JOE H. PICKENS, J.D., PRESIDENT 5001 ST. JOHNS AVENUE | PALATKA, FL 32177-3807 (386) 312-4113 | JoePickens@SJRstate.edu \_ \_\_\_

### **MEMORANDUM**

PALATKA CAMPUS 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO: All Trustees

FROM: Joe H. Pickens, J.D.

DATE: June 10, 2025

RE: SJR State Board Meeting on June 18, 2025

The St. Johns River State College District Board of Trustees Meeting will be held on Wednesday, June 18, 2025, at the Palatka Campus in the Board Room.

1:00 pm - Tour of the Palatka Campus, including the Student Housing Project

2:00 pm - Regular Board Meeting

### Immediately Following - Executive Session on Collective Bargaining

Please review the enclosed material and if you have any questions, do not hesitate to call me. If you are unable to attend, please call me before noon on that date.

Thank you.

JHP/sms



### ST. JOHNS RIVER STATE COLLEGE DISTRICT BOARD OF TRUSTEES

Meeting, Wednesday, June 18, 2025, 2:00 p.m., Palatka Campus, **Board Room** 

#### MISSION STATEMENT

St. Johns River State College, an open-access, public institution of higher education in Northeast Florida, promotes excellence in teaching and learning to enrich the lives of its students and strengthen its community. The College offers certificates, associate and baccalaureate degrees, and provides high-quality education, training, and cultural opportunities to encourage scholarly achievement. St. Johns River State College delivers high-quality instruction through face-to-face and distance education modalities and creates a supportive learning environment that includes services and resources to enable all students to reach their educational goals.

Action

\*Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.

- Call to Order 1
- II. **Public Comment**
- III. Presentation from Rotary Club of Palatka by President Christian Calderon and Treasurer Ben Lott
- IV. Viking Spotlight - 2024-2025 Accomplishments of SJR State's Student Athletes, Teams, and Coaches by Dr. Edward Jordan, Vice President for Academic and Student Affairs. Jack Hall, Assistant Vice President for Student Affairs, and Ross Jones, Athletic Director and Head Baseball Coach
  - A. Baseball Accomplishments
  - B. Beach Volleyball Accomplishments
  - C. Softball Accomplishments
  - D. Volleyball Accomplishments
  - E. SJR State 2024-2025 Male and Female Student Scholar Athletes of the Year
- V. **Old Business**
- VI. Consent Agenda – Chairperson Rich Komando The items on the consent agenda are routine business and are not expected to require discussion before action. Items will be enacted by one motion. Any Trustee can request a topic to be removed from the consent agenda and discussed further for separate action.

- A. Minutes
  - Approval of Minutes of May 19, 2025, Board Workshop and Meeting
- B. Chief Operating Officer/Senior Vice President Dr. Melanie Brown (If you have any questions, please call Dr. Brown's direct #386-312-4202.)
  - 1. Approval of Personnel Matters

- C. Vice President for Finance/CFO VP Randy Peterson (If you have any questions, please call VP Peterson's direct #386-312-4022.)
  - Facilities Usage Report May 2025
  - 2. Approval of Monthly Financial Report May 2025
- D. Vice President for Academic & Student Affairs Dr. Ed Jordan (If you have any questions, please call Dr. Jordan's direct #386-312-4151.)
  - Approval of 2025-2026 Catalog/Handbook Section Revisions
    - a. Associate in Arts (0001)
    - b. Business Administration (0202)
    - c. Correctional Probation Officer Cross-over to Florida Law Enforcement Academy (0547)
    - d. Paralegal Studies (0170)
    - e. Performance Design and Production (7800)
    - f. Stage Management (2510)
    - g. Theater Technology (0161)
  - 2. Revised Courses
    - a. Elementary Statistics STA 2023
    - b. Honors Elementary Statistics STA 2023

### Update – Additional Items:

- 1. Revised Courses
  - a. EDF 1005 Introduction to the Education Profession
  - b. EPI 0030 Maximizing Student Potential in the School Context
- 2. Deleted Course
  - a. EDF 2085 Introduction to Diversity for Educators
- 3. Revised Programs (2025-2026 Catalog Page updates)
  - a. Early Childhood Education, B.S.
  - b. Exceptional Student Education, B.S.

### VII. New Business

- A. Chief Operating Officer/Senior Vice President Dr. Melanie Brown Action/Information Agenda Items (*If you have any questions, please call Dr. Brown's direct #386-312-4202.*)
  - 1. Chief Operating Officer Dr. Melanie Brown
    - a. Public Hearing for Amendment to SJR Board Rule 3.23 Public Hearing Anti-Hazing Policy
    - b. Action to Approve Amendment to SJR Board Rule 3.23 Action
       Anti-Hazing Policy

		C.	Update on St. Johns River State College's Communications with the Florida Department of Education Office of School Choice regarding the Application to Sponsor Charter Schools	Information
		d.	Action to Approve St. Johns River State College's Intent to Apply to Sponsor Charter Schools	Action
	2.	Th	rasher Horne Center - Executive Director Bob Olson	
		a.	Action to Approve the Thrasher Horne Center Rental/Usage Fees for fiscal years: i. 2025-2026 ii. 2026-2027	Action
	3.		cilities – AVP of Facilities, Planning and Capital Projects rry Thomas	
		a.	Action to Approve the 2026-2027 Capital Improvement Plan	Action
		b.	Action to Approve the Ranked Short-List of Architects and Authorization to Begin Contract Negotiations in Rank Order for the Renovation of Classroom Building and Workforce Addition Project, Palatka Campus	Action
		C.	Change Order #001, Chiller Replacement Project, St. Augustine Campus	Information
		d.	Action to Accept as Complete the Chiller Replacement Project, St. Augustine Campus, and Approve Final Pay Application for Work Completed	Action
		e.	Change Order #002, Library Restroom/Window Wall System, ADA/Life Safety Project, Palatka Campus	Information
		f.	Action to Accept as Complete the Library Restroom/Window Wall System, ADA/Life Safety Project, Palatka Campus, and Approve Final Pay Application for Work Completed	Action
B.	Ag	jend	President for Finance/CFO – VP Randy Peterson – Action da Items (If you have any questions, please call VP son's direct #386-312-4022.)	
	1.	Ac	tion to Award Bid for Security Services – Collegewide	Action
	2.	Ac	tion to Approve Accounts Receivable Write-Offs	Action
	3.	Ac	tion to Approve 2025-2026 Student Tuition and Fee Rates	Action
	4.		tion to Approve 2025-2026 Operating Budget – Unrestricted nd	Action

5. Action to Approve 2025-2026 Plant Fund Capital Outlay Budget

Action

- C. Vice President for Academic & Student Affairs Dr. Ed Jordan Information Agenda Items (*If you have any questions, please call Dr. Jordan's direct #386-312-4151.*)
  - 1. 2025-2026 St. Johns River State College Modern Campus Catalog Demo

Information

2. Upcoming Graduations:

Information

Adult Education General Education Diploma (GED) Graduation
Thursday, June 19, 2025, 6:00 pm
Viking Center, Palatka Campus

Florida School of the Arts Graduation Friday, June 20, 2025, 5:00 pm Thrasher-Horne Center, Orange Park Campus

Basic Law Enforcement Graduation Monday, June 30, 2025, 7:00 pm Thrasher-Horne Center, Orange Park Campus

Practical Nursing (PN) Pinning Ceremony Thursday, July 3, 2025, 2:00 PM Thrasher-Horne Center, Orange Park Campus

Respiratory Care Pinning Ceremony Monday, August 4, 2025, 6:00 pm C-116 (Auditorium), St. Augustine Campus

Associate of Science in Nursing (ASN) Pinning Ceremony Wednesday, August 6, 2025, 2:00 pm Thrasher-Horne Center, Orange Park Campus

- VIII. President's Report
- IX. Trustees' Comments
- X. Adjournment



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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO:

Joe Pickens, J.D.

**College President** 

FROM:

Edward P. Jordan, Ph.D. 7

Vice President for Academic and Student Affairs

DATE:

June 9, 2025

RE:

Viking Spotlight Agenda Item: June 18, 2025, District Board of Trustees Meeting

The following item is submitted for the Board of Trustees' consideration at the June 18, 2025, meeting:

### Viking Spotlight:

Dr. Edward Jordan, Vice President for Academic and Student Affairs, Jack Hall, Asst. Vice President for Student Affairs, and Ross Jones, Athletic Director and Head Baseball Coach, will share 2024-2025 accomplishments of SJR State's Student Athletes, Teams, and Coaches.

- -Baseball Accomplishments
- -Beach Volleyball Accomplishments
- -Softball Accomplishments
- -Volleyball Accomplishments
- -SJR State 2024-2025 Male and Female Student Scholar Athletes of the Year

### Viking Athletics Honors 2024-2025

Student Name	Sport	Date	Accolade	Misc
Viking Softball		2025	Ranked #1 to begin 2025 season First place regular season, Sun-Lakes Conference FCSAA/NJCAA Region 8 DII State Championship NJCAA DII South District Championship NJCAA World Series - #1 seed, third place finish	
Coach Joe Pound	Softball	2025	FCSAA DII Coach of the Year (2x, consecutive)	
Coach Joe Pound	Softball	2025	All-Sun-Lakes Conference Coach of the Year	
coach joe round	Soltbail	2023	All-Suil-Lakes connecence coach of the real	Holds single season and career program records in BA, Hits, HRs,
Princess Arredondo	Softball	2025	NJCAA/FCSAA Region 8 DII All-Region, First Team	RBIS
Princess Arredondo	Softball	2025	NJCAA/FCSAA Region 8 DII Player of the Year	
Princess Arredondo	Softball	2025	NFCA/NJCAA DII All-American, First Team	
Princess Arredondo	Softball	2025	FCSAA DII A I-Tournament Team	
Princess Arredondo	Softball	2025	Dil All-FCSAA Team and Player of the Year	
Princess Arredondo	Softball	2025	FCSAA Sun-Lakes Conference and Region 8 Pitcher of the Year	
Princess Arredondo	Softball	2025	All-Sun-Lakes Conference, First Team, and Player of the Year	
			FCSAA/NJCAA Region 8 DII Player of the Week for 02/25/25, 02/18/25, 02/11/25	1-14
Princess Arredondo Princess Arredondo	Softball Softball	2025	NJCAA DII Softball Player of the Year	
	_	2025		
Alyssa Vallad	Softball	2025	NFCA/NJCAA All-American, First Team	
Alyssa Vallad	Softball	2025	FCSAA DII All-Tournament Team	
Alyssa Vallad	Softball	2025	DII All-FCSAA Team and Pitcher of the Year	
Alyssa Vallad	Softball	2025	All-Sun-Lakes Conference, First Team, and Pitcher of the Year	
Alyssa Vallad	Softball	2025	FCSAA/NJCAA Region 8 DII Pitcher of the Week for 4/15/25, 04/01/25, 03/11/25, 02/18/25, 02/11/25	
Alyssa Vallad	Softball	2025	FCSAA/NJCAA Region 8 DII Player of the Week for 01/31/25	***************************************
Jenelle Cruz Jenelle Cruz	Softball Softball	-2025 2025	All-American, Third Team DII All-FCSAA Team	Set freshman program record in BA
Jenelle Cruz	Softball	+		
	Softball	2025	All-Sun-Lakes Conference, First Team	
Ienelle Cruz		2025	FCSAA All-Region, First Team	
Jenelle Cruz	Softball	2025	FCSAA/JNCAA Region 8 DII Player of the Week for 03/11/25,	
denny Bouthillier	Softball	2025	FCSAA All-Region, First Team	
Jenny Bouthillier	Softball	2025	DII All-FCSAA Team	
Jenny Bouthillier	Softball	2025	FCSAA DII All-Tournament Team	
Jenny Bouthillier	Softball	2025	All-Sun-Lakes Conference, First Team	
Bailey LeGere	Softball	2025	DII All-FCSAA Team	
Bailey LeGere	Softball	2025	FCSAA DII All-Tournament Team and Most Outstanding Player	
Bailey LeGere	Softball	2025	All-Sun-Lakes Conference, First Team	
Bailey LeGere	Softball	2025	FCSAA All-Region, First Team	
Bailey LeGere	Softball	2025	FCSAA/NJCAA Region 8 DII Player of the Week for 04/01/25	
Megan O'Keefe	Softball	2025	FCSAA All-Region, First Team	
Megan O'Keefe	Softball	2025	DII All-FCSAA Team	
Megan O'Keefe	Softball	2025	FCSAA DII All-Tournament Team	
Megan O'Keefe	Softball	2025	All-Sun-Lakes Conference, First Team	
Brooke Strickland	Softball	2025	DII All-FCSAA Team	
Brooke Strickland	Softball	2025	All-Sun-Lakes Conference, First Team	
Brooke Strickland	Softball	2025	FCSAA All-Region, First Team	
Brooke Strickland	Softball	2025	FCSAA/NJCAA Region 8 DII Pitcher of the Week for 02/18/25	
Alexa Michon	Softball	2025	DII All-FCSAA Team	
Alexa Michon	Softball	2025	FCSAA DII All-Tournament Team and Most Outstanding Pitcher	
Alexa Michon	Softball	2025	All-Sun-Lakes Conference, First Team	
		-		
Alexa Michon	Softball	2025	FCSAA All-Region, First Team	
Alexa Michon	Softball	2025	FCSAA/NJCAA Region 8 DII Pitcher of the Week for 02/04/25	
Carley Jagiello	Softball	2025	All-Sun-Lakes Conference, Second Team	
Ava Ramos	Softball	2025	All-Sun-Lakes Conference, Second Team	
Olivia Hansen	Softball	2025	FCSAA/NJCAA Region 8 DII Pitcher of the Week for 01/31/25	1

	- Seller de de de			Baseball All-American teams to be
Viking Baseball		2025	#3 seed, FCSAA/NJCAA Region 8 DII Tournament	announced June 12
Brody Dalton	Baseball	2025	DII All-FCSAA Team and Player of the Year	
Brody Dalton	Baseball	2025	FCSAA All-Sun-Lakes Conference, First Team and Player of the Year	
Brody Dalton	Baseball	2025	FCSAA/NJCAA Region 8 DII Player of the Week for 03/11/25	
Jan Oquendo	Baseball	2025	FCSAA All-Sun-Lakes Conference, Second Team	
Ben Barrow	Başeball	2025	FCSAA All-Sun-Lakes Conference, Second Team	2025 recipient of John C. Tindall Endowed Scholarship
Ben Barrow	Baseball	2025	FCSAA DII Gold Glove Team	
Thomas Bly	Baseball	2025	FCSAA All-Sun-Lakes Conference, Second Team	
Griffin Howe	Baseball	2025	FCSAA All-Sun-Lakes Conference, Second Team	
Danny Lazaro	Baseball	2025	FCSAA All-Sun-Lakes Conference, Second Team	
Tugg Hollandsworth	Baseball	2025	FCSAA DII Gold Glove Team	
Paola Aviles-Morales	Beach Volleyb	2025	All-FCSAA, Second Team	
Taylor Vecchione	Beach Volleyba	2025	Committed to Catawba College	
Natalie Rhodes	Volleyball	2024	FCSAA DII Ali-Tournament Team	
Emma Van Deusen	Volleyball	2024	DII All-FCSAA/All-NJCAA Region 8 Team	
Emma Van Deusen	Volleyball	2024	All-Sun-Lakes Conference, First Team	
Lauren Herz	Volleybali	2024	DII All-FCSAA/All-NJCAA Region 8 Team	Achieved 1009 career digs
Lauren Herz	Volleyball	2024	All-Sun-Lakes Conference, First Team	
Lauren Herz	Volleyball	2024	FCSAA/NJCAA Region 8 DII Defensive Player of the Week for 09/03/24	
Paola Aviles-Morales	Volleyball	2024	All-Sun-Lakes Conference, Second Team	

### ST. JOHNS RIVER STATE COLLEGE DISTRICT BOARD OF TRUSTEES BOARD BUDGET WORKSHOP

May 19, 2025

### **MEMBERS PRESENT:**

Mr. Rich Komando, Chairperson

Mr. Wendell Davis, Vice-Chairperson

Mr. Nick Primrose

Ms. Chereese Stewart

Mr. Cyrus Zomorodian

### **MEMBERS ABSENT:**

Mr. Jud Sapp (excused)

### OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary Lisa Miles, Attorney for the Board

The workshop was held at the Orange Park Campus in the Thrasher-Horne Center, Suites C & D. Chairperson Komando called the workshop to order at 1:10 p.m.

