



ALLIED HEALTH

OFFICE MANAGEMENT (#0453)

Term/Yr	Create Your Own Personal Course Map	Credits	Term	Recommended Course Map	Notes
			1st Semester	CGS 1100 Microcomputer Applications Software (3)	
				HSC 1531 Medical Terminology (3)	
				GEB 1011 Introduction to Business (3)	
			2nd Semester	HSA 1255 Office Management in Health Sciences Profession † (3)	Prerequisite: CGS 1100, Spring only, online.
				CGS 1515 Spreadsheet Concepts for Business † (3)	Prerequisite: CGS 1100
				GEB 2214 Business Communications † (3)	Prerequisite: Test scores at the Composition I level completion of ENC 0025 or ENC 1101 with a grade "C" or higher
			3rd Semester		
			4th Semester		
			5th Semester		
			6th Semester		

Total Credits Needed 18
 Total Credits Earned: 0
 Percentage of Completion: 0%

Legend: *
 College Credit Certificates:

† Prerequisite course required - See Catalog

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