

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

March 22, 2023

MEMBERS PRESENT:

Mr. Wendell Davis, Chairperson
Mr. Rich Komando, Vice-Chairperson
Ms. Jan Conrad
Mr. Jud Sapp

MEMBERS ABSENT:

Ms. Makayla Buchanan - excused
Mr. Jim Reid - excused

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

Chairperson Davis called the meeting to order at 3:00 pm.

Meeting Call to Order

There were no public comments.

Public Comment

Dr. Melanie Brown recognized 2022-2023 SJR State Outstanding Employees of the Year: Tameika Felton, Heather Jones, and Patricia Crotty. Chairman Davis and President Pickens expressed their appreciation. President Pickens noted that one of the current Florida School of the Arts scholarships will be named in honor of Ms. Crotty, who is a faculty member retiring after thirty-five (35) years of service at the end of this semester.

Viking Spotlight

There was no Old Business.

Old Business

Chairperson Davis requested approval of the Consent Agenda Items A.1-3:

Consent Agenda Items

1.a: Minutes of February 20, 2023, Board Meeting

2.a-d – Senior V.P./Chief Business Officer: Facilities Usage Report for February 2023; Monthly Financial Report – February 2023; Write-offs of Tangible Personal Property; and Personnel Matters.

3.a-d - Chief Academic Officer/Provost: Student Affairs item - Approval of the 2023-2024 Academic Calendar.

Workforce Development items:

Approval of the following curriculum revisions effective Fall 2023 for Allied Health: Revised Programs - A.S. –

Radiologic Technology (addition of Civic Literacy course requirement) and A.S. – Respiratory Care (addition of Civic Literacy course requirement).

Approval of the following curriculum revisions effective Fall 2023 for Computer Education: New Courses - CNT 1001 – Introduction to Networking, CIS 2252 – Computer Ethics (prerequisite – CGS 1060), COP 2420 – Robotics Programming (prerequisite – COP 1000), and CTS 1387 – Introduction to Linux (prerequisite – CGS 1060); Revised Courses - CET 1600C – Networking Fundamentals (new prerequisite – CNT 1001), CET 2565C – Introduction to Server Operating Systems (new prerequisite – CNT 1001), CET 2660C – Network Security Essentials (new prerequisite – CNT 1600C), and CTS 2358C – Identity with Windows Server 2016 (new prerequisite – CNT 1001); Course to Delete - CNT 2500 – Network/Data Communications; and Revised Programs - A.S. – Networking Systems Technology (0193), CCC – Network Infrastructure – Cisco (4123), CCC – Network Server Administration (4133), and CCC – Network Security (4127).

Approval of the following curriculum revision effective Fall 2023 for Engineering Technology: Revised Program - A.S. – Engineering Technology (addition of Civic Literacy course requirement).

Approval of the following curriculum revisions effective Fall 2023 for Criminal Justice & Public Safety: New Courses - CCJ 2358 – Criminal Justice Report Writing (prerequisite - ENC 1101), CJE 1006 – Police and Society, and CJJ 2001 – Introduction to Juvenile Procedures; Revised Courses - CCJ 1010 – Introduction to Criminology (no changes; add as an A.A. elective option) and CJL 1062 – Constitutional Law (new prerequisite - CCJ 1020); Revised Continuing Workforce Education Courses - CWL 0035—EOT Law Enforcement (Full Course), CWL 0323—EOT Firearms, CWL 0324—Equivalency of Training Vehicle Operations, CWL0325—Equivalency of Training Defensive Tactics, and CWL0326—Equivalency of Training First Aid; Deleted Courses - CCJ 2500 – Juvenile Delinquency, CJE 2112 – Police Administration, CJE 2400 – Police Community Relations, CJE 2901 – Criminal Justice Directed Study, DSC 1005 – Understanding Terrorism, and PAD 1002 – Introduction to Public Administration; Revised Programs - A.S. Criminal Justice Technology (0080), A.S. Criminal Justice Technology, Corrections Track &

Law Enforcement Track (0089), and CCC – Criminal Justice Technology Specialist (4090).

Mr. Komando moved approval of the Consent Agenda Items and Ms. Conrad seconded the motion. Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Consent Agenda Items A.1-3

Dr. Powers reviewed and requested approval of Personnel Item Annual Presidential Evaluation. Chairman Davis noted that he met with President Pickens to discuss the evaluation.

