

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

February 21, 2024

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson  
Mr. Wendell Davis  
Mr. Jim Reid  
Mr. Jud Sapp

MEMBERS ABSENT:

Ms. Jan Conrad, Vice-Chairperson (excused)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Jeremiah Blocker, Board Attorney

Chairperson Komando called the meeting to order at  
2:00 pm.

Meeting Call to Order

There were no public comments.

Public Comment

There was no Old Business.

Old Business

Chairperson Komando requested approval of the  
Consent Agenda Items IV.A-D:

Consent Agenda  
Items

A.1 - Minutes of January 18, 2024, Board Meeting

B.1 - Chief Operating Officer – Dr. Melanie Brown:  
Personnel Matters

C.1-3 - Vice President for Finance – VP Randy  
Peterson: Facilities Usage Report for January 2024;  
Monthly Financial Report – January 2024; and Write-  
Offs of Tangible Personal Property.

D.1-9 - Vice President for Academic & Student Affairs –  
Dr. Ed Jordan: Approval of 2024-2025 Early College  
Articulation Agreements Between the District Board of  
Trustees of St. Johns River State College and the  
public school districts: District School Boards of Clay,  
Putnam, and St. Johns Counties. Curriculum revisions  
effective Spring 2024 for the Adult Education  
Department: New Courses - ABX/GED Integrated  
Education and Training (IET) Microsoft Office Specialist  
and ABX/GED Integrated Education and Training (IET)  
Paraprofessional; New Programs - Integrated  
Education and Training (IET) Microsoft Office Specialist  
and Integrated Education and Training (IET)  
Paraprofessional. Curriculum revisions effective Fall

2024 for the Arts and Sciences Department: New Courses – Mathematics MGF 1130 Mathematical Thinking and MGF 1131 Mathematics in Context; Revised Courses - Biological Sciences BSC 2085 Human Anatomy and Physiology I, BSC 2085 Honors Human Anatomy and Physiology I, EVR 1001C Introduction to Environmental Science and Laboratory; English ENC 1101 Composition I, ENC 1101 Honors Composition I; Humanities ARH 1000 Art Appreciation, HUM 2020 Introduction to Humanities, HUM 2020 Honors Introduction to Humanities, MUL 1010 Music Appreciation, PHI 2010 Introduction to Philosophy, THE 1000 Theater Appreciation; Mathematics - MAC 1105 College Algebra, MAC 2311 Analytic Geometry and Calculus I, MAC 2311 Honors Analytic Geometry and Calculus I, STA 2023 Elementary Statistics, STA 2023 Honors Elementary Statistics; Physical Sciences - AST 1002 Introduction to Astronomy, CHM 1020 Introduction to Chemistry, CHM 1045 General Chemistry I, CHM 1045 Honors General Chemistry I, ESC 1000 Earth and Space Science, PHY 1020 Introduction to Physics, PHY 1053 General Physics I, PHY 1053 Honors General Physics I, PHY 2048 Physics I with Calculus, PHY 2048 Honors Physics I with Calculus; Social Science - AMH 2010 United States History to 1877, AMH 2010 Honors United States History to 1877, AMH 2020 United States History since 1877, AMH 2020 Honors United States History since 1877, ANT 2000 General Anthropology, ECO 2013 Macroeconomics, ECO 2013 Honors Macroeconomics, POS 1041 United States Federal Government, POS 1041 Honors United States Federal Government, PSY 2012 General Psychology, PSY 2012 Honors General Psychology, SYG 1000 Introduction to Sociology, SYG 1000 Honors Introduction to Sociology; Courses to Delete – Humanities - LIT 2000 Introduction to Literature; Mathematics - MTB 1304 Using the Graphing Calculator; Social Science - INR 2002 International Relations, PSY 2014 General Psychology II, PSY 2602 The Evolution of Modern Psychology; Revised Programs - General Education, Associate in Arts. Curriculum revisions effective Fall 2024 for the Florida School of the Arts: Revised Courses - DAA 1104 Contemporary Dance I, DAA 1680 Dance Ensemble I, DAA 1681 Dance Ensemble II, DAA 2107 Contemporary Dance IV, DAA 2230 Men's Technique, DAA 2250 Partnering, DAA 2505 Jazz Dance II, DAA 2544 Musical Theater Dance Styles, DAA 2611 Dance Composition and Improvisation II, DAN 2600 Music for Dance; Courses to Delete - ART 1541C Watercolor II,

