



**Addendum #01**

RFP-SJR-02-2025

Posted on: 04/11/2025 9:00am

**Note:** Vendor questions and College responses below are hereby incorporated into the Bid/RFP.

**Question 1:** There is a typo on Appendix 1, for Palatka. Aren't the hours supposed to be 7:00pm-7:00am?

**Answer:** Yes, the hours should read 7:00pm – 7:00am, as noted below

**Palatka Campus**

Number of Security Officers	Days of the Week (Number of Days a Week)	Start Time	End Time	Hours per Day	Hours per Week
1	Monday – Thursday (4)	11:00 p.m.	7:00 a.m.	8	32
1	Sunday (1)	7:00 p.m.	7:00 a.m.	12	12
Total Hours Per Week					44

**Question 2:** What is the term length of the contract going to be for this?

**Answer:** Please refer to section 3.10 of RFP-SJR-02-2025

**Question 3:** Who is the current incumbent?

**Answer:** Overwatch Security Group, Inc.

**Question 4:** When was the current incumbent awarded the contract?

**Answer:** May 18, 2021

**Question 5:** Could you please provide us copy of current contract?

**Answer:** Available upon a Public Records Request

**Question 6:** Are there any subcontractors being used for the current contract?

**Answer:** No



**Question 7:** What was the initial term length of the current contract (for example, 1 year plus 4 year options, etc.)?

**Answer:** Original RFP Language: the successful bidder will enter into a contract with the College based on the RFP specifications and their proposal for a period of twelve (12) months. SJR State has the option and reserves the right to extend the contract beyond the initial twelve (12) month period for three (3) additional twelve (12) month periods by mutual consent of the parties. This option does not prohibit SJR State from declining to enact the option to renew for any subsequent period(s). Notice of intent concerning renewal is anticipated 60 days prior to the end of the current term. Anticipated contract start date is July 1, 2021.

**Question 8:** What was the start date of the initial contract?

**Answer:** July 1, 2021

**Question 9:** What was the amount spent on this contract last year?

**Answer:** \$507,969.22

**Question 10:** What was the total spent in the last billed month?

**Answer:** \$32,225.75

**Question 11:** Are there any other rates billed separately (e.g., equipment, vehicles, etc.)?

**Answer:** No

**Question 12:** Are there any significant modifications from the previous contract to the new one? For instance, an increase in hours, a change in guard type (e.g., armed vs unarmed), a need for additional resources?

**Answer:** Minor changes were made to the insurance requirements (Section 6.11 of the RFP

**Question 13:** What is the estimated total number of annual hours for this contract?

**Answer:** 25,250 est

**Question 14:** What is the current bill rate for each position?

**Answer:** \$21 Guard, \$22 Supervisor



**Question 15:** Are there any additional services that may be needed that are not listed in the RFP? For instance, the need of additional sites, seasonal required security, etc.

**Answer:** Staff hours will be adjusted to accommodate full-time officers on vacations, holidays, school closures like weather events, or lack of student body on campus.

WTC would be four (4) eight (8) hour days in Summer A, and no hours for Summer B.

In Palatka additional staff may be required when accommodating unexpected staff shortages. Additionally, services required for the WTC location will be for one (1) year.

**Question 16:** Beyond the state and federal minimum wage, is there a prevailing wage, living wage ordinance, local mandated wage, or contract-specific wage?

**Answer:** No, other than the minimum required in the RFP

**Question 17:** 2.11 BOND: A bond may be required to guarantee the payment of any losses by theft, burglary, pilfering or vandalism as a result of carelessness, negligence or willful acts of the Contractor, its agents, employees or assigns. This states a Bond "may be required", is a bond required for the proposal?

**Answer:** No

**Question 18:** Is a vehicle needed and/or is currently being used on the contract?

**Answer:** No

**Question 19:** Are there armed and unarmed positions?

**Answer:** No, there are no unarmed positions currently on any of our campuses.

**Question 20:** What are the numbers of personnel needed for Palatka and Orange Park? It appears there's a need for two.

