#### REPORTING CRIMINAL OFFENSES

To report a crime contact SJR State Campus Safety and Security and/or the appropriate law enforcement agency, if it is an emergency, via 9-1-1. Crimes may be reported to the following authorities:

## ST. JOHNS RIVER STATE COLLEGE CAMPUS SAFETY AND SECURITY

College Campus Safety and Security can be reached 24 hours a day, 7 days a week.

**Emergency Call Boxes** are located in all parking lots on all campuses, and communicate directly with the on-duty campus security officer.

Orange Park Campus	(Office) (904) 276-6760; (24 hour cell phone) (904) 626-5885
Palatka Campus	(Office) (386) 312-4095; (24 hour cell phone) (386) 937-2052
St. Augustine Campus	(Office) (904) 808-7495; (24 hour cell phone) (904) 626-5956
Clay County Sheriff's Office	(904) 284-7575 (Orange Park Campus)
St. Johns County Sheriff's O	ffice (904) 824-8304 (St. Augustine Campus)
Palatka Police Department	(200) 220, 0000 (Palatic Commun)

(386) 329-0800 (Palatka Campus)

Putnam County Sheriff's Office

(386) 329-0800 (Palatka Campus)

SJR State Director of Campus Safety and Security (386) 312-4064

#### Accurate and Prompt Reporting

Any suspicious activity or person(s) seen in the parking lots, loitering around vehicles or inside buildings should be reported to Campus Safety and Security or appropriate law enforcement agency.

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents occurring on campus to the SJR State Campus Safety and Security Department, and/or the appropriate law enforcement agency jurisdiction in a timely manner.

## **Voluntary Confidential Report of Crimes**

If you are a victim of a crime and do not want to pursue action within the College System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Director of Security or a designee of SJR State Campus Safety and Security can file a report on the details of the incident without revealing your identity. A victim or witness of a crime may also report that information to Campus Safety and Security via the Silent Witness form located on the public SJR State website at SJRstate.edu/silentwitness or via the MySJRstate portal (SJRstate.edu/mysjrstate) under the Campus Safety and Security tab. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the safety of yourself and others. With such information, the College can keep an accurate record of the number of incidents involving students, determine whether there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the College.

#### JEANNE CLERY DISCLOSURE OF CAMPUS SECURITY POLICY AND CAMPUS CRIME STATISTICS ACT

This Federal Act requires that SJR State distribute information regarding certain on-campus crimes to all current and potential students and employees. SJR State is dedicated to the provision of a safe learning and working environment for all students and employees. This information is posted on the College Safety and Security website at SJRstate.edu/safety.

The Campus Safety and Security office coordinates the Silent Witness program. Silent Witness is a college-wide crime prevention program whereby all members of the College are encouraged to report suspicious or criminal activity to the Campus Safety and Security office and/or the appropriate law enforcement agency. A victim or witness of a crime may report information anonymously to Campus Safety and Security via the Silent Witness form located on the public SJR State website at SJRstate.edu/silentwitness or via the MySJRstate portal (SJRstate.edu/mysjrstate) under the Campus Safety and Security tab.

## St. Johns River State College Campus Safety and Security

College Campus Safety and Security can be reached 24 hours a day, 7 days a week.

Orange Park Campus	(Office) (904) 276-6760; (24 hour cell phone) (904) 626-5885
Palatka Campus	(Office) (386) 312-4095; (24 hour cell phone) (386) 937-2052
St. Augustine Campus	(Office) (904) 808-7495; (24 hour cell phone) (904) 626-5956

SJR State security officers and private contract security officers are armed and licensed by the state of Florida. College and private contract security officers are not law enforcement officers, but they work closely with local law enforcement agencies on reporting and follow-up actions or investigations related to criminal activities on campus. In order to facilitate this relationship and to assist in crime prevention, all employees and students are encouraged to promptly report all criminal or suspicious activity to the security officer on duty on the campus. The College has no recognized fraternities or other off-campus student organizations, and there are no records maintained on liquor, drugs or weapons violations by students associated with such organizations.

## TIMELY WARNINGS (REGARDING CLERY ACT CRIMES)

In the event that an on-campus or off-campus event arises, that, in the judgment of the College President, Senior Vice Presidents, or the Director of Safety and Security (or designee), constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued by Campus Safety and Security personnel, or an appropriate designee, via numerous Emergency Notification Systems including the Genave emergency notification speaker system, the Voice-Evac emergency notification speaker system and through emergency notification software, which includes telephone, email and text messaging to students, faculty and staff. Posters pertaining to the criminal event may also be posted throughout the campus for further notification. Anyone with information possibly warranting a "timely warning" should report the circumstances to the Campus Safety & Security office, by telephone, at the appropriate campus as follows:

Orange Park Campus	(Office) (904) 276-6760; (24 hour cell phone) (904) 626-5885
Palatka Campus	(Office) (386) 312-4095; (24 hour cell phone) (386) 937-2052
St. Augustine Campus	(Office) (904) 808-7495; (24 hour cell phone) (904) 626-5956

Information or reports can also be made to the Campus Safety and Security office located at each campus.

With respect to the "timely reports," the Clery Act mandates for crimes considered a threat to other students and employees that victims' names be withheld.

The content of the timely warning should include all information that would promote safety and that would aid in the prevention of similar crimes. The warning should include what crime occurred, where the crime happened, when it happened, and suspect information, if possible.

#### **EMERGENCY NOTIFICATION POLICY**

It is imperative that a timely warning be issued, without delay, in the event of a Clery Act crime occurring within the campus Clery geography, if there is an immediate or continuing threat to students, employees or property. Emergency notification may also be given for non-Clery Act crimes if the crime poses a threat to persons or property.

Whether or not to issue an emergency notification timely warning must be decided on a case-by-case basis. Considerations include the nature of the crime that was reported, the possible continuing danger to the campus community, and the possible risk of compromising law enforcement efforts.

Whenever possible, it is recommended that the College President, Senior Vice Presidents, and Director of Campus Safety and Security (or designee) meet to determine whether or not a timely warning should be issued. If this is not possible, the discretion is left to the Director of Campus Safety and Security or his designee.

Any security officer may issue the order to lock down, evacuate, or shelter in place if the need arises. This would usually be initially accomplished via the Emergency Notification System (Genave) and/or the Voice Evac system.

## DISCLOSURE OF CRIME STATISTICS

The Department of Campus Safety and Security prepares the crime statistics report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the local law enforcement agencies surrounding the Palatka, Orange Park and St. Augustine campuses. The past three years of crime statistics for each campus are listed at the end of this report.

Campus crime, arrest and student referral statistics (of a Clery nature) include those reported to the Department of Campus Safety and Security officials and law enforcement agencies. Those crimes used in compiling statistics include the following: murder, manslaughter, robbery, aggravated assault, burglary, motor vehicle theft, arson, liquor law violations, drug related violations (sale and possession), weapons law violations, forcible sex offenses, non-forcible sex offenses, hate crimes, domestic violence, dating violence, and stalking.

Each year this report is provided to all current students, faculty and staff via their SJR State email address and is also available in the MySJRstate portal. It is also made available to prospective students, faculty, employees, and staff online at SJRstate.edu/safety.

A paper copy of the report is also available from the Campus Safety and Security office located on each campus.

#### DAILY CRIME/INCIDENT REPORT LOG

The SJR State Campus Safety and Security office maintains a

daily Crime/Incident Log. The log is available for inspection during normal business hours within the Campus Safety and Security office at each campus.

#### FEDERAL CAMPUS SEX CRIMES PREVENTION ACT OF 2000 AND FLORIDA SEXUAL PREDATOR AND SEXUAL REGISTRATION NOTIFICATION LAW

Pursuant to the Federal Campus Sex Crimes Prevention Act of 2000 and the Florida Sexual Predator and Sexual Registration Notification Law, SJR State establishes the following procedure to insure the availability of information to the campus community concerning the presence of registered sexual offenders or predators attending SJR State.

All information regarding registered sexual offenders or predators attending SJR State will be coordinated and maintained by the SJR State Campus Safety & Security office. SJR State Campus Safety & Security office will maintain a current copy of the offender/ predator's Florida Department of Law Enforcement offender flyer including his/her photograph and current SJR State campus location.

Inquiries regarding any sexual offender or predator attending any SJR State campus should be directed to James Griffith, Director of Campus Safety, at JamesaGriffith@SJRstate.edu, telephone number (386) 312-4064 or telephone number (386) 312-4095, Monday through Friday during normal business hours. Information relating to Florida's registered sexual offenders and predators is public record and may also be viewed at offender.fdle.state.fl.us or by calling 1-888-357-7332. For TTY Accessibility: 1-877-414-7234.

This website contains public record information on offenders classified as sexual predators and sexual offenders under Florida law because of a conviction for a sex-related crime and/or a specified crime against children: www.fdle.state.fl.us.

FDLE has also established a toll-free number (1-888-FL-PREDATOR) or (1-888-357-7332) that allows the public to request information about sexual predators and sex offenders living in their communities and around the state. They can also be contacted via email: sexpred@fdle.state.fl.us.

Upon notification of the presence of an offender/predator, it is the responsibility of the law enforcement agency with jurisdiction over the offender/predator's address to inform the College administration that the offender/predator has stated that he/she is currently enrolled at, or employed by the College. The College administration can then make all prudent notifications to members of the campus community.

# POLICY STATEMENT ON SEXUAL HARASSMENT AND SEXUAL ASSAULT

SJR State prohibits domestic violence, dating violence, sexual assault, sexual harassment, and stalking. Sex without consent is a violation of SJR State policy.

Whenever an incident of sexual assault, domestic violence, dating violence, or stalking occurs within the Clery geography of any of the SJR State campuses, the victim has the option to notify campus security and/or local law enforcement and be assisted by campus authorities in notifying law enforcement if he/she chooses. Information will be gathered and forwarded to the local law enforcement agency for further investigation, if warranted. We stress, to the victim, the importance of preserving any evidence of such crimes. In the event of orders of protection, no contact orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court, SJR State Campus Safety and Security officers will work closely with local law enforcement to ensure the proper level of protection is afforded to the victim by such document.

## SEXUAL COERCION AND SEXUAL ASSAULT

The Prevalence of Sexual Coercion

Researchers have determined that sexual coercion occurs more frequently with college students than any other cohort because of the college lifestyle. As fun as it may be at times, the college lifestyle provides the perfect setting for sexual coercion to happen.

