

# COURSE DESCRIPTIONS

ST. JOHNS RIVER STATE COLLEGE

Courses in this catalog are listed in alphanumeric order. The term "credit" as used in references to courses is equal to one semester hour. It means credit toward a degree from the College, and does not necessarily mean credit transferable to another institution. Courses offered exclusively by the Florida School of the Arts are described in the portion of this catalog devoted to the Florida School of the Arts on page 209.

- ✦ Lab fee is not required if course is taken online
- ✦ Examination fee requirements
- ◆ Meets A.A. degree requirements

---

## BACHELOR OF APPLIED SCIENCE IN ORGANIZATIONAL MANAGEMENT

---

### BUL 3130

#### Legal, Ethical and Social Aspects of Business

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course explores the nature of legal, ethical, and societal environments of business. Emphasis is placed on social, legal, political, and ethical responsibilities to both external and internal groups in business. Topics include corporate social responsibility, legal, political and ethical aspects of business, state and federal laws, contracts, intellectual property, employment law, product liability, safety issues, and environmental regulation.

### CGS 4362

#### Organization and Information Technology Systems

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisite: CGS 1100 with a grade of "C" or better. This course provides students with an understanding and practical application in the use of electronic information systems, including organizational management of such systems. Topics will include management software, data collection, analysis, reporting and distribution, and processes for evaluating software and hardware to determine what will meet the varying needs of the organization.

### DSC 3038

#### Preparation and Response for Terrorism/Risk

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisite: DSC 1005 or DSC 1006 with a grade of "C" or better. This course will explore the increased awareness of terrorism around the globe, including domestic terrorism. In addition this course will introduce students to the impact of natural disasters on the emergency management system. Students will study the instituting of meaningful preventative measures while significantly increasing preparedness levels. The course will also focus on the aspects of response techniques, and the development and implementation of emergency management and recovery plans are explored.

### DSC 3079

#### Foundations of Public Safety

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisite: CCJ 1020 or PAD 1002 with a grade of "C" or better. This course will explore the history of public safety, including the roles of law enforcement, fire services and emergency management. It will examine the evolution of homeland security and the agencies involved, along with the implementation requirements and evaluation of Public Safety program effectiveness. Students will learn to research program need, budgetary requirements for program implementation, and measure crime reduction and prevention effectiveness.

### DSC 3554

#### Critical Infrastructure

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course introduces participants to the Critical Infrastructure Protection (CIP) process to secure the effective protection of the people, physical entities, and cyber system that are critical. The CIP course will guide leaders in the systematic protection of critical infrastructures. More basically, the course will introduce decision sequence that assist leaders and future leaders in ultimately determining exactly what really needs protection as well as when. The course will introduce time-efficient and resource-restrained practice that ensures the protection of only those infrastructures upon which survivability, continuity or operations, and mission success depend.

### DSC 3564

#### Homeland Security Threat Strategy

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course will provide the students with an understanding of the major issues associated with responding to terrorism in a democratic society. Students will learn techniques to measure, monitor and predict natural hazards. The course focuses on the threat of terrorism to the United States and presents skills necessary to develop programs to reduce losses from future disasters and other natural and man-made hazards by the use of threat analysis. The course will also assess the relative effectiveness of anti-terrorist activities.

### DSC 4016

#### Public Safety Policy and Law

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course will include an overview of Homeland Security laws and regulations, public safety requirements and policies, privacy rights in the context of security concerns, human resource issues, organizational structure, and management priorities. Students will explore FEMA's role in the policy, law and management of man-made disasters, local and regional perspectives pertinent to criminal justice agencies will be examined.

### DSC 4710

#### Emergency Management Capstone

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course provides a complete overview of Homeland Security and Emergency Management. During this course students will draw upon all of their complete classes and will be able to utilize the practices, techniques and skill sets.

### FIN 3400

#### Financial Management

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisite: ACG 2021C, ACG 2071, and ECO 2013 or ECO 2023 with a grade of "C" or better. This is an introductory course in managerial finance in which the students gain a clear, basic understanding of the fundamentals of finance and its related decision-making. The course will cover all elements of organizational finance from budget development to finance management, and from procurement to accounting and auditing. A key component of the course will be the student's preparation and presentation of an organizational budget.

### GEB 3113

#### Entrepreneurship

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. The purpose of this course is to provide an overview of the range of skills and practical knowledge needed to plan and execute an entrepreneurial venture. Topics for discussion include creativity and innovation, desirable entrepreneurial attributes, business planning, small busi-

ness strategy, accounting and financial tools, and global entrepreneurship.