ART 2330C Figure Drawing, ART 2502C Figure Painting, DAA 2522 Tap Dance II, MVK 1871 Beginning Piano, MVK 2872 Intermediate Piano, PGY 1446C Experimental Photography; Revised Programs - AS - Visual Art, AS – Acting, AS - Dance Studies/Dance Performance, AS - Musical Theater, AS - Theater Technology, AS - Stage Management.

Curriculum revisions effective Fall 2024 for the Teacher Education Department: Revised Course - EEC 4930 Senior Seminar. Curriculum revisions effective Fall 2024 for the Allied Health Department: Revised Programs - AS - Emergency Medical Services, AS - Health Information Technology, AS - Health Services Management, AS - Medical Office Administration, AS - Radiologic Technology, AS - Respiratory Care.

Curriculum revisions effective Fall 2024 for Business, Industry, & Computer Information Systems: New Courses - Engineering Technology - EGN 1111 Engineering Graphics; Revised Courses – Business ACG 2021C Principles of Financial Accounting; Engineering Technology - EET 1084C Introduction to Electricity and Electronics, ETI 1060 Mathematical Applications in Engineering Technology, ETI 1110 Introduction to Quality Assurance, ETI 1843C Motors and Controls, ETM 1010C Mechanical Measurement and Instrumentation, ETI 1420C Manufacturing Processes and Materials, ETI 1622 Concepts of Lean and Six Sigma, ETS 1535C Automated Process Control; Computer Information Systems - CET 1600C Network Fundamentals, CET 2610C Routing Protocols and Concepts, CET 2615 LAN Switching and Wireless, COP 2830 Web Programming Languages, CTS 2358 Identity with Windows Server 2016; Courses to Delete - Computer Information Systems - CGS 4097 Emerging Topics in Computing, CNT 3421 Cloud Security, COP 4369 Software System Development, CTS 4379 Advanced Cloud Infrastructure, ISM 4300 Information System Operation Management; Revised Programs - AS - Business Administration, AS - Network Systems Technology, AS - Engineering Technology, CCC - Engineering Technology Support, CCC – Mechatronics, CCC - Network Infrastructure – CISCO. Curriculum revisions effective Fall 2024 for Criminal Justice: Revised Programs - AS - Criminal Justice Technology, AS - Criminal Justice Technology – Corrections Track, AS - Criminal Justice Technology – Law Enforcement Track. Curriculum revisions effective Fall 2024 for Nursing: Revised Programs - AS – Nursing, AS - Nursing (LPN Bridge).

Mr. Davis moved approval of Consent Agenda Items IV.A-D. Mr. Reid seconded the motion. Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Consent  
Agenda Items IV.A-D

Dr. Gilbert Evans reviewed for information only Amendment to SJR Board Rule 6.03 (R7) Standards of Conduct; Amendment to SJR Board Rule 6.33 (R1) Student Ombudsman; and Amendment to SJR Board Rule 7.22 (R13) Limited Access Programs.

V.P. Legal Affairs &  
Public Safety/ General  
Counsel Items V.A.1-  
3

Dr. Melanie Brown recognized Senior Management's Years of Service. VP Randy Peterson was recognized for 10 years of service and President Joe Pickens was recognized for 15 years of service.

Chief Operating  
Officer Item V.B.1

Dr. Brown reviewed and requested approval of the Palatka Campus Site Improvement Project: Clay Electric Right-of-Way Easement.

