

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

February 21, 2018

MEMBERS PRESENT:

Ms. Mary Ellen Hancock, St. Johns Co., Chairperson
Mr. Wendell Davis, Clay County, Vice-Chairperson
Mr. Sam Garrison, Clay County
Ms. Denise M. Bramlitt, Putnam County
Mr. Brian Keith, Putnam County
Ms. Marlene Lagassé, Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held in the Criminal Justice
Multipurpose Room J-149, St. Augustine Campus.

Chairperson Hancock called the meeting to order and
asked for corrections or additions to the minutes of the
January 17, 2018 meeting. Mr. Davis moved approval
of the minutes and Mr. Keith seconded the motion.
Motion carried (Bramlitt, Davis, Garrison, Hancock,
Keith, Lagassé — Yes).

Approved Minutes of
January 17, 2018
Meeting

There were no public comments.

Public Comment

Alumnus David Shoar, Sheriff of St. Johns County, was
not available to attend the meeting.

Alumnus Spotlight

Board Attorney Ron Brown discussed “The Limited
Public Forum at Colleges and Universities”.

Attorney’s Report

There was no old business.

Old Business

Chairperson Hancock called a public hearing for
Amendment to SJR Board Rule 5.15 (R2) Keys. There
being no comments from those present, Chairperson
Hancock adjourned the public hearing.

Public Hearing

SVP Melissa Miller reviewed and requested approval of
Amendment to SJR Board Rule 5.15 (R2) Keys.

Mr. Davis moved, seconded by Ms. Bramlitt, to approve
Senior Vice President Item 2, as submitted (a detailed
listing is contained in the material submitted by the
Office of the Vice President for Senior Vice President).

Approved Senior Vice
President Item 2

Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes).

SVP Miller reviewed for information only Facilities Usage for January 2018.

Senior Vice President
Item 3

V.P. Lynn Powers reviewed and requested approval of the Monthly Financial Report – January 2018, Personnel Matters, Write-Off of Tangible Personal Property, and 2017 Annual Inventory.

Mr. Davis moved, seconded by Mr. Garrison, to approve Finance and Administration Items 1-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes).

Approved Finance
and Administration
Items 1-4

Dr. Melanie Brown distributed and presented for information only an update on Collegiate High Schools. Discussion followed.

Academic Affairs Item
1

Dr. Brown updated the Board on the Professional Development Day held for all employees on February 8. Forty (40) concurrent sessions were held.

Dr. Anna Lebesch reviewed and requested approval of new College Credit Certificate Human Resource Administrator.

Approved Workforce
Development Item 1

Mr. Davis moved, seconded by Mr. Keith, to approve Workforce Development Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes).

Dr. Lebesch reviewed for information only the Paramedic CAAHEP Accreditation letter. She gave an update on the status of the Florida Job Growth grant. The College is currently negotiating a contract.

Dr. Gilbert Evans presented for information only the Student Affairs Annual Report for 2016-2017.

Student Affairs Item 1

Clay Moore reported for the Faculty Senate. He discussed faculty salaries in relation to the State trend and the need for a long-term plan to increase salaries. Chairperson Hancock explained that during the Budget Workshop, the Board charged President Pickens and his team with insuring that all employees understand

Faculty Senate

the total compensation plan, which includes health insurance.

President Pickens attended the Senate Session this morning for the reading of the Resolution celebrating the College's 60th Anniversary and expressed appreciation to Senator Bradley for his assistance. Mr. Pickens noted it was set against a somber backdrop as the majority of the audience who were attending was comprised of the families from the high school where the shooting occurred last week as a special tribute was made by the Senate in memory of those who were killed. President Pickens also spoke of the Resolutions presented by the three (3) County Commissions.

President's Report

President Pickens referred the Board to *Florida Trend* magazine articles "People to Know" and "Jacksonville and Northeast Florida Transformational Times."

President Pickens reported on the Putnam County Annual Chamber Dinner held this past Saturday and thanked the Trustees who attended.

President Pickens informed the Trustees that Brian Keith has been officially re-appointed by the Governor.

President Pickens stated that he and Dr. Powers will communicate to the Board any budget developments resulting from the Legislative Session before the next Board meeting in April.

Trustee comments were made. Trustee Bramlitt requested a report comparing the salaries and compensation package of SJR State faculty to the faculties at the other Florida College System colleges.

Trustee Comments

Ms. Lagassé moved to adjourn and Mr. Davis seconded the motion. Motion carried (Bramlitt, Davis, Garrison, Hancock, Keith, Lagassé — Yes) and Chairperson Hancock adjourned the meeting at 4:20 p.m.

Adjournment