### **GEB 3213**

#### **Advanced Business Communications**

(3 Credits - 3 Hours)

Prerequisite: ENC 1102 and CGS 1100 with a grade of "C" or higher. This course is required the first semester of the program. This course emphasizes the basics of business writing while reviewing the various kinds of written business correspondence. Students are expected to integrate business decision making and analytical thinking skills into the content. Students must be able to determine solutions to problem-based exercises.

### **GEB 4891**

#### **Strategic Management and Decision Making**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisite: MAN 2021 and STA 2023 with a grade of "C" or better. This course emphasizes strategic planning and strategy implementation in an organization. Students learn how to perform internal and external audits, identify problems, formulate goals and objectives, develop action plans, and evaluate the effectiveness of the outcome of the plan. Case studies are used to promote decision-making abilities.

### **HSA 3110**

#### **Health Administration**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course provides an introduction to the principles of health services administration. Emphasis is placed on health policy, planning, marketing, current health problems, personal health care services, bioethical decisions, and personnel. Contemporary issues and principles of health services administration, and the effects of shifts of economic, social, political, and technological forces that merge and coalesce to meet or fail to meet the changing health care and medical needs in the United States.

### **HSA 3113**

#### **U.S. Health Care Systems**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. An overview of the varied types of health care facilities and health delivery systems operating in the United States, their purpose, organization, need in society, general function, and staffing. Facilities such as hospitals, nursing and rehabilitation centers, health maintenance organizations, private and public outpatient clinics, and neighborhood health care centers are analyzed and discussed.

### **HSA 3150**

#### **Health Care Policy**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course provides students with an overview of health care policy in the United States. The course includes major health care legislation with special emphasis on the critical role of health care managers in the policy making arena.

### **HSA 3191**

#### **Health Care Informatics**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. A study of health information systems with focus on analysis of applications for information systems in the health care delivery system. Emphasis will be placed upon skills necessary to employ the methods used to evaluate a variety of information systems applications in the health care setting.

### **HSA 4170**

#### **Health Care Finance**

(3 Credits - 3 Hours)

Prerequisite: ACG 2021C Principles of Financial Accounting. Prerequisite or corequisite: GEB 3213. This course would familiarize the student with one of the primary responsibilities of health care managers – financial management. This would prepare students entering middle management to be more effective and efficient in achieving the institution's goals.

### **HSA 4383**

#### **Continuous Quality Improvement/Risk Management Systems**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course examines various current efforts to improve quality and efficiency of health care systems. Topics range from issues of medical error reduction, quality improvements in medical records, and utilization review, to models for continuous quality improvement in physician-health care worker-client relations.

### **HSA 4430**

#### **Health Care Economics**

(3 Credits - 3 Hours)

Prerequisite: ECO 2013 or ECO 2023. Prerequisite or corequisite: GEB 3213. This course will examine both the macro and microeconomic perspectives of health care. At the micro level, it will examine the production, marketing, distribution, pricing, and relative measures of quality of health care as it is delivered. Health care as both a public and private good will be examined contrasting and comparing private market delivery and pricing systems with the more socialist approaches in many countries. Health care agencies and programs (Medicare, Medicaid, HMOs, PPOs, etc.) as well as topics such as the principle-agent problem, moral hazard and information problems on the demand side will be examined. On the supply side, issues such as managed care organizations, third-party payer systems, medical schooling, and malpractice insurance will be addressed. At the macro level, the course will examine the impact of health care practices on inflation, productivity, and the implications of an aging population on the national economy.

### **HSA 4850**

#### **Internship/Capstone Course**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisites: Senior standing or permission of the Dean. Designed to give the student direct experience in various health care settings. The experiential component allows the student an opportunity to apply newly acquired skills in an actual working situation. The areas from which students may choose are: hospitals, federal government, long-term care facilities, community health care centers, public health agencies, group practices, medical programs, volunteer agencies, mental health facilities, and others. There will be a comprehensive assessment to determine if individual students have met each of the articulated core student learning objectives.

### **ISM 3052**

#### **Web Programming for Information Management Professionals**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This is a course in Web application development. Students will learn how to develop Web-based applications using a current object-oriented programming language, n-tier architecture and object data sources. Topics include server and validation controls, master pages, managing state, database programming, and Web services. Students should have prior experience with programming. Knowledge of HTML and relate databases will be beneficial.

### **ISM 3113**

#### **Systems Analysis and Design for Information Management Professionals**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course covers a wide range of topics as they relate to systems design and analysis and software management. Topics include internet technology, systems management, interface design, programming, and the systems development life cycle.