Researchers found that both men and women are perpetrators and victims of sexual coercion. Approximately 70% of college students surveyed reported they have been sexually coerced and 33% of college students surveyed admitted to having used sexually coercive behaviors against their partners. Of the college students who have been sexually coerced, roughly 70% stated they knew their perpetrators, further clarifying the perpetrators were either a boyfriend/girlfriend, a friend or an acquaintance. This indicates the vast majority of those who experienced victimization of sexual coercion knew their perpetrator.

#### What is Sexual Coercion?

Sexual coercion is being persuaded to have sex when you don't want to. It may apply to a specific act or to initiating or continuing a sexual relationship. An individual may give in to coercion for any number of reasons and then may feel guilt and shame.

#### **Recognizing Sexual Coercion:**

Is your partner pressuring you to have sex because...

- Sex is the way to prove love
- You had sex in the past, so you can't say no now
- All your friends are having sex
- Your partner threatens to leave you or threatens violence
- Guilt trips

#### How would you answer the following questions?

- Do you have unprotected sex because of your partner's demands?
- Have you had a sexual experience that left you frightened?
- Are you being sexually pressured from your date, partner or friend?
- Are you having doubts or regrets over your partner's sexual demands?
- Are there times that you feel that you can't say no to having sex?
- Are you in a sexual relationship that makes you feel powerless?

#### Avoiding unwanted sex:

- Recognizing the signs of sexual coercion is the first step
- Trust your instincts and feelings
- Do you feel uncomfortable with the situation or circumstances?
- Say no firmly and leave
- Avoid alcohol and drugs that may harm judgment or make your partner more aggressive
- Set your boundaries and communicate clearly
- Seek help

## Learn ways to respond to sexual pressure. You could say:

- "I really like you. I'm just not ready to have sex."
- "If you really care about me, you'll respect my decision."
- "I said no. I don't owe you an explanation."

#### What is Sexual Violence?

Any sexual contact or activity with an intimate partner that makes a person feel uncomfortable, with the purpose of controlling through fear, threats, coercion, manipulation or violence.

#### What is Sexual Battery?

Sexual battery means oral, anal, or vaginal penetration by, or union with, the sexual organ of another or the anal or vaginal penetration of another by any other object committed without your consent.

**SEX WITHOUT CONSENT IS A CRIME** covered under Florida Statute 794.011 and can be reported to law enforcement. Consent means

intelligent, knowing, and voluntary consent and does not include coerced submission. The law says that consent does not mean your failure to offer physical resistance to the offender. If you are under 16 years of age, consent cannot be used as a defense to a sexual crime. Further, a 16 or 17 year-old cannot legally consent to sexual activity with a person in a position of familial or custodial authority or with a person 24 years of age or older.

#### SEX WITHOUT CONSENT IS A VIOLATION OF SJR STATE POLICY.

If the accused is a student, the matter can be reported to the Office of Student Affairs for disciplinary review and possible disciplinary action up to and including expulsion from the College.

#### **Evidence Preservation and Medical Care:**

- If you are the victim of a sexual assault, find a safe environment anywhere away from the attacker.
- Ask a trusted friend or family member to stay with you for moral support.
- Report the attack to police by calling 911 and/or notifying College Campus Safety and Security if you are on campus.
- Don't bathe or brush your teeth.
- Don't change clothes
- Write down all the details you can recall about the attack and the attacker.
- Ask the hospital to conduct a rape kit exam to preserve forensic evidence.
- If you suspect you were drugged, ask that a urine sample be collected. The sample will need to be analyzed later on by a forensic lab.
- A medical professional will assist with evidence collection, treatment of injuries and can prescribe medications to protect you from certain sexually transmitted infections and recommend follow-up care.
- A counselor on the National Sexual Assault Hotline at 1-800-656-HOPE (4673) can help you understand the process.
- If you know that you will never report, still get medical attention. Even with no physical injuries, it is important to determine the risks of STDs and pregnancy. Call the National Sexual Assault Hotline for free, confidential counseling, 24 hours a day: 1-800-656-HOPE (4673).

### How Do I Get Assistance While on Campus?

The College has a designated Title IX Coordinator to oversee its response to all reports of sexual misconduct/harassment, domestic/dating/physical violence, and/or stalking, to conduct training, and to coordinate compliance with the mandates of Title IX. The Title IX Coordinator is knowledgeable and trained in the College's policies and procedures, state and federal laws that apply to sexual misconduct and harassment, and the dynamics of sexual misconduct and harassment. The Title IX Coordinator is available to meet with any individual to discuss the options for resolving a report under this policy.

The SJR State Title IX Coordinator is Charles Romer. He is located in the Administration Building (Office A0173), and his mailing address is 5001 St. Johns Avenue, Palatka, Florida 32177. His phone number is (386) 312-4074, and his email is CharlesRomer@SJRstate.edu.

Security is available for assistance 24/7 on all campuses.

#### Duty to Investigate

SJR State has a duty to immediately investigate a complaint of sexual harassment, sexual coercion and sexual assault even if the complainant asks that it not do so. If the complainant requests anonymity, the complainant will be protected from retaliation; however anonymity may limit the school's ability to respond. The complainant will be assured that the investigation will be discreet and only disclosed on a "need to know" basis. In deciding how to proceed, the College will weigh the complainant's anonymity request against the alleged perpetrator's potential danger to other students. In addition, the College will determine whether interim protective actions are necessary, such as issuing a "no contact" directive or separating a complainant and respondent. The College will attempt to minimize any burden on complainants. The complainant will be provided with information regarding his/her options regarding the investigation, including the choice to report to law enforcement, and available medical and mental health treatment options.

## Written Notifications

Students and employees have certain rights and available services in the event they are a victim of assault, battery, stalking, sexual violence and physical violence. These rights and available services are listed in a brochure available at Counseling and Security offices and Student Service Centers of the College campuses. Also available is a brochure reference dating violence and stalking, domestic violence, sexual coercion and sexual assault.

#### HELP IS AVAILABLE WHETHER YOU CHOOSE TO REPORT A CRIME OR NOT. Get help by contacting the following agencies:

#### **Confidential Resources and Support:**

- Counseling and Psychological Services: CARE Counselor – Dr. Douglass Lobo: (386) 312-4305,
- website: SJRstate.edu/cares\_counselor
- Employee Assistance Program (Employees): (800) 433-7916 website: SJRSC.lifeworks.com, login: SJRSC
- Florida Department of Health Violence Intervention and Prevention Program: 1-888-956-RAPE (7273)
- Behavioral Health Services:
  - o Palatka Campus- Stewart Marchman Behavioral Health Care- (386) 329-3780
  - o Orange Park Campus- Clay Behavioral Health Center-(904) 291-5561
  - o St. Augustine Campus- EPIC Behavioral Healthcare-(904) 829-2273
- National Sexual Assault Hotline: 1-800-656-HOPE (4673)
- Florida Coalition Against Domestic Violence Hotline (800-500-1119)
- Florida Coalition Against Domestic Violence TTY Hotline (800-621-4202)
- National Domestic Violence Hotline (800-799-SAFE (7233)
- Lee Conlee House, Inc., Domestic Violence Center, Palatka (386) 325-3141)
- Florida Department of Health, Palatka (800-440-0420 or (386-326-3200)
- Quigley House, Domestic Violence Center, Clay County (904-284-0061)
- Betty Griffin House, Domestic Violence Center, St. Johns County, (904-824-1555)
- National Dating Abuse Helpline and Love is Respect (866-331-9474 or text 77054 or loveisrespect.org)

### Non-Confidential Resources, Support and Reporting Options:

- Campus Assistance:
  - o Title IX Coordinator (386) 312-4074
  - o CARE Counselor (386) 312-4305
  - o Orange Park Campus Security (904) 626-5885
  - o Palatka Campus Security (386) 937-2052
  - o St. Augustine Campus Security (904) 626-5956
- Vice President for Academic and Student Affairs: (386) 312-4151
- Assistant Vice President for Student Affairs: (386) 312-4127

## **Order of Protection:**

- Local Law Enforcement Victim Advocate:
  - o Palatka Campus Putnam County Sheriff's Office -(328) 329-0801

- Orange Park Campus Clay County Sheriff's Office -(904) 264-6512
- o St. Augustine Campus St. Johns County Sheriff's Office-(904) 824-8304
- State Attorney's Office Victim Advocate:
- o Palatka Campus (386) 329-0259
  - o Orange Park Campus (904) 284-6319
  - o St. Augustine Campus (904) 823-2300
- Clerk of Court Victim Advocate:
- o Palatka Campus (386) 326-7640
- o Orange Park Campus (904) 269-6363
- o St. Augustine Campus (904) 819-3600

# HIGHER EDUCATION AMENDMENTS OF 1992; SECTION 486(C) OF PUBLIC LAW: 102-325 (S. 1150)

Sexual assault (rape) is a serious crime that has a major impact on the campus community as well as on the students who are victimized. SJR State will not tolerate sexual assault in any form, including date and acquaintance sexual assault. Should probable cause be determined that campus regulations prohibiting sexual assault have been violated, disciplinary action will be pursued through the code of student conduct or other appropriate internal processes. Discipline may result in suspension or dismissal from the College. Any student or employee reporting a sexual assault will be treated with respect and sensitivity. Contacts and conversations which transpire pursuant to this procedure will be held in confidence.

Any person, student or employee, wishing to file a complaint regarding sexual violence/conduct may contact the College Title IX Coordinator/Equity Officer at 386-312-4170 or College campus security, or local law enforcement. Individuals who wish to receive information about available support resources regarding sexual violence/conduct may contact the campus counseling staff member designated to assist with sexual violence/conduct or College campus security or contact any of the support providers listed in the Annual Security Report.

All reports of sexual violence/conduct involving students will be forwarded to the Office of Student Affairs and the College Title IX Coordinator who will assist in situations requiring immediate administrative support.

All reports of any sexual violence/conduct involving employees will be forwarded to the College Equity Officer/Title IX Coordinator who will assist in situations requiring immediate administrative support.

Both the accuser and the accused are entitled to the same opportunities to have others present during a College disciplinary proceeding relating to an alleged sexual offense. Both the accuser and the accused shall be informed of the outcome of any College disciplinary process relating to an alleged sexual offense.

