

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

October 21, 2015

MEMBERS PRESENT:

Ms. Mary Ellen Hancock, St. Johns Co., Chairperson
Mr. Wendell Davis, Clay County, Vice-Chairperson
Ms. Denise M. Bramlitt, Putnam County
Mr. Ronald Coleman, Clay County
Col. Mickey Duren, St. Johns County
Mr. Brian Keith, Putnam County
Ms. Marlene Lagassé, Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

ABSENT:

The meeting was held in the Criminal Justice
Multipurpose Room J-149, St. Augustine Campus.

Chairperson Mary Ellen Hancock called for corrections
or additions to the minutes. Mr. Keith moved approval
of the minutes and Mr. Coleman seconded the motion.
Motion carried (Bramlitt, Coleman, Davis, Duren,
Hancock, Keith, Lagassé — Yes).

Approved Minutes of
September 16, 2015
Meeting

There were no public comments.

Public Comment

Attorney Ron Brown provided a copy of the Brechner
Report.

Attorney's Report

There was no old business.

Old Business

V.P. Melanie Brown introduced Student Government
representatives from the St. Augustine Campus. Mr.
Stephen Tomasovitch gave a report on the activities
and involvement this past year. The College clubs'
rummage sale held recently raised about \$1,300 for
student scholarships. He invited Trustees to the
Student Government meeting on October 23rd at 5 p.m.
and to fall frolics on October 27th. Trustee Hancock
thanked the students for what they do. President
Pickens commended Mr. Tomasovitch for doing a great
job in his new role as the Student Activities
Coordinator.

V.P. Melanie Brown reviewed and requested approval of new course EDF 4444 Assessment of Learning and Behavior effective Spring 2016; Memorandum of Understanding between the District Board of Trustees of St. Johns River State College and the Florida School for the Deaf and the Blind; 2015-2016 Articulation Agreements Between the District Board of Trustees of St. Johns River State College and District School Boards of Clay, Putnam, and St. Johns Counties, Florida School for the Deaf and the Blind, Putnam Edge Charter High School, St. Joseph Academy in the Diocese of St. Augustine, Christian Home Academy, First Coast Christian School, High Point Christian Academy, Putnam Banner School, The Rock School, and Russell Christian Academy; 2015-2016 Articulation Agreements Among Eligible Home Education Students and their Parents/Guardians and St. Johns River State College; and 2016 Collegiate High School Contracts between the District Board of Trustees of St. Johns River State College and District School Boards of Clay, Putnam, and St. Johns Counties, and Florida School for the Deaf and the Blind.

Ms. Lagasse moved, seconded by Mr. Davis, to approve Academic Affairs Items 2-6, as submitted (a detailed listing is contained in the material submitted by the Office of Academic Affairs). Motion carried (Bramlitt, Coleman, Davis, Duren, Hancock, Keith, Lagassé — Yes).

Approved Academic
Affairs Items 2-6

S.V.P. Miller reviewed and requested approval for plans/specifications for renovation/remodel of Building A, Orange Park Campus to include One Stop Student Services Center. She introduced Architect Joe Walker who discussed the site plan and explained the four priorities: One Stop area, teaching spaces and one additional testing classroom, counseling and advising center, and new administrative suite. Fitting as many faculty offices as possible was also considered. SVP Miller responded to questions from the Trustees. The mandatory pre-bid is tomorrow and will be attended by all eligible contractors. She will bring the information to the December Board Meeting.

S.V.P. Miller reviewed and requested approval to accept St. Augustine Campus, Building S Renovation project and authorize final payment to Abba Construction (insurance reimbursed the expenses

except for \$10K deductible); RFQ-SJR-09-2015 Prequalified Contractors Certificate Renewals; and RFQ-SJR-10-2015 Prequalified Contractors New Certificates.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Senior Vice President Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Bramlitt, Coleman, Davis, Duren, Hancock, Keith, Lagassé — Yes).