### **ISM 3212**

#### **Database Management for Information Management Professionals**

(3 Credits)

Prerequisite: CGS 2545 and CGS 1060 with a grade of "C" or higher. This course is designed to familiarize individuals with the process of designing relational databases. The objective is to build a working knowledge of database design techniques for both OLTP (online transaction processing) and OLAP (online analytical processing). In addition there will be hands-on instruction using software tools designed to build and utilize data warehouses.

**ISM 3314****Project Management for Information Management Professionals**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course, utilizing case studies and Microsoft Office Project applications, is designed to prepare students to utilize project management concepts and techniques for use in the business environment. The course will utilize project management software using Microsoft Office Project. Students should have computer literacy with Windows operation system.

**ISM 4011****Information Systems Management**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This is a course designed to prepare students in the use of information technology in the business environment. Emphasis is placed on relationships of management information systems and data processing to managerial decision-making in modern organizations. Software applications will be used for data collection and analysis in real-world making and problem solving.

**ISM 4220****Networking Technology for Information Management Professionals**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisite or corequisite: CET 1600 (Networking Fundamentals) with a grade of "C" or higher. This course provides the student with an understanding of the various networking technologies as they relate to managing the business environment. Students will learn the technical issues involved in data communications, communication protocols, transmission standards and media access control methods, along with the human aspects of its management.

**ISM 4900****Capstone-Management Information Systems**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisites: Graduation application submitted and approval of the dean. This course focuses on the integration of knowledge, skills and abilities learned in the Management Information Systems concentration in the program through a capstone project.

**MAN 3240****Organizational Behavior**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course is a study of individual and group behavior in organizations. Students will develop an understanding of how organizations can be managed more effectively. Course content includes motivation, group dynamics, conflict resolution, goal setting and rewards, job design, work stress, power/politics, and organizational change and development.

**MAN 3353****Management Theory and Practices**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course examines management theory, relevant applications and cases, self-management, teamwork, global awareness, and communication for the development of management competencies.

**MAN 4120****Leadership and Group Dynamics**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Discussion and application of leadership theories including skill formation to develop leadership abilities. Team building skills are emphasized to enhance leadership effectiveness. Students learn the importance of visioning in their organizations.

**MAN 4162****Customer Relations for Managers**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course examines relationship building for all customers of an organization. The impact of culture and diversity on business relationships, successful negotiation strategies, and promotion of the

organization through media relations are discussed.

**MAN 4301****Human Resource Management**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course is a study of the functions of human resource management including recruitment, selection, benefits and compensation, performance evaluation, development of employees, and formulation of human resource procedures. The strategic role of human resources and current issues will be discussed.

**MAN 4504****Operational Decision Making**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course focuses on operational decision-making management techniques to improve the process and productivity in organizations. Discussion of quality and outcomes, efficiency, forecasting, work-flow processes, inventory control, design of goods and services, waiting lines and critical path. Managing a project from beginning to end, including how to identify needs and define, assign and track items, is addressed.

**MAN 4900****Capstone – Supervision and Management**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. Prerequisites: Senior standing or permission of the Dean. This course focuses on the integration of knowledge, skills and abilities learned in the program through a capstone project.

**PAD 3223****Public Sector Budgeting**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course examines the theory and practice of various approaches to budgeting, including line-item, performance, PPBS budgeting. Special emphasis is placed on the role of the budget in shaping the program, performance and policy direction of public organizations. In addition, the analytical skills and administrative techniques employed by public budget analysis will be examined, focusing on the process of generating and using information.

**PAD 4232****Grant Administration and Resource Development**

(3 Credits - 3 Hours)

Prerequisite or corequisite: GEB 3213. This course will explore and analyze the proposal-writing role in the resource development process. The student will be introduced to several concepts including researching alternative resources and funding opportunities, proposal writing, implementing and managing grants, developing community partnerships and collaborations, and becoming knowledgeable in policies and procedures related to public entities.

---

## **BACHELOR OF SCIENCE IN EARLY CHILDHOOD EDUCATION**

---

NOTE: Students enrolling in the Bachelor of Science in Early Childhood Education must be cleared by a school board background check before the end of the add-drop period prior to entering the first course. Field exposure in school settings from K-3rd grade provides students enrolled in this program with the understanding of the expectations and responsibilities of public school teachers in a K-3rd grade setting. Courses assigned which require field experience/observation hours are noted in the course description. Students will be assigned to a classroom setting designated by the Office of Teacher Education in the district of their choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

**EDF 3214****Human Development & Learning**

(3 Credits - 3 Hours)

This course covers the various stages of human development, learning theories,

and the application to teaching/learning situations. Identification and analysis of students' academic, physical, cognitive, emotional, motivational, and social development is emphasized with a focus on the interaction between the role of the teacher and the needs and learning styles of his or her students.