Vice President for Finance/CFO Randy Peterson began by overviewing the budget process and the FY 25-26 Budget Timeline.

Mr. Peterson discussed the Legislative budget impacts for SJR State College. President Pickens expounded on several items. Next, Mr. Peterson discussed the history of State operating support.

Mr. Peterson overviewed fundable FTE, tuition and fees revenue, and the history of operating revenues. He overviewed the history of operating expenses.

Mr. Peterson discussed major budget assumptions. Next, he discussed the proposed operating fund revenue and expense budgets, as well as the proposed operating fund budget.

Mr. Peterson overviewed the grants and restricted funds budgets. Mr. Peterson discussed the student activities expense allocation and the auxiliary funds budget. He overviewed the plant/capital funds revenue and expenditures.

The Workshop was adjourned at 2:00 p.m.

### ST. JOHNS RIVER STATE COLLEGE DISTRICT BOARD OF TRUSTEES

May 19, 2025

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson

Mr. Wendell Davis. Vice-Chair

Mr. Nick Primrose

Ms. Chereese Stewart

Mr. Cyrus Zomorodian

MEMBERS ABSENT:

Mr. Jud Sapp (excused)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary

Lisa Miles, Board Attorney

Chairperson Komando called the meeting to order at

2:05 pm.

The floor was open to Public Comments. Hearing

none, the floor was closed to Public Comments.

President Joe Pickens presented a Softball National Championship poster to Board Chair Komando for his

support of the athletic program.

President Joe Pickens recognized Trustee Wendell Davis for serving on the Board for over ten (10) years

and presented him with a pin.

There was no Old Business.

Chairperson Komando requested approval of the

Consent Agenda Items V.A-D:

A.1 - Minutes of April 16, 2025, Board Meeting

B.1 - Chief Operating Officer/Senior Vice President -

Dr. Melanie Brown: Personnel Matters

C.1-2- Vice President for Finance/CFO – Randy Peterson: Facilities Usage Report for April 2025 and

Monthly Financial Report - April 2025.

D.1-3 - Vice President for Academic & Student Affairs –

Dr. Ed Jordan:

1. 2025-2026 Workforce Student Handbooks: Allied Health, Criminal Justice, Medical Assisting, Nursing Meeting Call to Order

**Public Comment** 

Special Recognition

Old Business

Consent Agenda

Items

(ASN/LPN-RN Bridge), Nursing (CNA), Nursing (PN), Nursing (RN to BSN).

E.1-3 - Vice President/Chief Institutional Research Officer – Dr. Ros Humerick: Adult General Education, Perkins V Postsecondary, and Perkins V Rural Innovations Grants.

Mr. Davis moved approval of Consent Agenda Items IV.A-D. Mr. Zomorodian seconded the motion. Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved Consent Agenda Items V.A-E

Dr. Melanie Brown reviewed for information only an Amendment to SJR Board Rule 3.23 Anti-Hazing Policy.

Chief Operating
Officer Item VI.A.1.a

Dr. Brown reviewed for information only Florida Administrative Code Rule 6A-6.0790 Florida College and University Charter School Sponsors. The College is investigating and exploring the process to become an authorizer of charter schools. Discussion followed. Chief Operating
Officer Item VI.A.1.b

VP/CFO Randy Peterson reviewed and requested approval of Course Fee and Full Cost of Instruction Fee Changes.

Mr. Davis moved, seconded by Mr. Zomorodian, to approve VP/Chief Finance Officer Item VI.B.1. as submitted (a detailed listing is contained in the material submitted by the Office of VP/Chief Finance Officer). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved VP/Chief Finance Officer Item VI.B.1.

President Pickens reviewed and requested approval of Amendment #1 to Agreement for Attorney Services with Douglas Law Firm.

Mr. Zomorodian moved, seconded by Ms. Stewart, to approve President's Report Item VII.A. as submitted (a detailed listing is contained in the material submitted by the Office of President). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved President's Report Item VII.A.

President Pickens reviewed and requested approval of Proposed Easement Settlement Agreement from Florida Gas Transmission Company, LLC.

Mr. Primrose moved, seconded by Ms. Stewart, to approve President's Report Item VII.B. as submitted (a detailed listing is contained in the material submitted by

Approved President's Report Item VII.B.

the Office of President). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

President Pickens reviewed and requested approval to Change the Location of the Board of Trustees Meetings in August and September.

Mr. Primrose moved, seconded by Mr. Zomorodian, to approve President's Report Item VII.C. as submitted (a detailed listing is contained in the material submitted by the Office of President). Motion carried (Davis, Komando, Primrose, Stewart, Zomorodian – Yes).

Approved President's Report Item VII.C.

President Pickens informed the Board that SJR State will host the State Board of Education meeting on the morning of August 20 at the St. Augustine Campus.

President's Report continued

President Pickens informed the Board that the property to the south of the Orange Park Campus has been listed for sale.

President Pickens informed the Board that the softball World Series starts tomorrow for SJR State. He will send daily updates.

President Pickens informed the Board that the ACCT Governance Leadership Institute for New Trustees will be held in Pittsburgh on August 6-8. He will send more detailed information to find out if any Trustees are interested in attending.

Trustee comments were made.

**Trustee Comments** 

Chairperson Komando adjourned the meeting at 2:50 p.m.

Adjournment



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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

**TO**: Joe Pickens, J.D.

College President

**FROM**: Melanie Rosen Brown, Ph.D.

Chief Operating Officer/Senior Vice President

**DATE**: June 9, 2025

RE: <u>CONSENT</u> Agenda Item

June 18, 2025, District Board of Trustees Meeting

\_\_\_\_\_

The following item is submitted for the Board of Trustees' consideration at the June 18, 2025, meeting:

### 1. Approval of Personnel Matters

			DISTRICT BOARD OF TRUSTEES		
			PERSONNEL MATTERS		
			I DINSON (I DE MITTIERE		
			BOARD MEETING: June 18, 2025	I	
			DOTTED WELLTH (G. Guile 10, 2025		
	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Myrna	Allen	FT - Administrator	Overload	Doctorate	05/07-08/05/25
Jack	Hall	FT - Administrator	Overload	Master's	05/07-08/05/25
Mary			Overload	Doctorate	05/07-08/05/25
Dustin	Latta	FT - Administrator	Overload	Master's	05/07-08/05/25
Renee	Ruffalo	FT - Administrator	Overload	Master's	05/07-08/05/25
William	Veczko Keane	FT - Administrator	Overload	Master's	05/07-08/05/25
Jean	Wondell	FT - Administrator	Overload	Master's	05/07-08/05/25
	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Rebecca	Alexander	FT - Faculty	Overload	Master's	05/07-08/05/25
Paul	Andrews	FT - Faculty	Overload	Master's	05/07-08/05/25
Alexandra	Asbille	FT - Faculty	Overload	Master's	05/07-08/05/25
Pamela	Barberi	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Kristina	Barnes	FT - Faculty	Overload	Master's	05/07-08/05/25
Cortnie	Beatty	FT - Faculty	Overload	Master's	05/07-08/05/25
Eric	Berg	FT - Faculty	Overload	Master's	05/07-08/05/25
Dawn	Bergeron	FT - Faculty	Overload	Master's	05/07-08/05/25
Stephanie	Bernard	FT - Faculty	Overload	Master's	05/07-08/05/25
Eric	Biggs	FT - Faculty	Overload	Master's	05/07-08/05/25
Julie	Blanco-Davila	FT - Faculty	Overload	Master's	05/07-08/05/25
Maribel	Blauvelt	FT - Faculty	Overload	Master's	05/07-08/05/25
Elizabeth	Braswell	FT - Faculty	Overload	Master's	05/07-08/05/25
Jennifer	Brown	FT - Faculty	Overload	Master's	05/07-08/05/25
Herman	Bryant Jr	FT - Faculty	Overload	Master's	05/07-08/05/25
Chandler	Caroccio	FT - Faculty	Overload	Master's	05/07-08/05/25
Timothy	Castell	FT - Faculty	Overload	Master's	05/07-08/05/25
Chad	Collins	FT - Faculty	Overload	Master's	05/07-08/05/25
Holly	Coulliette	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Erika	Dalton	FT - Faculty	Overload	Master's	05/07-08/05/25
Stacey	Daniels	FT - Faculty	Overload	Master's	05/07-08/05/25
Deborah	Eckhardt	FT - Faculty	Overload	Master's	05/07-08/05/25
Jay	Engelbrecht	FT - Faculty	Overload	Master's	05/07-08/05/25
Nefitiri	Fellows	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Thomas	Flanagan	FT - Faculty	Overload	Master's	05/07-08/05/25
Russell	Franks	FT - Faculty	Overload	Master's	05/07-08/05/25
Cristy	Furr	FT - Faculty	Overload	Master's	05/07-08/05/25
Jocelyn	Gaffney	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Cheryl	Giacomelli	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Jennifer	Gibson	FT - Faculty	Overload	Master's	05/07-08/05/25
Matthew	Giddings	FT - Faculty	Overload	Master's	05/07-08/05/25

Ben	Gil	FT - Faculty	Retire	N/A	7/31/2025
Timothy	Gilboy	FT - Faculty	Overload	Master's	05/07-08/05/25
Dean	Goldsmith	FT - Faculty	Overload	Associate	05/07-08/05/25
Jessica	Greer	FT - Faculty	Overload	Master's	05/07-08/05/25
Melody	Hargraves	FT - Faculty	Overload	Master's	05/07-08/05/25
Michael	Harris	FT - Faculty	Overload	Master's	05/07-08/05/25
Anna	Harvey	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Ransom	Hicks	FT - Faculty	Overload	Master's	05/07-08/05/25
Brian	Holbert	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Colleen	Hollister	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Tyler	Hudson	FT - Faculty	Overload	Master's	05/07-08/05/25
Brittany	Jackson	FT - Faculty	Overload	Master's	05/07-08/05/25
Aleia	Jureski	FT - Faculty	Overload	Bachelor's	05/07-08/05/25
Maisoun	Kawwaff	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Kevin	Kelly	FT - Faculty	Overload	Master's	05/07-08/05/25
Sarah	Kelly	FT - Faculty	Overload	Master's	05/07-08/05/25
Catrena	King	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Breanna	Korsman Thomas	FT - Faculty	Overload	Master's	05/07-08/05/25
Jill	Leggett	FT - Faculty	Overload	Master's	05/07-08/05/25
Patrick	Lewis	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Crystal	Leyda	FT - Faculty	Overload	Bachelor's	05/07-08/05/25
Mark	Little	FT - Faculty	Retire	N/A	7/31/2025
Shari	Little	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Charlene	Livaudais	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Detrick	Lockhart	FT - Faculty	Overload	Bachelor's	05/07-08/05/25
Philip	Lyons Jr	FT - Faculty	Overload	Master's	05/07-08/05/25
Andrew	Macfarlane	FT - Faculty	Overload	Master's	05/07-08/05/25
Linda	Mackie	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Lisa	Mahoney	FT - Faculty	Overload	Master's	05/07-08/05/25
Jessica	Mayhew-Borrero	FT - Faculty	Overload	Master's	05/07-08/05/25
Matthew	McAllister	FT - Faculty	Overload	Doctorate	05/07-08/05/25
James	McCaughern-Carucci	FT - Faculty	Overload	Master's	05/07-08/05/25
Dawn	McLane	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Douglas	Mikutel	FT - Faculty	Overload	Doctorate	05/07-08/05/25
David	Miller	FT - Faculty	Overload	Master's	05/07-08/05/25
Erin	Minckiewicz	FT - Faculty	Overload	Master's	05/07-08/05/25
Andrea	Montez	FT - Faculty	Overload	Master's	05/07-08/05/25
Jeannine	Morgan	FT - Faculty	Overload	Master's	05/07-08/05/25
Justin	Murphy	FT - Faculty	Overload	Master's	05/07-08/05/25
Jill	Nawrocki	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Brian	Niece	FT - Faculty	Overload	Master's	05/07-08/05/25
Nahed	Okasha	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Daniel	Ray	FT - Faculty	Overload	Doctorate	05/07-08/05/25
David	Red	FT - Faculty	Overload	Master's	05/07-08/05/25
Traci	Reed	FT - Faculty	Overload	Doctorate	05/07-08/05/25

Antionette	Richardson	FT - Faculty	Overload	Master's	05/07-08/05/25
Cory	Roberts	FT - Faculty	Overload	Master's	05/07-08/05/25
Toseph	Savage	FT - Faculty	Overload	Doctorate	05/07-08/05/25
erry	Skelton	FT - Faculty	Overload	Master's	05/07-08/05/25
Christina	Smith	FT - Faculty	Overload	Master's	05/07-08/05/25
Kandie	Smith	FT - Faculty	Retire	Doctorate	6/30/2025
Kandie	Smith	FT - Faculty	Overload	Doctorate	05/07-06/20/25
Dana	Smith Jr	FT - Faculty	Overload	Master's	05/07-08/05/25
Angela	Sockwell	FT - Faculty	Resign	N/A	6/13/2025
Rebecca	Sullivan	FT - Faculty	Overload	Master's	05/07-08/05/25
Misty	Sutton	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Donna	Terry	FT - Faculty	Overload	Master's	05/07-08/05/25
Edwin	Turner	FT - Faculty	Overload	Master's	05/07-08/05/25
Roger	Vaccaro	FT - Faculty	Overload	Master's	05/07-08/05/25
Kim	Van Vliet	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Charlene	Velasco	FT - Faculty	Overload	Doctorate	05/07-08/05/25
Patrick	Villalonga	FT - Faculty	Resign	N/A	7/31/2025
Kimberly	Von Dolteren	FT - Faculty	Overload	Master's	05/07-08/05/25
Paul	Voutsinas Jr	FT - Faculty	Overload	Bachelor's	05/07-08/05/25
racy	Wallace	FT - Faculty	Overload	Master's	05/07-08/05/25
on	Whitmar	FT - Faculty	Overload	Master's	05/07-08/05/25
ason	Whitmarsh	FT - Faculty	Overload	Master's	05/07-08/05/25
Mark	Wilson	FT - Faculty	Overload	Master's	05/07-08/05/25
ames	Wray	FT - Faculty	Overload	Master's	05/07-08/05/25
arvis	Wright	FT - Faculty	Overload	Master's	05/07-08/05/25
ui vib					
ui vis		-			
arvis	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
		JOB CLASSIFICATION Adjunct Salary	TYPE OF PAY OR ACTION Part-Time Instructional	PAY SCALE OR RATE Master's	<b>DATES</b> 05/07-08/05/25
Christine	NAME				
Christine Holly	NAME Alfano	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Christine Holly Morgan	NAME Alfano Azucar	Adjunct Salary Adjunct Salary	Part-Time Instructional Part-Time Instructional	Master's Master's	05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless	NAME Alfano Azucar Barnett	Adjunct Salary Adjunct Salary Adjunct Salary	Part-Time Instructional Part-Time Instructional Part-Time Instructional	Master's Master's Doctorate	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey	NAME Alfano Azucar Barnett Boatwright II	Adjunct Salary Adjunct Salary Adjunct Salary Adjunct Salary	Part-Time Instructional Part-Time Instructional Part-Time Instructional Part-Time Instructional	Master's Master's Doctorate Doctorate	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew	NAME Alfano Azucar Barnett Boatwright II Booth	Adjunct Salary Adjunct Salary Adjunct Salary Adjunct Salary Adjunct Salary	Part-Time Instructional Part-Time Instructional Part-Time Instructional Part-Time Instructional Part-Time Instructional	Master's Master's Doctorate Doctorate Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary	NAME Alfano Azucar Barnett Boatwright II Booth Brandler	Adjunct Salary Adjunct Salary Adjunct Salary Adjunct Salary Adjunct Salary Adjunct Salary	Part-Time Instructional Part-Time Instructional Part-Time Instructional Part-Time Instructional Part-Time Instructional Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's Doctorate	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary ennifer	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's Doctorate Master's Doctorate Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary ennifer Christine	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio Dournaux	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's Doctorate Master's Doctorate Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary ennifer Christine Clint	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio Dournaux Dumars	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's Doctorate Master's Doctorate Master's Master's Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary fennifer Christine Clint Karen	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio Dournaux Dumars Finlay	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's Doctorate Master's Doctorate Master's Master's Master's Master's Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary Tennifer Christine Clint Karen Gary	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio Dournaux Dumars Finlay Glover	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's Doctorate Master's Doctorate Master's Master's Master's Master's Master's Doctorate Master's Doctorate	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary Tennifer Christine Clint Karen Gary Tames	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio Dournaux Dumars Finlay Glover Goble	Adjunct Salary	Part-Time Instructional	Master's Master's Doctorate Doctorate Master's Master's Master's Doctorate Master's Doctorate Master's Master's Master's Master's Master's Master's Master's Master's Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary Tennifer Christine Clint Karen Gary Tames Erin	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio Dournaux Dumars Finlay Glover Goble Gordon	Adjunct Salary	Part-Time Instructional	Master's  Master's  Doctorate  Doctorate  Master's  Master's  Master's  Doctorate  Master's  Master's  Master's  Master's  Master's  Master's  Master's  Master's  Doctorate  Master's  Doctorate  Master's  Doctorate	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25
Christine Holly Morgan Carless Corey Andrew Mary Benjamin Mary Jennifer Christine Clint Karen Gary James Erin Jeannette Libby	NAME Alfano Azucar Barnett Boatwright II Booth Brandler Buskohl-Coulton Clark DiGregorio Dournaux Dumars Finlay Glover Goble Gordon Guillory	Adjunct Salary	Part-Time Instructional	Master's  Master's  Doctorate  Doctorate  Master's  Master's  Master's  Doctorate  Master's  Master's  Master's  Master's  Master's  Master's  Master's  Doctorate  Master's  Master's  Doctorate  Master's	05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25 05/07-08/05/25