Approved Senior Vice President Items 1-4

Chairperson Hancock called a public hearing for an amendment to SJR Rule 5.44 Fraud. There being no comments from those present, Chairperson Hancock adjourned the public hearing.

Public Hearing

Next, S.V.P. Miller reviewed and requested approval to amend SJR Rule 5.44 Fraud.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Senior Vice President Item 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Bramlitt, Coleman, Davis, Duren, Hancock, Keith, Lagassé — Yes).

Approved Senior Vice President Item 6

Chairperson Hancock called a public hearing for an amendment to SJR Rule 5.46 Intellectual Property Rights. There being no comments from those present, Chairperson Hancock adjourned the public hearing.

Public Hearing

S.V.P. Miller reviewed and requested approval to amend SJR Rule 5.46 Intellectual Property Rights.

Ms. Lagasse moved, seconded by Mr. Keith, to approve Senior Vice President Item 8, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Bramlitt, Coleman, Davis, Duren, Hancock, Keith, Lagassé — Yes).

Approved Senior Vice President Item 8

S.V.P. Miller reviewed for information only proposed amendments to Board Rules SJR 3.06 Information Systems Security, 3.25 (R1) Accountability Standards, 5.31 Retirement Plans, and 6.07 (R1) Student Organizations and Clubs. She also reviewed the 2015 Spot Survey for Florida School of the Arts which was recently approved following the educational plant

survey. She referred Trustees to the facilities usage for October 2015.

Trustee Hancock noted in regards to the amendment to SJR 5.31 Retirement that she is glad the company names are being removed. She requested if companies are ever added back in the policy, that the Board be provided with expert background information in order to make an informed decision. Dr. Powers explained that the College System did a state-wide RFP and went through a third party provider.

V.P. Lynn Powers reviewed and requested approval of the Monthly Financial Report for September 2015, Budget Amendments for Fiscal Year 2015-2016 (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, Plant Fund 7), Write-Off of Tangible Personal Property, and Personnel Matters.

Mr. Coleman moved, seconded by Mr. Davis, to approve Finance and Administration Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Davis, Duren, Hancock, Keith, Lagassé — Yes).

Approved Finance and Administration Items 1-4

V.P. Anna Lebesch reviewed and requested approval of Continuing Workforce Education Courses – CW____ Perioperative Nursing and CWL1100 CMS Field Training Officer Course for Corrections.

Workforce Development

Mr. Keith moved, seconded by Ms. Bramlitt, to approve Workforce Development Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Davis, Duren, Hancock, Keith, Lagassé — Yes).

Approved Workforce Development Item 1

Dr. Lebesch then responded to Trustee Duren's inquiry regarding the Criminal Justice Academy. St. Johns County is conducting internal training in rental space. Their goal is to have their own space and they do not intend to open another academy, as it would not benefit any of us to have duplicate resources. Having their own firing ranges is limited in this area especially with encroachment issues with continued housing developments being built. We would like to build an indoor firing range for the College. FDLE audits the

College's program annually to ensure we have what we need to train officers.

There was no report for the Faculty Senate.

Faculty Senate

President Pickens explained the article in the packet about Ron Coleman.

President's Report

President Pickens informed the Board that we have interviewed for the Dean of Criminal Justice position and will be interviewing for the new Director of Advising.

President Pickens announced there is nothing to report on the status of the Guns on Campus Act. He did meet regarding this issue with Chancellor Criser of the University System who serves on the Florida Council of 100, which has a large influence. He and President Shugart also serve on the Council and are urging them to oppose this legislation. The State Board of Education has declined to take a position on the issue.

President Pickens reminded Board members that there is no meeting in November and the meeting in December is on the 9th.

Trustee Keith remarked on the article about Trustee Coleman.

Trustee Comments

Chairperson Hancock adjourned the meeting at 4:05 p.m.

Adjournment