponsors. He introduced several students who are involved with various clubs. He explained the importance of students participating and the impact this has on them. He commended the faculty who volunteer to be sponsors even though they are not compensated fiscally.

Faculty Senate

Trustee Davis stated that building relationships is an important part of participating in clubs as well. He

Trustee Comments

stated that he attended the AFC's First Annual Trustee Conference this past week. The conference focused on the success of students and how trustees need to do everything they can to encourage the students' success.

Trustee Coleman stated it is important to keep our customers – the students – up front.

Trustee Webb expressed appreciation for the "Facts at a Glance" card provided by Dr. Humerick. She stated this tool is extremely useful. She also expressed appreciation to the club sponsors as they are preparing students to be of service in the communities.

Trustee Bramlitt expressed appreciation for the opportunity to attend the Trustee Conference this past week. She stated that the video regarding a student's view of orientation was very informative and enlightening. Information presented at the Conference stressed the issue of colleges dealing with the lack of college readiness of incoming high school graduates.

Trustee Duren stated that the Trustees need a workshop scheduled to be able to discuss information regarding the College. He commended President Pickens for the tremendous job he is doing for our College. From the many acknowledgements made during the Conference it is obvious that our College and President are setting the standards.

President Pickens thanked Ryan Parris for sharing the information regarding the clubs and sponsors. He stated that one of the most influential top ten (10) people in his life was the student government faculty advisor in high school.

President's Report

President Pickens stated that information on development education was presented at the Trustee Conference. He shared a copy of the PowerPoint presentation from the Conference on Senate Bill 1720 Developmental Education Reform. He stated that the dual enrollment issue will be dealt with again next year during the Legislative Session.

President Pickens invited the Trustees from St. Johns County to attend the St. Johns County Chamber of Commerce Annual Dinner on October 16th beginning at 6 p.m. at the World Golf Village. The College has a

table for 10. He also invited the Trustees from Putnam County to attend the Putnam County Chamber of Commerce Annual Dinner event on October 19th beginning at 6 p.m. at the Shrine Club in East Palatka.

President Pickens informed the Trustees that yesterday he represented the Florida Council of 100 in a press conference regarding Common Core State Standards. He explained that this is critical to the success of students. The Legislature will decide what to do. The PARCC Assessment is also being reviewed to decide if Florida will continue using it.

There being no further business, Chairman Nelson adjourned the meeting at 4:30 p.m.

Adjournment