



ITB-SJR-05-2022

Addenda # 2

February 24, 2022

1. Is this bid for all three campuses?

Yes, see the following:

St. Johns River State College

ITB No: ITB-SJR-05-2022

ITB Name: Storm Water Retention Pond Aquatic Maintenance Services

Bids Due NLT 2:00pm, Palatka Campus, Business Office	Friday, March 11, 2022
Public Opening of Bids, Palatka Campus, Valhalla Hall, 3:30pm	Friday, March 11, 2022
Issue Intent to Award	Friday, March 11, 2022
Issue Bid Award - Assumes no protests	Wednesday, March 23, 2022

4.2. MANDATORY PRE-BID MEETING: The College will **NOT** conduct a mandatory pre-bid meeting.

4.2.1 AMERICANS WITH DISABILITIES ACT OF 1990: If special accommodations are required in order to attend any Public Meeting, Pre-Bid Meeting, Tour of Grounds, etc., contact the Purchasing & Auxiliary Services Specialist via email at LesleyFoster@sjrstate.edu or phone at 386-312-4065.

4.3. PUBLIC BID OPENING: The College will conduct a public bid opening at 3:30pm on March 11, 2022. The meeting will be held on the Palatka Campus in the Valhalla Hall, A-152. The meeting is open to the public. Bidders are welcome to attend but will not have the opportunity to speak.

5.0 SPECIFICATIONS/SCOPE OF WORK

Scope of work

ERRORS AND OMISSIONS

Bidders are expected to comply with the true intent of these bid specifications taken as a whole and shall not avail themselves of any errors or omissions to the detriment of the services. Should any bidder suspect any error, omission, or discrepancy in the specifications or instructions, the bidder shall immediately notify the Purchasing Coordinator in writing who will issue written instructions to be followed. Bidders are responsible for the contents of their proposal and for satisfying the requirements set forth in the bid specifications.

EQUIPMENT/MATERIALS/LABOR

IT WILL BE THE RESPONSIBILITY OF THE SUCCESSFUL PROPOSER TO SUPPLY ALL MATERIALS, TOOLS, NECESSARY LABOR, ETC. FOR THE WORK TO BE PERFORMED AS SPECIFIED.

5.1 Description of Services

This specification describes storm water retention pond aquatic plant maintenance services to be performed on all three campuses of St. Johns River State College including: **Orange Park Campus—Ponds A, B, C1, C2, D, E, F; Palatka Campus—Ponds 1, 2, 3, 4, 5; and St. Augustine Campus—Ponds 4, 5, 6, 7, 8, and 9.** These ponds are identified on campus maps in **Attachment 1**. Pond dimensions are identified in **Attachment 2**. The contractor shall maintain in optimal condition, functionality, and appearance, all retention ponds, associated banks to top of the berm, storm structures, and connecting structures. The contractor shall provide this service as a turnkey deliverable, accruing no additional charges of any kind to the owner except as defined in **Section 5.9: Call-Out Pond Maintenance Work.**

5.2 Definitions

5.2.1 Storm Water Retention Pond Aquatic Maintenance Services (Pond Maintenance or Maintenance) – all actions taken by the contractor to maintain the College’s storm water retention ponds, banks, and associated structures in optimal condition, functionality, and appearance.

5.2.2 Pond Maintenance Visit (or Site Visit, or Visit) – The completion of the entire complement of cyclical tasks, described elsewhere in the specification, during one or more appearances on campus.

Attachment 2 – Pond Dimensions

Campus	Pond ID	Surface Area [Acres]	Capacity [Acre-ft]	Notes
Orange Park [Total Area 4.01 Acres]	A	0.37	-	1
	B	1.24	-	
	C1	0.32	-	
	C2	0.24	-	
	D	0.86	-	
	E	0.32	-	
	F	0.74	-	
Palatka [Total Area 4.28 Acres]	1	1.33	-	1
	2	0.30	-	
	3	0.44	-	
	4	2.07	-	
	5	0.15	-	
St. Augustine [Total Area 13.58 Acres]	4	2.59	16.71	2
	5,6	1.45	7.27	
	7,8,9	9.54	57.58	

Notes:

1. Areas estimated using online planimeter
2. Dimensions are design values at the height of the permanent pool.

6.3. Bid Pricing Form

PRICING PROPOSAL FORM

Contractor Name: _____

Authorizing Signature: _____

The contractor shall complete the form below identifying the cost at which, for a single annual term period of the contract, the SJR State may be billed for work as described in the scope of the Aquatic Maintenance Contract as described in the ITB, BID-SJR-08-2016

Annual Aquatic Maintenance Services	\$
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**ADDITIONAL AQUATIC MAINTENANCE SERVICES
 Specification 5.9 Call-Out Pond Maintenance Work**

The contractor shall complete the form below identifying the rates at which, for a single annual term period of the contract, the SJR State may be billed for work beyond the scope of the Aquatic Maintenance Contract as described in **Specification 5.9 Call-Out Pond Maintenance Work**. Work shall be performed in these extraordinary circumstances at SJR State’s discretion and only with SJR State’s prior consent. These rates shall apply exclusively to such work and not to normal aquatic maintenance work included in the contract scope whether or not the contractor was called on site to fulfill expected contract responsibilities.

Please provide a single hourly rate for regular time, overtime, and holiday time as well as a mark-up percentage for materials.

Hourly Call-Out Rates

Regular Time		\$/Hr
Standard Overtime		\$/Hr
Holiday Time		\$/Hr

Materials Mark-Up Percentage

Material Mark-Up Over Cost		%
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