

## CONTINUING AND COMMUNITY EDUCATION

Continuing and community education is an integral part of the total program at SJR State. Continuing and community education extends the College into the community through a variety of training programs reaching beyond the traditional offerings of the College. Continuing education classes are provided by the College to students of Clay, Putnam, and St. Johns counties.

SJR State's continuing and community education program is comprised of four divisions:

**1. Contract customized training for business, industry, municipalities and military.** The continuing education program's division of contract customized training is focused on meeting the employee training and development needs of business, industry, municipalities, and the military in Clay, Putnam and St. Johns counties. The contract customized training curriculum consists of credit and non-credit courses specifically tailored to meet the needs of the organization and its staff and may include a series of topics or may focus on one set of special skills. Contract customized training courses may be held on one of SJR State's campuses or conducted at a facility of the client's choice.

**2. Non-credit on campus community education recreation and leisure courses.** Numerous non-credit recreation and leisure courses are offered regularly for the residents of Clay, Putnam, and St. Johns counties. Some of the regularly offered community education courses include Introduction to Computers, Spanish for Travelers, Yoga, Navigating the internet, Word for Windows, Conversational Spanish, Dog Training and more. To view the courses being offered during a particular semester, please see the SJR State course schedule.

**3. Non-credit on campus job enhancement courses.** The job enhancement division of the continuing education program provides training opportunities for individuals wanting to upgrade job skills or explore new career fields. To view the relevant courses being offered during a particular semester, please see the SJR State course schedule.

**4. Non-credit online job enhancement, recreation, and leisure courses.** Instructor-facilitated online continuing education courses are informative, fun, convenient, and highly interactive. Online continuing education classes are designed to provide training opportunities for individuals who want to upgrade their job skills, explore new career fields, or experience personal enrichment. Courses are project-oriented and include lessons, quizzes, hands-on assignments, discussion areas, supplementary links, and more. All courses run for six weeks with a two-week grace period at the end. SJR State's online continuing education courses are offered through a partnership with Ed2Go. For a list of courses, detailed course descriptions, and information about registering for online continuing education courses, go to [www.ed2go.com/sjrcc](http://www.ed2go.com/sjrcc).

**Non-credit continuing and community education classes cannot be used to satisfy requirements of a degree program.** There are no requirements or prerequisites for non-credit continuing and community education courses.

**Fees are not refundable after classes begin.**

**For more information about continuing and community education at SJR State, please call (386) 312-4211 or email [opencampus@SJRstate.edu](mailto:opencampus@SJRstate.edu).**