## HELP IS AVAILABLE WHETHER YOU CHOOSE TO REPORT A CRIME

**OR NOT.** The following is a list of counseling avenues for individuals who have been the victim of sexual assault or date rape:

- Florida Department of Health Violence Intervention and Prevention Program
  - 1-888-956-RAPE (7273)
- SJR State CARES (386) 312-4305
- Stewart Marchman Behavioral Health Care (386) 329-3780 (Palatka)
- (904) 209-6200 (St. Augustine)
- Clay Behavioral Health Center (904) 291-5561 (Orange Park)
- Local Law Enforcement Victim Advocate
- Putnam County Sheriff's Office (386) 329-0801 (Palatka) St. Johns County Sheriff's Office (904) 824-8304 (St. Augustine)
- Clay County Sheriff's Office (904) 264-6512 (Orange Park)
- National Sexual Assault Hotline 1-800-656-HOPE (4673)

## SEXUAL MISCONDUCT POLICY

## Introduction

SJR State is committed to creating and maintaining a community in which students, faculty and staff can work together in an atmosphere free of gender and sex discrimination. Every member of the College community should be aware that SJR State is strongly opposed to sexual misconduct and harassment and that such behavior is prohibited both by law and College policy and will not be tolerated. The College is committed to fostering a community that promotes prompt reporting of all types of sexual misconduct, to include sexual assault, sexual harassment, domestic/dating/physical violence, and/or stalking and ensures timely and fair resolution of sexual misconduct and harassment complaints. It is the intention of the College to take appropriate action to end the misconduct or harassment, prevent its reoccurrence, and address its effects.

As a recipient of Federal funds, the College is required to comply with Title IX of the Higher Education Amendments of 1972, which prohibits discrimination based on sex in education programs or activities. Sexual misconduct and harassment, as defined in this policy, is a form of sex discrimination prohibited by Title IX. SJR State is committed to providing an educational environment, programs, and activities free from sex discrimination.

## **Purpose of Policy**

This policy is intended to educate the SJR State community, students, faculty and staff who have been affected by sexual misconduct/harassment, domestic/dating/physical violence, and/ or stalking, whether as a reporting party, responding party, or third party.

When used in this policy, reporting party refers to the person(s) who reports to the College that they have been the subject of sexual misconduct/harassment, domestic/dating/physical violence, and/ or stalking. Responding party refers to the person(s) who is/are reported to have committed acts of sexual misconduct/harassment, domestic/dating/physical violence and/or stalking. A third party refers to any other participant in the process, including a witness to the misconduct or harassment or an individual who makes a report on behalf of someone else.

The purpose of this policy is to:

- Define sexual misconduct and harassment and the forms of sexual misconduct and harassment that violate our community standards;
- Define domestic/dating/physical violence and stalking that violate our community standards;
- Identify resources and support for all members of the SJR State community (see page 46 – Sexual Misconduct Policy Resources);
- Identify the Title IX coordinator and the scope of his/her role;
- Provide information as to where a member of the SJR State community can obtain support or access resources confidentially;
- Provide information on how a member of the SJR State community can make a report on campus and/or off campus;
- Provide information on how a report against a member of the SJR State community will be investigated, evaluated and adjudicated.

#### Scope of Policy

This policy applies to all members of the SJR State community, including, but not limited to, faculty, staff, students and volunteers. All faculty, staff, students and volunteers are responsible for their actions and behavior, whether the conduct in question occurs on campus or in a different location. As such, this policy applies to both on-campus conduct and relevant off-campus conduct that affects the community.

Vendors, independent contractors, visitors, and others who conduct business with SJR State or on College property are also expected to comply with this policy. The College will take timely action in all allegations of sexual misconduct/harassment, domestic/ dating/physical violence, and/or stalking to ensure the safety of the SJR State community and to provide an environment free from gender and sex discrimination.

#### **Applicants and Volunteers**

College policy prohibits applicants, new employees and volunteers from being alone with a minor child pending completion of a criminal background check. Until this process is complete and new employees or volunteers have been cleared and begin employment or volunteer work at the College, another adult must be present at all times when a minor child is present. The College maintains the explicit right to terminate an employee or remove a volunteer if the criminal background check results reveal adverse information.

#### The Notice of Non-Discrimination

The District Board of Trustees has approved policy statement 3.12 on Equality of Opportunity and Non-Discrimination as follows: St. Johns River State College does not discriminate against any person in its programs, activities, policies or procedures based on race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status. All questions or inquiries regarding compliance with laws relating to non-discrimination, may be directed to the Title IX Coordinator/Equity Officer, St. Johns River State College, 5001 St. Johns Avenue, Palatka, Florida, 32177; (386) 312-4074. (Any changes to Policy SJR 3.12 will update herein as amended from time to time.)

SJR State does not discriminate based on sex in its educational programs and activities or in the context of employment. Sexual misconduct and harassment as defined in this policy, is a form of sex discrimination prohibited by Title IX of the Education Amendments of 1972. Title IX requires that:

No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving Federal financial assistance.

Sexual misconduct and harassment are also prohibited under Title VII of the Civil Rights Act of 1964 and other applicable statutes.

#### **Statement of Privacy and Confidentiality**

SJR State is committed to protecting the privacy of all individuals involved in a report of sexual misconduct, and/or harassment. The College will balance individual privacy with its obligation to conduct a thorough review of allegations to protect the parties and broader community and maintain an environment free from sexual misconduct and harassment.

Faculty, staff, students and volunteers wishing to obtain confidential assistance without making a report to the College may do so by speaking with a confidential resource listed on the Resources pages (see page 46 – Sexual Misconduct Policy Resources).

Apart from the confidential resources identified pursuant to this policy, all other College staff and faculty who receive a report of sexual misconduct/harassment, domestic/dating/physical violence, and/or stalking are required to elevate the report to the Title IX Coordinator for investigation and response. The Title IX Coordinator will ensure that the College responds to all reports in a timely, effective, and consistent manner.

The privacy of all parties involved will be respected. Information related to a report of sexual misconduct and/or harassment will be shared only with those College employees who "need to know" to assist in the investigation and/or resolution of the complaint. All College employees who are involved in the review, investigation, or resolution of a report have specific training regarding the safe guarding of private information.

Where the College has received a report of sexual misconduct/ harassment, domestic/dating/physical violence, and/or stalking but the reporting party requests that the matter remain confidential and/or requests that the College not pursue an investigation, the College must balance this request with its responsibility to provide a safe and non-discriminatory environment for all members of the SJR State community. The College is required to take all reasonable steps to investigate and respond to a complaint, but the ability to do so may be limited by the reporting party's request. However, under compelling circumstances including: evidence of a pattern of repetitive behavior, the use of force or threat of force, or the use of a weapon by the responding party, the College may conduct further investigation, or take other appropriate measures without the reporting party's consent. The reporting party will be informed whenever possible of any action the College takes to resolve the complaint, including further investigation and corrective or disciplinary steps.

If a report of sexual misconduct and/or harassment poses an immediate threat to the SJR State community and timely notice must be given to protect the health or safety of the community, the College may not be able to maintain the same level of privacy. Immediate threatening circumstances include, but are not limited to: reported incidents of misconduct that include the use of force, a weapon, or other circumstances that represent a serious and ongoing threat to the SJR State community. Under Florida law, the College is mandated to report any abuse of a minor (under the age of 18) to the Florida Abuse Hotline (1-800-962-2873). The reporting party will be informed whenever possible of any action the College takes to resolve the complaint, including further investigation and corrective action.

#### **Prohibited Conduct and Definitions**

This policy addresses a broad spectrum of behavior, all of which falls under the broad definition of sexual misconduct.

1. Sexual Harassment: Unwanted and unsolicited sexual advances, requests for sexual favors, and other deliberate or repeated communication of a sexual nature, whether spoken, written, physical or pictorial, shall constitute sexual harassment when:

- Submission to such conduct is made, either implicitly or explicitly, a term or condition of an individual's employment, academic status or participation in College-sponsored activities;
- Rejection of such conduct is used as the basis, implicitly or explicitly, for imposing adverse terms and conditions of employment, academic status or participation in College-sponsored events; or
- Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile or offensive working or learning environment.

A single isolated incident of sexual misconduct and/or harassment may create a hostile environment if the incident is sufficiently severe. The more severe the conduct, the less need there is to show a pattern of incidents for a hostile environment, particularly if the sexual misconduct and/or harassment is physical.

Sexual misconduct and/or harassment also includes genderbased harassment, which may include acts of verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sexstereotyping, even if those acts do not involve conduct of a sexual nature.

Examples include, but are not limited, to:

 Making demeaning sexist statements, humor or jokes about sex or gender-specific traits, crude sexual remarks, offensive stories, remarks of a sexual nature about a person's clothing or body, remarks about sexual activity or experiences, sexual innuendo or other suggestive comments, offensive notes, sexual propositions, or insults and threats that an individual communicates are unwanted and unwelcome.

- Displaying or circulating written materials or pictures degrading to an individual(s) or gender group.
- Engaging in inappropriate or unwelcome physical contact or suggestive body language, such as touching, patting, pinching, hugging, kissing or brushing against an individual's body.
- Giving undue and unwelcome attention, such as repeated inappropriate flirting, compliments about clothing or physical attributes, staring or making sexually oriented gestures.
- Making a student's work or an employee's job more difficult because of that person's sex, or gender identity.
- Using a position of power and authority to: 1) threaten or punish, either directly or by implication, for refusing to tolerate harassment, refusing to submit to sexual activity, or for reporting harassment; 2) promise rewards in return for sexual favors.
- Engaging in demeaning verbal and other expressive behavior of a sexual or gendered nature in instructional settings.

2. Sexual Assault: Sexual assault is a type of discrimination. It is having or attempting to have sexual intercourse or sexual contact with another individual without consent. This includes sexual intercourse or sexual contact achieved by the use or threat of force or coercion, where an individual does not consent to the sexual act, or where an individual is incapacitated. Sexual assault may involve individuals who are known to one another or have an intimate and/ or sexual relationship, or may involve individuals not known to one another. Sexual assault can include sexual misconduct involving minors. Sexual assault includes the following acts:

- Related to Non-consensual Sexual Intercourse: Having or attempting to have sexual intercourse with another individual without consent. Sexual intercourse includes vaginal or anal penetration, however slight, with a body part or object, or oral copulation by mouthto-genital contact.
- Related to Non-consensual Sexual Contact: Having or attempting to have sexual contact with another individual without consent. Sexual contact includes kissing, touching the intimate parts of another, causing the other to touch one's intimate parts, or disrobing of another without permission. Intimate parts may include the breasts, genitals, buttocks, mouth or any other part of the body that is touched in a sexual manner.