**Answer:** The officers' hours overlap for about an hour therefore the need is for one.

**Question 21:** Will there need to be an officer on Friday in Palatka?

**Answer:** No, Palatka uses non-contracted officers.



Please note the change below to scheduled hours at the OPC campus.

### Orange Park Campus

Number of Security Officers	Days of the Week (Number of Days a Week)	Start Time	End Time	Hours per Day	Hours per Week
1 Supervisor	Monday – Friday (5)	7:00 a.m.	3:00 p.m.	8	40
1	Monday – Thursday (4)	11:00 a.m.	8:00 p.m.	9	36
1	Monday – Friday (5)	3:00 p.m.	11:00 p.m.	8	40
1	Monday – Friday (5)	11:00 p.m.	7:00 a.m.	8	40
1	Saturday – Sunday (2)	7:00 a.m.	7:00 p.m.	12	24
1	Saturday – Sunday (2)	7:00 p.m.	7:00 a.m.	12	24
<b>Total Hours Per Week</b>					204

Orange Park campus may require extra hours during College breaks and holidays.

Please note that maps of all campuses are attached for your reference. Palatka Campus does not include Housing.

**Reminder:** Bids are due at 2:00PM on May 1, 2025.

**Except as noted above, all other Conditions and Specifications remain unchanged.**

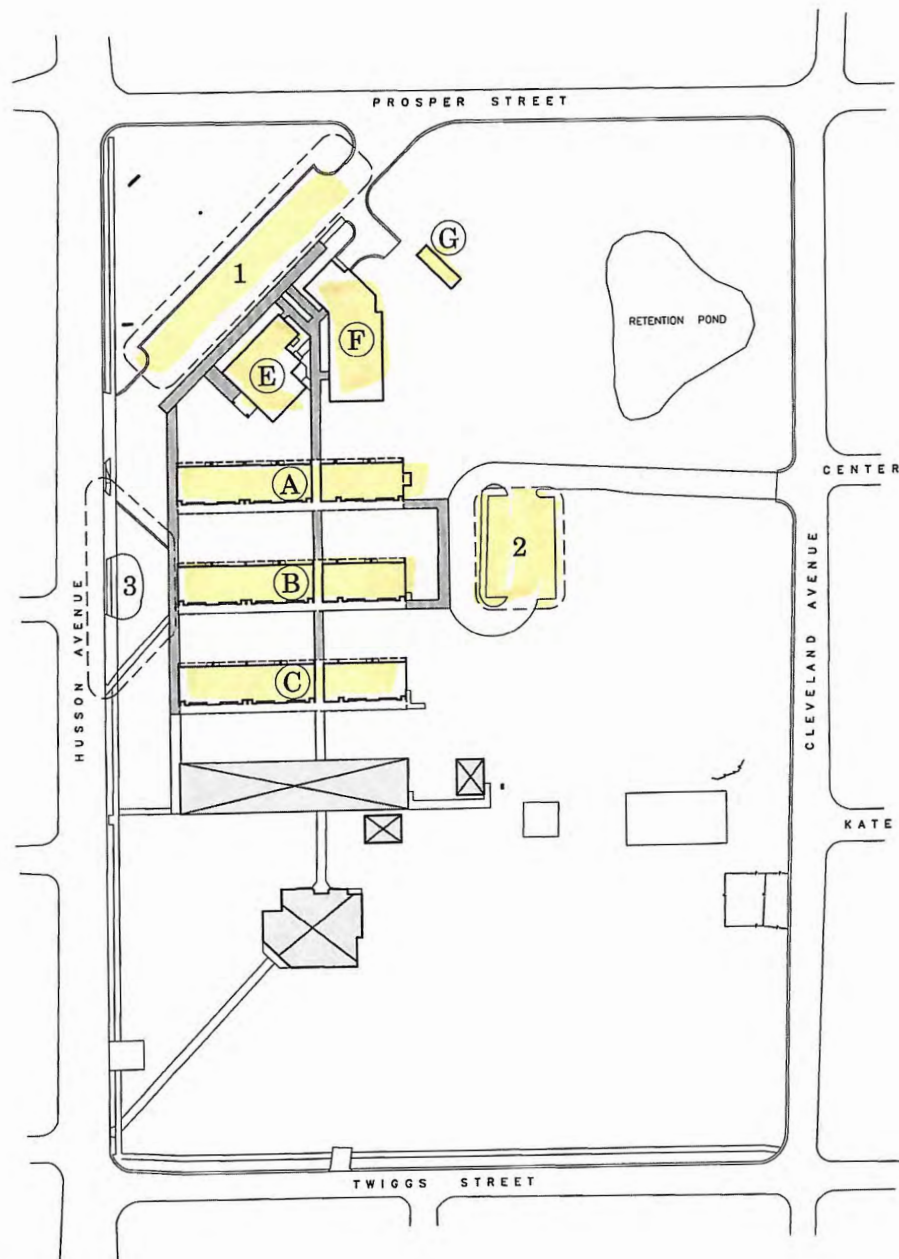
Each Respondent must incorporate all revisions, clarifications, and/or supplemental information provided in all issued addenda with their submitted proposal. Respondents must submit Attachment 6.13 to acknowledge all posted addenda with their submitted proposal as provided in the RFP documents.

