

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

Meeting, Wednesday, December 7, 2016, 3:00 p.m., Board Room, Administration Building, **Palatka Campus**

**Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

- I. Call to Order

- II. Approval of Minutes of October 19, 2016 Meeting

- III. Public Comment

- IV. Attorney's Report
 - A. "FLSA Developments" – Information from ACCT Congress, Saul Ewing LEP

- V. Old Business

- VI. New Business
 - A. Senior Vice President – Ms. Melissa C. Miller
 1. Action to Approve Orange Park Campus Land Use Plan
 2. Action to Approve RFQ-SJR-15-2016 Prequalified Contractors – Certificate Renewals
 3. Action to Approve RFQ-SJR-16-2016 Prequalified Contractors – New Certificates
 4. Amendment to SJR 1.38 Organizational Structure of St. Johns River State College (For Information Only)
 5. Amendment to SJR 5.08 Conditions of Employment (For Information Only)
 6. Amendment to SJR 5.09 (R4) Vacation Leave (For Information Only)

7. Amendment to SJR 5.12 Paid Sick Leave (For Information Only)
 8. Amendment to SJR 5.19 (R1) Career Service and Professional Support Employee Evaluations (For Information Only)
 9. Report on Facilities Usage for November 2016
- B. Finance and Administration – Dr. Lynn Powers
1. Action to Accept Monthly Financial Report – ~~November~~ October 2016
 2. Action to Approve Personnel Matters
 3. Action to Approve Non-Recurring Salary Supplements
- C. Academic Affairs – Dr. Melanie Brown
1. Action to Approve Ireland Study Abroad Proposal
 2. Action to Approve Munich, Germany, and Vienna, Austria Study Abroad Proposal
 3. St. Johns River State College Study Abroad Faculty Leader and Co-Leader Handbook (Information Only)
- D. Workforce Development – Dr. Holly Coulliette for Dr. Anna Lebesch
1. Action to Approve Curriculum Changes to the AS in Emergency Medical Services and Associated Certificates (EMT and Paramedic)
 2. Action to Approve Clinical to Credit Hour Ratio Change for AS in Respiratory Care
- E. Development and External Affairs – Vice President Caroline Tingle
1. Action to Approve 2015/2016 St. Johns River State College Foundation Audit
 2. Action to Approve Renewal of Designation and Certification of the St. Johns River State College Foundation, Inc., as a Direct Support Organization of the College
 3. Pursuant to Section 1004.70, Florida Statutes, Items for Trustee Review (Information Only):
 - a. SJR State College Foundation, Inc. 2015/2016 Officers and Board of Directors
 - b. IRS Return of Organization Exempt from Income Tax Form Form 990

- c. Budget – College Support of Direct Support Organization’s Operating Expenses
- d. Annual change in the Foundation’s net assets
- e. Foundation’s ability to cover indebtedness

F. Faculty Senate – Mr. Clay Moore

VII. President’s Report

VIII. Trustees’ Comments

IX. Adjournment