3. Sexual Exploitation: When an individual takes nonconsensual or abusive sexual advantage of another for his/her own benefit, or to benefit anyone other than the one being exploited, and that behavior does not otherwise constitute one of the other sexual misconduct offenses. Examples of sexual exploitation include, but are not limited to:

- Prostituting another person (i.e., personally gaining money, privilege, or power from the sexual activities of another person);
- Non-consensual video, photography, audiotaping, or any other form of recording, sexual activity;
- Allowing others to observe a personal act of consensual sex without knowledge or consent of the partner;
- Engaging in voyeurism (being a "peeping Tom");
- Knowingly or recklessly transmitting an STD or HIV to another person.

4. Stalking: A course of conduct involving more than one instance of unwanted attention, harassment, physical or verbal contact, or any other course of conduct directed at an individual that could be reasonably regarded as likely to alarm or place that individual in fear of physical, emotional or psychological harm or injury. This includes cyber-stalking, a particular form of stalking in which electronic media such as the internet, social networks, blogs,

cell phones, texts, GPS or other similar devices or forms of contact are used to pursue, harass or make unwelcome contact with another person. Stalking and cyber-stalking may involve individuals who are known to one another or have an intimate or sexual relationship, or may involve individuals not known to one another.

5. Domestic Violence: Any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member. Domestic violence is also a pattern of controlling behaviors that may include physical, sexual or emotional abuse. It is a choice made by the batterer. Domestic violence is a crime committed by:

- Current or former spouse or intimate partner of the victim.
- A person with whom the victim shares a child in common.
- A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; or
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies (under Violence Against Women Act).

6. Dating Violence: The physical, sexual, or psychological/ emotional violence within a dating relationship, as well as stalking. It can occur in person or electronically and may occur between a current or former dating partner. Dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors:

- The length of the relationship;
- The type of relationship; and
- The frequency of interaction between the persons involved in the relationship.

Dating violence is a type of intimate partner violence that occurs between two people in a close relationship. The nature of dating violence can be physical, emotional, or sexual:

- Physical this occurs when a partner is pinched, hit, shoved, slapped, punched, or kicked.
- Psychological/Emotional this means threatening a partner or harming his or her sense of self-worth. Examples include name calling, shaming, bullying, embarrassing on purpose, or keeping him/her away from friends and family.
- Sexual this is forcing a partner to engage in a sex act when he or she does not or cannot consent. This can be physical or nonphysical, like threatening to spread rumors if a partner refuses to have sex.
- Intimate Partner Violence: A situation in which one partner is physically, emotionally and/or sexually abused by the other partner. Intimate partner violence can occur between individuals who are dating, married, hooking up, or who reside together. Intimate partner violence can occur between individuals of the same or opposite sex. This is often commonly referred to as domestic or dating violence.

7. Retaliation: Acts or attempts to retaliate or seek retribution against the reporting party, responding party, or any individual or group of individuals involved in the investigation and/or resolution of an allegation of sexual misconduct. Retaliation can be committed by any individual or group of individuals, not just a responding party or reporting party. Retaliation may include continued abuse or violence, other forms of harassment, and slander and libel.

## Definitions of Consent, Coercion and Incapacitation

1. Consent: Consent to engage in sexual activity must be informed, knowing and voluntary. Consent exists when all parties

exchange mutually understandable affirmative words or behavior indicating their agreement to freely participate in mutual sexual activity.

The following further clarifies the definition of consent:

- Each participant in a sexual encounter is expected to obtain and give consent to each act of sexual activity. Consent to one form of sexual activity does not constitut consent to engage in all forms of sexual activity.
- If at any time it is reasonably apparent that either party is hesitant, confused or unsure, both parties should stop and obtain mutual verbal consent before continuing such activity.
- Consent may be withdrawn by either party at any time. Withdrawal of consent must also be outwardly demonstrated by words or actions that clearly indicate a desire to end sexual activity. Once withdrawal of consent has been expressed, sexual activity must cease.
- Consent consists of an outward demonstration indicating that an individual has freely chosen to engage in sexual activity. Relying on non-verbal communication can lead to misunderstandings. Consent may not be inferred from silence, passivity, lack of resistance or lack of an active response alone. A person who does not physically resist or verbally refuse sexual activity is not necessarily giving consent.
- Individuals with a previous or current intimate relationship do not automatically give either initial or continued consent to sexual activity. Even in the context of a relationship, there must be mutually understandable communication that clearly indicates a willingness to engage in sexual activity.
- An individual who is physically incapacitated from alcohol or other drug consumption (voluntarily or involuntarily), or is unconscious, unaware or otherwise physically helpless is considered unable to give consent. For example, one who is asleep or passed out cannot give consent.

2. Coercion: Consent cannot be given if it results from the use or threat of physical force, intimidation, or any other factor that would eliminate an individual's ability to exercise his/her own free will to choose whether or not to have sexual contact. Coercion includes the use of pressure and/or oppressive behavior, including express or implied threats of harm, severe and/or pervasive emotional intimidation, which places an individual in fear of immediate or future harm or physical injury or causes a person to engage in unwelcome sexual activity. A person's words or conduct amount to coercion if they wrongfully impair the other's freedom of will and ability to choose whether or not to engage in sexual activity. Coercion also includes administering a drug, intoxicant or similar substance that impairs the person's ability to give consent.

3. Incapacitation: An individual who is incapacitated is not able to make rational, reasonable judgments and therefore is incapable of giving consent. Incapacitation is the inability, temporarily or permanently, to give consent, because the individual is mentally and/or physically helpless due to drug or alcohol consumption, either voluntarily or involuntarily, or the individual is unconscious, asleep or otherwise unaware that the sexual activity is occurring. In addition, an individual is incapacitated if he/she demonstrates that they are unaware of where they are, how they got there, or why or how they became engaged in a sexual interaction. Where alcohol is involved, incapacitation is a state beyond drunkenness or intoxication. Some indicators of incapacitation may include, but are not limited to, lack of control over physical movements, being unaware of circumstances or surroundings, or being unable to communicate for any reason.

An individual in a blackout state may or may not meet the definition of incapacitation. Such an individual may appear to act normally but may not later recall the events in question. The extent to which a person in this state affirmatively gives words or actions indicating a willingness to engage in sexual activity, and the other person is unaware or reasonably could not have known of the alcohol consumption or blackout, must be evaluated in determining whether consent could be considered as having been given.

#### **Title IX Coordinator's Role**

The College has a designated Title IX Coordinator to oversee its response to all reports of sexual misconduct/harassment, domestic/ dating/physical violence, and/or stalking, to conduct training, and to coordinate compliance with the mandates of Title IX. The Title IX Coordinator is knowledgeable and trained in the College's policies and procedures, state and federal laws that apply to sexual misconduct and harassment, and the dynamics of sexual misconduct and harassment. The Title IX Coordinator is available to meet with any individual to discuss the options for resolving a report under this policy.

The name and contact information for the SJR State Title IX Coordinator can be found on the College website (SJRstate.edu) and on the Sexual Misconduct Policy Resources pages (see page 46) maintained pursuant to this policy.

#### Reporting

The College encourages the college community, including but not limited to, faculty, staff, all students, and volunteers to report information about any type of sexual misconduct/harassment, domestic/dating/physical violence, and/or stalking involving a student, staff or faculty member. Faculty and staff, other than those outlined in this policy as confidential resources, are required to report information about any type of sexual misconduct or harassment of which they become aware. An incident does not have to occur on campus to be reported to the College. Off-campus conduct that adversely affects or has the potential to adversely affect the SJR State community also falls under this policy. The College will promptly respond to all reports of sexual misconduct and harassment.

The College provides resources to both the reporting party and responding party in making decisions, obtaining information about options under this policy, and assists both parties in the event that a report of sexual misconduct, sexual assault, and/or harassment is made.

#### Ways to File a Report:

Title IX Coordinator: The Title IX Coordinator is available to receive a report of sexual misconduct, sexual assault, or harassment, (386) 312-4074.

Campus Safety and Security: The opportunity to file a report with the College is available 24 hours a day, seven days a week by calling Campus Safety and Security:

- Orange Park Campus: (904) 626-5885
- Palatka Campus: (386) 937-2052
- St. Augustine Campus: (904) 626-5956

A report can also be made to a Campus Security Authority (Campus Security Authorities include Campus Safety and Security Officers, Counselors, Student Activity Coordinators, Athletic Coaches, College club advisors and certain College Administrators).

A reporting party or third party can request a Campus Safety and Security officer to respond and take a report.

Community Standards and Responsibility: An individual can file a report with the College by utilizing the Silent Witness Report on the Campus Safety and Security's website - web.SJRstate.edu/apex/ prod/f?p=SILENTWITNESS or SJRstate.edu/silentwitness.

Local Law Enforcement: A reporting party may file a report with the local law enforcement agency (depending on location of incident).

#### **Coordination with Law Enforcement**

Because the goals and objectives of the College's sexual misconduct/harassment, domestic/dating/physical violence, and/ or stalking policy differ from those of the civil and criminal justice

systems, proceedings under the College's sexual misconduct/ harassment, domestic/dating/physical violence, and/or stalking policy are independent of civil and criminal processes and may be carried out prior to, simultaneously, or following civil or criminal proceedings off-campus. On-campus investigation and response does not preclude, limit or require a student's or employee's access to the state and federal justice system.

Notifying the local law enforcement will generally result in the reporting party and, in some cases, the responding party being contacted by a police officer. Law enforcement determines if a criminal investigation will occur and if the case will be referred for prosecution. A case not referred for criminal prosecution will still receive a College response.

Under Florida state law, sexual misconduct/harassment, domestic/dating/physical violence, and/or stalking (as described in the definitions above) may constitute a criminal act. However, the College conducts investigations and renders resolutions in an educational, non-criminal context. An act not criminally prosecuted may still violate College policy. To the extent permitted or required by law, the College will cooperate with outside investigators. However, outside law enforcement agencies do not respond to Title IX violations and respond only to allegations of criminal behavior. As a result, the College encourages reporting to both the College and to local law enforcement if the alleged sexual misconduct may also be a crime.