#### **EDF 3430**

##### **Measurement, Evaluation, & Assessment in Education**

(2 Credits - 2 Hours)

This course explores the basic concepts of educational measurement, instructional objectives, and student assessment techniques. Teacher candidates will learn how to strengthen the learning process through classroom assessment techniques, the interpretation of standardized tests, and evaluation of student progress using measurement results.

#### **EDF 3604**

##### **Social and Historical Foundations of Education**

(3 Credits - 3 Hours)

This course is for Recertification/Certification purposes. Students must submit a copy of their Temporary/Professional Teaching Certificate or valid Statement of Eligibility. Please contact the Teacher Education Department before registering for this course at 386-312-4242. A historical study of the educative effects of our social foundation, the social values and issues involved in appraising these effects, and the resulting social demands upon the schools.

#### **EDF 4444**

##### **Assessment of Learning and Behavior**

(3 Credits - 3 Hours)

This course is for Recertification/Certification purposes. Students must submit a copy of their Temporary/Professional Teaching Certificate or valid Statement of Eligibility. Please contact the Teacher Education Department before registering for this course at 386-312-4242. This course is designed to help teachers develop high quality assessment instruments for use in the classroom. Teachers will attain a knowledge of planning for assessment, testing validity and reliability, as well as distinguish the difference between norm referenced and criterion-referenced testing. Students will also learn to interpret student assessment data to identify gaps in student learning and measure student learning gains. The course will assist teachers in gaining the concepts and skills related to planning, development, administering, and interpreting assessments.

#### **EDF 4490**

##### **Research in Educational Studies**

(4 Credits - 4 Hours)

Prerequisite: Admission to the Educational Studies Bachelor's Program. This course is designed to provide an introduction to research design and to the process of reviewing, evaluating, conducting and disseminating education research.

#### **EDF 4632**

##### **Sociology of Education**

(3 Credits - 3 Hours)

Prerequisite: Admission to the Educational Studies Bachelor's Program. This course provides a sociological approach to education, from several theoretical viewpoints and their application to present educational issues, to the structure and processes that make education systems work. This course focuses on the role of school in society.

#### **EDF 4781**

##### **Education Issues for the 21st Century**

(4 Credits - 4 Hours)

Prerequisite: Admission to the Educational Studies Bachelor's Program. This course is a compendium of four concepts to enhance specific professional skills that are necessary for success as an educator: Educational Law, Principles of Professional Conduct of the Education Profession in Florida as outlined in the Code of Ethics, character education and teacher resiliency.

#### **EDF 4810**

##### **Comparative and International Education**

(3 Credits - 3 Hours)

Prerequisite: Admission to the Educational Studies Bachelor's Program. Al-

though the right to education is a fundamental human right according to the Universal Declaration of Human Rights of the United Nations Educational, Scientific and Cultural Organization, it is denied to many across the world, particularly women. This course will examine and compare educational systems in their natural contexts around the world with emphasis placed on historical, philosophical, political, cultural, and sociological perspectives on a variety of topics in global education.

#### **EDF 4932**

##### **Senior Capstone for Educational Studies**

(4 Credits - 4 Hours)

Prerequisite: EDF 4490, Admission to the Educational Studies Bachelor's Program and senior standing. This course is to be taken during the last semester of the Educational Studies program. This course is the culminating experience and is designed to assimilate the knowledge and skills developed in the Educational Studies program by completing an independent study such as a research project, case study, grant application, improvement plan, service learning project, etc. to explore a specific educational issue or problem.

#### **EDG 3620**

##### **Curriculum & Instruction**

(3 Credits - 3 Hours)

This course is an introduction to the field of curriculum and instruction. Teacher candidates will understand the principles of curriculum development and the use of instructional strategies. The foundation of this course will include the development, implementation, and evaluation of lesson plans appropriate to the specific ability level of the intended audience.

#### **EDG 4343**

##### **Instructional Strategies**

(3 Credits - 3 Hours)

This course is for Recertification/Certification purposes. Students must submit a copy of their Temporary/Professional Teaching Certificate or valid Statement of Eligibility. Please contact the Teacher Education Department before registering for this course at 386-312-4242. This course will provide the guidance and tools to design, teach, and reflect on classroom lessons and units using instructional strategies as a process for making teaching decisions. This course provides a setting to discuss the challenges you will face in the classroom.

#### **EDG 4410**

##### **Classroom Management & Communication**

(3 Credits - 3 Hours)

This course provides strategies for creating a safe and stimulating learning environment that encourages positive social interaction and effective communication among members of the learning community. Emphasis is placed on attitudes, language patterns, values, and behaviors to support and maintain student learning as well as on-task behavior. Additionally, this course includes methods and strategies for consulting with other school professionals and the child's family unit.