Parrish	Jones	Adjunct Salary	Part-Time Instructional	Doctorate	05/07-08/05/25
Arif	Kidwai	Adjunct Salary	Part-Time Instructional	Doctorate	05/07-08/05/26
Giorgio	Mugno	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Maria -	Oehler	Adjunct Salary	Part-Time Instructional	Doctorate	05/07-08/05/25
Aichael	Pawlukiewicz	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Thomas	Platt	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Ггасу	Pretorius	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Casey	Radomski	Adjunct Salary	Part-Time Instructional	Doctorate	05/07-08/05/25
_aura	Rogers	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Abigail	Rosado-Metz	Adjunct Salary	Part-Time Instructional	Doctorate	05/07-08/05/25
Villiam	Sims III	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Deena	Sjoberg	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Angela	Sockwell	Adjunct Salary	Part-Time Instructional	Master's	06/23-08/05/25
David	Tarbert	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
ori	Wagner	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Sally	Weerts	Adjunct Salary	Part-Time Instructional	Doctorate	05/07-08/05/25
Rebah	Woods	Adjunct Salary	Part-Time Instructional	Master's	05/07-08/05/25
Patricia	Wooten	Adjunct Salary	Part-Time Instructional	Doctorate	05/07-08/05/25
eri	Cancel	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
loralu	Chang	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Angela	Davis	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
Casey	Duck	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Taylor	Dwyer	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Michael	Hackney	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
auren	Harting	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
Helen	Hayes	Adjunct Hourly	Part-Time Instructional	\$25/hr	05/07-08/05/25
amie	Ivkov	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Mary	Johnson	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Carol	Jones	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
Arrianna	Luzunaris	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Mary	Melfi	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
ennifer	Mueller	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Zachary	Prioletti	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
Dianna	Pucci	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
Karen	Robeson	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Cheryl	Rogers	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
Sarah	Toto	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
oretta	Watson	Adjunct Hourly	Part-Time Instructional	\$48/hr	05/07-08/05/25
Patrick	Welch	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25
Matthew	Wolfe	Adjunct Hourly	Part-Time Instructional	\$46/hr	05/07-08/05/25

	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Russell	Berger	FT - Professional Support	Part-Time Instructional	Masters	05/07-08/05/25
Angeline	Cloud	FT - Professional Support	Resignation	N/A	7/31/2025
Rebecca	Davis	FT - Professional Support	Resignation	N/A	5/31/2025
Heather	Jones	FT - Professional Support	Part-Time Instructional	Masters	05/07-08/05/25
Cindy	Reed	FT - Professional Support	Part-Time Instructional	Masters	05/07-08/05/25
	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Addison	Davis	PT - Professional Support	Hire	\$800/mo	05/01-06/30/25
Robert	Payne	PT - Professional Support	Rehire	\$2,000/mo	07/01-06/30/26
	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Charlene	Bennett	FT - Para-professional	Retire	N/A	6/30/2025
Ashley	Davies	FT - Para-professional	Promotion	PP - Grade 119	6/1/2025
Carolina	Gleaton	FT - Para-professional	Part-Time Instructional	Masters	05/07-08/05/25
Lauren	Walsh	FT - Para-professional	Part-Time Instructional	Masters	05/07-08/05/25
	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Joseph	Stewart	PT - Para-professional	Rehire	\$16.65/hr	05/07-06/19/25
Liliana	Swindler	PT - Para-professional	Hire	\$16.65/hr	04/28-06/19/25
	NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Trulie	Towne	FT - Career Service	Promotion	CS - Grade 108	6/1/2025

	Returning Employees for 2025-2026
First	Title
Breann	Marketing Manager
Timothy	Dean of Criminal Justice and Public Safety
Bailey	Annual Giving, Donor, and Alumni Engagement Coordinator
Alyssa	Social Media Specialist
Rebecca	Instructor
Myrna	Dean of Arts & Sciences
Jennifer	Library Technical Assistant
Richard	Chief Information Officer
Paul	Professor
Patrick	Asst. Director of Advising for Disability Sevices
Melissa	Nursing Instructor
Alexandra	Professor
Daniel	Professor
Shelly	Director of Bookstore and Mail Operations
Renee	Senior Student Support Representative
Joanna	Senior Academic Advisor - OPC
Bennie	Groundskeeper
Karen	BACC Admissions & Success Manager
Kevin	Campus Safety Officer-Sergeant
Pamela	Nursing Instructor/Lab Coordinator
Chester	Maintenance Apprentice - SA
Kristina	Instructor
Tammy	HR Coordinator - Compensation
	Dean of Learning Resources
Jo-Ann	Workforce Assistant
Cortnie	FloArts Instructor
Logan	Controller
	Guest Services Manager
Norval	Professor
Tamara	Dual Enrollment Advisor
Cecelia	Student Services Receptionist
Eric	Instructor
Russell	Director – Community & Corporate Education
Dawn	Professor
Stephanie	Medical Assisting Program Director/Faculty
Eric	Librarian - SAC
	Foundation Finance & Scholarship Coordinator
	Professor
	Nursing Professor
Dawn	Teacher Education Coordinator
Brendan	Maintenance Apprentice - OP
	Radiologic Technology Clinical Coordinator/Instructor
Amber	Purchasing & Aux Svcs Specialist
Brett	Campus Maintenance Coord PAC
	Accounting Specialist
	Instructor
	Information Systems Director
	Student Support Representative
	Enrollment and Instructional Records Coordinator
Angela	Registration Specialist
	Breann Timothy Bailey Alyssa Rebecca Myrna Jennifer Richard Paul Patrick Melissa Alexandra Daniel Shelly Renee Joanna Bennie Karen Kevin Pamela Chester Kristina Tammy Royce Jo-Ann Cortnie Logan Elise Norval Tamara Cecelia Eric Russell Dawn Stephanie Eric Peggy Julie Maribel Dawn Brendan Keyshmarie Amber Brett Nancy Elizabeth Adam Florence Amanda

Brown	Jennifer	Nursing Instructor - OPC
Brown	Katherine	HR Coordinator - Talent Acquisition & Engagement
Brown	Melanie	Chief Operating Officer, Sr. VP
Brownett	George	Student Support Ombuds (SAC)
Bryant	Aundria	Financial Aid Coordinator
Bryant Jr	Herman	Professor
Burckhard	Libby	Workforce Assistant
Burns	Ellen	Associate VP for Assessment, Research, and Grants
Butler	Edward	Athletics Logistics Coordinator
Carlo	Joey	Maintenance III - SA
Caroccio	Chandler	
Carroll	Rachael	Theatre Design & Technology Instructor/Scene Shop Manager Institutional Effectiveness Coordinator
Carter	Andrew	IT Support Technician
Carter	Jo Lynn	Director of Development & Foundation Operations
Castell	Timothy	FloArts Instructor
Champine	Stephanie	Associate Coach: Volleyball
Champion	Cindy	HR Coordinator - Leave & Retirement
Chandler	Tierra	Workforce Specialist - Allied Health
Chapman	Natasha	Academic Advisor - OPC
Cigic	Brian	Maintenance II-PA
Clark	Frankya	Custodian II
Clinger	Marta	Dual Enrollment Advisor
Cloud	Angeline	Instructional Project Manager
Collins	Chad	Instructor
Cook	Kayla	Academic Support Coordinator -PA
Corbitt	Colleen	Financial Aid Coordinator
Corso	Frank	Maintenance III-OP
Corso	Melody	Dean of Nursing
Cottrill	Kimberly	Nursing Instructor
Coulliette	Holly	Dean of Allied Health
Crews	Tamara	Senior Academic Affairs Specialist
Dalton	Erika	Nursing Instructor - PAC
Daniels	Stacey	Professor
Davies	Ashley	Academic Advisor - OPC
Davila	Dominique	Director of Testing
Davis	Timothy	IT Business Analyst
Del Valle	Michelle	Testing Specialist
Denning	Gina	Academic Advising Office Specialist
Donlon	John	Instructor
Douglas III	John	Athletic Trainer
Dryden	Shaun	Head Coach: Volleyball
Dye	Robert	Director of Digital Marketing
Dye	Viktoriya	AH Clinical Coordinator
Eben	Jamie	IT Business Analyst
Eber	Araina	Director of Artistic & Guest Services
Eckhardt	Deborah	Professor
Edwards	Jennifer	Testing Coordinator
Edwards	Sarah	Bookstore Mgr
Engelbrecht	Jay	Professor
Etienne	Tekaylor	Director of BSN
Evans	Suzanne	Director of Financial Aid
Farr		System Administrator
ı ai i	Logan	System Administrator

Fellows	Nefitiri	Professor
Felton	Tameika	Financial Aid Coordinator
Fezie	Laura	Creative Services Coordinator
Fisher	Brittnee	Librarian PAC
Flanagan	Thomas	Professor
Ford	Mathew	IT DevOps Engineer
Foster	Lesley	Purchasing Specialist
Fox	Bruce	Professor
Fox	Suzanne	Career Services Coordinator
Frandsen	Susan	Engineering-Advanced Manufacturing Instructor
Franks	Russell	Instructor
Furr	Cristy	Professor
Gaffney	Jocelyn	Instructor
Garrett	Summer	Dean - Business, Industry & Computer Information
Gaskin	Lori	Workforce Assistant
Gelwicks	Patrick	Assistant Coach: Baseball
Giacomelli	Cheryl	Instructor
Gibson	Jennifer	Instructor
Gibson	Michelle	Workforce Specialist
Gibson	Randa	Library Assistant
Giddings	Matthew	Professor
Gilboy		
Gilboy	Timothy Ami	Instructor - Engineering Technology Institutional Research Coordinator
Girriore	James	Math Tutor
Gleaton	Caroline	1.1
		Academic Advisor - SA
Goldsmith	Dean	Nursing Instructor-OPC
Greer	Jessica	Instructor
Gresham	Karen	Accounting Specialist
Griffis	Dawn	Foundation Specialist
Hall	Jack -	Assistant VP for Student Affairs
Hamilton	Donna	Nursing Instructor-OPC
Hand	Windie	Custodian - THCA
Hargraves	Melody	Professor
Harrington	Brian	Instructor
Harris	lana	Student Support Ombudsman
Harris	Michael	Instructor
Harvey	Anna	Instructor
Hawkins	Brian	Campus Safety Command Officer (PAC)
Heini	Michaela	Creative Services Specialist
Hembd	Derek	Web Coordinator
Hicks	Ransom	Professor
Hoffman	Brenda	Academic Support Coordinator
Hohrath	Anastacia	Director of Institutional Effectiveness
Holbert	Brian	Professor
Hollister	Colleen	Nursing Professor
Holt	Rachael	Academic Affairs Office Specialist
Hudson	Tyler	Professor
Humerick	Rosalind	VP & Chief Institutional Research Officer
Hummel	Jennifer	Science Laboratory Coordinator
Hunt	Tyler	Senior IT Support Technician
Hutcherson	Lance	Engineering Services Apprentice
Jackson	Brittany	Nursing Instructor - PAC

Jarvis	Jessica	Programmer
Johns	Mikki	Recruitment Coordinator
Johnson	Donna	Administrative Assistant I
Jones	Heather	Sr. Instructional Design Technologist
Jones	Kallie	Assistant Coach: Softball
Jones	Wanda	Mail & Receiving Operations Asst.
Jones Jr	Marshall	Athletics Director/Head Baseball Coach
Jones Jr	Richard	Professor
Jordan	Edward	VP for Academic & Student Affairs
Jordan	Tiffany	Professor
Joy	Shyla	Academic Advisor - PA
Jureski	Aleia	Director of Clinical Education, Respiratory Care
Kawwaff	Maisoun	Professor
Keith	Brian	Director of Campus Safety
Keller	Michael	Associate VP for Academic Affairs
		Senior Academic Affairs Specialist
Kelley	Kenya	Professor
Kelly	Kevin	
Kelly	Sarah	Instructor
Kennedy	Matthew	Assistant Baseball Coach
Kenney	Stevie	Asst. Director of Financial Aid
Kessler	Susan	Multimedia & PR Director
Kester	Mary	Associate Dean of Adult & Teacher Education
Khan	Sabrina	Arts & Sciences Asst
King	Catrena	Instructor
Knowles	Michael	Asst. Director of Campus Safety
Knowles	Trena	Bookstore Mgr
Korsman-Thomas	Breanna	Instructor
Krishnamurthi	Viswanathan	Computer Science Instructor
Kwakenat	Macy	Workforce Specialist
Lane	Jordan	HR Specialist
Lane	Tammy	Web & Creative Strategies Manager
Lane Jr	Harry	Information Operations Director
Largacci	Carrie	Workforce Specialist
Larson	Earl	Instructor
Lassiter	Wayne	Campus Safety Officer-Sergeant
Latta	Dustin	Associate Dean of Arts & Sciences
LaTulipe	Catherine	Academic Advisor - SAC
Ledwell	Leon	Day Porter - SAC
Leggett	Jill	Professor
Lewis	Kelly	Learning Resources Office Specialist
Lewis	Patrick	Professor
Leyda	Crystal	Diagnostic Medical Sonography Clinical Coordinator/Instructor
Liddell	Wesley	Financial Aid Coordinator
Lindley Cotton	Dana	FSA Admissions Coordinator
Little	Shari	Professor
Livaudais	Charlene	Director - HIT
Lockhart	Detrick	Professor
Luke	Olivia	Workforce Specialist
Lyons Jr	Philip	Professor
Macfarlane	Andrew	Librarian - OPC
Mackie	Linda	Professor

