

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

Meeting, Wednesday, April 19, 2017, 3:00 p.m., Suites C & D, Thrasher-Horne
Conference Center, **Orange Park Campus**

**Note: At the discretion of the Chair or any other Board member, items may be taken
out of order for action and/or discussion.*

- I. Call to Order
- II. Approval of Minutes of February 15, 2017 Budget Workshop
- III. Approval of Minutes of February 15, 2017 Meeting
- IV. Public Comment
- V. Attorney's Report
 - A. "Confidentiality and Privacy Inside and Outside the Boardroom" – Information
from ACCT Congress, Saul Ewing LEP
- VI. Orange Park Campus Student Clubs/Organizations Update
- VII. Old Business
- VIII. New Business
 - A. Senior Vice President – Ms. Melissa C. Miller
 1. Public Hearing to Amend the Following Board Rule: SJR 7.22 (R7)
Limited Access Programs
 2. Action to Approve Amendment to the Following Board Rule: SJR
7.22 (R7) Limited Access Programs
 3. Review Additive Change Order #2 to Nooney Construction, Inc. for
Renovations/Additions to Building A, Orange Park Campus (March)
 4. Review Additive Change Order #3 to Nooney Construction, Inc. for
Renovations/Additions to Building A, Orange Park Campus (April)
 5. For Information Only - SJR State Board Rules (proposed changes):
 - SJR Board Rule 3.05 (R1) Electronic Mail, Internet Use, and
Use of College Computers by College Employees – Title
Change to Acceptable Use of Technology Resources

- SJR Board Rule 3.08 Webpage Policy – Title Change to Website Policy
 - SJR Board Rule 5.06 Misuse of Computer and Telecommunication Resources – Title Change to Misuse of College Technology Communication Resources
 - SJR Board Rule 5.10 (R1) Educational Supplements
 - SJR Board Rule 6.03 (R3) Standards of Conduct
 - SJR Board Rule 6.06 Student Communications Media – Title Change to Student Online Communication Resources
 - SJR Board Rule 7.19 (R1) Policies Concerning the College Library
6. For Information Only - SJR State Operating Guidelines and Procedures Manual (as adopted by Institutional Planning Committee):
- Procedure #2.9 Educational Supplements and Certifications
 - Procedure #2.11 Faculty Employment and Termination of Employment
 - Procedure #3.1.5.3 Vacation Leave
 - Procedure #3.5 Educational Opportunities
 - Procedure #3.7 Employment of Spouses or Children – Title Change to Nepotism
 - Procedure #3.11 Technology – Title Change to Acceptable Use of Technology Resources
 - Procedure #3.12 Misuse of Computer and Telecommunications Resources – Title Change to College Website Procedure
 - Procedure #3.13 Library Services
 - Procedure #4.5 Student Travel Procedures
7. Report on Facilities Usage for March/April 2017
- B. Finance and Administration – Dr. Lynn Powers
1. Action to Approve President’s Evaluation
 2. Action to Accept Monthly Financial Report – March 2017
 3. Action to Approve Budget Amendments for Fiscal Year 2016-2017
 - a. Operating Fund 1
 - b. Restricted Fund 2
 - c. Auxiliary Fund 3
 - d. Plant Fund 7
 4. Action to Approve Write-Off of Tangible Personal Property
 5. Action to Approve Personnel Matters

6. Action to Approve 2017-2018 and 2018-2019 College Calendar
7. FY 2015-2016 Financial Audit Report (Information Only)
8. FY 2015-2016 Federal Audit Report (Information Only)
9. Report Operational Audit Finding (Information Only)
10. Action to Approve Annual Equity Report

C. Academic Affairs – Dr. Melanie Brown

1. Action to Approve Curriculum Revisions Effective Fall 2017 for Department of Arts and Sciences
 - a. Revised Courses:
 - Change in Course Title:
 - BSC 1005 Introduction to Biology
 - BSC 1005L Laboratory for Introduction to Biology
 - BSC 2010 General Biology I
 - BSC 2010 Honors General Biology I
 - BSC 2010L Laboratory for General Biology I
 - BSC 2010L Honors Laboratory for General Biology I
 - BSC 2011 General Biology II
 - BSC 2011 Honors General Biology II
 - BSC 2011L Laboratory for General Biology II
 - BSC 2011L Honors Laboratory for General Biology II
 - Change in Course Description:
 - THE 1020 Introduction to Theatre History
 - Change in Credit Hour:
 - MCB 2010 Microbiology
 - MCB 2010 Honors Microbiology
 - MCB 2010L Laboratory for Microbiology
 - MCB 2010L Honors Laboratory for Microbiology
 - ZOO 2010 Zoology
 - ZOO 2010L Laboratory for Zoology
 - b. New Courses:
 - LIT 2380 Literature by Women
 - PSY 2014 General Psychology II
 - c. New Honors Courses:
 - AML 2010 Honors American Literature I
 - AML 2020 Honors American Literature II
 - AML 2601 Honors African-American Literature I
 - ENL 2012 Honors English Literature I
 - ENL 2022 Honors English Literature II
 - LIT 2182 Honors Modern Irish Literature
 - LIT 2380 Honors Literature by Women
 - HUM 2220 Honors Greek and Roman Humanities
 - HUM 2223 Honors Late Roman and Medieval Humanities