#### **EDG 4419**

##### **Building Classroom Management and Discipline**

(3 Credits - 3 Hours)

This course is for Recertification/Certification purposes. Students must submit a copy of their Temporary/Professional Teaching Certificate or valid Statement of Eligibility. Please contact the Teacher Education Department before registering for this course at 386-312-4242. This course focuses on principles and strategies for developing and maintaining an effective classroom environment for diverse learners. Strategies for whole class management as well as management of challenging behaviors will be explored. This course includes students' behavioral traits, teachers' obligations in discipline, organizing systems of management and a comprehensive review of outstanding strategies and tactics for effective classroom management and discipline. Participants will conduct an assessment on personal strengths and weaknesses in classroom management, as well as design a comprehensive classroom management plan.

**EEC 3404****Child, Family, & Community Partnerships**

(3 Credits - 3 Hours)

This course focuses on the varying cultural contexts of young children and the development of positive collaborative relationships between teachers and families. This course guides the development of a parent involvement plan that includes effective ways to communicate with parents, conference with parents, and plan parent meetings. Additionally, this course will facilitate the development of and implementation of community involvement programs in early childhood settings.

**EEC 4211****Integrated Mathematics & Science**

(4 Credits - 4 Hours)

Prerequisite: EDG 3620. This course develops an understanding and integrated application of science and mathematical concepts for the appropriate stages of cognitive development of young children. Focus is given to exploring sequential math development, identifying how concepts are developed and acquired, and promoting the young children's concept development through problem solving and assessing the child's developmental level. Additional focus given to teaching science strategies using concept development, process of inquiry, planning for fundamental concepts in science including activities for young children at the appropriate stages of cognitive development, and utilizing appropriate current technology to support teaching and learning. This course includes a field experience component. This course requires fifteen (15) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

**EEC 4212****Integrated Language Arts, Children's Literature, Social Sciences**

(4 Credits - 4 Hours)

Prerequisite: EDG 3620. This course develops the foundations and integrated application of language/emergent literacy, children's literature, and social sciences for the appropriate stages of cognitive development of young children. Focus is given to exploring appropriate curriculum in language arts, children's literature, and humanities with an emphasis on how learning experiences are integrated throughout the curriculum. Additional focus given to teaching strategies and activities for young children while utilizing appropriate current technology to support teaching and learning. This course requires fifteen (15) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

**EEC 4241****Integrated Music, Art, & Movement**

(4 Credits - 4 Hours)

Prerequisite: EDG 3620. This course promotes the skills, concepts, creativity, and enjoyment in music, art, dramatic play, and movement to create expressive learning activities for young children. The role of the teacher includes instructional strategies for integration, assessment, and concept development to encourage growth and participation for all students. This course requires fifteen (15) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

**EEC 4930****Senior Seminar**

(2 Credits - 2 Hours)

Prerequisite: Senior Status. Corequisite: EEC 4940. This seminar course, taken concurrently with EEC 4940, will meet for 2 hours every 2 weeks with college supervisor to discuss teaching/learning issues and develop the teacher candidate's Early Childhood Education Teacher Portfolio.

**EEC 4940****Student Internship**

(8 Credits - 8 Hours)

Prerequisite: Senior Status. Corequisite: EEC 4930 and RED 4940. This course is

a full day, full semester internship with placement in a pre-kindergarten, kindergarten, or primary grade during which the teacher candidates demonstrate the ability to apply knowledge, skills, and dispositions in authentic situations under the direction of a certified classroom teacher and college supervisor in an approved setting. Teacher candidates will plan, implement, and evaluate activities relevant to the classroom setting. Teacher candidates will be observed and evaluated by the college supervisor and classroom teacher. This course requires 10 weeks in a K-3 subject area classroom with no less than 250 hours of direct teaching instruction in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. Students will spend a minimum of 45 hours in direct reading instruction (included in the 10 week internship.) The internship is completed outside of the scheduled class meeting time.

**EEX 3012****Educational Needs of Students with Exceptionalities**

(3 Credits - 3 Hours)

This course provides an overview of students with specific educational needs and exceptionalities while focusing on characteristics, definitions, and prevalence of disabilities, the referral process, service delivery models, and the pedagogical approach of exceptional students. Teacher candidates will understand the history of, legal basis for, and contemporary issues in special education. Special attention will focus on the expectation that all students have learning strengths.