Mahoney	Lisa	Instructor						
Mancil	Michelle	Academic Support Coordinator						
Mark	Robin	Library Technical Assistant						
Marsh III	Charles	Professor						
Mast	Toni	Administrative Asst. II-Campus Safety						
Mattox	Courtney	Human Resources Specialist						
Mauel	Christy	Director of Radiologic Tech						
Mayhew-Borrero	Jessica	Professor						
McAllister	Matthew	Professor						
McCarley	Deborah	Instructor						
McCaughern-Carucci	James	Professor						
McCurley	Kendall	Librarian - OPC						
McGee	Melba	Day Porter - PAC						
	Linda							
Mcgrath Cruz		Paralegal Instructor						
McKinley	Kara	Executive Assistant to Senior Management						
McLane	Dawn	Professor District Control of the Co						
McLeod	Kristen	Diagnostic Medical Sonography Program Director/Instructor						
McQuaig	Cassie	IT State Reporting Analyst						
Mellies	Eric	Environmental Systems Coordinator						
Melton	Joanna	Admissions Specialist						
Menadue	Gloria	Registration Specialist						
Menadue	Michele	Dual Enrollment Advisor						
Mersch	John	Instructor						
Metcalf	John	Professor						
Meyer	Karen	Professor						
Mikutel	Douglas	Professor						
Miller	David	Instructor						
Millwood	Jae	Workforce Student Outreach & Success Coordinator						
Minckiewicz	Erin	IET Adult Education Instructor						
Mizell	Brandi	Conference Center Events Coordinator						
Montez	Andrea	Instructor						
Moore	Claybourne	Professor						
Moore	Karen	Professor						
Morgan	Jeannine	Professor						
Morisseau-Moise	Rose	Coordinator of Student OnBoarding, Engagement & Success (SAC)						
Mouse	Timothy	Campus Maintenance Coord SAC						
Munoz	April	Adm Asst - Asst. VP for Student Affairs						
Murdaugh	April	Org Management Instructor						
Murphy	Justin	FloArts Instructor						
Murray	Trisha	Admissions Specialist						
Nations	Victoria	Science Laboratory Coordinator						
Nawrocki	Jill	Instructor						
Nealy	Sunshine	Recruitment Specialist						
Negrin	Emilio	Conference Center Operations Manager						
Nemecek	Victoria	Nursing Instructor						
Niece	Brian	Instructor						
Norris	Gage	IT Support Technician						
Okasha	Nahed	Professor						
Olson Jr	Robert	Executive Director of THC						
Ou	Sorya	Campus Maintenance Coord OPC						
Owens	Threasa	Instructor						
Pagan	Candida	Custodian II						

Parker	James	Custodial Service Coordinator						
Parshall	Jonathan							
		IT Support Technician						
Parshall	Justin	Maintenance III-PAC						
Passmore	Bertha	Facilities Office Manager						
Paterson	John	Assistant VP for Workforce Education						
Peterson	Randall	Chief Financial Officer, VP						
Phelps	JanHein	Technical Director - THCA						
Phillips	Grant	Student Support Representative						
Pickens	Joe	President						
Pound	Joe	Head Women's Softball Coach						
Quintana	Nicole	WF Assistant Allied Health						
Radcliff	Karen	Accounting Specialist						
Ramey	Michael	Academic Support Coordinator-OP						
Ratliff	Cheryl	Administrative Assistant I						
Ray	Daniel	Org Management Instructor						
Red	David	Instructor						
Reed	Cindy	Assistant Controller						
Reed	Traci	Professor						
Reeger	Paula	One-Stop Center/Campus Specialist for the Orange Park Campus						
Reynolds	Thomas	Assistant Director of Capital Projects and Maintenance						
Reynolds	Travis	Admissions Specialist						
Richardson	Antionette	Business Professor						
Roberts	Cory	Instuctor						
Roberts	Warren	Stage Operations Manager						
Robinson	Deandria	IT Support Technician						
Rodriguez	Lisa	Senior Academic Affairs Specialist						
Rodriquez	Joanna	IT Analyst						
Romer	Charles	Chief Human Resources Officer, AVP, Title IX Coordinator, and Equity Officer						
Roth	Vanessa	Nursing Instructor						
Ruffalo	Renee	Director of Dual Enrollment						
Ryster	Deborah	Administrative Assistant II						
Savage	Joseph	Professor						
Schaefer	Lisa	Professor						
Schafer	Emily	Dean of Florida School of the Arts						
Schaffer		Academic Advisor - PA						
	Destiny							
Schwartz	Carol	Bookstore Mgr						
Seaman	Joshua	Systems Administrator						
Segars	Lonell	Payroll Coordinator						
Seirup	Jeffry	EMS Instructor						
Shealy Jr	Gregory	Professor						
Sheridan	Amanda	Business Analyst/Reports Coord.						
Sheridan	Travas	Facilities Planner						
Shine	Alicia	Testing Coordinator						
Short	Julianna	Student Support Representative						
Silveira	Samuel	IT Support Technician						
Sjogren	Michelle	Asst. VP for Institutional Advancement & Strategic Communications						
Skelton	Jerry	Professor						
Slate	Abigail	Production and Events Manager						
Slaughter	Victoia	Librarian SAC						
Smith	Christina	Instructor						
Smith	Dana	Instructor						

Smith	Jennifer	Registration Specialist						
Smith	Joyce	Librarian PAC						
Smith	Marsha	Sr. Academic Affairs Office Specialist						
Smith	Timothy	Academic Support Coordinator						
Soto	Misel	Academic Advisor - OPC						
Spell	Ramona	Day Porter - OPC						
Spinler	Ann	Learning Culture Office Specialist						
Stanley	Amy	Director of Human Resources Operations						
Stanley	Mona	Nursing Professor - PAC						
Sullivan	Rebecca	Professor						
Sutliff	Susan							
		Executive Assistant to the President						
Sutton	Misty	Instructor						
Taylor	Joylene	Business Office Assistant						
Taylor	Sarah	Registrar						
Taylor	Steven	Financial Aid Coordinator						
Terry	Donna	Professor						
Thomas	Kenya	Financial Aid Coordinator						
Thomas	Steshawna	Guest Services Coordinator						
Thomas	Terry	Asst. VP for Facilities, Planning & Capital Projects						
Tilton	Callie	Admissions Coordinator						
Tincher	Amy	Sr. Accountant						
Tipton	Tom	Campus Safety Command Officer						
Tomasovitch	Stephen	Instructional Design Technologist						
Towne	Trulie	Library Technical Assistant						
Tucker Mellies	Theresa	Records Coordinator						
Turner	Edwin	Professor						
Vaccaro	Roger	Professor						
Van Vliet	Kim	Professor						
Veczko-Keane	William	Associate Dean of Arts & Sciences						
Velasco	Charlene	Nursing Professor						
Von Dolteren	Kimberly	Nursing Instructor						
Vongchanta	Shelly	Director of Purch/Aux Svcs						
Voutsinas	Paul	EMS Program Director						
Wallace	Tracy	Instructor						
Walsh	Lauren	Sr. Science Laboratory Coordinator						
Ward	Ryan	Engineering HVAC Specialist						
Ware	Shasta	Nursing Professor						
Warren	Holton	Maintenance II-PA						
Washburne	Kelly	Student Support Rep - Advising						
Wegner	Lexis	Adult and Sec. Ed Program Specialist						
West	Chelsea	Student Support Ombuds (OPC)						
Westney	Dee	Accountant						
Whitmar	Jon	EMS Instructor						
Whitmarsh	Jason	Professor						
Whitmer	Eric	CRM Manager						
Will	Christina	Asst. VP for Learning Culture & Innovation						
Williams	Werner	Professor						
Wilson	Erica	Testing Assistant						
Wilson	Mark	Professor						
Wilson	Rebekah	Coordinator of Student OnBoarding, Engagement & Success (PAC)						
Wondell	Jean	Dean of Academic Advising						
Woodworth	Melissa	Workforce Student Outreach & Success Coordinator						

Wray	Derek	Instructor
Wright	Jarvis	SLS Instructor
Zahn	Hunter	Student Support Rep-Advising



### Memorandum

**TO**: Joe Pickens, J.D.

President

FROM: Randy Peterson

Vice President/CFO

**DATE**: June 9, 2025

RE: Consent Agenda Items: June 18, 2025, District Board of Trustees Meeting

The following Consent items are submitted for the Board of Trustees' consideration at the June 18, 2025, meeting:

### **CONSENT AGENDA ITEMS:**

1. Facilities Usage Report – May 2025

2. Approval of Monthly Financial Report - May 2025



### **MEMORANDUM**

To:

Mr. Randy Peterson VP for Finance

From:

Amy Tincher

Senior Accountant

Date:

June 9, 2025

Subject:

Report on Facilities Use for May 2025

### For the month of May 2025:

Palatka
Palatka
Orange Park



## **Monthly Financial Report**

May 2025

### ST. JOHNS RIVER STATE COLLEGE BALANCE SHEET As of May 31, 2025

			FUND TYPE										
	TOTAL		GENERAL CURRENT		TRICTED RRENT		AUXILIARY	SCI	HOLARSHIP	AGENCY	U	NEXPENDED PLANT	
Assets	ć 22.661.220	,	1 0 4 1 4 7 0	<u>,</u>	405 400	_	7.260.704	<u>.</u>	44 460	ć 1004021	۸.	12 120 220	
1 Cash 2 Cash Equivalents	\$ 23,661,220	\$	1,841,470 548	Þ	486,409	\$	7,268,704	Þ	41,468	\$ 1,894,931	Ş	12,128,238	
Certificates of Deposit	548 20,000,000	1	20,000,000		- 1		- 0		- 5				
4 Accounts Receivable	1,502,671	1	1,354,596		32,206		42,273		17,856			55,740	
Inventories	215,983		1,554,550		32,200		215,983		17,000			33,740	
6 Due From Component Unit	213,363		1.5				213,363		1	- 12			
7 Prepaid Assets	1,050	1	1,050		- 5		-		- 1				
8 Other Assets	2,600	1	2,600				1		- 2	1			
9 Due from State	12,143,504				-		- 2					12,143,504	
o Total Assets	57,527,575		23,200,264		518,614		7,526,960		59,324	1,894,931		24,327,482	
Deferred Outflow of Resources	7,124,566		7,124,566						-				
Liabilities													
2 Net Pension Liability	23,894,223	1	23,894,223						-	1 2			
3 Compensated Absences Payable	2,681,975		2,681,975						-	G.			
Other Post Employment Benefit Payable	1,579,841		1,579,841		-		, ÷		6	-			
Deferred Revenue	196,023				-		195,470		8	-		552	
6 Payables	1,969,153	0	15,340		11		47,866		11,005	1,894,931			
7 Due to Other Funds	8,000	-	8,000		-		8		- 4				
8 Total Liabilities	30,329,215		28,179,379		11		243,336		11,005	1,894,931		552	
9 Deferred Inflow of Resources	3,551,631		3,551,631		÷		é		-				
o Fund Balance	30,771,295		(1,406,180)		518,603		7,283,624		48,319			24,326,929	
Amount Expected to be Financed in Future Years	24,583,104		24,583,104										
2 Adjusted Fund Balance	55,354,399	-	23,176,924		518,603		7,283,624		48,319			24,326,929	
Adjusted Fund Balance	55,354,399		23,176,924		518,603		7,283,624		48,319			24,326,	

## ST. JOHNS RIVER STATE COLLEGE SUMMARY OF INCOME AND EXPENDITURES UNRESTRICTED CURRENT FUND For the Month Ended May 31, 2025

		CUD	DEN	T.VEAD 2024 24	225		FY %	DDIOD VEAD 2022 2024
		CUR	KEN	T YEAR 2024-20	025		91.7%	PRIOR YEAR 2023-2024
		Current Budget	Υ	ear to Date Activity	U	nobligated Balance	Act %	Year to Date Activity
Revenue:								
Tuition and Fees	\$	10,019,491	\$	11,353,550	\$	(1,334,059)	113.3%	\$ 10,165,163
State Support		40,189,092		36,256,401		3,932,691	90.2%	32,208,680
Local Support		1,900,000		2,131,418		(231,418)	112.2%	2,157,309
Other Sources	_	1,491,000		1,720,296		(229,296)	115.4%	1,567,903
Total Revenue	_	53,599,583		51,461,665		2,137,918	96.0%	46,099,055
Expenditures:								11
Salaries		26,638,782		24,352,435		2,286,347	91.4%	22,430,140
Benefits		9,950,817		8,994,604		956,213	90.4%	7,551,779
Total Salaries & Benefits		36,589,599		33,347,039		3,242,560	91.1%	29,981,919
Materials and Supplies		2,598,845		2,165,846		432,998	83.3%	2,066,162
Contracted Non Instructional		1,689,664		1,354,688		334,976	80.2%	1,403,770
Utilities		1,363,756		961,350		402,406	70.5%	977,224
Repairs and Maintenance		1,487,637		1,170,340		317,297	78.7%	1,111,60
Professional Fees		263,587		193,610		69,977	73.5%	149,91
Insurance		1,129,200		951,994		177,206	84.3%	991,39
Technology Services		199,404		156,084		43,320	78.3%	168,41
Travel		409,417		241,272		168,145	58.9%	230,98
Advertising		100,348		77,810		22,538	77.5%	98,17
Other Services		936,280		753,117		183,164	80.4%	660,92
Other Current Charges		1,058,176		825,680		232,496	78.0%	728,71
Total Current Expenses		11,236,315		8,851,791		2,384,524	78.8%	8,587,28
Capital Outlay		2,087,584		732,692		1,354,892	35.1%	1,724,75
Transfers		4,629,000		4,629,000			100.0%	1,000,00
Total Expenditures	_	54,542,498		47,560,523		6,981,975	87.2%	41,293,95
Net Revenues and								
Expenditures	\$	(942,915)	\$	3,901,142	= .			\$ 4,805,09
Budgeted Ending Adjusted Fund Balance *	\$	18,292,290						
* excludes Amount to be Finan	nced i	n Future Years	of \$	\$24,583,104				

# ST. JOHNS RIVER STATE COLLEGE SUMMARY OF INCOME AND EXPENDITURES RESTRICTED CURRENT FUND For the Month Ended May 31, 2025

		CUF	RRENT YEAR 2024-	2025	FY % 91.7%	PRIOR YEAR 2023-202
		Current Budget	Year to Date Activity	Unobligated Balance	Act %	Year to Date Activity
Revenue:						
Federal Support	\$	744,729	\$ 555,337	\$ 189,393	74.6%	\$ 538,64
Student Fees		719,652	797,960	(78,308)	110.9%	707,12
State Support		121,407	111,153	10,254	91.6%	
Other Sources		- 4			0.0%	l
Total Revenue		1,585,788	1,464,449	121,339	92.3%	1,351,13
Expenditures:						
Salaries		637,572	568,526	69,046	89.2%	· ·
Benefits		250,568	202,867	47,701	81.0%	
Total Salaries & Benefits		888,139	771,393	116,747	86.9%	698,08
Materials and Supplies		285,175	216,248	68,927	75.8%	250,76
Contracted Non Instructional		49,900	38,870	11,030	77.9%	31,92
Repairs and Maintenance		2,691	2,691		0.0%	3,20
Professional Fees		27,341	27,341		0.0%	31,89
Technology Services		-		-	0.0%	18,4
Travel		124,304	91,977	32,326	74.0%	124,9
Advertising		649	649	(3)	0.0%	
Other Services		121,762	104,172	17,590	85.6%	98,2
Other Current Charges		11,067	1,983	9,083	17.9%	10,3
Total Current Expenses		622,889	483,932	138,957	77.7%	569,88
Capital Outlay		161,427	60,215	101,212	37.3%	44,2!
Total Expenditures	_	1,672,455	1,315,540	356,915	78.7%	1,312,2
Net Revenues and						
. Expenditures	\$	(86,667)	\$ 148,909			\$ 38,9



PALATKA CAMPUS 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

**ST. AUGUSTINE CAMPUS** 2990 COLLEGE DRIVE ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

ORANGE PARK CAMPUS 283 COLLEGE DRIVE ORANGE PARK, FL 32065-7639 | (904) 276-6800

SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO:

Joe Pickens, J.D.

