

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

January 18, 2024

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson
Ms. Jan Conrad, Vice-Chairperson
Mr. Wendell Davis
Mr. Jim Reid
Mr. Jud Sapp

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Jeremiah Blocker, Board Attorney

Chairperson Komando called the meeting to order at
1:00 pm.

Meeting Call to Order

There were no public comments.

Public Comment

There was no Old Business.

Old Business

Chairperson Komando requested approval of the
Consent Agenda Items IV.A-D:

Consent Agenda
Items

A.1 - Minutes of December 6, 2023, Board Meeting

B.1 - Chief Operating Officer – Dr. Melanie Brown:
Personnel Matters

C.1-2 - Vice President for Finance – VP Randy
Peterson: Facilities Usage Report for November and
December 2023; Monthly Financial Report – December
2023; Budget Amendments (Operating Fund 1,
Restricted Fund 2, Auxiliary Fund 3, and Capital
Outlay/Plant Fund 7); and Write-Offs of Tangible
Personal Property.

D.1-2 - Vice President for Academic & Student Affairs –
Dr. Ed Jordan: Approval of Revision to 2023-2024
College Catalog/Student Handbook - Updates to the
Common Placement Test Chart and Alternative
Methods Charts; and Approval of New Continuing
Workforce Education courses - CWL 0327 – Basic
Traffic Homicide Investigations, CWL 0328 – Advanced
Traffic Homicide Investigations, CWL ##### - Speed
Measurement Indicator, and CWH ##### - IV Therapy.

Mr. Davis moved approval of Consent Agenda Items IV.A-D. Ms. Conrad seconded the motion. Motion carried (Conrad, Davis, Komando, Reid, Sapp - Yes). Mr. Randy Peterson introduced new hire Logan Becker, the new Controller.

Approved Consent
Agenda Items IV.A-D

Mr. Randy Peterson reviewed for information only the Financial Audit for Fiscal Year Ended June 30, 2023.

Vice President for
Finance/CFO Item
V.A.1

Dr. Ros Humerick reviewed and requested approval to Reaffirm the College Mission, Vision and Values, and the Goals and Objectives for the 2022-2027 Strategic Plan. She reviewed for information only: Strategic Plan Performance Measures - 2022-2023 Update, Strategic Plan Scorecards, and Supplemental Data - 2022-2023 Update.

Mr. Davis moved, seconded by Ms. Conrad, to approve Vice President & Chief Institutional Research Officer Items V.B.1-2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President & Chief Institutional Research Officer). Motion carried (Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Vice
President & Chief
Institutional Research
Officer Items V.B.1-2

Dr. Melanie Brown introduced Erik Kasper of Kasper Architects & Associates and he introduced his associate, Alex Bahensky. Mr. Kasper gave a presentation, including an analysis and conceptual concept, on the potential Florida School of the Arts Building Remodel and Addition.

Status Update on the
Florida School of the
Arts Building Remodel
and Addition -
Presentation by
Kasper Architects &
Associates

Discussion followed on the challenges of the project and the overall positive impact this would have for the Palatka Campus and the College. In Phase 1, an additional 13,000 sf would be added, as well as making the space more functional and addressing the aesthetic appeal. In Phase 2, an additional 8,000 sf would be added, in addition to major updates to the main theatre and creating a new black box. Mr. Kasper then overviewed the potential costs for the entire project. Dr. Brown concluded by stating that the College is moving forward with the already approved project with the \$6M allocated.

Board Discussion
regarding next steps

President Pickens gave an update on the Student Housing Project. Due to the cost of materials, the original proposal for 4 floors and 170 single beds has been redesigned to 3 floors with 128 beds. He showed the Board the new rendering, which has a less

President's Report -
Student Housing
Update

expensive roof and facade built into the redesign. He noted that the contractor has the plans and specifications and will have bids in and a proposal by mid-February.

President Pickens gave an update on the St. Augustine Property. He shared the most recent proposal from Dream Finders, Maston Crapps' current firm. He asked the Trustees if they want to hear a presentation. Discussion followed. It was the consensus of the Board to do due diligence and hear the presentation.

President's Report -
St. Augustine
Property Update

President Pickens noted that baseball and softball seasons are starting. The Joyce A. Oliver Batting Cage Dedication and Reception is scheduled on February 6. He invited Trustees to attend.

Dr. Brown shared that the Baccalaureate of Science Degree in Criminal Justice, Applied Intelligence Studies was approved by the State Board of Education at the meeting yesterday. The Sheriffs from all three (3) of the College's service districts attended and spoke.

Dr. Brown informed the Board that the Vikings Spring into Service event, spearheaded by Dr. Christina Will, is scheduled tomorrow, January 19. There are eighteen (18) projects across the three (3) counties. One of the projects is the "2024 Trash Bash," a beach cleanup effort in which SJR State is collaborating with the St. Johns County Solid Waste Division. Community volunteers will join College employees and students in this effort and there will be news coverage.

Dr. Brown informed the Board that the annual Professional Development Institute will be held on February 2. President Pickens will present a College Update address, Employee excellence and service awards will be presented, and break-out sessions will follow.

Dr. Brown noted that Dean Emily Schafer will provide a tour of the Florida School of the Arts facilities following the meeting for those who are interested.

President Pickens informed the Trustees that FTE is up significantly. He stated this is attributed to enrollment at all 28 colleges is up and our College's size generates a noticeable percentage increase. He noted the significant change has been bringing Michelle Sjogren on board and the positive changes she has facilitated in the College's communications.

Trustee comments were made.

Trustee Comments

Chairperson Komando adjourned the meeting at 2:35 p.m.

Adjournment