

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

January 20, 2021

MEMBERS PRESENT:

Mr. Wendell Davis, Vice-Chairperson
Ms. Jan Conrad
Rev. Bobby Crum
Mr. Brian Keith
Mr. Jim Reid
Mr. Jud Sapp

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

Vice-Chairperson Davis called the meeting to order. He welcomed new Trustee Jud Sapp. The other Trustees introduced themselves as did the Executive Management Team. President Pickens explained that the Governor appointed Mr. Sapp in place of Leslie Dougher.

Board Attorney Ron Brown explained that Board Chairperson Mr. Garrison resigned from the Board now that he is a State Legislator. Mr. Brown then called for election of Board Officers for the remainder of 2020-2021. He opened the floor for nominations for Chairperson of the Board.

Appointment of New Board Officers for Remainder of 2020-2021

Mr. Crum nominated Mr. Davis to serve as Chairperson. Mr. Reid seconded the motion. Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes). There were no other nominations.

Board Attorney Ron Brown opened the floor for nominations for Vice-Chairperson of the Board for the remainder of 2020-2021.

Mr. Keith nominated Mr. Crum to serve as Vice-Chairperson. Ms. Conrad seconded the motion. Motion carried (Conrad, Davis, Garrison, Keith, Reid, Sapp - Yes). There were no other nominations.

Chairperson Davis asked for corrections or additions to the minutes of the November 18, 2020 Board Meeting. Mr. Crum moved approval of the minutes and Ms. Conrad seconded the motion. Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Minutes of November 18, 2020 Board Meeting

There were no public comments.

Public Comment

There was no old business.

Old Business

SVP Miller responded to Trustee Crum's question regarding the impact of COVID 19 on employees and students. President Pickens spoke to the Federal COVID Leave that expired on December 31. Employees will now have to use their own leave if not eligible for telework.

SVP Miller noted two additional items for information only. She distributed a memo regarding "Animals on Campus" and provided a "Faculty Union Organizing/ Bargaining Timeline."

SVP Melissa Miller reviewed and requested approval of the Collective Bargaining Agreement between the District Board of Trustees of St. Johns River State College and the St. Johns River State College Chapter United Faculty of Florida. She overviewed the compensation part of the package. She noted that the compensation article will re-open per the contract in March. Drs. Brown and Campbell highlighted the substantive academic changes.

Mr. Reid moved, seconded by Mr. Keith, to approve Senior Vice President Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Senior Vice
President Item 1

SVP Melissa Miller reviewed and requested approval of the Memorandum of Understanding COVID-19 Pandemic Spring Term between the District Board of Trustees of St. Johns River State College and the St. Johns River State College Chapter United Faculty of Florida.

Mr. Crum moved, seconded by Mr. Keith, to approve Senior Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Senior Vice
President Item 2

Chairperson Davis called a public hearing to Amend Board Rule SJR 3.37 Child Protection and Reporting of Child Abuse Policy. There being no comments, Chairperson Davis adjourned the public hearing.

Public Hearing

SVP Melissa Miller reviewed and requested approval of Amendment to Board Rule SJR 3.37 Child Protection and Reporting of Child Abuse Policy.

Mr. Crum moved, seconded by Mr. Reid, to approve Senior Vice President Item 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Senior Vice President Item 4

SVP Miller reviewed for information only proposed new Board Rule SJR 1.39 Board Self-Evaluation and Procedure 1.13 Self-Evaluation. She reviewed Deductive Change Order #1 with F&G Construction for Library Renovation and Workforce Addition to Building L, Orange Park Campus, Change Order #1 with DiMare Construction Co. for Infrastructure Upgrade, St. Augustine Campus for Increase of Contract Time of 30 days, and Additive Change Order #3 with DiMare Construction Co. for Renovation with Addition to Building V, St. Augustine Campus. She gave a report on Facilities Usage for November / December, 2020.

Senior Vice President Items 5-9

Chairperson Davis asked for an update on construction projects. SVP Miller replied with that information.

Dr. Lynn Powers reviewed and requested approval of the Monthly Financial Report – December 2020, Budget Amendments for FY 2020-2021 (Operating Fund 1, Restricted Fund 2, and Capital Outlay / Plant Fund 7), Write-Off of Tangible Personal Property, and Personnel Matters.

Mr. Reid moved, seconded by Ms. Conrad, to approve Finance and Administration Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Finance and Administration Items 1-4

Dr. Powers reviewed for information only Pandemic-Related Employee Leave. Dr. Burns presented a CARES Act and a CRRSAA funding update.

Finance and Administration Items 5-6

Chairperson Davis asked about the decreased revenue due to lower enrollment. President Pickens spoke to potential Legislative cuts forthcoming and potential budget impacts to SJR State.

Dr. Melanie Brown reviewed and requested approval of 2020-2021 Articulation Agreement between the District

Board of Trustees of St. Johns River State College and the Private School Citizens High School.

Mr. Crum moved, seconded by Mr. Keith, to approve Academic Affairs Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic Affairs). Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Academic Affairs Item 1

Dr. Ros Humerick reviewed and requested approval of the Reaffirmation of the College Mission, Vision and Values for the 2016-2021 Strategic Plan and the Reaffirmation of the College Goals and Objectives for the 2016-2021 Strategic Plan.

Ms. Conrad moved, seconded by Mr. Crum, to approve Assessment, Research and Technology Items 1-2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Assessment, Research and Technology). Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Assessment, Research and Technology Items 1-2

Dr. Humerick reviewed for information only Strategic Plan Performance Matters: 2019-2020 Update and gave an Update on Board Self-Evaluation.

Assessment, Research and Technology Item 3

Dr. David Campbell reviewed and requested approval of Curriculum Changes for Bachelor of Science in Nursing.

Mr. Crum moved, seconded by Ms. Conrad, to approve Workforce Development Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Conrad, Crum, Davis, Keith, Reid, Sapp - Yes).

Approved Workforce Development Item 1

VP Caroline Tingle introduced Brian Bergen, the new Director of Foundation and Alumni Engagement. Mr. Bergen gave a brief update on his activities since he started on December 1, 2020.

Development & External Affairs Item 1

Clay Moore reported on behalf of the Faculty Senate.

Faculty Senate Report

President Pickens welcomed Trustee Sapp and Mr. Bergen.

President's Report

President Pickens stated he is proud of the work done on the Collective Bargaining Agreement. He thanked the Board for their guidance during the process.

President Pickens stated SJR State has some in-person classes this spring. He explained that our goal as a College and that of the Florida College System is to offer as many face-to-face classes as our students want. We have met that goal.

President Pickens discussed spring athletics. The NJCAA and the Florida College System Athletic Association is sanctioning spring sports, so SJR State will have baseball, softball, and volleyball. Games begin next week with strict guidelines due to COVID.

President Pickens discussed the Shuttered Venue Grant that will benefit the Thrasher-Horne Center due to loss of revenue related to the pandemic.

Trustee comments were made.

Trustee Comments

Chairperson Davis adjourned the meeting at 3:30 p.m.

Adjournment