**College President** 

FROM:

Edward P. Jordan, Ph.D. 457

Vice President for Academic and Student Affairs

DATE:

June 11, 2025

RE:

Agenda Items (Update): June 18, 2025, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the June 18, 2025, meeting:

### Consent Agenda Items (Update):

- 1. 2025-2026 SJR State Catalog/Handbook Section Revisions
  - a. Associate in Arts (0001)
  - b. Business Administration (0202)
  - c. Correctional Probation Officer Cross-over to Florida Law Enforcement Academy (0547)
  - d. Paralegal Studies (0170)
  - e. Performance Design and Production (7800)
  - f. Stage Management (2510)
  - g. Theater Technology (0161)
- 2. Revised Courses
  - a. Elementary Statistics STA 2023
  - b. Honors Elementary Statistics STA 2023

### St. Johns River State College Catalog and Student Handbook 25-26

### Associate in Arts, A.A.

### Program Code: 0001

The Associate in Arts degree is the legally recognized transfer degree for the Florida College System and is specifically designed for the student who wishes to transfer into the State University System of Florida as a university junior.

To receive the A.A. degree, a student must complete a minimum of 60 college-level credit hours. The 60 hours must include the 36 credit hours of general education requirements and 24 hours of university transfer program prerequisites/electives. In addition to the credit hour requirement listed above, the student must:

- 1. Earn a cumulative grade point average (GPA) of at least 2.0 in all courses attempted that apply toward the A.A. degree;
- 2. Complete a minimum of 15 credit hours required for the degree at St. Johns River State College;
- 3. Satisfy the writing requirements of SBE Rule 6A-10.030 (Gordon Rule) by successfully completing at least 12 hours of courses requiring multiple collegelevel writing assignments;
- 4. Satisfy the mathematics requirements of SBE Rule 6A-10.030 by successfully completing at least 6 hours of courses at the level of College Algebra or higher;
- 5. Complete and submit an application for graduation by the deadline listed in the College calendar;
- 6. Fulfill all financial obligations to the College.

While the College does not offer the Associate in Arts degree in any "major," with proper planning of coursework students can complete the degree and many prerequisite courses necessary for admission to a variety of degree programs within the State University System. Each possible transfer major has a distinct listing of common prerequisite courses. Talk with your SJR State advisor about common prerequisites, and check the baccalaureate program website at the specific institution where you plan to transfer for additional important information about required prerequisite courses for your intended major.

### Articulation Agreement and Admission to the State University System

Associate in Arts degree graduates are guaranteed certain rights under Florida Statute 1007.23 that establishes the statewide articulation agreement. This agreement governs the transfer of students from Florida College System institutions into the State University System and specifically addresses admission to the university and admission to specific programs within the university.

The articulation agreement designates the Associate in Arts degree as the transfer degree. In doing so, the agreement specifically guarantees that:

- 1. The degree holder will be granted admission to one of the state universities.
- 2. The graduate will be awarded at least 60 credit hours toward the baccalaureate degree.
- 3. Once a student has completed the general education requirement and it is noted on his transcript (regardless of whether an Associate in Arts degree is awarded), no state university or state college to which the student may transfer can require additional courses to the general education core.
- 4. When transferring among institutions participating in the Statewide Course Numbering System, an institution must accept all courses taken at the transfer institution if the same course with the same course number is offered at the receiving institution.
- 5. Credits earned through acceleration mechanisms (CLEP, dual enrollment, etc.) within the Associate in Arts degree will be transferable to the State University System.

Students seeking admission to a state university without the Associate in Arts degree are not protected by the articulation agreement and may be denied admission or lose credit hours when transferring. In most cases, these students must meet freshman admission requirements.

Additional transfer agreements exist between SJR State and universities for several Associate in Science degree programs. Students seeking admission to those programs are protected under the articulation agreements.

### Admission to a Program Within a State University

The university determines the courses and prerequisites that must be taken in order to earn a baccalaureate degree for a specific program. Although all credit earned toward an Associate in Arts degree will transfer to a university, not all credit may satisfy the program prerequisites or the course requirements for a specific baccalaureate degree. Therefore, it is important to know the program requirements and to meet program prerequisites while completing the Associate in Arts degree. Talk with your SJR State advisor about common prerequisites, and check the baccalaureate program website at the specific institution where you plan to transfer for additional important information about required prerequisite courses for your intended major.

### **Limited Access Programs**

Limited access programs within the State University System are programs that have additional admission requirements that are more restrictive than the university's general admission requirements. The requirements may include minimum grade point averages, test scores, prerequisite courses, auditions, or portfolios.

Associate in Arts degree graduates are not guaranteed admission into limited access programs, but under the articulation agreement they are guaranteed the same opportunity as a native university student to enroll in a limited access program. Limited access program requirements are published in catalogs, counseling manuals, and other publications. Any changes in program requirements must include sufficient time for students to adjust to meet the program criteria.

### **Right of Appeal**

Should a student be denied any of these guarantees, he has the right to file an appeal. Each State University and Florida College System institution has established appeal procedures. Students may contact the State University or Florida College System institution articulation officer for a copy of these procedures.

### **Physical Education Courses**

Associate in Arts degree students should not use physical education activity courses as elective credit to fulfill the 60 credit hour requirement unless they wish to enter a program within the State University System that specifically requires such courses.

### **Gordon Rule Requirements**

This rule applies to all students prior to receipt of an Associate in Arts degree from a public Florida College System institution or university or prior to entry into upper division of a public university.

For the purpose of this rule, a grade of "C" or better shall be considered successful completion for all courses that meet Gordon Rule requirements.

In accordance with Florida State Board of Education Rule Number 6A-10.030, all students must successfully complete at least 12 hours of courses requiring multiple college-level writing assignments. Students at SJR State may meet this requirement through the completion of <u>ENC 1101</u>, <u>ENC 1102</u>, any one of the designated Gordon Rule literature courses, and any one of the designated Gordon Rule humanities courses.

The Gordon Rule also requires all students enrolling in any college for the first time on or after January 1, 1983, to complete satisfactorily a minimum of six semester hours of mathematics. These mathematics courses must be at the College Algebra level or higher.

### Foreign Language Requirement

The Foreign Language Competency requirement can be met by completion of two years of the same high school foreign language or completion of two semesters of the same college level foreign language or documented proficiency of a foreign language. If you did not complete two years of the same high school foreign language and do not have documented proficiency of a foreign language, you will need to complete two semesters of the same college level foreign language in order to graduate with your Associate in Arts degree. These foreign language credits will count towards your required general education elective and/or baccalaureate transfer program prerequisites/elective credit hours. Please check with your Academic Advisor or Workforce Outreach and Success Coordinator if you are unsure whether you already meet this requirement.

### Native speakers of languages other than English may petition to waive the foreign language coursework requirement.

Native speakers who are able to demonstrate they completed part of their education in a non-English educational system should complete and submit the foreign language coursework waiver petition with proof of enrollment in a foreign language school in which the language of instruction was not English for a specific, prolonged period of concurrent academic years, generally to include at a minimum the completion of at least three years of formal schooling. Additional documentation may be requested at the discretion of the Vice President for Academic Affairs.

Native speakers without proof of foreign education have the following options:

- If the language is currently offered by St. Johns River State College, the student may petition to complete a campus based proficiency examination by a qualified SJR State foreign language faculty member.
- If the language is not currently offered by St. Johns River State College and there are therefore no faculty on staff who can evaluate that language, students have several options:
  - submit proof of proficiency in the language through a recognized, standardized test such as CLEP:
  - provide alternative documentation concerning their language proficiency to be approved at the discretion of the Vice President for Academic Affairs, or
  - complete the foreign language requirement in another language.

For more information or a copy of the foreign language coursework waiver petition, please see your academic advisor,

### Civic Literacy Requirement

Associate in Arts students initially entering a Florida College System institution fall semester 2021 or thereafter must demonstrate competency in civic literacy, to include demonstration of the following competencies:

- Understanding of the basic principles and practices of American democracy and how they are applied in our republican form of government;
- An understanding of the United States Constitution and its application;
- Knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-government; and
- An understanding of landmark Supreme Court cases, landmark legislation and landmark executive actions and their impact on law and society.

Demonstrating competency of civic literacy is met by both earning credit for one of the approved courses and passing one of the approved assessments prior to graduation:

- Approved Courses:
  - POS 1041 United States Federal Government
  - o AMH 2010 United States History to 1877
  - o AMH 2020 United States History since 1877
  - AP Government and Politics: United States (minimum score 3)
  - AP United States History (minimum score 4)
  - CLEP: American Government (minimum score 50)

- CLEP: History of the United States I (minimum score 50)
- Approved Assessments:
  - AP Government and Politics: United States (minimum score 3)
  - AP United States History (minimum score 4)
  - CLEP: American Government (minimum score 50)
  - CLEP: History of the United States I (minimum score 50)
  - Civic Literacy Assessment administered in Florida high schools in US Government course (must appear on high school transcript)
  - Florida Civic Literacy Test (administered by SJR State Testing Department)

Completion of an approved course does not waive the requirement of successfully passing one of the approved assessments, nor does successfully passing one of the approved assessments waive the requirement of successfully passing the approved course, with the following exception: the indicated minimum score on the AP Government and Politics: United States; AP US History; CLEP American Government; or CLEP United States History I assessment meets both the civic literacy course and the civic literacy assessment requirements.

#### **Graduation Requirements**

In order to be awarded an Associate in Arts degree, students must meet the following requirements:

- 1. Earn a minimum overall grade point average of 2.0 as of the last day of the term applied;
- 2. Complete the required courses set forth in the college catalog;
- 3. Complete all general education requirements, choosing baccalaureate transfer program prerequisite course and earning a grade of "C" or higher for all courses meeting the area requirements in communications, humanities, and mathematics;
- 4. Complete a minimum 25% of all credit hours required for graduation through SJR State;
- 5. Pay all fees and discharge all other obligations to the College;
- 6. File an application for degree conferral by the date specified in the academic calendar.

This program is designed for students who wish to transfer to a university to earn a baccalaureate degree. The Associate in Arts degree is the legally recognized transfer degree for the Florida College System and is specifically designed for the student who wishes to transfer into the State University System of Florida as a junior. Although there are no "majors" in the Associate in Arts degree, with proper planning of coursework, students can complete the A.A. degree and transfer specific courses necessary for admission to a variety of degree programs within the State University System. For more information, see your SJR State Advisor.

## **Communications (6 Credit Hours)**

A minimum grade of "C" in each communications course is required for general education credit.

- ENC 1101 Composition I Credits: 3
- ENC 1102 Composition II Credits: 3

## **Humanities (9 Credit Hours)**

A minimum grade of "C" in each humanities course is required for general education credit.

• HUM 2020 - Introduction to Humanities Credits: 3

## Choose one course from the following list:

- ARH 1000 Art Appreciation Credits: 3
- ARH 2050 Art History I Credits: 3

- ARH 2051 Art History II Credits: 3
- · DAN 2100 Survey of Dance Credits: 3
- · HUM 2220 Greek and Roman Humanities Credits: 3
- HUM 2223 Late Roman and Medieval Humanities Credits: 3
- HUM 2232 Renaissance and Baroque Humanities Credits: 3
- HUM 2234 Enlightenment and Romanticism Humanities Credits: 3
- HUM 2250 20th Century Humanities Credits: 3
- HUM 2310 Mythology in Art, Literature and Music Credits: 3
- MUH 2110 Songs for the Dead Credits: 3
- MUH 2112 Music History Credits: 3
- MUL1010 Music Appreciation Credits: 3
- PHI 2010 Introduction to Philosophy Credits: 3
- PHI 2600 Introduction to Ethics Credits: 3
- THE 1000 Theater Appreciation Credits: 3
- THE 1020 Introduction to Theater History Credits: 3

#### Choose one course from the following list:

- · AML 2010 American Literature I Credits: 3
- AML 2020 American Literature II Credits: 3
- ENL 2012 English Literature I Credits: 3
- ENL 2022 English Literature II Credits: 3
- ENL 2330 Introduction to Shakespeare Credits: 3

#### **Mathematics (6 Credit Hours)**

Course selection should be transfer specific.

A minimum grade of "C" in each mathematics course is required for general education credit

## Choose one mathematics course from the following list:

- MAC 1105 College Algebra Credits: 3
- MAC 2311 Analytic Geometry and Calculus I Credits: 4
- MGF 1130 Mathematical Thinking Credits: 3
- STA 2023 Elementary Statistics Credits: 3

# Choose a second mathematics course from the above list or any mathematics course from the following list:

- · MAC 1147 Precalculus Credits: 4
- MAC 2233 Survey of Calculus Credits: 3
- MAC 2312 Analytic Geometry and Calculus II Credits: 4
- MAC 2313 Analytic Geometry and Calculus III Credits: 4
- MAP 2302 Elementary Differential Equations Credits: 3
- MGF 1131 Mathematics in Context Credits: 3

## Natural Science (6 Credit Hours)

Course selection should be transfer specific. With the exception of <u>CHM 1020</u>, ESC 1001, <u>EVR 1001C</u>, <u>PHY 1020</u>, <u>BSC 1003</u> and <u>BSC 1020C</u>, General Education Natural Science courses have a corequisite laboratory.

# Choose one natural science course from the following list (with certain exceptions indicated with \* or \*\*):

- AST 1002 Introduction to Astronomy Credits: 3
- BSC 1005 Introduction to Biology Credits: 3
- BSC 2010 General Biology I Credits: 3 \*
- BSC 2085 Human Anatomy and Physiology I Credits: 3 \* \*
- CHM 1020 Introduction to Chemistry Credits: 3
- CHM 1045 General Chemistry I Credits: 3
- · ESC 1000 Earth and Space Science Credits: 3
- EVR1001C Introduction to Environmental Science + Lab Credits: 3
- PHY 1020 Introduction to Physics Credits: 3
- PHY 1053 General Physics I Credits: 3
- PHY 2048 Physics I with Calculus Credits: 3

Choose a second natural science course from the above list or any natural science course from the following list (with certain exceptions indicated with \* or \*\*):

- BSC 1003 Microbes and Society Credits: 3
- BSC 1020C Human Biology and Laboratory Credits: 3 \*\*
- BSC 2011 General Biology II Credits: 3
- BSC 2086 Human Anatomy and Physiology II Credits: 3
- CHM 1032 Principles of General Chemistry Credits: 3
- CHM 1046 General Chemistry II Credits: 3
- MCB 2010 Microbiology Credits: 3
- OCB 1000 Marine Biology Credits: 3
- PHY 1054 General Physics II Credits: 3
- PHY 2049 Physics II with Calculus Credits: 3
- ZOO 2010 Zoology Credits: 3

## **Social Science (6 Credit Hours)**

Course selection should be transfer specific.

## Choose one social science course from the following list:

- AMH 2010 United States History to 1877 Credits: 3
- · AMH 2020 United States History since 1877 Credits: 3
- POS 1041 United States Federal Government Credits: 3

Choose a second social science course from the above list or any social science course from the following list:

<sup>\*</sup> Choice of either BSC 1005 or BSC 2010, but not both.

<sup>\*\*</sup> Choice of either BSC 1020C or BSC 2085, but not both

- · ANT 2000 General Anthropology Credits: 3
- · DEP 2004 Human Growth and Development Credits: 3
- ECO 2013 Macroeconomics Credits: 3
- \* ECO 2023 Microeconomics Credits: 3
- POS 1112 State and Local Government Credits: 3
- PSY 2012 General Psychology Credits: 3
- SYG 1000 Introduction to Sociology Credits: 3
- WOH 1012 World Civilization to 1600 Credits: 3
- . WOH 1022 World Civilization since 1600 Credits: 3

### **General Education Electives (3 Credit Hours)**

Choose any <u>General Education</u> core course or any <u>General Education</u> institutional course from the areas of communications, humanities, mathematics, natural science, and social science. Course selection should be transfer specific.

### Baccalaureate Transfer Program Prerequisites (24 Credit Hours)

Choose 24 credit hours of baccalaureate transfer program prerequisites from the courses marked with "\u2224" in the course description section of this Catalog. Choose your transfer-specific courses carefully, using these credit hours to satisfy the program prerequisites or course requirements for the specific baccalaureate degree into which you plan to articulate. Talk with your SJR State advisor about common prerequisites, and check the baccalaureate program website at the specific institution where you plan to transfer for additional important information about required prerequisite courses for your intended major.

**Total Credit Hours: 60** 

## **Business Administration, A.S.**

#### Program Code: 0202

This program provides a broad background for students seeking employment in business areas, including sales and retail outlets, financial institutions, small business enterprises, insurance, and mid-management positions. The program also will enhance the knowledge and competencies of those presently employed.