Mr. Davis moved, seconded by Mr. Reid, to approve Chief Operating Officer Item V.B.2, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Operating Officer). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Chief  
Operating Officer Item  
V.B.2

Dr. Brown noted that Dr. Nate Southerland has accepted the position of Provost at Santa Fe College.

Mr. Randy Peterson recognized Terry Thomas, Director of Capital Assets and Risk Management, who reviewed and requested approval of Facilities Item 2023 Annual Property Inventory.

Mr. Davis moved, seconded by Mr. Reid, to approve Vice President/CFO Item V.C.1.a., as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President/CFO). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Vice  
President/CFO Item  
V.C.1.a.

Terry Thomas reviewed and requested approval of Facilities Item Plans & Specifications for the Site Improvements Project – Palatka Campus.

Mr. Davis moved, seconded by Mr. Reid, to approve Vice President/CFO Item V.C.1.b., as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President/CFO). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Vice  
President/CFO Item  
V.C.1.b.

President Pickens noted that he and his team had a meeting with the St. Johns River Water Management

District senior administration regarding this project. Chair Komando questioned whether the outcome was in writing. Discussion followed.

Terry Thomas reviewed and requested approval of Facilities Item Building V Re-Roof Project – Palatka Campus (accept project as complete and approve the final pay application).

Mr. Reid moved, seconded by Mr. Davis, to approve Vice President/CFO Item V.C.1.c., as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President/CFO). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Vice President/CFO Item V.C.1.c.

Terry Thomas reviewed and requested approval of Facilities Item Gymnasium Roof Restoration Project - Palatka Campus (accept project as complete and approve the final pay application).

Mr. Davis moved, seconded by Mr. Reid, to approve Vice President/CFO Item V.C.1.d., as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President/CFO). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Vice President/CFO Item V.C.1.d.

Dr. Ed Jordan reviewed and requested approval of General Education Courses for Academic Year 2024-2025.

Mr. Davis moved, seconded by Mr. Reid, to approve Vice President for Academic and Student Affairs Item V.D.1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Academic and Student Affairs). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Vice President for Academic and Student Affairs Item V.D.1

Dr. Jordan noted the following is for information only and will be brought to the March meeting for approval: Changes to Admissions Criteria for the following Workforce Education Programs: AS – Nursing, AS – Nursing (LPN Bridge), AS – Health Information Technology, AS – Radiologic Technology, and AS – Respiratory Care. Discussion followed on the success of the Nursing Programs at SJR State.

Vice President for Academic and Student Affairs Item V.D.2

Dr. Ros Humerick reviewed for information only Board Self-Evaluation Procedures.

VP & CIRO Item V.E.1

Dr. Melanie Brown introduced Maston Crapps, Regional Vice President of Land Operations, Dream

Presentation

Finders Homes, LLC, and Mike Gehring, Coldwell Banker Commercial. President Pickens stated that the Board will not make a decision today and that Mr. Crapps brings high credibility compared to other organizations who have been interested in purchasing this acreage.

Mr. Crapps gave a presentation from Dream Finders Homes, LLC to purchase 75+/- acres at the intersection of Four Mile Road and Kenton Morrison Road, St. Augustine. He gave a company overview; discussed the property entitlements and a preliminary wetland assessment; highlighted the building plan; and discussed the purchase offer, including timelines. Discussion followed.

President Pickens gave an update on the Student Housing Project.

President's Report  
Item VII.A.

President Pickens gave a Legislative Report on PECO and Operational funding. He had a productive meeting with the Governor's staff last week. He also met with Representatives Garrison and Payne.

President's Report  
Item VII.B

President Pickens noted that the softball and baseball conference seasons begin this weekend.

President Pickens informed the Trustees that the Florida School of the Arts play "Legally Blonde" will open on Friday. Flo-Arts first show of the fall season will be performed at the Thrasher-Horne Center.

Trustee comments were made.

Trustee Comments

Chairperson Komando adjourned the meeting at 3:55 p.m.

Adjournment