

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

Meeting, Wednesday, April 18, 2018, 3:00 p.m., Thrasher-Horne Center, Suites C & D,
Orange Park Campus

**Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

- I. Call to Order
- II. Approval of Minutes of February 21, 2018 Workshop
- III. Approval of Minutes of February 21, 2018 Meeting
- IV. Orange Park Campus Student and Club Activities Update – Dr. Anna Lebesch
- V. Public Comment
- VI. Alumni Spotlight – Vice-President Caroline Tingle, Office of Development and External Affairs
- VII. Attorney’s Report – “Electronically Stored Information (ESI), the Internet of Things (IOT), the Evidence Code and Public Records”
- VIII. Old Business
- IX. New Business
 - A. Senior Vice President – Melissa C. Miller, J.D.
 1. Action to Approve Resolution to Establish a Special Purpose Center in Palatka, Florida. Facility to be leased from the Putnam County School District.
 2. Action to Approve Plans for St. Augustine Campus Library Reroof (plans available at Board Meeting)
 3. Report on Facilities Usage for March/April 2018

B. Finance and Administration – Dr. Lynn Powers

1. Action to Approve President's Evaluation
2. Action to Accept Monthly Financial Report – March 2018
3. Action to Approve Budget Amendments for FY 2018-2019
 - a. Operating Fund 1
 - b. Restricted Fund 2
 - c. Auxiliary Fund 3
 - d. Plant Fund 7
4. Action to Approve Write-Off of Tangible Personal Property
5. Action to Approve Personnel Matters
6. Action to Approve 2018-2019 and 2019-2020 College Calendar
7. Action to Approve Annual Equity Report
8. FY 2016-2017 Financial Audit Report (Information Only)
9. FY 2016-2017 Federal Audit Report (Information Only)

C. Academic Affairs – Dr. Melanie Brown

1. Action to Approve the Following Curriculum Revisions Effective Fall 2018 for Department of Arts and Sciences
 - a. Revised Courses
 - Change in Prerequisite:
Rationale: These revisions are changing or removing the prerequisite courses. MGF 1106, MGF 1107, and AST 1002 will no longer have a prerequisite course. The prerequisite for CHM1020 was changed from MAT0028 to any developmental math course. The prerequisite for CHM1045 and CHM1045 Honors was changed from MAC1105 or MAC1147 to simply MAC1105, and the prerequisite for PHY1053 Honors was changed from MAC1147 to MAC1105 to align with the non-honors course. The faculty who teach these courses came to these decisions.
 - MGF 1106 Mathematics for Liberal Arts I
 - MGF 1107 Mathematics for Liberal Arts II
 - AST 1002 Introduction to Astronomy
 - CHM 1020 Introduction to Chemistry
 - CHM 1045 General Chemistry I
 - CHM 1045 Honors General Chemistry I
 - PHY 1053 Honors General Physics
 - Change in Credit Hour:
Rationale: This revision changes the credit hours of BOT 2010/BOT 2010L from 4 credits lecture/0 credits lab to 3 credits

lecture/1 credit lab. This will be consistent with all other science courses at SJR State.

- BOT 2010 Botany
- BOT 2010L Laboratory for Botany

- Change in Course Description and Outline:

Rationale: The Florida Department of Education has designated AMH 2020 and POS 1041 as being courses that meet the post-secondary Civics Literacy AA graduation requirement. The course description has been changed, and the course outline includes these Civics Literacy competencies as well.

- AMH 2020 United States History since 1877
- AMH 2020 Honors United States History since 1877
- POS 1041 United States Federal Government
- POS 1041 Honors United States Federal Government

- b. New Courses:

Rationale: ENL 2330 Introduction to Shakespeare is currently taught at nine state colleges in Florida and one SUS (UF). This course will provide students with an additional option in meeting the General Education Communications requirement.

- ENL 2330 Introduction to Shakespeare
- ENL 2330 Honors Introduction to Shakespeare

- c. General Education Revision

- Add the new course ENL 2330 Introduction to Shakespeare to the list of courses that meet the General Education Communications requirement.

2. Action to Approve the Following Curriculum Revisions Effective Fall 2018 for Department of Teacher Education

- a. Revised Course:

Rationale: The course description for EDF 2005 has been revised to reflect the inclusion of an online test preparatory program for the Florida Teacher Certification Exam and to otherwise provide clarity in the course description.

- EDF 2005 Introduction to the Teaching Profession

- b. New Course:

Rationale: This course will be added to the menu of teacher recertification courses available for current teachers to take as part of the Florida Department of Education teacher recertification process.

- TSL 3081 ESOL Issues and Strategies

3. Action to Approve the Following Curriculum Revisions Effective Fall 2018 for the Florida School of the Arts

- a. Revised Degree Requirements:

- AS Degree 0152 – Visual Art

Rationale: NASAD accreditation standards require a percentage of studio to art history credits for each degree. By reducing the number of credits in the specialization from 13 to 12 credits and increasing the number of elective hours from 8 to

9 for all three tracks of this degree, this degree will meet this NASAD standard.

- AS Degree 0161 – Theater Technology
Rationale: Art History I is not offered every semester at the Palatka Campus, so broadening this requirement to Art History I or Art History II will provide students more flexibility in scheduling their courses.

4. Action to Approve the Following Curriculum Revisions Effective Summer 2018 for the Department of Adult Education

a. Revised Courses:

Rationale: The new Department of Education state reporting requirements require a separate course number for every section that has a variation in the number of instructional days and minutes. These revised course outlines include the new course numbers that will be required for Summer term.

- ABX Language Arts
- ABX Mathematics
- ABX Reading
- GED Mathematics
- GED Reading Language Arts
- GED Science
- GED Social Science

D. Workforce Development – Dr. Anna Lebesch

1. Public Hearing on Admission Criteria Change for Bachelor of Science in Nursing Program
2. Action to Approve Admission Criteria Change for Bachelor of Science in Nursing Program
3. Public Hearing on Admission Criteria Change for the Associate in Science Degree in Nursing Program
4. Action to Approve Admission Criteria Change for the Associate in Science Degree in Nursing Program
5. Public Hearing on Readmission and Cell Phone Policy for Limited Access Programs in Allied Health
6. Action to Approve Readmission and Cell Phone Policy for Limited Access Programs in Allied Health
7. Public Hearing on Admission Application Process and Student Selection Criteria for the Practical Nursing Program
8. Action to Approve Admission Application Process and Student Selection Criteria for the Practical Nursing Program

- 9. Action to Approve New Course Strategies for Success and Performance (HSCXXXX)
- E. Student Services – Dr. Gilbert Evans
 - 1. Action to Approve 2019-2020 Academic Calendar
- F. Assessment, Research and Technology
 - 1. Successful Grants Monitoring Visit by Florida Department of Information (Information Only)
- G. Faculty Senate – Mr. Clay Moore

- X. President’s Report

- XI. Trustees’ Comments

- XII. Adjournment