The Business Administration A.S. Degree can be completed on campus or online. This degree articulates into the Bachelor of Applied Science in Organizational Management.

For additional information, visit our website at <u>SJRstate.edu/business</u> or send an email to <u>BCCInfo@SJRstate.edu</u>.

#### General Education Courses:

- ENC 1101 Composition I Credits: 3 +
- General Education Core Humanities Credits: 3 +
- · General Education Core Mathematics Credits: 3 \*
- · General Education Core Natural Science Credits: 3 \*

#### **Choose one of the following Social Science courses:**

- AMH 2010 United States History to 1877 Credits: 3
   OR
- AMH 2020 United States History since 1877 Credits: 3
  OR
- POS 1041 United States Federal Government Credits: 3

## Degree Specific Courses:

- ACG 2021C Principles of Financial Accounting Credits: 3 +
- ACG 2071 Principles of Managerial Accounting Credits: 3 -
- ACG 2450 Computer Accounting Applications Credits: 3 -
- BUL 1241 Business Law I Credits: 3
- CGS 1100 Microcomputer Application Software Credits: 3
- ECO 2013 Macroeconomics Credits: 3
- FIN 1100 Personal Finance Credits: 3
- GEB 1011 Introduction to Business Credits: 3
- GEB 2214 Business Communications Credits: 3 +
- GEB 2930 Special Topics-Capstone Credits: 3 +
- MAN 2021 Principles of Management Credits: 3
- MAR 2011 Principles of Marketing Credits: 3

## Specialization (Choose One From List) (9 Credit Hours)

#### **Banking Specialization (9 Credit Hours)**

- BAN 1004 Principles of Banking Credits: 3
  - BAN 2240 Consumer Lending Credits: 3
- FIN 2231 Money, Banking, and International Finance Credits: 3

#### **Marketing Specialization (9 Credit Hours)**

- MAR 2321 Advertising Credits: 3
- MAR 2410 Personal Selling Credits: 3
- MAR 2723 Social Media Implementation Credits: 3

#### **Insurance Specialization (9 Credit Hours)**

- RMI 2212 Personal and Business Property Insurance Credits: 3
- RMI 2110 Personal Insurance Planning Credits: 3
- RMI 2662 Introduction to Risk Management and Insurance Credits: 3

#### **International Business Specialization (9 Credit Hours)**

- <u>FIN 2231 Money</u>, <u>Banking</u>, <u>and International Finance</u> Credits: 3
- GEB 2350 Introduction to International Business Credits: 3
- MAR 2141 International Marketing Credits: 3

#### **Human Resources Specialization (9 Credit Hours)**

- MAN 2300 Introduction to Human Resource Management Credits: 3
- MNA 2320 Human Resource Recruitment, Selection and Staffing Credits: 3
- MNA 2325 Compensation and Benefit Administration Credits: 3

## **Business Administration Specialization (9 Credit Hours)**

- BAN Credits: 3-9
- BUL Credits: 3-9
- ECO Credits: 3-9
- FIN Credits: 3-9
- GEB **Credits**: 3-9
- MAN Credits: 3-9
- MAR **Credits**: 3-9
- MNA Credits: 3-9
- RMI Credits: 3-9
- TRA Credits: 3-9
- CGS 1515 Spreadsheet Concepts for Business Credits: 3 +

## **Required Total Credit Hours: 60**

- \* Refer to A.S. degree <u>General Education</u> core requirements.
- + Qualifying placement score or prerequisite course may be required. See **Course Descriptions** in catalog.

# **Correctional Probation Officer Cross-Over Training to Florida Law Enforcement Academy**

Location(s): St. Augustine Campus

Program Code: 0547

#### RECRUIT COURSES AVAILABLE AT THE ST. AUGUSTINE CAMPUS ONLY

This program is designed for certified correctional probation officers who are planning lateral movement between the criminal justice disciplines probation and law enforcement. The curriculum is prescribed by the Florida Department of Law Enforcement, Criminal justice Standards and Training Commission, in accordance with Florida Statute. Upon completion of the program, candidates will be eligible to take the state exam for law enforcement officers.

The program is intended to facilitate the lateral movement and to reduce the duplication if instructional content. It requires only those courses encompassing the law enforcement discipline and the high liability proficiency

For additional information, visit our website at SJRstate.edu/criminaljustice or call (904) 808-7490.

To be eligible for acceptance into the correctional probation to law enforcement program, the applicant must:

- Be a certified correctional probation officer or have successfully completed the Basic Correctional Probation
   Officer Academy and passed the state certification examination within 4 years of the beginning of the cross-over
   program
- 2. Have passed the Criminal Justice Basic Abilities Test (CJBAT) for law enforcement
- 3. Not have been convicted of, or pled guilty or nolo-contendere to, any felony or misdemeanor involving perjury or false statement
- 4. Not have been convicted of any crime involving domestic violence nor is under the provisions of a domestic violence injunction
- 5. Not have received a dishonorable discharge from any of the armed forces of the United States
- 6. Be able to pass a physical examination by a licensed physician
- 7. Not have used any substances or prescription medication in violation of state or federal law within 12 months prior to application
- 8. Complete the Criminal Justice Academy application process

## Correctional Probation Officer Cross-Over Training to Florida Law Enforcement Academy

- CJK 0002 Introduction to Law Enforcement Credits: 0.400, Clock Hours: 12
- CJK 0016 Communication Credits: 0.800, Clock Hours: 24
- CJK 0018 Legal Credits: 2.130, Clock Hours: 64
- CJK 0019 Interviewing and Report Writing Credits: 1.870, Clock Hours: 56
- CJK 0020 CMS Law Enforcement Vehicle Operations Credits: 1.600, Clock Hours: 48
- CJK 0021 Serving Your Community Credits: 1.13, Clock Hours: 34
- CJK 0063 Fundamentals of Patrol Credits: 1.33, Clock Hours: 40
- CJK 0072 Crimes Against Persons Credits: 1.6, Clock Hours 48

- CJK 0073 Crimes Involving Property and Society Credits: 0.4, Clock Hours:12
- · CJK 0079 Crime Scene Follow-up Investigations Credits: 1.13, Clock Hours: 34
- CJK 0093 Critical Incidents Credits: 1.47, Clock Hours: 44
- CJK 0394 CPO: Cross-Over Program Updates Credits: 0.333, Clock Hours: 10
- CJK 0400 Traffic Incidents Credits: 0.4, Clock Hours: 12
- CJK 0401 Traffic Stops Credits: 0.8, Clock Hours: 24
  - CJK 0402 Traffic Crash Investigations Credits: 1, Clock Hours: 30
  - CJK 0403 DUI Traffic Stops Credits: 0.8, Clock Hours: 24
  - CJK 0421 Conducted Electrical Weapon / Dart Firing Stun Gun Credits: 0.13, Clock Hours: 4

### **Total Program Contact Hours: 520**

\* Students who completed Correctional Probation Officer Basic Recruit training prior to July 1, 2022 will need to complete the eighty (80) hour course <u>CJK 0040 CMS Criminal Justice Firearms</u>.

### Paralegal Studies, A.S.

#### Program Code: 0170

The purpose of this program is to prepare students for employment as paralegals, legal assistants, and related positions, such as title examiners. Paralegals assist lawyers by conducting investigations, researching legal issues, drafting legal documents, interviewing clients, assisting in trials and other legal proceedings, and managing law office operations. Students who complete the program will be eligible to sit for the certified paralegal (CP) exam administered by the National Association of Legal Assistants (NALA).

The Paralegal Studies degree program is offered fully online.

For additional information, visit our website at SJRstate.edu/criminaljustice or call (904) 808-7490.

#### **General Education Courses:**

- ENC 1101 Composition I Credits: 3 +
- ENC 1102 Composition II Credits: 3 +
- General Education Core Humanities Credits: 3 + \*
- General Education Core Mathematics Credits: 3 \*
- General Education Core Natural Science Credits: 3 \*

### Choose one of the following Social Science courses:

- AMH 2010 United States History to 1877 Credits: 3
  OR
- AMH 2020 United States History since 1877 Credits: 3
   OR
- · POS 1041 United States Federal Government Credits: 3

## Degree Specific Courses:

- BUL 1241 Business Law I Credits: 3
- CGS 1100 Microcomputer Application Software Credits: 3
- PLA 1003 Introduction to Paralegal Studies Credits: 3
- PLA 1104 Legal Research and Writing I Credits: 3 -
- PLA 1303 Criminal Law and Procedure Credits: 3 -
- PLA 1421 Contract Law Credits: 4 -
- PLA 2114 Legal Research and Writing II Credits: 3 +
- PLA 2200 Litigation Credits: 3 +
- PLA 2273 Tort Law Credits: 3
- PLA 2590 Artificial Intelligence and the Law Credits: 3
- PLA 2600 Wills, Trusts, and Estates Credits: 3
- · PLA 2610 Real Estate Law Credits: 3

- PLA 2763 Law Office Management Credits: 3 +
- PLA 2800 Family Law Credits: 3
- PLA 2880 Constitutional Law Credits: 3

# **Required Total Credit Hours: 64**

- \* Refer to A.S. degree general education core requirements.
- $+ \ Qualifying \ placement \ score \ or \ prerequisite \ course \ may \ be \ required. \ See \ \underline{course \ descriptions} \ in \ catalog.$

Note: Paralegals may not provide legal services directly to the public except as permitted by law. Florida prohibits the practice of law by non-lawyers.

## Performance Design and Production, B.A.S.

#### Program Code: 7800

The Bachelor of Performance Design and Production program equips students with the skills to produce content for live performance and production. This bachelor's degree provides a diversification of technical skills necessary for students to produce a live production utilizing the specialized skills gained with hands on learning.

Program prerequisites will include an Associate in Arts (AA) or Associate in Science (AS) in Technical Theater degree. Once admitted, A.A. students will complete 18 credit hours of required lower division program core courses. A.S. students will complete 18 credit hours of lower-division general education coursework. All students will complete an additional 42 credit hours of upper-division courses for a total degree length of 120 semester hours.

For additional information, visit our website at SJRstate.edu/bachelors or send an email to <u>BachelorsDegrees@SJRstate.edu</u>.

#### General Education Courses (36 credit hours)

(Refer to Associate in Arts general education requirements)

### Lower-Level Specialized Courses (42 credit hours)

## Required Lower-Level Courses (18 credit hours)

- THE 2304 Script Analysis Credits: 3
- TPA 1202 Stagecraft Credits: 3
- TPA 1200 Introduction to Production/Design Credits: 3
- TPA 2000 Theatre Design Basics Credits: 3
- TPA 2071 Theatre Rendering Techniques Credits: 3
- TPP 2100 Introduction to Acting Credits: 3
- TPP 2110 Acting I Credits: 3

#### Additional Lower-Level Courses

These are articulated credit hours from the AA degree or an AS degree in Technical Theater.

## **Upper-Level Courses (42 Credit Hours)**

Students must complete all 27 credit hours of upper-level core courses and 15 credit hours of upper-level elective courses.

#### **Upper-Level Core Courses (27 Credit Hours)**

- DIG 3253 Digital Media Audio Production Credits: 3
- <u>DIG 3433 Multimedia Video Production</u> Credits: 3
- THE 3213 World Theater History I Credits: 3
- THE 4284 Period Costume, Architecture, and Decor Credits: 3
- TPP 4310 Directing I Credits: 3
- TPA 3401 Professional Practice in the Arts Credits: 3
- TPA 4400 Production Management Credits: 3
- TPA 4946 Production Practicum Credits: 1
- TPA 4993 Production Portfolio Capstone Credits: 3

## **Upper-Level Elective Courses (choose any 15 credit hours)**

- TPA 3227C Stage Electronics and Network Credits: 3
- TPA 3231 Costuming and Wardrobe Credits: 3
- TPA 3351C Lighting and Projection Technology and Programming Credits: 3
- TPA 4003 Design Seminar Credits: 3
- TPA 4206C Advanced Stagecraft Credits: 3
- TPP 3251C Music Theater Performance Credits: 3
- TPP 3257 Music Theater Voice Credits: 3
- EDF 4444 Assessment of Learning and Behavior Credits: 3
- EDF 4603 Issues in Classroom Management, Law, and Safety Credits: 3
- EDG 4343 Instructional Strategies Credits: 3
- RED 4342 Foundations of Research Practice in Reading Education. Credits: 3
- TSL3083 ESOL Issues and Strategies Credits: 3

## Required Total Credit Hours: 120

+ Prerequisite course required. See course descriptions in Catalog/Student Handbook.

## Stage Management, A.S.

Location(s): Palatka Campus

Program Code: 2510

#### Theater and Entertainment Technology

Upon completion of the Stage Management program, the stage management student will be prepared for employment as a production assistant or assistant stage manager in a professional company.

For additional information, visit our website at SJRstate.edu/floarts-programs or call (386) 312-4300.

#### General Education Courses (18 Credit Hours)

• ENC 1101 - Composition I Credits: 3 +

#### Choose one of the following Social Science courses:

- AMH 2010 United States History to 1877 Credits: 3
- AMH 2020 United States History since 1877 Credits: 3
   OR
- POS 1041 United States Federal Government Credits: 3

#### Foundation (21 Credit Hours)

- MVK1111 Class Piano I Credits: 2
- THE 1020 Introduction to Theater History Credits: 3 (recommended for A.S. & A.A. degree pathways)

  OR
- THE 2300 Dramatic Literature Credits: 3 +
- TPA 1202 Stagecraft Credits: 3
- TPA 1600 Stage Management Credits: 3
- TPA 1342 Drafting for the Stage Credits: 3 +
- TPA 1274 Stage Properties Credits: 2
- TPA 2000 Theatre Design Basics Credits: 3
- TPA 2290L Theater Production Laboratory Credits: 1 (repeat for credit-1 technical, 1 costume)
- TPP 2100 Introduction to Acting Credits: 3
- TPP 2110 Acting I Credits: 3 (by audition only)

#### **Specialization (19 Credit Hours)**

- MUT 1001 Fundamentals of Music Theory Credits: 2
- TPA 1040 Costume Design Credits: 3
- TPA 1260 Sound for the Stage Credits: 3 +
- TPA 1603 Stage Management Preparation and Practice Credits: 1 (repeat for credit) +
- TPA 2220 Lighting Design Credits: 3
- TPP 2300 Play Directing Credits: 3 +
- THE 2304 Script Analysis Credits: 3

### **Electives (2 Credit Hours)**

• Any courses with the prefixes of MUT, MVV, MVK, THE, TPA, DAA, TPP, ARH, ART, PGY, or any course selected from communications, social science, humanities, or mathematics

#### **Required Total Credit Hours: 60**

- \* Refer to A.S. degree general education core requirements.
- + Qualifying placement score or prerequisite course may be required. See <u>course descriptions</u> in catalog. Students who wish to complete the Associate in Arts degree (in addition to an Associate in Science degree) should refer to the <u>Associate in Arts degree</u> section of the Catalog/Student Handbook for required additional general education courses.

## Theater Technology, A.S.

Location(s): Palatka Campus

Program Code: 0161

#### Theater and Entertainment Technology

Upon completion of the Theater Technology program, the costume student will be prepared for employment as a costume/wardrobe professional or as a costume technician in a professional shop. The technical theatre student will be prepared for successful employment in professional theatre houses as well as touring companies or for transfer to a four year BFA program.

For additional information, visit our website at SJRstate.edu/floarts-programs or call (386) 312-4300.

