

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

October 16, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman
Ms. Denise M. Bramlitt, Putnam County, Vice-
Chairman
Mr. Wendell Davis, Clay County
Col. Mickey Duren, St. Johns County
Mary Ellen Webb, St. Johns County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

NOT PRESENT:

Mr. Ronald Coleman, Clay County

The meeting was held in the Criminal Justice
Multipurpose Room J-149 at the St. Augustine
Campus.

Chairman Nelson opened the meeting and introduced
Attorney Lisa Ausperger. She requested that the Board
meet in Executive Session concerning litigation in the
matter of Charles and Virginia Barnes v. The District
Board of Trustees of St. Johns River State College,
Florida and Berkshire Planned Community
Homeowners Association, Inc.

The Board reconvened into the regular meeting.

Chairman John Nelson called for corrections or
additions to the minutes of the previous meeting.
There being no corrections or additions, Mr. Davis
moved, seconded by Ms. Webb, to approve the
minutes of September 18, 2013 as submitted. Motion
carried (Bramlitt, Davis, Duren, Nelson, Webb — Yes).

Approved Minutes of
September 18, 2013
Meeting

Dr. Melanie Brown introduced students who gave a
presentation on "C4," Community College Completion
Corps, which is a Phi Theta Kappa initiative. This
program promotes practices and strategies that will
produce 50% more students with high-quality degrees
and certificates by 2020. One step towards national
ranking is having administrators, faculty, and staff sign

pledges to support the program.

There were no public comments.

Public Comment

There was no Attorney's Report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the September, 2013 Monthly Financial Statement, Write-Off of Tangible Personal Property, Revision of Adult Education Fee, Award BID-SJR-04-2013 – Interior Renovations – Student Services Building V – Palatka Campus, RFQ-SJR-10-2013 for Renewal of Pre-qualified Contractor Status, RFQ-SJR-11-2013 for Award of Pre-qualified Contractor Status – New Contractors, and Personnel Matters.

Mr. Duren moved, seconded by Mr. Davis, to approve Finance and Administration Items 1-7, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Davis, Duren, Nelson, Webb — Yes).

Approved Finance and Administration Items 1 - 7

Next, Mr. Little referred Board members to the Annual Program Report of Identity Theft Prevention (Red Flag Rule). Trustee Webb questioned internal controls. Mr. Little stated the College has multiple internal procedures especially in IT where there is the most exposure.

Mr. Little referred Board members to the Thrasher-Horne Conference Center 5-Year Business Plan. He introduced Bob Olson, Director of Auxiliary Services at the Center. Chairman Nelson complimented the Plan. Mr. Davis stated that he is a Clay County Commissioner and asked if there was a conflict of interest regarding this item. President Pickens stated that the Plan is an information item only and the Board is not taking action on it. Mr. Pickens stated there may be action items in the future where Mr. Davis will need to disclose his dual role. E.V.P. Miller stated that an example of a conflict would be action on any renewal of the Interlocal Agreement for Disbursement of Operational Funding at the SJRSC Performing Arts Complex between the College and Clay County. Mr. Davis would need to abstain from voting on that.

E.V.P. Miller reviewed and requested approval of emergency repairs to the Florida School of the Arts Project on the Palatka Campus and authorize final payment to Armstrong Contracting Services, Inc., Interior Build-Out of the Portable Buildings Project on the St. Augustine Campus and authorize final payment to JTN Construction & Maintenance Services, Inc., IT Renovations to Building B Project on the Palatka Campus and authorize final payment to JTN Construction & Maintenance Services, Inc.

Ms. Webb moved, seconded by Mr. Duren, to approve Executive Vice President Items 1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Davis, Duren, Nelson, Webb — Yes).

Approved Executive
Vice President Items
1 - 3

E.V.P. Miller then reviewed the Athletic Field improvements including bleachers and the master field plan, Additive Change Order #1 for emergency exterior repairs to Building F (Florida School of the Arts) on the Palatka Campus, and the Facilities Usage for September 2013.

V.P. Brown reviewed and requested approval of 2013-2014 Articulation Agreements between the District Board of Trustees of St. Johns River State College and the District School Board of St. Johns County, the Florida School for the Deaf and the Blind, eligible Home Education students and their parents/guardians, and Saint Leo University. She also reviewed and requested approval of a Memorandum of Understanding between the District Board of Trustees of St. Johns River State College and the District School Board of Putnam County and the District School Board of St. Johns County. Next, Dr. Brown reviewed and requested approval for St. Johns River State College to submit a Letter of Intent to the Division of Florida Colleges to offer a Bachelor of Science Degree in Educational Studies. Next, she referred the Trustees to the Academic Affairs 2012-2013 Annual Report (information only).

Mr. Davis moved, seconded by Mr. Duren, to approve Academic Affairs Items 1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Bramlitt, Davis, Duren, Nelson, Webb

Approved Academic
Affairs Items 1 - 3

— Yes).

Chairman Nelson called a public hearing for consideration of changes to the College Credit Certificate Graduation requirements.

There being no further comments from those present, Chairman Nelson adjourned the public hearing.

V.P. Lebesch reviewed and requested approval of changes to the College Credit Certificate Graduation requirements and Criminal Justice Continuing Workforce Education courses CWL 0248 Mental Disorders & Suicide: Strategies for First Responders & Crisis Negotiators and CWL 0291 Incident Response to Terrorist Bombings.

Mr. Davis moved, seconded by Mr. Duren, to approve Workforce Development Items 2 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Davis, Duren, Nelson, Webb — Yes).

Approved Workforce
Development Items 2
- 3

Summer Garrett reported for the Faculty Senate. She discussed the Ireland and Italy Study Abroad courses that were held this past spring and summer. Student Ann Williams gave a presentation on the Ireland trip. She stated it provided many educational opportunities. Dr. Krista Ubbels discussed the Italy trip. This coming year the College will offer Study Abroad courses to Ireland and Greece.

Faculty Senate

Trustee Duren expressed appreciation for the opportunity for students to experience the Study Abroad courses. He stated that Instructors Julie Kelly and Billy Veczko gave a good presentation during the Board Workshop earlier today.

Trustee Comments

Trustee Bramlitt stated that she is thrilled with the focus on math via the Quality Enhancement Program. She also stated that the Study Abroad programs are an excellent experience for students.

Trustee Davis expressed appreciation for all the presentations today.

Trustee Webb expressed appreciation for the information presented during the Board Workshop and

for the opportunity provided by the Study Abroad courses.

Trustee Nelson also expressed his appreciation for all the activities provided by the College.

President Pickens informed the Board that he spoke at the Phi Theta Kappa Induction Ceremony on Saturday. He enjoyed the experience of speaking to them regarding the perils of ignorance.

President's Report

President Pickens informed the Board that he attended the Florida College System Civics Literacy Initiative last week. This initiative was inspired and supported by former Governor and U.S. Senator Bob Graham. The project seeks to close the civics education gap and to regenerate citizen engagement. He will send the agenda and selected handouts for the Trustees' information.

President Pickens informed the Board that he attended the SREB Commission on Community Colleges. He and Tim Shaughnessy, Kentucky Community and Technical College System, are co-chairs. He will send the agenda from that as well. He stated there was interesting dialogue about the future of two-year colleges as it relates to articulation, dual enrollment, and developmental education.

President Pickens informed the Trustees that the St. Johns County Chamber of Commerce Annual Dinner will be represented well tonight. Ron Brown, President of the Foundation, will be attending as well.

There being no further business, Chairman Nelson adjourned the meeting at 5:20 p.m.

Adjournment