- HUM 2232 Honors Renaissance and Baroque Humanities
 - HUM 2234 Honors Enlightenment and Romanticism Humanities
 - HUM 2250 Honors 20th Century Humanities
 - HUM 2310 Honors Mythology in Art, Literature, and Music
 - MUH 2112 Honors Music History
 - MAC 2311 Honors Analytic Geometry and Calculus I
 - MAC 2312 Honors Analytic Geometry and Calculus II
 - MAC 2313 Honors Analytic Geometry and Calculus III
 - CHM 1046 Honors General Chemistry II
 - CHM 1046L Honors Laboratory for General Chemistry II
 - PHY 1053 Honors General Physics I
 - PHY 1053L Honors Laboratory for General Physics I
 - PHY 1054 Honors General Physics II
 - PHY 1054L Honors Laboratory for General Physics II
 - PHY 2048 Honors Physics I with Calculus
 - PHY 2048L Honors Laboratory for Physics I with Calculus
 - PHY 2049 Honors Physics II with Calculus
 - PHY 2049L Honors Laboratory for Physics II with Calculus
- d. Terminated Course:
- MAC 1105 Honors College Algebra
- e. Change to General Education:
- Add New Course LIT 2380 Literature by Women to list of courses that meet Communication General Education Requirement
2. Action to Approve Curriculum Revisions Effective Fall 2017 for Department of Teacher Education
- a. New Course:
- RED 4342 Foundations of Research Practice in Reading Education
- b. Revised Degree Prerequisites:
- Bachelor of Science, Early Childhood Education
- c. Revised Courses:
- EDF 2005 Introduction to the Teaching Profession
 - EDF 2085 Introduction to Diversity for Educators
3. Action to Approve Curriculum Revisions Effective Fall 2017 for the Florida School of the Arts
- a. Revised Courses:
- Change in Course Number
 - ART 2401C Printmaking II
 - Change in Course Description
 - ART 1301C Drawing II
 - PGY 1800 Photographic Techniques
 - DIG 1115C Digital Imaging
 - PGY 1201C Media Lighting Techniques
 - DAA 2250 Partnering

- MUN 1641 Musical Theater Vocal Company
 - MUS 1010 Student Recital
 - MUT 1001 Fundamentals of Music Theory
 - TPA 1603 Stage Management Preparation & Practice
 - TPA 2091 Advanced Design
 - THE 1925 Play Production
 - THE 2300 Dramatic Literature
 - TPP 1514 Stage Movement for the Actor
 - TPP 1120 Improvisation for the Theater
 - TPP 1811 Stage Speech II
 - TPP 2110 Acting I
 - TPP 2141 Acting in Shakespeare
 - TPP 2300 Play Directing
 - Change in Course Title
 - DAA 2220 Pointe Technique
- b. New Courses:
- DAA 2230 Men's Technique
 - MVV 1011 Applied Voice Prep
 - MVV 1011L Applied Voice Prep Lab
 - MVV 1311 Applied Major Voice I
 - MVV 1311L Applied Major Voice I Lab
 - MVV 1312 Applied Major Voice II
 - MVV 1312L Applied Major Voice II Lab
 - MVV 2321 Applied Major Voice III
 - MVV 2321L Applied Major Voice III Lab
 - MVV 2322 Applied Major Voice IV
 - MVV 2322L Applied Major Voice IV Lab
- c. Terminated Courses:
- MVV 1871 Beginning Voice
 - MVV 1874L Beginning Voice Lab
 - MVV 1875 Intermediate Voice Lab
 - MVV 2872 Intermediate Voice
- d. Revised Degree Requirements:
- AS Degree 0155 – Acting
 - AS Degree 2513 – Dance Studies/Dance Performance
 - AS Degree 0159 – Musical Theater
 - AS Degree 0161 – Theater Technology
 - AS Degree 2510 – Stage Management
- e. New Degree:
- AS Visual Art with specializations in Studio Art, Graphic Design/
New Media, and Photography
- f. Terminated Degrees:
- AS Degree 2506 – Studio Art
 - AS Degree 0151 – Graphic Design/New Media

D. Workforce Development – Dr. Anna Lebesch

1. Public Hearing on Change to Admission Criteria for the Law Enforcement/Corrections Basic Recruit Training Programs
2. Action to Approve Change to Admission Criteria for the Law Enforcement/Corrections Basic Recruit Training Programs
3. Action to Approve Changes to Courses in Health Information Technology AS Degree: HIM2800 – change in clinical hours and course description; HIM2820 – change in course description
4. Action to Approve Curriculum Changes to AS in Computer Information Technology and Information Technology Support Specialist College Credit Certificate
5. Action to Approve New College Credit Certificates: Information Technology Analysis and Mobile Device Technology
6. Action to Approve New Courses: Information Technology Project Management (CTS1142) and Mobile Device Concepts (CTS2514)
7. Action to Approve Inactivating Courses: Managing Technical Projects (DIG2561) and Data Forensics (CET2880C)
8. Action to Approve Suspending Enrollment in Geographic Information System College Credit Certificate
9. Action to Approve Carl D. Perkins Postsecondary, Section 132 Entitlement, Grant
10. Action to Approve Carl D. Perkins, Rural and Sparsely Populated Areas Career and Technical Education Programs, Grant
11. Strategic Analysis for New Program Development Report (for information only)

E. Student Affairs – Dr. Gilbert Evans

1. Action to Approve Special Exception to St. Johns River State College's Admissions Policy Rule SJR 7.12 (R2)

F. Faculty Senate – Mr. Clay Moore

IX. President's Report

X. Trustees' Comments

XI. Adjournment