

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

April 17, 2013

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Chairman
Ms. Denise M. Bramlitt, Putnam County, Vice-
Chairman
Mr. Ronald Coleman, Clay County
Col. Mickey Duren, St. Johns County

MEMBERS ABSENT:

Mary Ellen Webb, St. Johns County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Criminal Justice
Multipurpose Room J-149 at the St. Augustine
Campus.

Chairman Nelson opened the meeting and called for
corrections or additions to the minutes of the previous
meeting. There being none, Mr. Duren moved,
seconded by Mr. Coleman, to approve the minutes of
March 12, 2013, as submitted. Motion carried (Bramlitt,
Coleman, Duren, Nelson — Yes).

Approved Minutes of
March 12, 2013

There was no attorney's report.

Attorney's Report

V.P. Little reviewed and requested approval of the
March, 2013 Monthly Financial Statement, Write Off of
Tangible Personal Property, 2012-13 Florida College
System Annual Equity Update, and Personnel Matters.

Trustee Duren asked the status of the President's
Evaluation. Chairman Nelson reported that he met with
President Pickens earlier this week to discuss the
evaluation results. It was the consensus of the Board
that the evaluation results be accepted.

Trustee Duren asked VP Little the status of tuition
increases for the upcoming fiscal year. VP Little
responded that the Governor does not want tuition
increased and all factors are being considered
regarding balancing the budget. President Pickens

stated that enrollment is becoming a larger factor.

Trustee Duren asked about the 3% across-the-board salary increases for State employees. VP Little responded that the College is not in the same category as State employees. President Pickens explained why.

Trustee Bramlitt asked questions on personnel to which VP Little responded.

Mr. Coleman moved, seconded by Mr. Duren, to approve Finance and Administration Items 1 - 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Finance
and Administration
Items 1 - 4

E.V.P. Miller referred Board members to the memo distributed regarding the schedule of emergency repairs to the Florida School of the Arts facility. She reviewed and requested approval Plans/Specifications for Palatka Campus I.T. Renovations to B Building. She also reviewed Trustee Travel Policy Development and a Report on Facilities Usage for March, 2013 (information only).

EVP Miller offered to draft the policy for Board Member Travel and overviewed the process for the policy to be adopted. With the timing required for legal advertising, a workshop could be held in June. The Board agreed.

Mr. Duren moved, seconded by Mr. Coleman, to approve Executive Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Executive
Vice President Item 2

VP Lebesch referred Trustees to the memo from the National League for Nursing Accrediting Commission notifying the College that the associate nursing program received initial accreditation. Discussion followed regarding the availability of courses. Enrollment in the other Bachelor Degree programs has far exceeded projections. Dr. Lebesch also shared a thank you email from a student who is graduating in May.

VP Lebesch then reviewed and requested approval of a new Specialization to the Bachelor of Applied Science in Organizational Management Computer Information Systems, changes for the Industrial Management Technology AS (2170), 2013-2014 Career Pathways Consortium Articulation Agreement, Nursing Continuing Workforce Education course CWH 0114 Basic ECG Rhythms.

Ms. Bramlitt moved, seconded by Mr. Coleman, to approve Workforce Development Items 1 - 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson — Yes).

Approved Workforce
Development Items 1
- 4

President Pickens stated that there is a definite need for the Bachelor's Degree programs.

VP Humerick presented a SACS Update (information only). She explained that the report will be judged by ten peers, none of whom are from Florida. It covers every area of the College. The time frame will be the end of May. The College will be notified by the off-site team regarding the number of items which are out of compliance. These items will be presented in a focus report and reviewed by the on-site team which will be visiting on October 22-24, 2013. The on-site team will review the QEP and focus report and make the final determination of whether each item is in compliance. In June 2014, the SACS Board of Trustees will vote whether to award accreditation. If the College is out of compliance with the onsite team on any core requirements, probation will be automatic.

Clay Moore reported for the Faculty Senate. He stated that in addition to teaching, the faculty are also advisors for every club at each campus. They also serve on many committees, including those that are ad hoc.

Faculty Senate

Trustee Coleman asked if the College has an Alumni Association. President Pickens stated that the Foundation is working on this initiative. Mr. Coleman complimented Dr. Humerick on the SACS report.

Trustee Comments

Trustee Duren discussed recognition to Trustees Rob Bradley and Diane Leone for their service to the Board.

President Pickens stated the recognition will occur at the June or August meeting. Mr. Duren also discussed the amount of talent that we have among the College employees. He stated that tuition needs to be increased in order to award pay raises. Trustee Nelson asked for a round of applause for the staff. President Pickens expressed his appreciation for the recognition and stated that the staff does a fine job.

President Pickens discussed that the budget recommendation will probably include a request for a tuition increase. The Faculty Ad Hoc Committee study reveals areas in which equity needs to be adjusted.

President's Report

President Pickens gave a legislative update. He explained that he will be advocating for a tuition increase for the upcoming year. The College complied last year with the Governor's request to not increase tuition and the College is now getting penalized.

President Pickens stated that salary increases will be targeted to those who are lower paid and those whose salary is not in line. The increases will not be across the board as this would exacerbate inequities. Trustee Bramlitt requested a report when it becomes available.

President Pickens informed the Board that the House and Senate will start conference over the weekend and explained the process. He also explained the current positions on dual enrollment funding and development education reforms.

President Pickens informed the Board that AFC will host the first Annual Trustees Commission Conference on September 12-13, 2013.

President Pickens has asked the State Board for a travel budget for the COP Chairman so that the College does not have to pay those travel expenses.

Trustee Bramlitt stated that she will not be at next meeting and wanted to inform the Board that she is not against a tuition increase or salary increases.

President Pickens informed the Board that the baseball team may clinch their first conference championship in many, many years. He stated that the integral difference in the athletic program was the portion of

money reallocated to the other three programs. The softball team has also significantly improved. A new volleyball coach was recruited and hired. He expressed appreciation to the Board for their support a year ago. The collective grade point is higher among the athletes than among the general population

Dr. Evans stated that graduation will be May 4th on the Orange Park Campus.

There being no further business, Chairman Nelson adjourned the meeting.

Adjournment