

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

May 16, 2012

MEMBERS PRESENT:

Ms. Diane P. Leone, St. Johns County, Chairman
Ms. Denise M. Bramlitt, Putnam County
Mr. Ronald Coleman, Clay County
Mr. Mickey Duren, St. Johns County
Ms. Mary Ellen Webb, Putnam County

MEMBERS ABSENT:

Mr. Robert Bradley, Clay County, Vice-Chairman
Mr. John Nelson, Jr., Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Multipurpose Room,
Higgins-Solomon Criminal Justice Center, St.
Augustine Campus.

Chairman Leone called for corrections or additions to
the minutes of the previous meeting. There being none,
Mr. Coleman moved, seconded by Mr. Duren, to
approve the minutes of April 18, 2012, as submitted.
Motion carried (Leone, Bramlitt, Coleman, Duren,
Webb — Yes).

Approved Minutes of
April 18, 2012

There was no attorney's report.

Attorney's Report

There was no old business.

Old Business

V. P. Little requested item #2 Capital Outlay Budget
Amendment #3 to be tabled for the June 2012 Board
Meeting.

V.P. Little reviewed and requested approval of Monthly
Financial Report and Personnel Matters.

Ms. Webb moved, seconded by Mr. Coleman, to approve Finance and Administration Matters, Items 1 and 3; table Item 2 as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration/CFO). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Approved Finance and Administration Items 1 and 3; table Item 2

Chairman Leone called a public hearing for consideration of amendment to SJR 3.11 Policy Statement on Discriminatory Harassment.

Public Hearing for consideration of amendment to SJR 3.11 Policy Statement on Discriminatory Harassment

There being no comments from those present, Chairman Leone adjourned the public hearing.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Executive Vice President, Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Approved Executive Vice President Item 2

Chairman Leone called a public hearing for consideration of amendment to SJR 3.12 (R2) Policy Statement on Equality of Opportunity and Nondiscrimination.

Public Hearing for consideration of amendment to SJR 3.12 (R2) Policy Statement on Equality of Opportunity and Nondiscrimination

There being no comments from those present, Chairman Leone adjourned the public hearing.

Mr. Coleman moved, seconded by Mr. Duren, to approve Executive Vice President, Item 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Approved Executive Vice President Item 4

Chairman Leone called a public hearing for consideration of amendment to SJR 3.15 Policy Statement on Discriminatory Harassment and Free Expression

Public Hearing for consideration of amendment to SJR 3.15 Policy Statement

on Discriminatory
Harassment and Free
Expression

There being no comments from those present,
Chairman Leone adjourned the public hearing.

Ms. Webb moved, seconded by Mr. Coleman, to
approve Executive Vice President, Item 6, as submitted
(a detailed listing is contained in the material submitted
by the Office of the Executive Vice President). Motion
carried (Leone, Bramlitt, Coleman, Duren, Webb —
Yes).

Approved Executive
Vice President Item 6

Chairman Leone called a public hearing for
consideration of amendment to SJR 5.23 (R1)
Employee Grievance Policy and Procedures.

Public Hearing for
consideration of
amendment to SJR
5.23 (R1) Employee
Grievance Policy and
Procedures

There being no comments from those present,
Chairman Leone adjourned the public hearing.

Mr. Duren moved, seconded by Ms. Webb, to approve
Executive Vice President, Item 8, as submitted (a
detailed listing is contained in the material submitted by
the Office of the Executive Vice President). Motion
carried (Leon, Bramlitt, Coleman, Duren, Webb —
Yes).

Approved Executive
Vice President Item 8

E.V.P. Miller reviewed and requested approval of final
payment to JTN Construction and Maintenance
Services, Inc. for the St. Augustine Campus
Renovations to the Administration Building Project,
contingent upon receipt of final closeout documents;
authorization and approval of mediation settlement
agreements; and approval of the State Requirements
for Educational Facilities (SREF) Annual
Comprehensive Safety Report for 2011-2012.

Mr. Coleman moved, seconded by Ms. Webb, to
approve Executive Vice President, Items 9 – 11, as
submitted (a detailed listing is contained in the material
submitted by the Office of the Executive Vice
President). Motion carried (Leone, Bramlitt, Coleman,
Duren, Webb — Yes).

Approved Executive
Vice President Items
9 – 11

E.V.P. Miller further continued and reviewed Deductive Change Order #2 to McNeal and White Contractors, Inc., for the Orange Park Campus Bookstore Renovations.

E.V.P. Miller presented a Report on Facilities Usage for April 2012 and stated the report did not require action from the Board.

Facilities Update

V.P. Lebesch reviewed and requested approval of changes to the AS Degree Criminal Justice Technology (0090) and AS Degree Criminal Justice Technology (0091), and Criminal Justice Continuing Workforce Education Course. V. P. Lebesch further continued and reviewed the Workforce Services/Perkins Annual Report and stated the report did not require action from the Board.

Ms. Webb moved, seconded by Mr. Coleman, to approve Workforce Development Items 1 – 2 as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Approved Workforce
Development Items
1 – 2

V.P. Evans reviewed and requested approval of 2012-2013 Student Handbook and 2012-2013 College Catalog.

Ms. Webb moved, seconded by Mr. Coleman, to approve Student Affairs, Items 1 – 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Student Affairs). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb – Yes).

Approved Student
Affairs, Items 1 – 2

V.P. Tingle reviewed and requested approval on Memorandum of Understanding between St. Johns River State College and St. Johns River State College Foundation, Inc. V. P. Tingle advised the Board Item 2 Foundation Update will be presented at a future meeting.

Mr. Coleman moved, seconded by Ms. Webb, to approve Development and External Affairs Item 1, as submitted (a detailed listing is contained in the material

Approved
Development and
External Affairs,

submitted by the Office of the Vice President for Development and External Affairs). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb – Yes).

Item 1

V.P. Humerick reviewed and requested approval of the Adult General Education Grant, Adult Education and Family Literacy Corrections Education Grant, College Reach-Out Program (CROP) Grant, Dance Touring Initiative Grant, Expansion of Emergency Notification Speaker System Grant, Perkins Grants (Career and Technical Education and Rural Perkins), Study Abroad Capacity Building Grant, and Title III Strengthening Institutions Program Grant.

Mr. Duren moved, seconded by Ms. Bramlitt, to approve Research and Institutional Effectiveness Items 1 – 8, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Research and Institutional Effectiveness). Motion carried (Leone, Bramlitt, Coleman, Duren, Webb – Yes).

Approved Research and Institutional Effectiveness, Items 1 – 8

V. P. Humerick continued and reviewed the Mission Statement Survey/SACS Update and stated the report did not require action from the Board.

Mr. Duren congratulated Dr. Evans and college staff for a successful graduation. Chairman Leone added it was a great evening for students and family.

Trustees' Comments

President Pickens acknowledged the success of a seamless graduation and thanked Dr. Evans, Sharon Silcox and staff along with the Board's participation.

President's Comments

President Pickens discussed the implementation process of college assigned email accounts for the Trustees.

President Pickens and Trustees discussed possible dates for an additional Budget Workshop, June 5, 2012 at 3:30 p.m. was recommended.

Ms. Webb moved, seconded by Mr. Duren, to approve June 5, 2012 for the Budget Workshop. Motion carried (Leone, Bramlitt, Coleman, Duren, Webb — Yes).

Approved Date and
Time for Budget
Workshop on June 5,
2012 at 3:30 p.m.

V. P. Little introduced Ann Knotts, Director of Budget and Employee Compensation.

There being no further business, Chairman Leone adjourned the meeting.