#### General Education Courses (18 Credit Hours)

- ENC 1101 Composition I Credits: 3 +
- ENC 1102 Composition II Credits: 3 +
- General Education Core Humanities Credits: 3 \*
- General Education Core Mathematics Credits: 3 \*
- · General Education Core Natural Science Credits: 3 \*

#### **Choose one of the following Social Science courses:**

- AMH 2010 United States History to 1877 Credits: 3
   OR
- AMH 2020 United States History since 1877 Credits: 3
- POS 1041 United States Federal Government Credits: 3

#### Foundation (28 Credit Hours)

- ART 1300C Drawing I Credits: 3
- TPA 1202 Stagecraft Credits: 3
- TPA 2290L Theater Production Laboratory Credits: 1 (repeat for credit)
- TPA 2220 Lighting Design Credits: 3
- TPP 2100 Introduction to Acting Credits: 3
- TPA 2071 Theatre Rendering Techniques Credits: 3
- TPA 2000 Theatre Design Basics Credits: 3
- THE 1020 Introduction to Theater History Credits: 3 (recommended for A.S. & A.A. degree pathways)
- THE 2304 Script Analysis Credits: 3

### Specialization (Select Discipline) (14 Credit Hours)

#### **Technical Theater:**

- TPA 1342 Drafting for the Stage Credits: 3 +
- TPA 1274 Stage Properties Credits: 2
- TPA 2070 Scene Painting Credits: 3
- TPA 2063 Principles of Scenic Design Credits: 3 +
- TPA 1260 Sound for the Stage Credits: 3 +

#### **Costume Technology:**

- TPA 1232 Costume Construction I Credits: 3
- TPA 1233 Costume Pattern Drafting and Draping Credits: 3 +
- TPA 1040 Costume Design Credits: 3
- TPA 2091 Advanced Design Credits: 1 +
- TPA 2083 Special Problem in Production and Design Credits: 1 to 3 Variable
- TPA 1248 Stage Make-Up Credits: 3

## Required Total Credit Hours: 60

Scenic and Lighting Design and Technology Total Credit Hours: 60 Costume Design and Technology Total Credit Hours: 60

- \* Refer to A.S. degree general education core requirements.
- + Qualifying placement score or prerequisite course may be required. See <u>course descriptions</u> in catalog. Students who wish to complete the Associate in Arts degree (in addition to an Associate in Science degree) should refer to the <u>Associate in Arts degree</u> section of the Catalog/Student Handbook for required additional general education courses.



PALATKA CAMPUS 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

ST. AUGUSTINE CAMPUS 2990 COLLEGE DRIVE

ORANGE PARK CAMPUS 283 COLLEGE DRIVE ORANGE PARK, FL 32065-7639 | (904) 276-6800

SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO:

Joe Pickens, J.D.

College President

FROM:

Edward P. Jordan, Ph.D.

Vice President for Academic and Student Affairs

DATE:

June 12, 2025

RE:

Addendum to Agenda Item for the June 18, 2025, District Board of Trustees Meeting

At the Council on Instructional Affairs meeting last week, Florida colleges were informed that a gateway mathematics course cannot be used as a prerequisite to another gateway mathematics course. Therefore, MGF 1130 must be removed as a prerequisite to STA 2023.

The following item is submitted as an addendum to the Consent Agenda for Approval of the 2025-2026 Catalog/Student Handbook for the District Board of Trustees' approval at the June 18, 2025, meeting:

#### 1. Remove MGF 1130 as a prerequisite to STA 2023 Elementary Statistics.

- Current: Completion of MAT 1033 or MGF 1130 or MGF 1131 with a grade of "C" or higher, or a satisfactory score on a placement test.
- Proposed: Completion of MAT 1033 or MGF 1131 with a grade of "C" or higher, or a satisfactory score on a placement test.

#### 2. Remove MGF 1130 as a prerequisite STA 2023 Honors Elementary Statistics.

- Current: Admission to the SJR State Honors Program and completion of MAT 1033 or MGF 1130 or MGF 1131 with a grade of "C" or higher, or a satisfactory score on a placement test.
- Proposed: Admission to the SJR State Honors Program and completion of MAT 1033 or MGF 1131 with a grade of "C" or higher, or a satisfactory score on a placement test.

This change was approved by the Mathematics Department and the Academic Affairs Curriculum Committee.

# St. Johns River State College Course Outline

#### I. Course Prefix, Number, and Title

STA 2023 Elementary Statistics

## II. Number of Credit Hours, Contact Hours, and/or Clock Hours

3 credit hours, 3 contact hours

### **III.** Course Description

In this course students will utilize descriptive and inferential statistical methods in contextual situations, using technology as appropriate. The course is designed to increase problem-solving abilities and data interpretation through practical applications of statistical concepts. This course is appropriate for students in a wide range of disciplines and programs. Topics will include graphs, measures of center, measures of variation, linear correlation and regression, probability, binomial distributions, normal distributions, sampling distributions, confidence intervals, and hypothesis testing.

#### IV. Prerequisites and/or Corequisites

Prerequisite: Completion of MAT 1033 or MGF 1131 with a grade of "C" or higher or a satisfactory score on a placement test.

#### V. General Education Course

STA 2023 is a general education core mathematics course.

#### VI. Program Mission Statement

The purpose of general education at St. Johns River State College is to foster knowledge and skills essential to all academic disciplines and to encourage the pursuit of lifelong learning. Students who complete the general education requirements at SJR State College shall obtain, interpret, and apply academic principles from diverse sources to evaluate and solve problems.

#### **VII.** Program Learning Outcomes

Upon successful completion of this program, the learner will be able to:

- Apply appropriate methods of mathematics to solve problems.
- Use critical thinking to collect, assess, analyze, and synthesize information.

#### VIII. Course/Student Learning Outcomes

After successful completion of this course:

- A. Students will visualize and summarize data using descriptive statistics.
- B. Students will apply basic probability concepts to draw reasonable conclusions.

- C. Students will employ concepts of random variables, sampling distributions, and central limit theorem to analyze and interpret representations of data.
- D. Students will choose an appropriate method of inferential statistics, including confidence intervals and hypothesis testing, to make decisions about a population based on sample data.
- E. Students will model linear relationships between quantitative variables using correlation and linear regression.

#### IX. Course Content

- A. Introduction to Statistics
  - 1. Population vs. Sample and Parameter vs. Statistic
  - 2. Sampling Methods
  - 3. Observational Study vs. Experiment
- B. Tables and Graphs
  - 1. Frequency Distributions
  - 2. Histograms
  - 3. Bar Graphs and Pie Charts
  - 4. Dotplots and Scatterplots
  - 5. Misleading Graphs
- C. Descriptive Measures
  - 1. Measures of Center: Mean, Median, Mode, Midrange
  - 2. Measures of Variation: Range, Variance, Standard Deviation
  - 3. Standard Scores and the Empirical Rule
  - 4. Percentiles and Quartiles and the Five-Number Summary
- D. Correlation and Regression
  - 1. Scatterplots and Linear Correlation
  - 2. Linear Regression
- E. Probability
  - 1. Theoretical vs. Empirical Probability and the Law of Large Numbers
  - 2. Complement Rule
  - 3. Addition Rule
  - 4. Multiplication Rule
  - 5. Conditional Probability
- F. Probability Distributions
  - 1. Random Variables and Probability Distributions
  - 2. Mean and Variance of Probability Distributions
  - 3. Binomial Probability Distributions
  - 4. Normal Distributions
  - 5. Sampling Distributions
  - 6. The Central Limit Theorem
- G. Estimating a Population Parameter
  - 1. Confidence Intervals and Sample Sizes for Estimating a Proportion
  - 2. Confidence Intervals for Estimating a Mean
- H. Hypothesis Testing

- 1. Terminology and Logic of Hypothesis Testing
- 2. Hypothesis Testing for Claims about a Proportion
- 3. Hypothesis Testing for Claims about a Mean
- I. Inferences from Two Samples
  - 1. Inferences about Two Proportions
  - 2. Inferences about Two Means: Independent Samples
  - 3. Inferences from Two Dependent Samples

Suggested pacing schedule for a class that meets MWF for 50 minutes (The sections listed correspond to <u>Essentials of Statistics</u>, 7<sup>th</sup> edition by Triola and are given as a guide to find examples and problems.)

Lesson	Topics	Sections
1	Population vs. Sample, Parameter vs. Statistic	1-1, 1-2
2	Sampling Methods, Observational Study vs. Experiment	1-3
3	Frequency Distributions and Histograms	2-1, 2-2
4	Bar Graphs, Pie Charts, Dot plots, Misleading Graphs	2-3
5	Scatterplots, Correlation and Regression	2-4
6	Measures of Center: Mean, Median, Mode, Midrange	3-1
7	Measures of Variation: Range, Variance, Standard Deviation	3-2
8	The Empirical Rule and Standard Scores	3-2, 3-3
9	Percentiles and Quartiles	3-3
10	Scatterplots and Linear Correlation	10-1
11	Linear Regression	10-2
12	Theoretical vs. Empirical Probability and the Law of Large Numbers	4-1
13	Addition and Multiplication Rules	4-2
14	Complement Rule, Conditional Probability	4-3
15	Counting Methods	4-4
16	Random Variables and Probability Distributions	5-1
17	Binomial Probabilities	5-2
18	Mean and Variance of Binomial Probability Distributions	5-2
19	Normal Distributions	6-1
20	Applications of Normal Distributions	6-2
21	Sampling Distributions	6-3
22	The Central Limit Theorem	6-4
23	Confidence Intervals and Sample Sizes for Proportions	7-1
24	Confidence Intervals and Sample Sizes for Means	7-2
25	Terminology and Logic of Hypothesis Testing	8-1
26	Hypothesis Testing for Claims about a Proportion	8-2
27	Hypothesis Testing for Claims about a Mean	8-3

28	Inferences about Two Proportions	9-1
29	Inferences about Two Means from Independent	9-2
	Samples	
30	Inferences from Two Dependent Samples	9-3

Additional class time should be used for the reinforcement or expansion of these topics, coverage of additional topics, review, and assessment.

#### X. Special Course Requirements

- This is a Gordon Rule mathematics course.
- All course sections must include proctored assessments (in the classroom, through the Testing Department or an online monitoring system) with a total weight of at least 70%. During proctored assessments, students are not permitted to use notes, the textbook, or any other resources not approved by the department.

#### **XI.** Course Support Materials

Textbook, Online Homework System, Student Solutions Manual, Statistical Software Programs, Microsoft Excel

A Texas Instruments graphing calculator is strongly recommended.

#### XII. Criteria for Student Evaluation

May include, but not limited to, homework, quizzes, tests, classwork, discussions, projects, and a final exam.

# XIII. Assessment Methods for the College's Institutional Effectiveness System Student learning outcomes for this course are assessed by embedded questions on unit tests or a final exam for at least one of the SLOs in Section VIII.

## XIV. Faculty Review/Revision

6/12/2025 Eric Berg, Stacy Daniels, Deborah Eckhardt, Thomas Flanagan, Jessica Greer, Phil Lyons, Jay Mersch, John Metcalf, Nahed Okasha, Traci Reed, Tracy Wallace, Mark Wilson, Derek Wray

## XV. Administrator Review/Revision

6/12/2025 Mike Keller

## St. Johns River State College Course Outline

#### I. Course Prefix, Number, and Title

STA 2023 Honors Elementary Statistics

## II. Number of Credit Hours, Contact Hours, and/or Clock Hours

3 credit hours, 3 contact hours

### **III.** Course Description

In this course students will utilize descriptive and inferential statistical methods in contextual situations, using technology as appropriate. The course is designed to increase problem-solving abilities and data interpretation through practical applications of statistical concepts. This course is appropriate for students in a wide range of disciplines and programs. Topics will include graphs, measures of center, measures of variation, linear correlation and regression, probability, binomial distributions, normal distributions, sampling distributions, confidence intervals, and hypothesis testing. This course involves significant reading, writing, discussion, challenge problems, and/or student participation.

#### IV. Prerequisites and/or Corequisites

Prerequisite: Admission to the SJR State Honors Program and completion of MAT 1033 or MGF 1131 with a grade of "C" or higher or a satisfactory score on a placement test.

#### V. General Education Course

STA 2023 is a general education core mathematics course.

### VI. Program Mission Statement

The purpose of general education at St. Johns River State College is to foster knowledge and skills essential to all academic disciplines and to encourage the pursuit of lifelong learning. Students who complete the general education requirements at SJR State College shall obtain, interpret, and apply academic principles from diverse sources to evaluate and solve problems.

#### VII. Program Learning Outcomes

Upon successful completion of this program, the learner will be able to:

- Apply appropriate methods of mathematics to solve problems.
- Use critical thinking to collect, assess, analyze, and synthesize information.

## **VIII.** Course/Student Learning Outcomes

After successful completion of this course:

A. Students will visualize and summarize data using descriptive statistics.

- B. Students will apply basic probability concepts to draw reasonable conclusions.
- C. Students will employ concepts of random variables, sampling distributions, and central limit theorem to analyze and interpret representations of data.
- D. Students will choose an appropriate method of inferential statistics, including confidence intervals and hypothesis testing, to make decisions about a population based on sample data.
- E. Students will model linear relationships between quantitative variables using correlation and linear regression.

#### IX. Course Content

- A. Introduction to Statistics
  - 1. Population vs. Sample and Parameter vs. Statistic
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6/12/2025 Eric Berg, Stacy Daniels, Deborah Eckhardt, Thomas Flanagan, Jessica Greer, Phil Lyons, Jay Mersch, John Metcalf, Nahed Okasha, Traci Reed, Tracy Wallace, Mark Wilson, Derek Wray

## XV. Administrator Review/Revision

6/12/2025 Mike Keller



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SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO:

Joe Pickens, J.D.

College President

FROM:

Edward P. Jordan, Ph.D.

Vice President for Academic and Student Affairs

DATE:

June 16, 2025

RE:

Agenda Items (Update): June 18, 2025, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the June 18, 2025, meeting:

#### Consent Agenda Items (Update):

- 1. Revised Courses
  - a. EDF 1005 Introduction to the Education Profession
  - b. EPI 0030 Maximizing Student Potential in the School Context
- 2. Deleted Course
  - a. EDF 2085 Introduction to Diversity for Educators
- 3. Revised Programs (2025-2026 Catalog Page updates)
  - a. Early Childhood Education, B.S.
  - b. Exceptional Student Education, B.S.



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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO:

Joe Pickens, J.D.

**College President** 

FROM:

Edward P. Jordan, Ph.D.

Vice President for Academic and Student Affairs

DATE:

June 16, 2025

RE:

Division of Florida Colleges Approved Educator Preparation Course Descriptions for SCNS Update

On June 13, 2025, the Division of Florida Colleges issued a memo to the Florida College System Chief Academic Officers informing them of statewide changes to educator prep course descriptions. Institutions are responsible for updating the following courses in the Statewide Course Numbering System (SCNS) effective for the Fall 2025 semester.

#### EDF 1005: Introduction to the Education Profession

This course provides an overview of Florida's educator certification pathways and career options in education in accordance with Florida Statutes. Topics include: key educational philosophies; professional ethics; legal responsibilities, including mandatory reporting for child abuse and neglect; the Florida Educator Accomplished Practices (FEAP); key instructional practices associated with effective teaching of students with exceptionalities; Florida's state academic standards; and historical, legal and financial foundations of the Florida education systems. Students will explore effective teaching strategies in classroom management, educational technology and the foundations of all student learning needs. Includes a minimum of 15 hours of required clinical experience in a variety of school settings.

#### **EPI 0030 Maximizing Student Potential in the School Context**

This course focuses on effective strategies for identifying and meeting the varied learning needs of students in the classroom. Students will examine teaching practices, legal and ethical responsibilities, and assessment methods to ensure all learners are supported in Florida's state academic standards. This course covers approaches to differentiated instruction, fostering effective learning environments, and utilizing assessment data to guide instructional decisions. Students will also learn how to collaborate with families and communities to support student learning. Through reflective practice, students will develop actionable plans to enhance teaching performance that improves learner outcomes.

EDF 2085: Introduction to Diversity for Educators - Full deletion of this course.

The described changes impact courses and recommended electives language included in our Early Childhood Education, B.S. and Exceptional Student Education, B.S. programs, requiring updates to our 2025-2026 catalog submission.

Please advise if you have any questions or require any additional information regarding the proposed submission for the Board of Trustees' consideration.

Thank you.

