

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

January 17, 2018

MEMBERS PRESENT:

Ms. Mary Ellen Hancock, St. Johns Co., Chairperson
Mr. Wendell Davis, Clay County, Vice-Chairperson
Mr. Sam Garrison, Clay County
Ms. Denise M. Bramlitt, Putnam County
Mr. Brian Keith, Putnam County
Ms. Marlene Lagassé, Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held in Suites C & D, Thrasher-Horne Center, Orange Park Campus.

Chairperson Hancock called the meeting to order and called for corrections or additions to the minutes of the December 6, 2017 meeting. Mr. Garrison moved approval of the minutes and Mr. Keith seconded the motion. Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes).

Approved Minutes of
December 6, 2017
Meeting

There were no public comments.

Public Comment

VP Caroline Tingle recognized Alumnus Bill Garrison, Executive Officer of the Northeast Florida Builders Association. Mr. Garrison addressed the Board.

Alumni Spotlight

Board Attorney Ron Brown discussed tweets and Facebook activities as public records.

Attorney's Report

There was no old business.

Old Business

SVP Melissa Miller requested approval of BID-SJR-07-2017 to CC Borden Construction for Building F Remodel with Addition – Palatka Campus. She reviewed deductive change order to Nooney Construction, Inc. for Remodeling/Renovations/Addition to Building A, Orange Park Campus (for information only) and requested approval of the project and to make final payment to Nooney Construction, Inc.

Mr. Davis moved, seconded by Mr. Keith, to approve Senior Vice President Items 1 and 3, as submitted (a detailed listing is contained in the material submitted by

Approved Senior Vice
President Items 1 and
3

the Office of the Vice President for Senior Vice President). Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes).

SVP Miller reviewed for information only Procedure 2.5 Academic Freedom, Procedure 3.1 Leave, Procedure 3.20 College Marquee, SJR Board Rule 5.15 (R2) Keys, SJR Board Rule 5.47 Academic Freedom, and Facilities Usage for December 2017.

Senior Vice President
Items 4-5

V.P. Lynn Powers reviewed and requested approval of the Monthly Financial Report - December 2017, Budget Amendments for FY 2017-2018 (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, Plant Fund 7), Personnel Matters, and Write-Off of Tangible Personal Property.

Mr. Davis moved, seconded by Mr. Garrison, to approve Finance and Administration Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes).

Approved Finance
and Administration
Items 1-4

Dr. Ros Humerick reviewed and requested approval of Northeast Florida Library Information (NEFLIN) grant.

Ms. Lagassé moved, seconded by Ms. Bramlitt, to approve Assessment, Research and Technology Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Assessment, Research and Technology). Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes).

Approved
Assessment,
Research and
Technology Item 1

Dr. Humerick announced CIO Mike Hawkins will retire the end of January.

There was no report from the Faculty Senate.

Faculty Senate

President Pickens informed the Board about a person of interest on the Palatka Campus this morning. He discussed the open access to many offices and stated this will be addressed.

President's Report

President Pickens reported on his meeting with Senator Bradley in December. He also reported on his meeting with the Senator last week along with Presidents Parker and LoBasso.

President Pickens informed the Trustees that Mickey Duren has resigned from the Board. Mr. Duren will be invited to the February meeting so that appreciation can be expressed to him.

Trustee Wendell Davis attended the AFC Annual Legislative Conference last week. He reported on the Constitutional Revision Committee session. He also discussed the SB 540 / HB 831 Community College Competitiveness Act of 2018. President Pickens noted that Mark Wilson, President of the Florida Chamber, gave a positive message at the Trustees Conference also.

Trustee Comments

President Pickens informed the Board that he met with the new Florida A & M University President Dr. Robinson last week and a 2+2 articulation agreement is being developed with implementation expected in the fall.

Additional Trustee comments were made. Trustees Bramlitt, Keith, and Lagassé spoke to the need to have vocational/technical training in Putnam County. President Pickens updated the Board.

Ms. Lagassé moved to adjourn and Mr. Garrison seconded the motion. Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes) and Chairperson Hancock adjourned the meeting at 4:00 p.m.

Adjournment