



ADDENDA #1
TO RFQ-SJR-09-2021 (New) and RFQ-SJR-10-2021 (Renewal)
August 19, 2021

The following questions have been asked for this RFQ:

Question #1: What is the threshold for this scope? Project \$4M for Construction / \$500K for A/E services?

Answer: Yes, the estimated construction cost of each individual project under this contract will not exceed \$4 million and professional services for architects under this contract will not exceed \$500,000.

Question #2: To make sure Appendix H is completed by the RFQ response deadline, should the Reference respondent send completed Questionnaires to the architect to include in the application package -vs- sending directly to the SJR Business Office?

Answer: Yes, the responses from Appendix H, Performance Evaluation Questionnaire should be sent back to the architect, so the architect can include in the application package that is due on September 10.

Question #3: Are the References identified within Appendix G.6 and G.7 the total References requested and/or allowed?

Answer: Yes, Appendix G.6 and G.7 are the total references requested and allowed in the application package.

Questions were asked regarding terminology included in Appendix H, Performance Evaluation Questionnaire. **Please Note: The Appendix H, Performance Evaluation Questionnaire form was revised, a copy of the revised form can be found at the end of this addenda.**

Questions? Please contact:

Terry Thomas, Director of Capital Assets/Risk Management

Phone: 386-312-4110

E-mail: terrythomas@sjrstate.edu

RFQ-SJR-09-2021 APPENDIX H

PERFORMANCE EVALUATION QUESTIONNAIRE (Reference)

Architect/Company/Firm Requesting Reference: _____

Company (Owner) Preparing Reference:

Name of Company: _____

Address: _____

Contact Name, Title and Phone #: _____

Professional Service/Study/Project Name & Description: _____

If a project, construction method Used: _____ Dollar Value of Project: _____

Project Dates: _____

1) On a scale of 1 to 5, with 1 being the lowest and 5 being the highest, how would you rate the performance and quality of the work provided by this architect/firm?

Rating: _____ Comments? _____

2) Was the service/study/project completed on time? Yes ___ No ___; If No, why? _____

3) Was the service/study/project completed within budget? Yes ___ No ___; If No, why? _____

4) Any billing problems with the architect or firm (project related)? No ___ Yes ___; If Yes, please explain: _____

5) If the architect provided services in a project, were there change orders on the project? Yes ___ No ___;

If Yes, were the change orders at the direction of the owner or contractor? _____

6) Would you use this architect/firm again? Yes ___ No ___; If No, why? _____

**Name, Title & Phone Number of Person Completing the
Questionnaire:**