Mr. Komando moved, seconded by Ms. Conrad, to approve Chief Business Officer Personnel Item B.1.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Business Officer). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Chief Business Officer Personnel Item B.1.a

Dr. Melanie Brown introduced Dr. Nate Southerland, Assistant Vice President of Workforce Development, who reviewed and requested approval of a New Program in the Department of Criminal Justice: New College Credit Certificate (CCC) Program Homeland Security Specialist (9 credits), effective Fall 2023.

Mr. Komando moved, seconded by Ms. Conrad, to approve Chief Academic Officer/Provost Item C.1, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Academic Officer/Provost). Motion carried (Conrad, Davis, Komando, Sapp - Yes).

Approved Chief Academic Officer/Provost Item C.1

President Pickens gave an update on the Student Housing project. He informed the Board members that the new DSO has been formed. The SJR State Foundation Board Meeting has been rescheduled to April 10. At that meeting, the Foundation Board will be asked to transfer \$10K to the new DSO.

President's Report Items VI.A.1-2

President Pickens stated that today he is not asking for approval of the two items listed on the agenda, the proposed Lease to the Student Housing DSO and the proposed Sub-Lease from the Student Housing DSO to the Developer.

President Pickens introduced outside counsel Attorney Ken Artin, who the College hired to guide us through the Student Housing project. Mr. Pickens stated that even though time is of the essence to have the opening of the housing in fall 2024, approval of the documents

is being deferred until the April 17 Board of Trustees meeting. He explained that the core tenant of the lease for which he needs consensus from the Board today is that the term of the lease be thirty (30) years with an option to extend the lease an additional twenty (20) years, after a period of time of seasoning with the tenant and at the sole discretion of the Board of Trustees.

Mr. Artin informed the Board that he has prepared a proposed document that is a market ground lease of thirty (30) years. Controls are built into the lease, including the typical mechanics for protection with a long-term lease, as is a buy-out provision. An Advisory Committee will be formed, which will meet with the developer and the housing manager regularly. The Committee will receive financial reports and data on the manager's performance.

President Pickens stated that the goal is to present the Board members with the proposed final ground lease prior to the normal deadline for board meeting material (i.e., prior to April 10 for the April 17 meeting). It will be accompanied by a fact sheet that addresses questions asked at previous board meetings and any asked today. Discussion followed.

President Pickens noted that conversation with the Putnam County Property Appraiser have commenced, and the housing should be exempt from property taxes.

The Board gave consensus for a 30-year lease with a possible 20-year extension, with the caveat that the extension would be added only after a seasoning period of the relationship and with the sole discretion of the Board.

President Pickens informed the Board that the former tennis court area that was paved over and marked for parking – the area where it is proposed for the student housing to be built - needs to be demolished whether the project moves forward or not. The developer is willing to pay the cost, even if the housing project does not happen. The Board members stated that they supported moving forward with the demolition.

Discussion was held regarding the day/time of Board of Trustees Meetings in FY 23-24. President Pickens shared comments sent via email from Makayla Buchanan. Chairman Davis asked what works best for staff and the response was the third week of the month

President's Report
Item VI.B.

on Wednesdays with a 2:00 pm start time. Following discussion, it was the consensus of the Board members to move to this. The proposed calendar will be placed on the agenda for the April 17th meeting.

Discussion followed on whether to change the start times of the April, May, and June 2023 meetings.

Mr. Komando moved to change the start of the April 17 meeting to 2:00 p.m. Ms. Conrad seconded the motion and the motion carried (Conrad, Davis, Komando, Sapp - Yes).

Motion and Approval

Mr. Komando moved to change the start of the June 19 meeting to 2:00 p.m. Ms. Conrad seconded the motion and the motion carried (Conrad, Davis, Komando, Sapp - Yes).

Motion and Approval

It was noted that the starting time of the meeting scheduled on May 22 will remain at 3:30 pm, following the Board Budget Workshop that will begin at 2:30 pm.

Trustee comments were made.

Trustees' Comments

Chairperson Davis adjourned the meeting at 4:00 p.m.

Adjournment

EXECUTIVE SECRETARY

CHAIRPERSON