**EEX 4034****Exceptional Learners in the Inclusive Classroom**

(3 Credits - 3 Hours)

This course is for Recertification/Certification purposes. Students must submit a copy of their Temporary/Professional Teaching Certificate or valid Statement of Eligibility. Please contact the Teacher Education Department before registering for this course at 386-312-4242. This course is to introduce inclusive educators to the characteristics, evaluation and identification of students with exceptionalities. This course examines current issues, legislation, education reform, strategies and interventions in working with students with disabilities, as well as effective special education service models

**EEX 4604****Behavior Management for Special Needs & At-Risk Students**

(3 Credits - 3 Hours)

Prerequisite: EEX 3012. This course covers the strategies and techniques necessary for managing the physical environment and behaviors of children with special needs. The emphasis of this course will focus on behavior management and consultation skills. Teacher candidates will apply knowledge to create and maintain an on-task, safe, and healthy learning environment for learning in the exceptional and inclusive classroom.

**RED 3309****Early & Emergent Literacy**

(3 Credits - 3 Hours)

This course will increase understanding of early literacy development and conditions, which promote total literacy from birth through lower elementary grades. Language theory and current research will shape informed practices regarding literacy development. Connections made among all aspects of literacy learning: reading, writing, listening, speaking, and attitude development. Additionally, this course explores and develops related activities to foster a balanced, positive, constructive attitude towards literacy in young children.

**RED 4511****Intermediate Literacy: Reading & Thinking**

(3 Credits - 3 Hours)

Prerequisite: RED 3309. This course combines the theory and practice in the teaching of reading/literacy in the elementary intermediate grades. Procedures for meeting individual differences, differentiated instruction, selected use of materials, and classroom organizations will be examined. This course requires thirty (30) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

**RED 4519****Diagnosis & Intervention in Reading**

(3 Credits - 3 Hours)

Prerequisite: RED 3309. This course provides diagnostic and instructional interventions in reading through formal and informal methods and materials used to identify reading strengths and weaknesses of students. Emphasis is placed on diagnosis of reading problems, administration of assessments, evaluation of results, and planning instructional interventions to remediate reading deficiencies. This course requires twenty (20) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

**RED 4940****Final Reading Practicum**

(3 Credits - 3 Hours)

Prerequisite: Senior Status. Corequisite: EEC 4940. This course is the supervised reading portion of the final internship to give clinical experience in reading for the pre-service teacher. This course provides clinical experience in increasing student reading performance through the utilization of appropriate strategies and materials. This course aligns to the Florida Reading Competencies, which include language development, cognition, research-proven best practices, and differentiated instructions. Teacher candidates will work directly with K-3 teachers and students in the public schools in large group, small group, and individual settings to connect all aspects of literacy instruction. This course requires forty-five (45) hours of field experience/observation during a 3 week time period in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The 45 hours of field experience is included in the 10 weeks in a K-3 area classroom with no less than 250 hours of direct teaching instruction. The field experience is completed outside of the scheduled class meeting time.

**TSL 3080****Principles & Practices of ESOL I**

(3 Credits - 3 Hours)

This course introduces issues, principles, theories, research, and best practices of teaching English to Speakers of Other Languages. The goal of this course is to develop the foundation of knowledge necessary to prepare educators to understand the concepts upon which second language acquisition are based in addition to the impact these concepts will have on instruction.

**TSL 4081****Principles & Practices of ESOL II**

(3 Credits - 3 Hours)

Prerequisite: TSL 3080. This course builds on TSL 3080 with the goal to link the theory and practice for effective teaching of ESOL (English Speakers of Other Languages). The course will emphasize methods, curriculum, and assessment of ESOL students. This course requires twenty (20) hours of field experience/observation in a classroom setting designated by the Office of Teacher Education in the district of the student's choice within the college's service area. The field experience is completed outside of the scheduled class meeting time.

---

**BACHELOR OF SCIENCE IN NURSING**


---

**NUR 3065****Health Assessment**

(3 Credits - 45 Hours) Didactic 41.25 Hours, Lab 7.5 Hours

Prerequisite or corequisite: NUR 3805. This course focuses on a holistic approach to health assessment that builds on the assessment skills developed in the nurse's basic educational program. Emphasis is on assessment and analysis of self-care requisites to identify self-care deficits across the life span. Emphasis is on the process of patient interaction and use of appraisal skills in the collection of bio-psychosocial data across the life span and understanding the role of the professional nurse in analysis of health status data. The student is given opportunities to integrate theoretical knowledge into practice sessions using demonstration, medium and high fidelity simulation scenarios, deliberate practice, and reflection.