**End of Addendum No: 01**

BUILDING LEGEND	
(A)	CLASSROOM BUILDING A
(B)	CLASSROOM BUILDING B
(C)	CLASSROOM BUILDING C
(E)	ADMINISTRATION BUILDING
(F)	CAFETERIA
(G)	STORAGE

PARKING LOTS      #

COVERED WALKWAY      8,915 SF



ST. JOHNS RIVER  
STATE COLLEGE  
PALATKA CAMPUS  
5001 ST. JOHNS AVE.  
PALATKA, FL  
32177-3807



# MASTER FACILITY PLAN

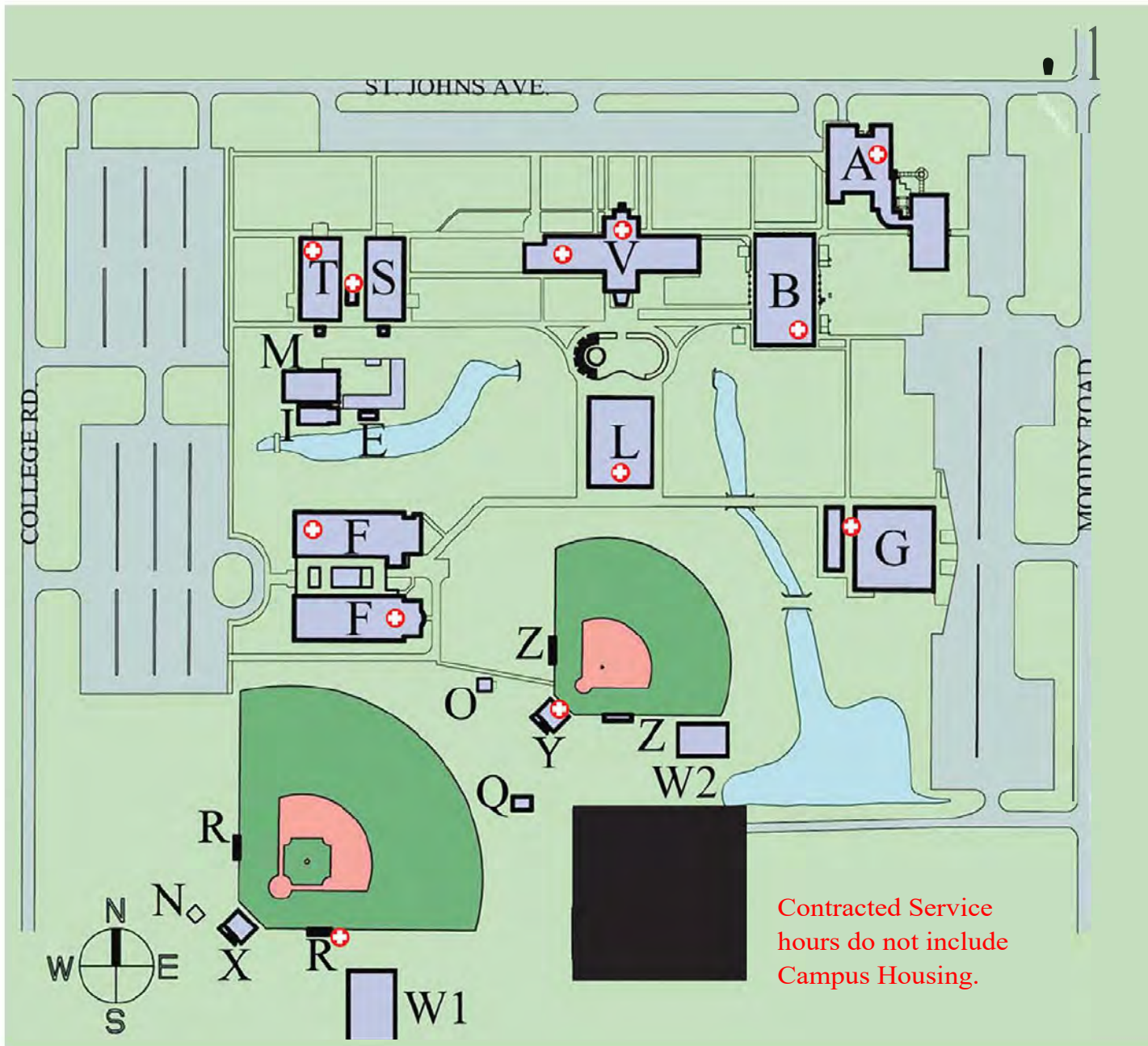
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DWG. PAL-WFC-01





