

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

May 22, 2023

MEMBERS PRESENT:

Mr. Wendell Davis, Chairperson  
Mr. Rich Komando, Vice-Chairperson  
Ms. Makayla Buchanan  
Ms. Jan Conrad  
Mr. Jim Reid  
Mr. Jud Sapp

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary

NOT PRESENT:

Mr. Ron Brown, Attorney for the Board (excused)

Chairperson Davis called the meeting to order at 3:40 pm.

Meeting Call to Order

There were no public comments.

Public Comment

Dr. Melanie Brown introduced Emily Schafer, new incoming Dean of the Florida School of the Arts.

Viking Spotlight

There was no Old Business.

Chairperson Davis requested approval of the Consent Agenda Items A.1-2:

1.a: Minutes of April 17, 2023, Workshop and Board Meeting

Old Business

2.a-d – Senior V.P./Chief Business Officer: Facilities Usage Report for April 2023; Write-offs of Tangible Personal Property; Monthly Financial Report – April 2023; and Personnel Matters.

Consent Agenda Items

Mr. Jim Reid pulled Item V.A.2.c Monthly Financial Report – April 2023 for discussion. He asked for clarification on the Certificate of Deposit. Dr. Powers explained that funds were moved from SPIA to two CD's in TD Bank in order to capitalize on interest earnings.

Mr. Komando moved approval of the Consent Agenda Items V.A.1.a and 2.a, b, and d. Ms. Buchanan seconded the motion. Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Consent Agenda Items A.1.a, and 2.a., b, d

Mr. Komando moved approval of the Consent Agenda Item V.A.2.c. Mr. Reid seconded the motion. Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Consent  
Agenda Item A.2.c

Dr. Lynn Powers reviewed and requested approval of Financial Item to Approve Transfers from Board Designated Operating Reserves to the Unexpended Plant Fund.

Mr. Reid moved, seconded by Ms. Conrad, to approve Chief Business Officer Facilities Item B.1.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Chief  
Business Officer  
Financial Item  
B.1.a

Dr. Lynn Powers reviewed and requested approval of Financial Item to Approve Course Fee and Full Cost of Instruction Fee Changes.

Mr. Komando moved, seconded by Mr. Reid to approve Chief Business Officer Facilities Item B.1.b, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Chief  
Business Officer  
Financial Item  
B.1.b

Dr. Lynn Powers reviewed for information only Facilities Item Change Order #1 to Thomas May Construction Contract for Thrasher-Horne Project.

Chief Business Officer  
Facilities Item  
B.2.a

President Joe Pickens presented an update on the Student Housing Project. After meeting with the builder, architect, and structural engineer, the developer has advised that an August 2024 opening is not possible. The revised timeline is March 2025 with a trial run in summer 2025. There are concerns about subcontractor availability.

President's Report  
Item A

President Pickens referred the Trustees to the Ground SubLease Agreement from the Student Housing DSO to the Developer that was amended twice at the April 17 Board Meeting.

President's Report  
Item B

President Pickens reviewed and requested approval of a New Amendment to the Ground SubLease Agreement from Student Housing DSO to the Developer to Allow the Tenant to substitute a \$500K irrevocable letter of credit or similar document, the nature and content of which is to be approved by the

Board, in lieu of a Performance and Payment Bond.  
Discussion followed.

Mr. Reid moved, seconded by Ms. Conrad to approve President's Report Item C, as submitted (a detailed listing is contained in the material submitted by the Office of the President). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved President's  
Report Item C

President Pickens discussed the successful move from Division I to Division II athletics. The bracket reveal for the Baseball World Series is tomorrow at 11 am. He discussed the logistics of the travel to Oklahoma. He stated that the College will purchase a link to the NJCAA broadcast and progress reports of how the team is doing will be sent. He shared the GPA information for the baseball and softball teams.

Trustee comments were made.

Trustees' Comments

Chairperson Davis adjourned the meeting at 4:30 p.m.

Adjournment