**NUR 3125****Pathophysiology**

(3 Credits - 45 Hours)

Prerequisite or Corequisite NUR 3805. This course focuses on the study of pathological changes of the human body from normal to changed mechanical, physiological, and biochemical functions resulting from altered hemostasis, injury, or disease process. The course will emphasize how disrupting normal structures and functions of the human body leads to disease processes from the cellular to the multi-system level. Included is the critical examination of the mechanisms underlying signs and symptoms, complications, and prognosis of commonly occurring diseases across the lifespan.

**NUR 3164****Informatics and Evidenced-Based Practice**

(3 Credits - 45 Hours)

Prerequisite/corequisite: NUR 3805. This course focuses on the integration of data, information, and knowledge through the use of information technologies to inform nursing practice. Students examine how informatics supports evidenced-based nursing practice that is safe and knowledge-based through the use of expanded access to clinical research findings and decision support tools for clinical practice. The course reviews nursing informatics theory, practice applications in care delivery and management, and emerging trends in informatics. Students are introduced to basic concepts of evidence-based practice, research processes, and critical appraisal of research and information. Legal and ethical issues in research and information utilization are explored.

**NUR 3169****Applied Evidence-Based Practice in Professional Nursing Practice**

(3 credits - 45 Hours) Online - 45 Hours

Prerequisites: STA 2023, NUR 3164. This course focuses on the application of evidence-based clinical and management practices to improve the delivery and outcomes of patient care in a variety of settings. Emphasized is the use of contemporary research to inform nursing management and clinical decisions. Establishment of individual evidence-based nursing management and clinical practices and career development are examined. The student will use evidence-based practice to solve current healthcare management and clinical problems

**NUR 3655****Community, Diversity, and Population-Based Care**

(3 Credit - 45 Hours) Didactic 30 hours, Clinical 45 hours

Prerequisite: NUR 3805. The focus of this course is community health nursing practices with families, aggregates, and communities. This course examines the social, economic, ethnic, and cultural influences on beliefs, values, and practices in relation to health, illness, and health-seeking behaviors. An emphasis is placed on epidemiology, population risk assessment, health promotion, risk reduction, chronic disease prevention, environmental health, vulnerable populations, contemporary health issues, and development of healthier individuals, aggregates, and communities. The role of the professional nurse in the provision of community and population-based care is explored.

**NUR 3805****Professional Roles and Dimensions of Professional Nursing Practice**

(3 Credits - 45 Hours)

Prerequisite: Admission to the Bachelor of Science in Nursing. This introductory course is designed for the returning RN to facilitate the transition from the registered nurse's basic educational program to the baccalaureate level of practice. It includes an exploration of the evolution of nursing as a profession, the contemporary role of the professional nurse, and issues and theories related to professional nursing practice in dynamic healthcare environments for diverse populations. Professional writing, APA documentation, and presentations using PowerPoint are introduced. It is recommended that this course be taken first.

**NUR 3826****Legal and Ethical Issues in Nursing**

(3 credits - 45 Hours) Online 45 Hours

Prerequisites: NUR 3805, NUR 3125, NUR 3065, NUR 3164. This course explores theories, models, and principles of legal and ethical decision making in clinical and in management health care delivery situations in a variety of health care settings. Clinical and nursing management decision-making dilemmas are identified.

tified and analyzed toward refining critical thinking and advocacy on the part of the nurse. This course provides the student opportunities to utilize models, processes, and ethical and legal frameworks of decision making as a foundation for clinical and leadership practices.

#### **NUR 3837**

##### **Introduction to Nursing Management Systems**

(3 Credits - 45 Hours)

Prerequisite: NUR 3805, NUR 3164. The purpose of this course is to introduce the foundations of healthcare policy, the financial structures of healthcare systems, and the accreditation and regulatory environments that have impact on nursing practice and patient care. Contemporary issues of healthcare management systems, the future of healthcare delivery, and the role of nursing to influence healthcare systems' decisions are explored. The student will examine healthcare systems that incorporate modern technology, evidence-based decision making, information and outcomes management, cost containment strategies, and the nursing core value of quality care. Topics will include financial, operational, regulatory, accreditation, quality management, and clinical aspects of management.

#### **NUR 4894**

##### **Teaching and Learning in Nursing Practice**

(3 Credits - 45 Hours)

Prerequisite: NUR 3805. This course focuses on the provision of instruction applicable to individuals across the lifespan and to small groups of learners in a variety of settings. Emphasis is placed on the supportive / educative role of the nurse to assess, develop, implement, and evaluate education related to health promotion, maintenance of wellness, disease prevention, disease management, and quality of life. Teaching and learning theories and concepts are integrated related to effective collaboration with healthcare service organizations and communities, curriculum development, contemporary instructional strategies, challenges and barriers to learning, and cultural diversity.