# ST. JOHNS RIVER STATE COLLEGE

PALATKA CAMPUS, 5001 ST. JOHNS AVENUE, PALATKA, FL 32177



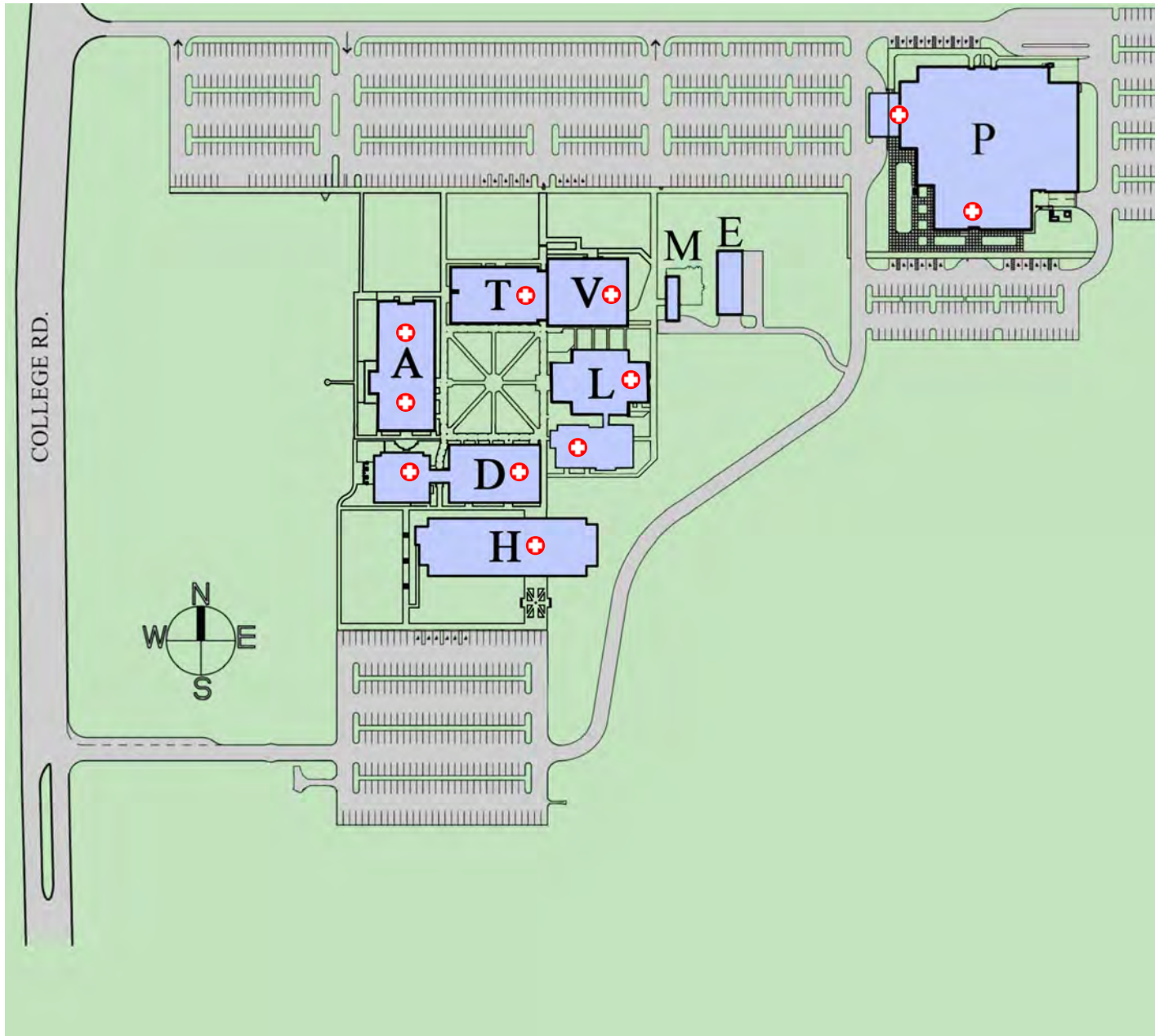
## LEGEND

- A - Administration
- B - Business Administration/  
Education
- E - Electrical Generator Building
- F - Florida School of the Arts
- G - Gym/Health Center
- I - Scenery Design Building
- L - Library
- M - Maintenance
- N - Baseball Restrooms
- O - Softball Restrooms
- Q - Sports Storage
- R - Baseball Dugouts
- S - Science Building
- T - Technical Building
- V - Viking Center  
(Student Services, Cafe,  
Bookstore, Receiving,  
Security)
- W1 - Baseball Batting Cages
- W2 - Softball Batting Cages
- X - Baseball Press Box/  
Concession Stand
- y - Softball Press Box/  
Concession Stand
- Z - Softball Dugouts

Contracted Service  
hours do not include  
Campus Housing.

