

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

December 5, 2012

MEMBERS PRESENT:

Ms. Diane P. Leone, St. Johns County, Chairman
Mr. John Nelson, Jr., Putnam County, Vice-Chairman
Ms. Denise M. Bramlitt, Putnam County
Mr. Ronald Coleman, Clay County
Col. Mickey Duren, St. Johns County

MEMBERS ABSENT:

Mr. Robert Bradley, Clay County
Ms. Mary Ellen Webb, Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Board Room,
Administration Building, at the Palatka Campus.

Chairman Leone opened the meeting.

Chairman Leone called for corrections or additions to the minutes of the previous meeting. There being none, Mr. Coleman moved, seconded by Mrs. Bramlitt, to approve the minutes of October 17, 2012, as submitted. Motion carried (Bramlitt, Coleman, Duren, Leone — Yes). (Mr. Nelson joined the meeting following the vote on this item.)

Approved Minutes of
October 17, 2012

Attorney Joe Miller announced that the Board would go into Executive Session.

Attorney's Report

The Board reconvened into the regular meeting.

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the October and November Monthly Financial Statements,

Write-off of Tangible Personal Property, RFP-SJR-2012-16 ATM Services (information only), and Personnel Matters. Questions and answers followed.

Mr. Nelson moved, seconded by Mr. Duren, to approve Finance and Administration Items 1, 2, 3, and 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Duren, Leone, Nelson — Yes).

Approved Finance and Administration Items 1, 2, 3, and 5

E.V.P. Miller reviewed and requested approval of the Continuity of Operations Plan (COOP), acceptance of the St. Augustine Campus Renovations to the Science Building Project and authorization of the final payment to C.C. Borden Construction, Inc., contingent upon receipt of final closeout documents, acceptance of the St. Augustine Campus Site Development Project and authorization of final payment to Acon Construction Company, Inc., contingent upon receipt of final closeout documents, facilities usage for November 2012 (information only) and a facilities update. Questions and answers followed.

Mr. Nelson moved, seconded by Mrs. Bramlitt, to approve Executive Vice President Items 1, 2, and 3, as submitted (a detailed listing is contained in the material submitted by the Executive Vice President). Motion carried (Bramlitt, Coleman, Duren, Leone, Nelson — Yes).

Approved Executive Vice President Items 1, 2, and 3

Chairman Leone called a public hearing for consideration of changes to the Admission Requirements for the Health Information Technology AS Degree Limited Access Program.

There being no comments from those present, Chairman Leone adjourned the public hearing.

Public Hearing for consideration of changes to the Admission Requirements for the Health Information Technology AS Degree Limited Access Program.

V.P. Lebesch reviewed and requested approval of: changes to the admission requirements for the Health Information Technology AS degree limited access program; changes to curriculum for the Criminal Justice Technology AS Degree Programs; new college credit

certificates - Criminal Justice Technology Specialist, Homeland Security, and Homeland Security Specialist; new Computer Information Systems Track for Bachelor of Applied Science in Organizational Management; Criminal Justice Continuing Workforce Education courses – CWL 0280 Meth Lab Identification & Investigations; CWL 0281 Law Enforcement Resiliency & Peer Support Training; CWL 0282 Negotiating in a Corrections Environment; and CWL 0286 Standardized Field Sobriety Tests.

Mr. Duren moved, seconded by Mr. Nelson, to approve Workforce Development Items 2 - 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Leone, Nelson — Yes).

Approved Workforce
Development Items 2
- 6

V.P. Tingle reviewed and requested approval to renew the designation and certification of the St. Johns River State College Foundation, Inc., as a direct support organization for the college, the 2011-2012 St. Johns River State College Foundation Audit, and to reaffirm the Operational Procedures which govern the operation of the direct support organization. Pursuant to Section 1004.70, Florida Statutes, she also presented the following items for Trustee Review: SJR State College Foundation, Inc. 2012-2013 Officers and Board of Directors; IRS Application for Recognition of Exemption Form; Bylaws; Investment Policy; and Operating Budgets and IRS Form 990 (information only).

Mr. Nelson moved, seconded by Mr. Duren, to approve Development and External Affairs Items 1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Development and External Affairs). Motion carried (Bramlitt, Coleman, Duren, Leone, Nelson — Yes).

Approved
Development and
External Affairs Items
1 - 3

V.P. Humerick reviewed and requested approval of the Advanced Technological Education Program grant, the Expanded Opportunity grant, and the Core to College Collaboration and Alignment grant.

Mr. Coleman moved, seconded by Mr. Duren, to approve Research and Institutional Effectiveness Items

Approved Research
and Institutional

1 - 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Research and Institutional Effectiveness). Motion carried (Bramlitt, Coleman, Duren, Leone, Nelson — Yes).

Effectiveness Items 1
- 3

Trustee Duren commented on the Governor's challenge to develop a \$10,000 degree. President Pickens responded that all of the Presidents are in the process of considering how to make this happen. The curriculum and the requirements will be different. The framework is a partnership between colleges and the Legislature. Students will need to take advantage of dual enrollment classes and will need to accelerate through the program. The commitment to the Governor is to focus on affordability and educate students and parents on the advantages of dual enrollment. Trustee Duren complimented President Pickens on the emphasis on quality.

Trustee Comments

President Pickens expressed appreciation to the Board for starting the meeting early in anticipation of the Collier-Blocker Scholarship Dedication. He introduced Dr. Walter Smith, the guest speaker, and his wife.

President's Report

President Pickens stated that he had a good meeting with Speaker Weatherford yesterday regarding funding, dual enrollment, the continuing contract, and performance funding. He was made aware that a big reform bill may be a challenge during the Session.

President Pickens stated he also had a good meeting with the Governor's staff regarding the budget. He and Dr. John Grosskopf have a meeting with the Governor on Monday. They are also meeting with House policy staff.

President Pickens stated that Rob Bradley has tendered his resignation to the Board of Trustees effective December 31, 2012.

President Pickens stated that next month he will become the Chair of the Putnam County Chamber of Commerce. Denise Bramlitt will serve with him.

President Pickens has worked out for Provost Jim Roy

to join the Board of the Orange Park Medical Center and Caroline Tingle will join the Board for the Putnam Community Medical Center.

President Pickens recognized Dr. Gilbert Evans who announced that the first fall graduation will be held on Friday, December 14th at the Thrasher-Horne Center. Newly elected Congressman Ted Yoho will be the keynote speaker. President Pickens is meeting with Dr. Yoho tomorrow.

There being no further business, Chairman Leone adjourned the meeting.

Adjournment