SJR State College Continuing Education Registration Form

TO REGISTER: Continuing Education registration is on-going. Completed registration form and payment must be received before noon on the last business day before the first course session. Go to http://sjrstate.edu for exact registration dates.

- **Walk In**: Register in person at any SJR State Campus in the Records Office or Administration Building.
- **By Fax**: Fax completed Registration Form to **(386) 312-4028.**
- **By Mail**: Mail completed Registration Form, with a check or money order (do not send cash), to the SJR Academic Affairs Office Attn: Kara McKinley, 5001 St. Johns Avenue, Palatka, FL 32177. To make a credit card payment, please call the SJR State Business Office at 386-312-4117.

Published Continuing Education course schedule is subject to change. For the latest Continuing Education course offerings, go to www.sjrstate.edu/courses.html or call 386-312-4068. To receive a refund for a Continuing Education course, students must complete and submit a Course Withdrawal Form to SJR State's Records Office one week prior to the first scheduled class meeting. No refunds after classes begin.

Name: Last_____ First _____ Middle _____ Previous _____

X Number (please leave blank if unknown):_____ **Last 4 of Social Security #**: _____**Birthdate**: _____

Gender (Check One): ____Male ____Female **Have you ever taken classes at SJR State (Check One)**: ____ Yes _____No

Address (include City, State, and Zip):_____

Telephone: Home (_____)_____ Cell (_____)_____ Email:_____

Ethnicity (Check One - Optional):
___White___Black ___Hispanic ___Asian/Pacific Islander ___American Indian/Alaskan Native

Citizenship (Check One):
___U.S. Citizen ___Non-U.S. Citizen* *If you are not a US citizen, indicate Country of Citizenship: _____
*Permanent Resident Aliens indicate Resident Alien Number: _____
*Non-Resident Aliens indicate VISA held and expiration date of VISA: _____

Residency Affidavit (Check One, Sign, and Date):

_____ **Florida Resident**: I am a United States citizen or have been admitted to the United States as an immigrant. I am a bona fide citizen, resident and domiciliary of the State of Florida and have resided in the State Florida a minimum of 12 months. I certify that the above information is correct.

_____ **Non-Florida Resident**: I do not qualify for classification as a Florida Resident.

_____ _____
Applicant's Signature (sign in ink) **Date**

STUDENT ACCOMODATIONS: If you require special services due to a disability, notify the Counseling Office on the campus nearest you a minimum of one week before the course start date so appropriate accommodations can be arranged. This information is confidential and does not affect your admission to the college.

CRN	Course #	Course Title	Start & End Dates	Time	Day	Campus & Room	Fee

Fax & Mail-in Registration Only:

- Complete entire form and FAX to 386-312-4028 or mail to SJR State Academic Affairs Attn: Kara McKinley, 5001 St. Johns Avenue, Palatka, FL 32177.
- For payment with a check, please send registration form and check to: SJR State Academic Affairs Attn: Kara McKinley, 5001 St. Johns Avenue, Palatka, FL 32177
- To pay with a credit card, please call (386) 312-4117

SJR STATE COLLEGE NON-DISCRIMINATION STATEMENT St. Johns River State College does not discriminate against any person in its programs, activities, policies or procedures on the basis of race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, or veteran status. All questions or inquiries regarding compliance with laws relating to non-discrimination and all complaints regarding sexual misconduct or discrimination, may be directed to the Title IX Coordinator/Equity Officer, St. Johns River State College, 5001 St. Johns Avenue, Palatka, Florida, 32177; 386-312-4070.