

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

May 19, 2025

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson  
Mr. Wendell Davis, Vice-Chair  
Mr. Nick Primrose  
Ms. Chereese Stewart  
Mr. Cyrus Zomorodian

MEMBERS ABSENT:

Mr. Jud Sapp (excused)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Lisa Miles, Board Attorney

Chairperson Komando called the meeting to order at 2:05 pm.

Meeting Call to Order

The floor was open to Public Comments. Hearing none, the floor was closed to Public Comments.

Public Comment

President Joe Pickens presented a Softball National Championship poster to Board Chair Komando for his support of the athletic program.

Special Recognition

President Joe Pickens recognized Trustee Wendell Davis for serving on the Board for over ten (10) years and presented him with a pin.

There was no Old Business.

Old Business

Chairperson Komando requested approval of the Consent Agenda Items V.A-D:

Consent Agenda  
Items

A.1 - Minutes of April 16, 2025, Board Meeting

B.1 - Chief Operating Officer/Senior Vice President –  
Dr. Melanie Brown: Personnel Matters

C.1-2- Vice President for Finance/CFO – Randy Peterson: Facilities Usage Report for April 2025 and Monthly Financial Report – April 2025.

D.1-3 - Vice President for Academic & Student Affairs –  
Dr. Ed Jordan:

1. 2025-2026 Workforce Student Handbooks: Allied Health, Criminal Justice, Medical Assisting, Nursing

(ASN/LPN-RN Bridge), Nursing (CNA), Nursing (PN), Nursing (RN to BSN).

E.1-3 - Vice President/Chief Institutional Research Officer – Dr. Ros Humerick: Adult General Education, Perkins V Postsecondary, and Perkins V Rural Innovations Grants.

Mr. Davis moved approval of Consent Agenda Items IV.A-D. Mr. Zomorodian seconded the motion. Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved Consent  
Agenda Items V.A-E

Dr. Melanie Brown reviewed for information only an Amendment to SJR Board Rule 3.23 Anti-Hazing Policy.

Chief Operating  
Officer Item VI.A.1.a

Dr. Brown reviewed for information only Florida Administrative Code Rule 6A-6.0790 Florida College and University Charter School Sponsors. The College is investigating and exploring the process to become an authorizer of charter schools. Discussion followed.

Chief Operating  
Officer Item VI.A.1.b

VP/CFO Randy Peterson reviewed and requested approval of Course Fee and Full Cost of Instruction Fee Changes.

Mr. Davis moved, seconded by Mr. Zomorodian, to approve VP/Chief Finance Officer Item VI.B.1. as submitted (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved VP/Chief  
Finance Officer Item  
VI.B.1.

President Pickens reviewed and requested approval of Amendment #1 to Agreement for Attorney Services with Douglas Law Firm.

Mr. Zomorodian moved, seconded by Ms. Stewart, to approve President's Report Item VII.A. as submitted (a detailed listing is contained in the material submitted by the Office of President). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved President's  
Report Item VII.A.

President Pickens reviewed and requested approval of Proposed Easement Settlement Agreement from Florida Gas Transmission Company, LLC.

Mr. Primrose moved, seconded by Ms. Stewart, to approve President's Report Item VII.B. as submitted (a detailed listing is contained in the material submitted by

Approved President's  
Report Item VII.B.

the Office of President). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

President Pickens reviewed and requested approval to Change the Location of the Board of Trustees Meetings in August and September.

Mr. Primrose moved, seconded by Mr. Zomorodian, to approve President's Report Item VII.C. as submitted (a detailed listing is contained in the material submitted by the Office of President). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved President's Report Item VII.C.

President Pickens informed the Board that SJR State will host the State Board of Education meeting on the morning of August 20 at the St. Augustine Campus.

President's Report continued

President Pickens informed the Board that the property to the south of the Orange Park Campus has been listed for sale.

President Pickens informed the Board that the softball World Series starts tomorrow for SJR State. He will send daily updates.

President Pickens informed the Board that the ACCT Governance Leadership Institute for New Trustees will be held in Pittsburgh on August 6-8. He will send more detailed information to find out if any Trustees are interested in attending.

Trustee comments were made.

Trustee Comments

Chairperson Komando adjourned the meeting at 2:50 p.m.

Adjournment