The College process and the criminal justice process are two separate and independent courses of action. If a reporting party wishes to file a report with local law enforcement, an SJR State staff member is available to assist. The College will not file a police report about the incident on the reporting party's behalf unless compelling circumstances, as outlined in the statement of privacy and confidentiality section, exist. The College's response to a report is not impacted by the reporting party's decision to file a criminal complaint or the outcome of the criminal investigation.

In all cases of a report of sexual misconduct, sexual assault, and/ or harassment involving a minor, the College will also notify local law enforcement, the College Title IX Coordinator, General Counsel, Campus Security and the College's Liability Insurance Carrier.

#### Amnesty

Our goal is that all individuals report all incidents of sexual misconduct/harassment, domestic/dating/physical violence, and/ or stalking so that those affected can receive the support and resources needed. Therefore, violations of the College's alcohol and illegal substances policies by a reporting party may be exempt from disciplinary action in situations where sexual misconduct or harassment also occurs. However, the College may initiate an educational discussion about the use of alcohol or drugs and their impact.

#### **Statement Against Retaliation**

Although SJR State acknowledges that extreme emotions and stress often accompany incidents of sexual misconduct and harassment, the College does not condone any person engaging in any type of retaliation. The College views retaliation complaints with great seriousness. All individuals are strongly encouraged to report any concerns about retaliation to the Title IX Coordinator, Vice President for Academic and Student Affairs or designee, Director of Campus Safety and Security, and the Vice President for Legal Affairs/ General Counsel. The College will respond to reports of retaliation. Retaliation is a distinct category of prohibited conduct under this policy. College policy prohibits any form of retaliation against anyone making a good faith report.

#### **False Reports**

Submitting of a good faith complaint, concern or report of harassment will not affect the reporting party's employment, grades, academic standing, or work assignments. However, an individual

found to have made a false complaint or to have knowingly and willingly given false information during an investigation will be subject to disciplinary action.

#### Interim Measures to Protect Safety and Well-Being

After a report is made or the College is placed on notice, the College will provide interim support and reasonable protection against further acts of misconduct, harassment or retaliation as well as provide services and resources to provide a safe educational and employment environment. For a listing of services and resources that may be offered, see the "Campus and Community Resources" section on page 47. The College will determine the necessity and scope of any interim measures.

The range of interim measures includes:

- No contact order: The reporting party or responding party may request, or the College may impose, communication and contact restrictions to prevent further potentially harmful interaction.
- Academic, Employment, or Living Arrangements: The reporting party or responding party may request a change in academic, employment or, if relevant, living arrangements. Upon request, the College will inform the reporting party or responding party of the options and will accommodate the request if those changes are reasonably available. In some cases the College may initiate these changes without a request. These may include, but are not limited to:
  - Changing class or work schedule, including the ability to withdraw from a course without penalty;
  - o Limiting access to certain College facilities or activities pending resolution of the matter;
  - o Granting a voluntary leave of absence;
  - Providing an escort to ensure safe movement between classes and activities; and/or
  - o Providing academic support services.

Emotional Support: The College will provide counseling services through student and employee assistance programs. For further information, see the Resources pages maintained on page 47 pursuant to this policy.

#### Procedures for Resolving Sexual Misconduct/Harassment, Domestic/Dating/Physical Violence or Stalking Reports:

The College will respond promptly and equitably when any incident of sexual misconduct/ harassment, domestic/dating/ physical violence, and/or stalking is alleged against a faculty, staff, or student. This includes a direct complaint, or if the College becomes aware of the situation, by other reliable means. The College's response may take a number of forms within its discretion. This includes offering reasonable protection and services to the complainant or others, conducting a Title IX inquiry or review, investigating, and imposing corrective action. The roles involved in an investigation are:

- Title IX Coordinator
- Title IX Advisor
- Title IX Investigator
- Title IX Hearing Officer
- Title IX Appeal Officer

The Title IX Investigator will conduct the investigation. Prior to the investigation, both parties will have the opportunity to meet individually with the Title IX Coordinator to review the investigation process. During the investigation, both the reporting party and the responding party will have the opportunity to be heard and to respond, the opportunity to have an advisor present during investigation meetings, and the opportunity to provide names of relevant witnesses. The reporting party and the responding party will not be in the same room at the same time during the investigation process.

During the investigation process, the Title IX Investigator will determine whether information concerning the prior sexual history of either party is relevant. In general, in a case where the responding party raises consent as a defense, any prior consensual relationship between the parties may be relevant. Any other prior sexual history of the reporting party is typically not relevant and may not be permitted. Prior sexual history of the responding party may be relevant where there is evidence of a pattern of misconduct that may be relevant in the determination of responsibility assigning of corrective action.

At the conclusion of the investigation, the investigator will determine responsibility based on the relevant information presented during the investigation and the unique facts of the case. The level of proof necessary to support a finding of responsibility is "more likely than not".

If the responding party is found responsible, the College will determine corrective action. If the responding party is a student or student organization, the Vice President for Academic and Student Affairs or designee will determine the corrective action (also referred to as sanctions). A student found responsible for a violation of the Sexual Misconduct and Harassment Policy could receive any of the following sanctions: Warning, Probation, Loss of Privileges, Fines, Restitution, Discretionary Sanctions, or College Suspension. In some cases, a student found responsible may be expelled from the College. If the responding party is an employee, the Employee's Supervisor in conjunction with the Title IX Coordinator will determine the corrective action, which could result in termination of employment.

Specific to this policy, both the reporting party and the responding party are given the opportunity to appeal the outcome of the investigation. The appeal will be reviewed by the Title IX Appeal Officer. Prior to an appeal, if either party believes that there is new evidence or relevant facts that were not brought out in the investigation, which may be sufficient to alter the finding, they may make a request that this information be considered. Appeals may be based on the following grounds:

- Procedural misconduct during the investigation.
- The sanction(s) imposed is/are inappropriate for the violation of College policy.
- The preponderance of evidence standard was or was not met.

#### **Reporting of Findings**

If you are a victim or accused (suspect) of a crime of violence, a forcible or non-forcible sex offense, a hate crime, domestic violence or dating violence, both the accuser and the accused students shall be simultaneously informed, in writing, of the outcome of the institutional disciplinary proceeding, the institution's procedures for the accused and the victim to appeal the results, any change in the results which occur prior to the time the results become final, or when the results become final.

If the report includes multiple alleged policy violations, multiple processes may be used (i.e., Title IX investigation process and the College grievance procedure). The College will determine which process(es) will be used. If multiple processes are used, the College will also determine the order of the processes.

If the responding party serves in multiple capacities at the College (i.e., student and employee), the College will determine which office will determine corrective action. In some cases, both offices may issue corrective action.

#### SEXUAL MISCONDUCT POLICY RESOURCES

What to do if you experience sexual misconduct/harassment, domestic/dating/physical violence or stalking:

Any member of the SJR State community who is affected by sexual misconduct/ harassment, and/or domestic/dating/physical violence, which includes, but is not limited to, sexual coercion sexual violence, sexual battery and stalking, is encouraged to immediately notify law enforcement and/or seek immediate medical attention. Campus Safety and Security can provide free transportation upon request.

The SJR State Title IX Coordinator is Charles Romer. He is located in the Administration Building (Office A0173), and his mailing address is 5001 St. Johns Avenue, Palatka, Florida 32177. His phone number is (386) 312-4074, and his email is CharlesRomer@SJRstate.edu.

- Emergency Response: 911 or Local Law Enforcement
  - Orange Park Campus 0
    - (Clay County Sheriff's Office 904-264-6512)
  - Palatka Campus (Putnam County Sheriff's Office/Palatka 0 Police Department, 328-329-0801)
  - 0 St. Augustine Campus
  - (St. Johns County Sheriff's Office 904-824-8304)
  - Health and Safety:
  - o Orange Park Campus (Orange Park Medical Center 904-639-8500)
  - o Palatka Campus
  - (Putnam Community Medical Center 386-328-5711)
  - St. Augustine Campus (Flagler Hospital 904-819-5155) 0 Campus Assistance:
  - - o Orange Park Campus Officer on Duty (904) 626-5885 0
    - Palatka Campus Officer on Duty (386) 937-2052
    - St. Augustine Campus Officer on Duty (904) 626-5956 0 SJR State CARES (386) 312-4305 0

## **Resources, Support and Reporting Options:**

All individuals in the College community including, but not limited to, faculty, staff, students, and volunteers are encouraged to make a prompt report to the College so that the College can take appropriate action to eliminate the misconduct or harassment, prevent its reoccurrence, and address its effects. An individual may seek support and assistance from the confidential resources listed below without triggering a report to the College. Alternatively, an individual who chooses to make a report of sexual misconduct/ harassment, domestic/dating/physical violence or stalking to the College should use the reporting options below. While we recognize that individuals may report sexual misconduct or harassment to any College employee, we encourage reporting to those individuals who are specifically trained in responding to allegations of sexual misconduct and harassment.

In all cases of a report of sexual misconduct involving a minor child, the College will report to local law enforcement, the College's Title IX Coordinator, General Counsel, Campus Security and the College's liability insurance carrier.