# ST. JOHNS RIVER STATE COLLEGE

ORANGE PARK CAMPUS, 283 COLLEGE DRIVE, ORANGE PARK, FL 32065-7650



## LEGEND

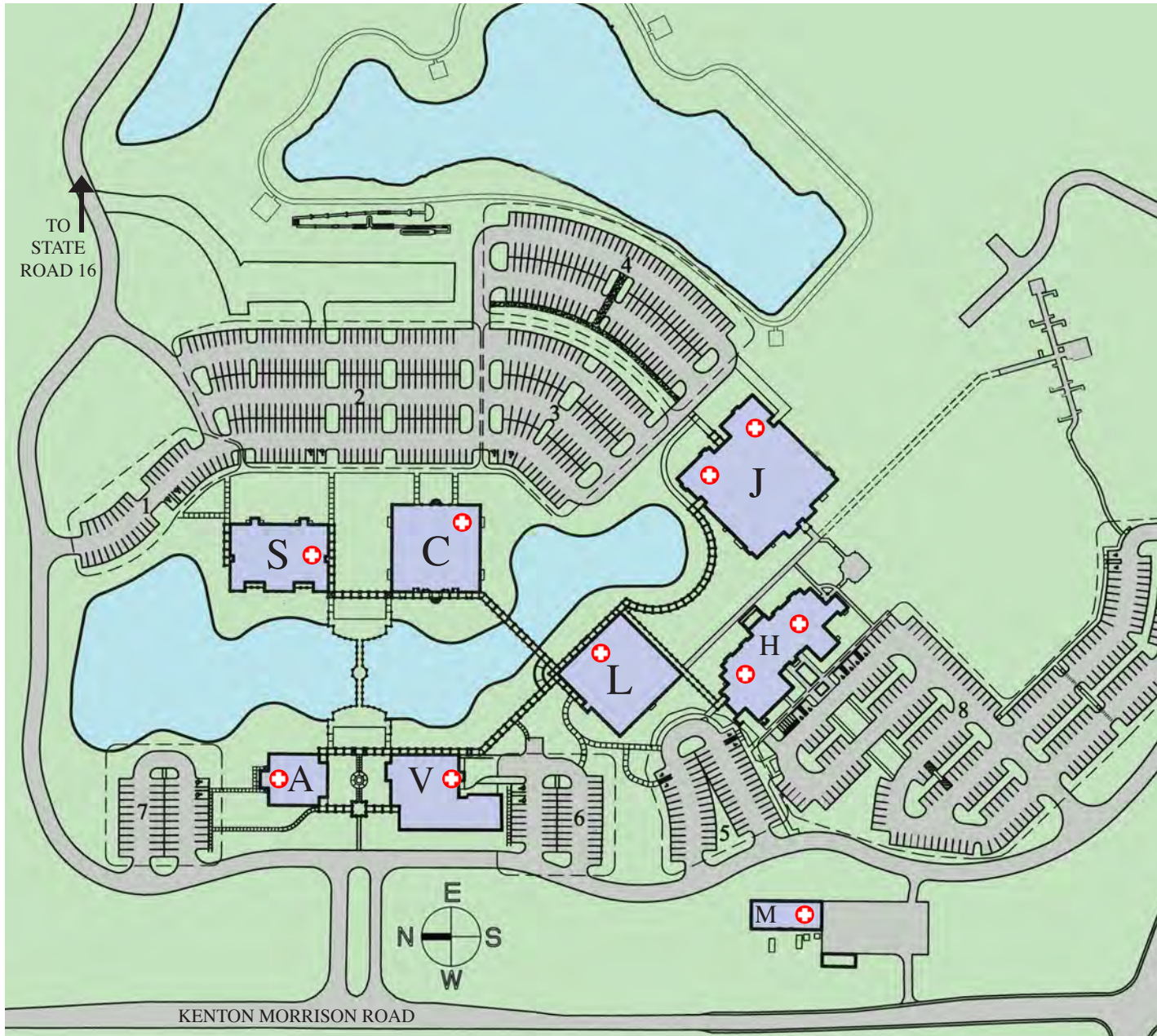
- A - Student Services  
(Administration, Registration,  
Advising, Financial Aid,  
Testing, General Classrooms)
- D - Engineering Technology and  
General Classrooms
- E - Equipment
- H - Natural Sciences and Nursing
- L - Library and Workforce  
Development
- M - Maintenance
- P - Thrasher-Horne Center
- T - Business and Computer  
Information Systems
- V - Viking Center  
(Student Activities, Café,  
Bookstore, Security)

⊕ Automated Electronic  
Defibrillator (AED)



# ST. JOHNS RIVER STATE COLLEGE

ST. AUGUSTINE CAMPUS, 2990 COLLEGE DRIVE, ST. AUGUSTINE, FL 32084-1199



## LEGEND

- A - Administration  
(Registration, Advising,  
Financial Aid)
- V - Viking Center  
(Student Services, Café,  
Bookstore, Security)
- L - Library
- C - Classroom
- S - Science
- J - Criminal Justice Center
- M - Maintenance
- H - Health-Science

⊕ Automated Electronic  
Defibrillator (AED)