



June 15, 2020

**INVITATION TO BID: BID-SJR-01-2020**

Dear Prequalified Contractor:

**Invitation**

Please accept this letter as your invitation to bid on Infrastructure Upgrades (Chilled Water & Power Feeder) on the SJR State Campus located at 2990 College Drive, St. Augustine, FL 32084.

**Project Description**

Upgrade portions of the existing campus infrastructure, specifically the existing chilled water and the existing power feed serving the V Building. Scope of work includes intercept and increase size of chilled water line serving V Building and extend to within 5' of V Building new addition mechanical room; replace power feeder and conduit from Central Plant with new and extend to V Building new addition ready for connection to electrical panels in mechanical room; and, address miscellaneous associated impacts to existing paving and vegetation. Coordination is required with the V Building addition/renovation contractor.

**Bid ID**

This bid is identified as **BID-SJR-01-2020**.

**Mandatory Pre-Bid Meeting-Public Meeting**

**Attendance at a mandatory pre-bid meeting by you or a representative of your company as a primary bidder is a requirement in order to be eligible to bid on this project. Attendance will be taken.** The meeting will be held on **June 25, 2020, at 2:00 p.m. in the Outside Covered Pavilion on the south side of Building H, on the SJR State Campus, 2990 College Dr., St. Augustine, FL.** A tour of the work site will immediately follow the meeting. Social Distancing will be observed. This meeting is open to the public, and attendance by potential sub-contractors is always welcomed but not mandatory. An overview of the plans and scope of work will be verbally discussed at the meeting.

**Bidding Documents**

Bidding documents, in whole, are available in digital format at no charge from Melody Bishop of ALS Architects & Planners by sending a written request via e-mail to [mbishop@alsarchitects.com](mailto:mbishop@alsarchitects.com).

**Bid Web Page**

Information and notices pertaining to this bid will be posted on the College web page dedicated to this bid at <http://www.sjstate.edu/012020>. This web page will be updated as the bid process progresses. Bidders are required to monitor the web page during the entire bid process for information, updates, and notices. Note: Addenda to the plans/specs, if any, for the project will be issued directly from the architect to primary bidder plan holders. Addenda content will not be posted on the web page.

**Deadline for Bid Submission:**

**Sealed bids, clearly marked on the outside with the name of your firm and BID-SJR-01-2020, are due to Beverly J. Barker, Director of Capital Contract Management, St. Johns River State College, Business Office, 5001 St. Johns Avenue, Palatka, Florida 32177 by 2:00 p.m. on July 16, 2020. Bids will only be accepted at the Business Office Window in Building A on the Palatka Campus and must be received by the deadline of 2:00 p.m., July 16, 2020, in order to be considered. It is the responsibility of the bidder to ensure delivery to the correct location.** Faxed, e-mailed, conditional, improperly identified submissions, and bids delivered to the wrong location, and/or not received by the deadline at the location listed above will not be considered. The College is not responsible for any expense incurred by the bidder in responding to this bid.

**Bid Opening-Public Meeting**

**Bids received by the deadline date and time listed above will be publicly opened and prices read aloud on July 16, 2020, at 2:30 p.m. in Room A-154 in the Administration Building on the SJR State Palatka Campus, 5001 St. Johns Ave., Palatka FL 32177.**

Bidders are cautioned to make no assumption concerning award until the notice of intent to award bid is posted on the web page at <http://www.sjstate.edu/012020> which is expected on July 20, 2020.

**Basis for Award**

SJR State anticipates awarding BID-SJR-01-2020 to a single eligible pre-qualified bidder submitting the lowest lump sum bid, contingent upon available funding for the project. SJR State reserves the right to reject any or all bids submitted, to waive any informalities in regards thereto, to waive any minor deviations in an otherwise valid bid proposal, to rebid or not, and to accept the bid which will be in the best interest of the College. The College is not necessarily bound to accept the lowest bid if that bid is contrary to its best interest.

**Anticipated Award**

Bid award is anticipated July 23, 2020. Bid award will be posted on the web page at <http://www.sjstate.edu/012020>. The successful bidder will enter into contract with the College immediately following award with notice to proceed to follow thereafter. No bidder may withdraw its bid for 60 days after bid opening.

We look forward to seeing you or your representative at the upcoming pre-bid meeting. Should you have questions prior to the pre-bid meeting concerning this invitation, contact me via e-mail me at [BeverlyBarker@sjstate.edu](mailto:BeverlyBarker@sjstate.edu).

Sincerely,

*Beverly J. Barker*

**Director of Capital Contract Management**

**St. Johns River State College**

5001 St. Johns Avenue

Palatka, FL 32177

[BeverlyBarker@sjstate.edu](mailto:BeverlyBarker@sjstate.edu)