## **Confidential Resources and Support:**

- Counseling and Psychological Services: CARE Counselor -Dr. Douglass Lobo: (386) 312-4305,
  - website: SJRstate.edu/cares\_counselor
- Employee Assistance Program (Employees): (800) 433-7916 website: SJRSC.lifeworks.com, login: SJRSC
- Florida Department of Health Violence Intervention and Prevention Program: 1-888-956-RAPE (7273)
  - Palatka Campus Stewart Marchman Behavioral Health 0 Care: (386) 329-3780
  - 0 Orange Park Campus- Clay Behavioral Health Center-(904) 291-5561
  - St. Augustine Campus- SJR State CARES- (386) 312-4305 0
- National Sexual Assault Hotline: 1-800-656-HOPE (4673)
- Florida Coalition Against Domestic Violence Hotline (800-500-1119)
- Florida Coalition Against Domestic Violence TTY Hotline (800-621-4202)
- National Domestic Violence Hotline (800-799-SAFE (7233)
- Lee Conlee House, Inc., Domestic Violence Center, Palatka (386) 325-3141
- Florida Department of Health, Palatka (800-440-0420 or

(386-326-3200)

- Quigley House, Domestic Violence Center, Clay County (904-284-0061)
- Betty Griffin House, Domestic Violence Center, St. Johns County, (904-824-1555)
- National Dating Abuse Helpline and Love is Respect (866-331-9474 or text 77054 or loveisrespect.org)

## Non-Confidential Resources, Support and Reporting Options:

- Campus Assistance:
- Title IX Coordinator: (386) 312-4074 0 0
- CARE Counselor (386) 312-4305
- 0 Orange Park Campus Security - (904) 626-5885
- Palatka Campus Security (386) 937-2052 0
- St. Augustine Campus Security (904) 626-5956 0 Vice President for Academic and Student Affairs:
- (386) 312-4151 Assistant Vice President for Student Affairs: (386) 312-4127
- Vice President for Legal Affairs/General Counsel: (386) 312-4106

## **Order of Protection:**

- Local Law Enforcement Victim Advocate:
  - Palatka Campus Putnam County Sheriff's Office -0 (328) 329-0801
  - Orange Park Campus Clay County Sheriff's Office -0 (904) 264-6512
  - St. Augustine Campus St. Johns County Sheriff's Office -0 (904) 824-8304
- State Attorney's Office Victim Advocate:
- Palatka Campus (386) 329-0259 0
- Orange Park Campus (904) 284-6319 0
- St. Augustine Campus (904) 823-2300 0
- Clerk of Court Victim Advocate:
  - Palatka Campus (386) 326-7640 0
  - Orange Park Campus (904) 269-6363 0
  - St. Augustine Campus (904) 819-3600 0

## **Campus and Community Resources**

The College is committed to treating all individuals with dignity, care and respect. The reporting party and responding party will have equal access to support and counseling services through the College. Additional resources are available on the Palatka, Orange Park, and St. Augustine campuses. All parties are encouraged to utilize on or off campus resources for assistance.

1. Health and Safety:

The first priority for any individual who has been assaulted is to get to a safe place. If there is continued threat or risk of danger, please call 911 or Campus Safety and Security: Orange Park Campus - (904) 626-5885, Palatka Campus - (386) 937-2052, and St. Augustine Campus - (904) 626-5956. When necessary, seek medical attention. The following is a list of options of where to seek medical attention:

- Local hospital. The closest hospital to your campus:
  - Orange Park Campus Orange Park Medical Center, 0 (904) 639-8500
  - Palatka Campus HCA Florida Putnam Hospital, (386) 328-5711
  - St. Augustine Campus Flagler Hospital, (904) 819-5155 0
  - SJR State CARES (386) 312-4305
- 2. Confidential Resources:

The College recognizes that not every individual will be prepared to make a report to the College or local law enforcement. Students seeking to talk to someone about an incident of sexual misconduct or harassment confidentially without making a report to the College or triggering any investigation by the College can utilize confidential resources. These services include:

Counseling and Psychological Services: CARE Counselor -Dr. Douglass Lobo - (386) 312-4305,

website: SJRstate.edu/cares\_counselor

- County Health Departments: Students may seek medical attention, Plan B, STD/STI testing or seek answers to their questions and concerns by visiting the health center.
   Confidentiality laws protect the conversations you have with medical staff in the course of care or treatment. Putnam County: (386) 329-0420, Clay County: (904) 272-3177, and St. Johns County: (904) 825-5055.
- Silent Witness Report is available at: web.sjrstate.edu/apex/prod/f?p=SILENTWITNESS or SJRstate.edu/safety
- Employee Assistance Program (Employees): 1-800-624-5544, website: ndbh.com, login: SJRSC
- Florida Department of Health Violence Intervention and Prevention Program: 1-888-956-RAPE (7273)
- Behavioral Health Care:
  - o Palatka Campus- Stewart Marchman Behavioral Health Care: (386) 329-3780
  - o Orange Park Campus- Clay Behavioral Health Care-(904) 291-5561
  - o St. Augustine Campus- SJR State CARES- (386) 312-4305
- National Sexual Assault Hotline: 1-800-656-HOPE (4673)
- State Attorney's Office Victim Advocate:
- o Palatka Campus (386-329-0259)
- o Orange Park Campus (904-284-6319)
- o St. Augustine Campus (904-823-2300)
- Clerk of Court Victim Advocate:
- o Palatka Campus (386-326-7640)
- o Orange Park Campus (904-269-6363)
- o St. Augustine Campus (904-819-3600)
- Victim Advocacy: Victim advocates are on call at all times for emergency situations. Victim advocates are available to assist with medical and emotional needs, exploring options, and providing referrals and resources. Putnam County (Lee Conlee House): (386) 325-3141, Clay County (Quigley House): 1-800-339-5017, and St. Johns County (Betty Griffin House): (904) 824-1555.

Faculty and staff members can utilize the Employee Assistance Program for confidential counseling. Their website is SJRSC.lifeworks. com, login: SJRSC, and their phone number is (800) 433-7916.

- 3. Other College Resources Please be advised that the following resources may not be able to maintain your confidentiality:
- Title IX Coordinator: The Title IX Coordinator is available to meet with any individual to discuss the options for filing and resolving a report and offer interim measures to protect safety and well-being. The Title IX Coordinator ensures that the College responds to all reports timely, effectively, and consistently.
- Campus Safety and Security: Assistance is available from the College 24 hours a day (Orange Park Campus -(904) 626-5885, Palatka Campus - (386) 937-2052, and St. Augustine Campus - (904) 626-5956, seven days a week by calling Campus Safety and Security. They can provide transportation to the hospital, coordinate with local law enforcement (if needed), provide information about the College's resources, and take an initial report.
- Campus Security Authorities: College faculty and staff members who have significant responsibility for student and campus activities are CSAs. Campus Security Authorities include Campus Safety and Security Officers, Counselors, Student Activity Coordinators, Athletic Coaches, College Club Advisors and certain College Administrators.
- Faculty and Staff: The College recognizes that an individual may choose to share information with any College staff or faculty member. With the exception of the confidential resources listed above, all College employees are required to elevate information to the Title IX Coordinator.

- Vice President for Legal Affairs/General Counsel (386) 312-4127: The Vice President for Legal Affairs/ General Counsel can provide students with information about the College's resources and report process and offer interim measures to protect safety and well-being.
- Human Resources (386) 312-4074: The Human Resources Department can provide employees with information about the College's resources and complaint process and offer interim measures to protect safety and well-being.

## DOMESTIC VIOLENCE

## What is Domestic Violence?

Domestic violence is any assault, aggravated assault, battery, aggravated battery, sexual assault, sexual battery, stalking, aggravated stalking, kidnapping, false imprisonment, or any criminal offense resulting in physical injury or death of one family or household member by another family or household member. Domestic violence is also a pattern of controlling behaviors that may include physical, sexual or emotional abuse. It is a choice made by the batterer.

Domestic violence can happen to anyone, whether married, living together, or just dating. It can also happen in same-sex relationships. Domestic violence affects people of all economic, marital, sexual and educational backgrounds. It is about physical, psychological and financial control. It also affects family, friends, coworkers and the community. Domestic violence is against the law, and it is not the victim's fault. Domestic violence means a felony or misdemeanor crime of violence committed by:

- Current or former spouse or intimate partner of the victim
- A person with whom the victim shares a child in common
- A person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner,
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies [under VAWA] or
- Any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

## **Coping with Domestic Violence**

- Recognize that domestic violence is a serious problem.
- Talk to somebody you trust.
- If you are a victim of domestic violence, call your local law enforcement department for help.
- Seek help and guidance from organizations, such as shelters, mental health centers and churches.

## The Reality

- Every 9 seconds in the U.S. a woman is assaulted or beaten.
- One in four women will experience domestic violence during her lifetime.
- 1 in 3 women who are victims of homicide are murdered by her current or former partner.
- Women experience more than 4 million physical assaults and rapes because of their partners, and men are the victims of nearly 3 million physical assaults.
- Domestic violence is the leading cause of injury requiring serious medical attention for women ages 18-49.
- 50% of husbands who frequently assault their wives also frequently abuse their children.
- Domestic violence victims lose nearly 8 million days of paid work each year as a result of the violence.

## Warning Signs of Domestic Violence (Red Flags)

Some examples your partner may exhibit are as follows:

- Hurtful teasing in private or in public
- Calls you names such as "stupid" or "bitch"
- Acts jealous of your friends, family, co-workers

- Makes fun of you, your friends, your activities
- Gets angry about your clothes or hairstyle
- Checks up on you by calling or driving by
- Goes with you "just to keep an eye on you"
- Insists on knowing who you talk to on the phone
- Blames you for his/her problems or bad moods
- Makes you feel like you have to "walk on eggshells"
- Hits wall, drives dangerously to scare you
- Drinks or uses drugs
- Won't let you see family or friends
- Accuses you of being interested in someone else
- Forces you to do things you don't want to do
- Dares you to do things you don't normally do
- Challenges you to prove your love or loyalty
- Gets drunk or high to punish you
- Forces you to have sex
- · Intimidates you with guns, knives, or other weapons
- Threatens to kill you or commit suicide if you leave
- Acts like "Dr. Jekyll and Mr. Hyde"

#### Have a Safety Plan

- If you are a victim of domestic violence, create a safety plan that includes routes of escape, phone numbers of trusted friends, shelters and domestic violence hotlines.
- Pack a survival kit with a change of clothes, keys, ID, cash, birth certificate (for you and your children), medicine and prescriptions, pictures of the family and the abuser, proof of income pay stubs, financial statements, the abuser's personal information (date of birth, social security number, place of employment), health care information, money (if possible), address books and legal documents. Store it with someone you trust.
- Have a signal for help with trusted friends and neighbors.
- Teach your children how to escape and get help.
- Open a separate savings and credit card account.
- Review the plan every month.

#### Legal Protection

- Many states require that police officers arrest abusers if domestic violence has occurred
- Victims can request temporary restraining orders that can assist until a permanent one can be granted by the court.
- Victims may also be able to get additional financial support and temporary custody of children.

#### Prevention

- Learn how to become a better communicator with your spouse and family.
- Do not abuse alcohol or drugs, which could make domestic abuse worse.
- Look for positive solutions to your problems.
- Seek help at the earliest signs of domestic abuse.