#### **NUR 4949**

##### **Nursing Capstone**

(3 Credits - 45 Hybrid Hours) Didactic Online 30 Hours, 45 Practicum Hours

Prerequisite: Permission of Dean of Nursing and Allied Health / BSN Program Director. The Capstone course integrates the academic and the practical knowledge acquired during the curriculum to further develop the student's application of the nursing process and critical reasoning in health promotion, risk reduction, direct and indirect care of patients, families, and aggregates in various healthcare settings. Emphasis is on resolving complex patient care problems, providing the human interface between healthcare systems and the patient, and on the professional nursing roles of care provider/coordinator, teacher, collaborator, manager and problem solver. This course includes a practicum to enhance the student's knowledge and expertise in areas of complex patient care and delivery and management. The practicum includes opportunities for scholarly inquiry, professional writing, collaboration, communication, and presentation. The student is required to demonstrate the competencies consistent with program outcomes.

---

## **BUSINESS**

---

#### **ACG 2021C**

##### **Principles of Financial Accounting ♦**

(3 Credits - 4 Hours)

Prerequisite: MTB 1103 or MAT 1033 with a grade of "C" or better, or satisfactory scores on the math placement exam at the intermediate algebra level. The course is designed to familiarize the student with the theory, logic, and concepts used in financial accounting. Course content includes: journalizing, posting, preparing a trial balance, adjustments, corrections, and closing; preparation of the income statement, balance sheet, changes in owner's equity and cash flow statement; current assets, inventory, long-term assets and liabilities; corporate capital structure, retained earnings and financial statement analysis. Emphasis is placed on comprehension of accounting principles and concepts in addition to mastery of accounting skills.

#### **ACG 2071**

##### **Principles of Managerial Accounting ♦**

(3 Credits - 3 Hours)

Prerequisite: ACG 2021C with a grade of "C" or higher. This course is designed to familiarize the student with the theory, logic and concepts used in managerial accounting. Course content includes: job - order costing, process costing, cost-volume-profit relationships, departmental accounting, profit planning, standard costs, flexible budgets, decentralized operations, pricing, and capital budgeting decisions. Emphasis is placed on comprehension of managerial accounting principles and concepts in addition to mastery of accounting skills.

#### **APA 2502**

##### **Payroll Tax Accounting**

(3 Credits - 3 Hours)

Prerequisite: ACG 2021C with a grade of "C" or higher. This course is designed to familiarize the student with the various federal and state reporting requirements, and the concepts, laws and theories behind such reporting. Course content includes calculating overtime, gross pay, federal and state income tax withholding, FICA and Medicare withholding and other deductions from pay. The student will also learn to complete Federal forms I - 9, W - 4, W - 2, 1099 - MICS, 940EZ, 940 and 941 as well as state unemployment compensation reports.

#### **BAN 1004**

##### **Principles of Bank/Credit Union Operations**

(3 Credits - 3 Hours)

This course touches on nearly every aspect of banking / credit unions, providing a comprehensive introduction to the diversified services and operations of the banking / credit union industry today. The history, evolution and trends of banking / credit unions are explored as well as the documents, language and services of banking / credit unions.

#### **BAN 2240**

##### **Consumer Lending**

(3 Credits - 3 Hours)

This course is designed to provide accurate and authoritative information regarding consumer lending. Emphasis is placed on all types of credit including installment and single payment loans extended to individuals primarily for the purpose of buying goods and services for their personal consumption. This course also covers theory needed by students to administer the full spectrum of collection activities while simultaneously maintaining good customer relations.

#### **BUL 1241**

##### **Business Law I ♦**

(3 Credits - 3 Hours)

This is a study of the environment in which businesses operate. Consideration is given to legal and social constraints on business. The student is introduced to the judicial system; administrative, tort, and contract law; agency; business organizations; and governmental regulations.

#### **BUL 2242**

##### **Business Law II ♦**

(3 Credits - 3 Hours)

Prerequisite: BUL 1241. This is a study of legal concepts in the business and commercial setting. Substantive areas to be covered include personal property, sales, commercial paper, secured transactions, real property, and estates.

#### **CGS 2104**

##### **Computer Accounting Applications**

(3 Credits - 3 Hours)

Prerequisite: ACG 2021C with a grade of "C" or higher. This course is designed to give students experience using a computerized accounting system to enhance knowledge gained in earlier accounting courses and prepare them for the job market. Students will gain practical knowledge in generating invoices, cash disbursements, cash receipts, inventory control, accounts payable journals, customer ledgers, vendor ledgers, job order costing, fixed asset depreciation, company set-ups, and internet accounting services.