#### How Do I Get Assistance While on Campus?

• Contact the Department of Campus Safety and Security, 24/7.

#### HELP IS AVAILABLE WHETHER YOU CHOOSE TO REPORT A CRIME OR NOT. Domestic Violence Help Telephone #'s:

- Florida Coalition Against Domestic Violence Hotline (800) 500-1119
- Florida Coalition Against Domestic Violence TTY Hotline (800) 621-4202
- National Domestic Violence Hotline (800) 799-SAFE (7233)
- Lee Conlee House, Inc., Domestic Violence Center, Putnam County (386) 325-3141
- Florida Department of Health in Putnam County
   (800) 440-0420 or (386) 326-3200

- Quigley House, Clay County (800) 339-5017 or (904) 284-0061
- Betty Griffin House, St. Johns County (904) 824-1555
- National Dating Abuse Helpline and Love is Respect
   (866) 331-9474 or text 77054 or loveisrespect.org

#### How Do I Get an Order of Protection?

Contact your local law enforcement's victim advocate

- Putnam County Sheriff's Office- (386) 329-0801 (Palatka)
  - St. Johns County Sheriff's Office- (904) 824-8304 (St. Augustine)
- Clay County Sheriff's Office- (904) 264-6512 (Orange Park)
  Contact your local State Attorney's Office
  - Clay County (904) 284-6319
  - Putnam County (386) 329-0259
  - St. Johns County (904) 823-2300

Contact your local Clerk of Court.

- Clay County (904) 269-6363
- Putnam County (386) 326-7640
- St. Johns County (904) 819-3600

#### POLICY STATEMENT ON DISCRIMINATORY HARASSMENT

St. Johns River State College is committed to maintaining an environment free of all forms of harassment, intimidation, and discrimination.

SJR State will not tolerate behavior, which creates an unacceptable working or educational environment. Individuals found to have engaged in misconduct constituting sexual or other discriminatory harassment will be subject to discipline, up to and including dismissal or discharge from the College.

This policy applies to all employees, students and contractors working on the College premises.

Discriminatory harassment on the basis of race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, veteran status or any other characteristic protected by law is a form of discrimination and can have a deleterious effect on work and/or academic performance. SJR State will not tolerate harassment by any member of the College community.

For the purpose of this policy, other harassment is defined as verbal or physical conduct that denigrates or shows hostility or aversion toward an individual because of his/her race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, veteran status or any other characteristic protected by law and that:

- 1. Has the purpose or effect of creating an intimidating,
- hostile or offensive work or educational environment; or
- 2. Has the purpose or effect of unreasonable interfering with an individual's work or educational performance; or
- 3. Otherwise adversely affects an individual's employment opportunities.

SJR State strongly encourages the prompt reporting of all incidents of sexual or other discriminatory harassment. Fear of retaliation should not be a barrier to reporting incidents of harassment. Retaliation in any form is a serious violation of College policy and will not be tolerated. Any incidents of retaliation should be reported immediately. All reported incidents of harassment will be investigated immediately. Employees, students, prospective students and applicants for employment should report all incidents of harassment or retaliation to the College Equity/Title IX Coordinator and their supervisor if applicable. Employees are entitled to follow the grievance procedures set forth in the College Operating Guidelines and Procedures Manual. Students are entitled to follow the grievance procedures set forth in the Catalog/Student Handbook.

The College President shall designate a College Equity/Title IX Coordinator within the Human Resources Department of the College.

## POLICY STATEMENT ON EQUALITY OF OPPORTUNITY AND NONDISCRIMINATION

St. Johns River State College is committed to maintaining a fair and respectful environment for work and study. To that end, and in accordance with applicable federal, state, and local laws, regulations, ordinances, orders, rules, and College policies, St. Johns River State College does not discriminate against any person in its programs, activities, policies or procedures on the basis of race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status. As a public educational institution, and as a corporate citizen, St. Johns River State College is dedicated to the philosophical foundations of democracy and equality of opportunity. This policy applies to administrators, faculty, staff, students, visitors, applicants, and contractors. The College community is expected to assist in making this assurance valid in fact.

In implementation of its commitment to equality, the President of St. Johns River State College shall designate an Equity/Title IX Coordinator. All hiring and procedures for hiring are based upon the needs of the College and the individual's qualification for the specific position without regard to race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status except where age or gender is a bona fide qualification.

In further implementation of its commitment and as a natural outgrowth of its open-door philosophy of education, the St. Johns River State College District Board of Trustees supports the policy of Equal Access/Equal Opportunity in recruitment, admission, and financial aid practices and will demonstrate a commitment to Equal Access/Equal Opportunity.

All questions or inquiries regarding compliance with laws relating to non-discrimination and all complaints regarding sexual misconduct or discrimination, may be directed to the Title IX Coordinator/Equity Officer, St. Johns River State College, 5001 St. Johns Avenue, Palatka, Florida, 32177; 386-312-4070. When an inquiry or complaint involves a student, the Title IX Coordinator/ Equity Officer will work in conjunction with the Vice President for Academic and Student Affairs (office located in the B Building, Room 1, 5001 St. Johns Avenue, Palatka, FL 32177, telephone (386) 312-4151) to respond to or resolve such inquiry or complaint. Inquiries or complaints may also be directed to the Office for Civil Rights, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202.

The College shall develop and update the College's nondiscrimination statement consistent with this policy to be distributed and published on College social media and in appropriate printed documents and literature.

#### **Authority and Related Documents:**

Section 39.201, 39.203, 39.205, 110.1127, 409.175, 827.03, and Chapter 435, Florida Statues

#### POLICY STATEMENT ON DISCRIMINATORY HARASSMENT AND FREE EXPRESSION

St. Johns River State College is committed to the principles of free inquiry and free expression. Students have the right to hold and vigorously defend and promote their opinions, thus entering them into the life of the College. Respect for this right requires that students be tolerant of the thoughts and expressions of other students in their exercise of this right. As such, violence or the threat of violence toward students exercising the right of free expression and free inquiry will not be tolerated and is a violation of this rule.

St. Johns River State College is also committed to principles of equal opportunity and nondiscrimination. Each student has the right of equal access to a St. Johns River State College education without discrimination on the basis of race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status. Harassment of students on the basis of any of these characteristics contributes to a hostile environment that makes, for those subjected to it, access that is less than equal. Such discriminatory harassment is therefore considered to be a violation of the principles of equal opportunity and nondiscrimination.

This interpretation of these principles is intended to clarify the point at which protected free expression ends and prohibited discriminatory harassment begins. Prohibited harassment includes discriminatory intimidation by threats of violence, and also includes personal vilification of students on the basis of their race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status.

Speech or other expression constitutes harassment by personal vilification if it:

- 1. Is intended to insult or stigmatize an individual or small number of individuals on the basis of their race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status; and
- 2. Is addressed directly to the individual or individuals whom it insults or stigmatizes; and
- 3. Makes use of insulting or "fighting" words or non-verbal symbols.

In the context of discriminatory harassment by personal vilification, insulting or "fighting" words or non-verbal symbols are those "which by their very utterance inflict injury or tend to incite to an immediate breach of the peace, "and which are commonly understood to convey direct and visceral hatred or contempt for human beings on the basis of their race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status."

#### POLICY STATEMENT ON HUMAN IMMUNODEFICIENCY VIRUS AND ACQUIRED IMMUNODEFICIENCY DISEASE

In accordance with the District Board of Trustees' policy, SJR State 3.09 St. Johns River State College acknowledges the importance of, and will cooperate with, appropriate health agencies to make available educational information concerning HIV infection and AIDS to the College community. The information will emphasize the importance of prevention and precautions, that the virus is not casually transmitted, proven modes of transmission, the need for confidentiality for those infected and compassion for those ill, and College and community resources for information, testing, and treatment. The educational programs and information will be designed to reach the broad spectrum of persons within the College community.

Consistent with its existent non-discrimination policies, St. Johns River State College will not discriminate on the basis of an individual's HIV status.

Specifically, no person shall be subject to adverse employment actions solely because of non-job related disability, and reasonable efforts will be made to accommodate an employee with HIV disease consistent with the then-current state of scientific knowledge on transmission of the disease; nor shall any person be denied academic admission access to SJR State programs, facilities, events, services, or any benefits provided by the College, solely on the basis of HIV status. HIV status shall be deemed to include actual or perceived HIV positivity, or any condition related to Acquired Immune Deficiency Syndrome (AIDS), an individual's being suspected of having such virus or conditions, or an individual's association with any person having or believed to have had said virus or conditions.

Consistent with its existent non-discrimination policies, SJR State's policy of non-discrimination shall be applied to all instances described above, except in those instances when it shall be determined that reasonable accommodations are not available to insure a person's ability to participate fully in programs or positions, or when a person, by reason of his or her HIV infection or AIDS related condition, poses, according to available medical information, a direct threat to the health or safety of themselves or others associated with the College.

SJR State will require no test for or verification of the HIV status of any person for employment, academic admissions, access to SJR State programs, facilities, events, services, or for any benefits provided to College employees or students.

SJR State shall, consistent with applicable law, maintain the confidentiality of all College records documenting and information concerning the HIV status or AIDS related conditions of SJR State students and employees to the same degree that confidentiality is afforded to other medical records of SJR State students and employees. SJR State recognizes that a person's HIV status is a private matter. Therefore, any necessary internal and external communications regarding benefits, reasonable accommodations or other issues relating to an employee or student's HIV status or AIDS related conditions, shall be made in a manner consistent with the confidentiality of such information.

#### PROCEDURE FOR HANDLING STUDENT COMPLAINTS CONCERNING INSTRUCTOR/INSTRUCTION (NOT INVOLVING ACADEMIC PETITIONS, DISCRIMINATORY BEHAVIOR, OR SEXUAL HARASSMENT)

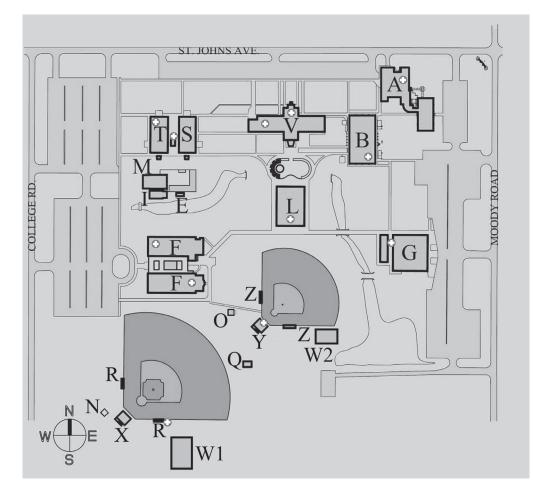
- This procedure deals with student complaints that do not involve academic petitions, discriminatory behavior, and sexual harassment.
- 2. A student should always be encouraged to resolve any conflict with or complaint about an instructor with the individual instructor. The following procedure should be used if the student's complaint is not resolved with the instructor.
- 3. College personnel should direct the student to the office of the appropriate dean (who may assign the matter to an associate dean) or director. Complaints must be in writing, and the student should complete the appropriate form by filling in all necessary information.
- 4. If the student wishes anonymity with respect to the instructor, then the person taking the complaint should complete the appropriate form, omitting the student's name, and attach the student's typewritten account. However, the student should know that his or her name will be made known to the dean, associate dean, or director. Reasonable efforts will be taken to maintain confidentiality unless the nature of the complaint requires disclosure.
- 5. The dean, associate dean, or director will contact the student to discuss the problem. If necessary and appropriate, the dean, associate dean, or director will call together the student and the instructor to resolve the problem. If the student requests anonymity, then the dean, associate dean, or director will meet with the instructor, give the instructor a copy of the complaint, and request a written response. The dean or director will report to the appropriate vice president on the resolution of the matter.
- If the matter was not satisfactorily resolved at the dean or director level, it may be appealed to the appropriate vice president. The vice president's decision may be appealed to the President of the College.

## SAFETY/SECURITY REPORT

The following crime statistics indicate collegewide criminal activity from 2020-2022. These statistics were compiled based on data received from local law enforcement and the SJR State Department of Public Safety and Security.

Offense	On-C	ampus Pro	pperty	Public Property			
onense	2020	2021	2022	2020	2021	2022	
Palatka Campus							
Murder/Non Negligent Manslaughter	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	
Rape	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	
	0	0	0	0	0	0	
Aggravated Assault			0				
Burglary	0	0		0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	
Arrests: Weapons (Carrying, Possessing, etc.)	0	0	0	0	0	0	
Disciplinary Referrals: Weapons (Carrying, Possessing, etc.)	0	0	0	0	0	0	
Arrests: Drug Abuse Violations	0	0	0	0	0	0	
Disciplinary Referrals: Drug Abuse Violations	0	0	0	0	0	0	
Arrests: Liquor Law Violations	0	0	0	0	0	0	
Disciplinary Referrals: Liquor Law Violations	0	0	0	0	0	0	
Domestic Violence	0	0	0	0	0	0	
Dating Violence	0	0	0	0	0	0	
	0	0	0				
Stalking				0	0	0	
Hate Crime	0	0	0	0	0	0	
Orange Park Campus							
Murder/Non Negligent Manslaughter	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	
Rape	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	
*						-	
Aggravated Assault	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	
Arrests: Weapons (Carrying, Possessing, etc.)	0	0	0	0	0	0	
Disciplinary Referrals: Weapons (Carrying, Possessing, etc.)	0	0	0	0	0	0	
Arrests: Drug Abuse Violations	0	0	0	0	0	0	
Disciplinary Referrals: Drug Abuse Violations	0	0	0	0	0	0	
Arrests: Liquor Law Violations	0	0	0	0	0	0	
Disciplinary Referrals: Liquor Law Violations	0	0	0	0	0	0	
Domestic Violence	0	0	0	0	0	0	
Dating Violence	0	0	0	0	0	0	
Stalking	0	0	0	0	0	0	
Hate Crime	0	0	0	0	0	0	
St. Augustine Campus							
Murder/Non Negligent Manslaughter	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	
Rape	0	0	0	0	0	0	
Fondling	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	
	0	0	0	0	0	0	
Robbery							
Aggravated Assault	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	
Arrests: Weapons (Carrying, Possessing, etc.)	0	0	0	0	0	0	
Disciplinary Referrals: Weapons (Carrying, Possessing, etc.)	0	0	0	0	0	0	
Arrests: Drug Abuse Violations	0	0	0	0	0	0	
Disciplinary Referrals: Drug Abuse Violations	0	0	0	0	0	0	
	0	0	0	0	0	0	
Arrests: Liquor Law Violations							
Disciplinary Referrals: Liquor Law Violations	0	0	0	0	0	0	
Domestic Violence	0	0	0	0	0	0	
Dating Violence	0	0	0	0	0	0	
Stalking	0	0	0	0	0	0	
Hate Crime	0	0	0	0	0	0	

\*There are no hate crimes reported on any campus in 2020, 2021 or 2022. Additional information regarding the JEANNE CLERY ANNUAL CRIME REPORT can be accessed online at SJRstate.edu/safety.



## Going I-95 Southbound:

Take exit 311; turn right onto SR-207 (SR-207/St. Augustine Beach/Palatka). Continue for 19.4 miles. Turn right onto US-17/SR-100. Continue for 3.9 miles; keep left and turn slight left onto SR-100 (Reid Street). When you reach SR-19, turn left. When you reach St. Johns Avenue, turn right. The college is ahead on the left.

### Going I-95 Northbound:

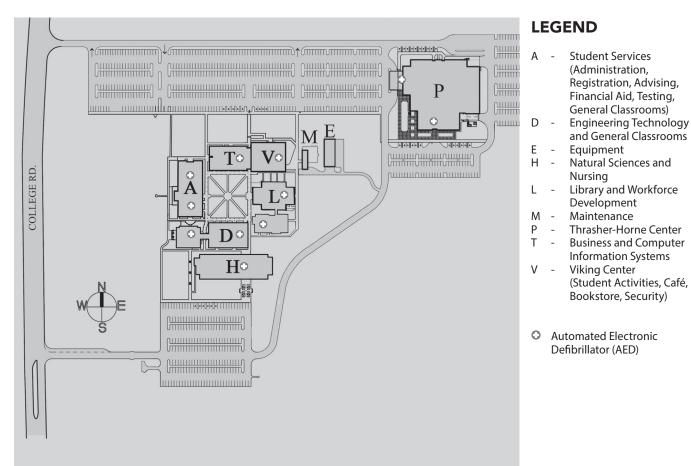
Take exit 311; turn left onto SR-207 (SR-207/St. Augustine Beach/Palatka). Continue for 19.4 miles. Turn right onto US-17/SR-100. Continue for 3.9 miles; keep left and turn slight left onto SR-100 (Reid Street). When you reach SR-19, turn left. When you reach St. Johns Avenue, turn right. The college is ahead on the left.

## LEGEND

F

- Administration A -
- В \_ **Business Administration/** Education Е
  - **Electrical Generator** Building
  - Florida School of the Arts
- G Gym/Health Center \_ L
  - Scenery Design Building \_
- L \_ Library
- -Μ Maintenance
- **Baseball Restrooms** Ν -
- 0 \_ Softball Restrooms
- Q \_ Sports Storage
- R \_ **Baseball Dugouts** S
- Science Building -Technical Building \_
- T V Viking Center
  - (Student Services, Café,
- Bookstore, Receiving) W1 -**Baseball Batting Cages**
- Softball Batting Cages W2 -
- Baseball Press Box/ Х \_
- **Concession Stand** Υ Softball Press Box/
- **Concession Stand**
- Ζ Softball Dugouts
- 0 **Automated Electronic Defibrillator (AED)**

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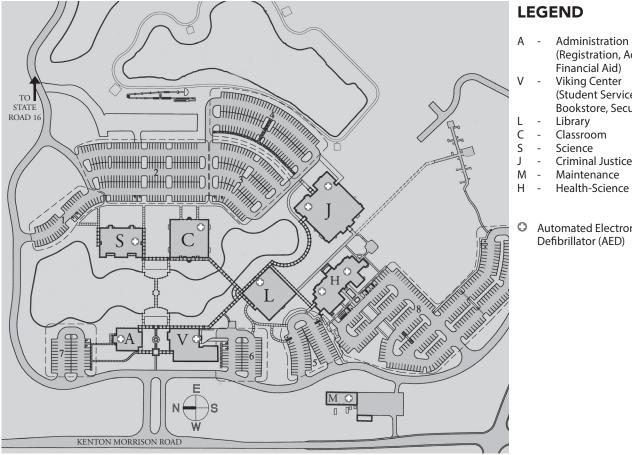
#### Going I-95 Southbound:

Merge onto I-10 W via exit 351B toward Lake City/Tallahassee. Continue for 4.8 miles. Merge onto I-295 S via exit 356 toward Orange Park/St. Augustine. Continue for 9.2 miles. Merge onto Blanding Blvd/FL-21 S via exit 12 toward Orange Park/Middleburg. Continue for 5.3 miles. Turn left onto College Drive/CR-224 S. Continue for 1.4 miles; the college is ahead on the left.

\*Note: If you are past the I-10 W (351B) exit on I-95, take exit 337 onto I-295 N toward Orange Park. Continue for 11.2 miles. Merge onto Blanding Blvd/FL-21 S via exit 12 toward Orange Park Middleburg. Continue for 5.3 miles. Turn left onto College Drive/CR-224 S. Continue for 1.4 miles; the college is ahead on the left.

Going I-95 Northbound:

Take exit 337 on the left onto I-295 N toward Orange Park. Continue for 11.3 miles. Merge onto Blanding Blvd/FL-21 S via exit 12 toward Orange Park/Middleburg. Continue for 5.3 miles. Turn left onto College Drive/CR-224 S. Continue for 1.4 miles. The college is ahead on the left.



Going I-95 Southbound: Take the SR-16 E exit – Exit 318 – toward St. Augustine/Green Cove Springs. Turn left onto SR-16 E. Continue for approximately 4 miles. Turn right at the St. Johns River State College sign onto College Drive.

Going I-95 Northbound: Merge onto SR-16 E via Exit 318 toward St. Augustine/Green Cove Springs. Turn right onto SR-16 E. Continue for approximately 4 miles. Turn right at the St. Johns River State College sign onto College Drive.

- (Registration, Advising,
  - (Student Services, Café, Bookstore, Security)
- **Criminal Justice Center**
- Health-Science
- **Automated Electronic**