## Early Childhood Education, B.S.

#### Program Code: 7000

The Bachelor of Science degree in Early Childhood Education at St. Johns River State College is designed as an initial teacher preparation program in compliance with Florida Statutes and State Board of Education Rule 6A-5.066. The program's goal is to prepare early childhood educators for employment in preschool, prekindergarten, and early elementary (grades prekindergarten through three) classrooms. Graduates will be eligible to obtain Florida Department of Education certification in the area of prekindergarten/primary education (ages 3 to grade 3). The program meets the requirements of both the English for Speakers of Other Languages (ESOL) and Reading endorsements.

The curriculum for the Early Childhood Education degree includes coursework in the foundations of education, ESOL, reading education, and early childhood education, in addition to multiple opportunities for student field experience in Pre-K-3 classrooms. Students will explore topics related to the education of young children including literacy, classroom management, teaching methods, diversity, cognition, creativity, and technology throughout the program.

Program prerequisites will include an Associate in Arts degree and one teacher preparation courses, <u>EDF 2005 - Introduction</u> to the Teaching Profession. Once admitted to the degree program, participants will complete an additional 60 credit hours of upper division Early Childhood Education courses for a total degree length of 120 semester hours.

Note: Students enrolling in this program of study must be cleared by a school board background check before the end of the add-drop period.

For additional information, visit our website at SJRstate.edu/bachelors or call (386) 312-4242.

## **Optional (Recommended) Elective for Educators**

EME 2040 Introduction to Technology for Educators

## **Admission Requirements**

- 1. Admission to SJR State
- 2. Submission of a completed application to the baccalaureate program
- 3. Submission of official transcript(s) indicating the course work taken and the degree(s) awarded
- 4. An earned Associate in Arts degree to include 36 general education credits and 24 elective credits
- 5. A minimum 2.5 grade point average on a 4.0 scale
- 6. A grade of "C" or higher for all general education credits fulfilling English, mathematics, and humanities requirements
- 7. Must attempt all four sections of the General Knowledge Test of the Florida Teacher Certification Examinations and have passed two sections. Priority will be given to applicants who have passed the entire test.
- 8. A grade of "C" or higher for EDF 2005 Introduction to the Teaching Profession, a required prerequisite course.

## **Post Admission Requirements**

- 1. To be eligible for field experience placement, students must be fingerprinted and pass a criminal and professional background check.
- 2. Completion of all field experience requirements.
- 3. A minimum grade point average of 2.5 is required for internship.
- 4. The maintenance of a minimum overall GPA of 2.5 in order to progress toward a Bachelor of Science in Education degree.

- 5. Students must take all required Florida Teachers Certification Exams (FTCE), including the Subject Area Exam and the Professional Education Test, at least one time before beginning their final internship.
- 6. Students must pass all Florida Teacher Certification Exams (FTCE), including the Subject Area Exam and the Professional Education Test, to receive a passing grade for <u>EEC 4930 Senior Seminar</u>. Students who do not pass all required FTCE exams, will be given an "I" as their final course grade in their internship.
- 7. Students receiving an "I" grade must pass all required Florida Teacher Certification Exams within one calendar year from the end of the term of their internship. If all exams are passed a grade change form will be completed by the internship instructor reflecting the grade earned in the internship and submitted to student services. The student will be eligible for graduation after the grade is recorded. If the required exams are not passed within the calendar year the "I" will convert to an "F".

# Articulated Associate in Arts (A.A.) Degree to Include Prerequisite (60 Credit Hours)

## **Lower Level Prerequisite Education Course:**

• EDF 2005 - Introduction to the Teaching Profession Credits: 3

## **Upper Level Education Courses (17 Credit Hours)**

- EDF 3214 Human Development and Learning Credits: 3
- EDF 3430 Measurement, Evaluation, and Assessment in Education Credits: 2
- EDG 4410 Classroom Management and Communication Credits: 3
- EDG 3620 Curriculum and Instruction Credits: 3
- EEX 3012 Educational Needs of Students with Exceptionalities Credits: 3
- EEX 4604 Behavior Management for Special Needs and At Risk Students Credits: 3

# **Upper Level Early Childhood Education Courses and Practicum (25 Credit Hours)**

- EEC 3404 Child, Family, and Community Partnerships Credits: 3
- EEC 4211 Integrated Mathematics and Science Credits: 4
- EEC 4212 Integrated Language Arts, Children's Literature, Social Sciences Credits: 4
- EEC 4241 Integrated Music, Art, and Movement Credits: 4
- EEC 4940 Student Internship Credits: 8
- EEC 4930 Senior Seminar Credits: 2

# Upper Level Reading Education Courses and Practicum (12 Credit Hours)

- RED 3309 Early and Emergent Literacy Credits: 3
- RED 4511 Intermediate Literacy: Reading and Thinking Credits: 3
- RED 4519 Diagnosis & Intervention in Reading Credits: 3
- RED 4940 Final Reading Practicum Credits: 3

## **Upper Level ESOL Courses (6 Credit Hours)**

- TSL 3080 Principles and Practices ESOL I Credits: 3
- TSL 4081 Principles and Practices ESOL II Credits: 3

## **Exceptional Student Education, B.S.**

#### Program Code: 7100

The Bachelor of Science degree in Exceptional Student Education (K-12) at St. Johns River State College is designed as an initial teacher preparation program in compliance with Florida Statutes and State Board of Education Rule 6A-5.066. The program's goal is to prepare exceptional student educators for employment in kindergarten through grade 12 classrooms. Graduates will be eligible to obtain Florida Department of Education certification in the area of Exceptional Student Education (K-12). The program meets the requirements of both the English for Speakers of Other Languages (ESOL) and Reading endorsements.

The curriculum for the Exceptional Student Education (K-12) degree includes coursework in the foundations of education, ESOL, reading education, and exceptional student education, in addition to multiple opportunities for student field experience in K-12 classrooms. Students will explore topics related to the education of exceptional students including literacy, classroom management, professional teaching practices, cognition, assessment, and technology throughout the program.

Program prerequisites will include an Associate in Arts degree and one teacher preparation course, EDF 2005 - Introduction to Teaching Profession. Once admitted to the degree program, participants will complete an additional 60 credit hours of upper division Exceptional Student Education courses for a total degree length of 120 semester hours.

<u>Note</u>: Students enrolling in this program of study must be cleared by a school board background check before the end of the add-drop period.

For additional information, visit our website at SJRstate.edu/bachelors or call (386) 312-4242.

#### Optional (Recommended) Elective for Educators

• EME 2040 Introduction to Technology for Educators

#### **Admission Requirements**

- 1. Admission to SJR State
- 2. Submission of a completed application to the baccalaureate program
- 3. Submission of official transcript(s) indicating the course work taken and the degree(s) awarded
- 4. An earned Associate in Arts degree to include 36 general education credits and 24 elective credits
- 5. A minimum 2.5 grade point average on a 4.0 scale
- 6. A grade of "C" or higher for all general education credits fulfilling English, mathematics, and humanities requirements
- 7. Must attempt all four sections of the General Knowledge Test of the Florida Teacher Certification Examinations and have passed two sections. Priority will be given to applicants who have passed the entire test.
- 8. A grade of "C" or higher for EDF 2005 Intro to Teaching Profession, a required prerequisite course.

#### **Post Admission Requirements**

- 1. To be eligible for field experience placement, students must be fingerprinted and pass a criminal and professional background check.
- 2. Completion of all field experience requirements.
- 3. A minimum grade point average of 2.5 is required for internship.

- 4. The maintenance of a minimum overall GPA of 2.5 in order to progress toward a Bachelor of Science in Exceptional Student Education (K-12) degree.
- 5. Students must take all required Florida Teachers Certification Exams (FTCE), including the Subject Area Exam and the Professional Education Test, at least one time before beginning their final internship.
- 6. Students must pass all Florida Teacher Certification Exams (FTCE), including the General Knowledge Test, Subject Area Exam and the Professional Education Test, to receive a passing grade for ESE 4945 Senior Seminar. Students who do not pass all required FTCE exams will be given an "I" as their final course grade in their internship.
- 7. Students receiving an "I" grade must pass all required Florida Teacher Certification Exams within one calendar year from the end of the term of their internship. If all exams are passed a grade change form will be completed by the internship instructor reflecting the grade earned in the internship and submitted to student services. The student will be eligible for graduation after the grade is recorded. If the required exams are not passed within the calendar year the "I" will convert to an "F".

# Articulated Associate in Arts (A.A.) Degree to include prerequisite (60 Credit Hours) Lower Level Prerequisite Education Course:

• EDF 2005 - Introduction to the Teaching Profession Credits: 3

### **Upper-Level Education Courses (22 Credit Hours)**

- EDF 3430 Measurement, Evaluation, and Assessment in Education Credits: 2
- EDG 4323 Professional Teaching Practice Credits: 3
- EDG 4410 Classroom Management and Communication Credits: 3
- LAE 4314 Teaching Language Arts Credits: 4
- MAE 4326 How Children Learn Mathematics Credits: 4
- SCE 3310 Teaching Science in the Elementary Schools Credits: 3
- SSE 3312 Teaching Social Studies Credits: 3

# **Upper-Level Exceptional Student Education (K-12) Courses and Practicum (20 Credit Hours)**

- EEX 4221 Assessment of Exceptional Education Students Credits: 4
- EEX 4265 Curriculum and Instruction for Students with Disabilities Credits: 3
- EEX 4604 Behavior Management for Special Needs and At Risk Students Credits: 3
- EDF 4943 Student Internship Credits: 8
- ESE 4945 Senior Seminar Credits: 2

## **Upper-Level Reading Education Courses and Practicum (12 Credit Hours)**

- RED 3309 Early and Emergent Literacy Credits: 3
- RED 4511 Intermediate Literacy: Reading and Thinking Credits: 3
- RED 4519 Diagnosis & Intervention in Reading Credits: 3
- RED 4940 Final Reading Practicum Credits: 3

## **Upper-Level ESOL Courses (6 Credit Hours)**

- TSL 3080 Principles and Practices ESOL I Credits: 3
- TSL 4081 Principles and Practices ESOL II Credits: 3

# Required Total Credit Hours: 120

 $+\ Prerequisite\ and/or\ corequisite\ courses\ required.\ See\ \underline{Course\ Descriptions}\ in\ Catalog/Student\ Handbook.$ 



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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

**TO**: Joe Pickens, J.D.

College President

**FROM**: Melanie Rosen Brown, Ph.D.

Chief Operating Officer/Senior Vice President

**DATE**: June 9, 2025

**RE**: <u>ACTION</u> Agenda Items

June 18, 2025, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the June 18, 2025, meeting:

#### 1. Chief Operating Officer, Dr. Melanie Brown

- a. Public Hearing for Amendment to SJR Board Rule 3.23 (R1) Anti-Hazing Policy
- b. Action to approve Amendment to SJR Board Rule 3.23 (R1) Anti-Hazing Policy
- c. Update on St. Johns River State College's communications with the Florida Department of Education Office of School Choice regarding the Application to Sponsor Charter Schools
- d. Action to approve St. Johns River State College's Intent to Apply to Sponsor Charter Schools

#### 2. Thrasher Horne Center, Executive Director Bob Olson

- a. Action to approve the Thrasher Horne Center Rental/Usage Fees for fiscal years:
  - i. 2025-2026
  - ii. 2026-2027

#### 3. Facilities, AVP Terry Thomas

- a. Action to approve the 2026-2027 Capital Improvement Plan
- b. Action to approve the ranked short-list of architects and authorization to begin contract negotiations in rank order for the Renovation of Classroom Building and Workforce Addition Project, Palatka Campus
- c. Information Only: Change Order #001, Chiller Replacement Project, St. Augustine Campus
- d. Action to accept as complete the Chiller Replacement Project, St. Augustine Campus, and approve final pay application for work completed
- e. Information Only: Change Order #002, Library Restroom/Window Wall System, ADA/Life Safety Project, Palatka Campus
- f. Action to accept as complete the Library Restroom/Window Wall System, ADA/Life Safety Project, Palatka Campus, and approve final pay application for work completed

#### **CURRENT BOARD RULE**

#### SJR 3.23 Anti-Hazing Policy

(New Rule Promulgated 6/01/05) Approved 1/18/06

Specific Authorities: FS 1001.63, FS 1001.64 (8) (e)

The District Board of Trustees of St. Johns River State College prohibits hazing by any student or student organization. As used in this rule, "hazing" means any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any organization operating under the sanction of the College. This includes, but is not limited to, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity which could adversely affect the mental health or dignity of the student.

Student(s) or student organizations convicted of hazing are subject to significant penalties which may include the imposition of fines; the withholding of diplomas or transcripts pending compliance with the rules or pending payment of fines; and the imposition of probation, suspension, or dismissal. In the case of an organization at St. Johns River State College which authorizes hazing in blatant disregard of such rules, penalties may also include rescission of permission for that organization to operate on campus property or to otherwise operate under the sanction of the institution.

All penalties imposed by this rule shall be in addition to any penalty imposed for violation of any of the criminal laws of the State of Florida or for violation of any other rule of the institution to which the violator(s) may be subject.

This anti-hazing policy shall apply to acts conducted on or off the St. Johns River State College campuses or sites and this anti-hazing policy will be included in the bylaws of each student organization. A copy of this anti-hazing policy will also be published in the Student Handbook and will be provided to each student admitted to the College.

for hazing, including a description of the incident and sanctions imposed, will be published in a publicly accessible report on the College's website.

### **REDLINED PROPOSED REVISIONS**

### SJR 3.23 (R1) Anti-Hazing Policy

(New Rule Promulgated 6/01/05) Approved 1/18/06, Revised 6/18/2025

Specific Authorities: FS 1001.63, FS 1001.64 (8) (e), FS 1006.62

The District Board of Trustees of St. Johns River State College prohibits hazing by any student or student organization. As used in this rule, "hazing" means any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with or the perpetuation or furtherance of a tradition or ritual of any organization operating under the sanction of the College. This includes, but is not limited to pressuring or coercing a student into violating state or federal law, any brutality of a physical nature, such as whipping, beating, branding, forced calisthenics, exposure to the elements, forced consumption of any food, liquor, drug, or other substance, or other forced physical activity which could adversely affect the physical health or safety of the student, and also includes any activity which would subject the student to extreme mental stress, such as sleep deprivation, forced exclusion from social contact, forced conduct which could result in extreme embarrassment, or other forced activity which could adversely affect the mental health or dignity of the student. This term does not include customary athletic events or other similar contests or competitions or any activity or conduct that furthers a legal and legitimate objective.

Student(s) or student organizations convicted of hazing are subject to significant penalties which may include the imposition of fines; the withholding of diplomas or transcripts pending compliance with the rules or pending payment of fines; and the imposition of probation, suspension, or dismissal. {Insert # Paragraph Break}

In the case of an organization at St. Johns River State College which that authorizes hazing in blatant disregard of such rules, penalties may also include rescission of permission for that organization to operate on campus property or to otherwise operate under the sanction of the institution.

All penalties imposed by this rule shall be in addition to any penalty imposed for violation of any of the criminal laws of the State of Florida or for violation of any other rule of the institution to which the violator(s) may be subject.

This anti-hazing policy shall apply to acts conducted on or off the St. Johns River State College campuses or sites whenever such acts are deemed to constitute hazing, and this anti-hazing policy will be included in the bylaws of each student organization. A copy of this anti-hazing policy will also be published in the SJR State Catalog/Student Handbook and will be provided to each student admitted to the College.

<u>In accordance with federal law, all confirmed incidents of hazing will be documented in the College's Annual Security Report, and a summary of any student organization found responsible</u>

for hazing, including a description of the incident and sanctions imposed, will be published in a publicly accessible report on the College's website.

### PROPOSED REVISIONS, CLEAN COPY

### SJR 3.23 (R1) Anti-Hazing Policy

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This anti-hazing policy shall apply to acts conducted on or off the St. Johns River State College campuses or sites whenever such acts are deemed to constitute hazing, and this anti-hazing policy will be included in the bylaws of each student organization. A copy of this anti-hazing policy will also be published in the SJR State Catalog/Student Handbook and will be provided to each student admitted to the College.

In accordance with federal law, all confirmed incidents of hazing will be documented in the College's Annual Security Report, and a summary of any student organization found responsible

### FY2025-2026 THCenter Price List

Comition Comfortuna Comton Conton Con	Ć150.00
Service - Conference Center Set-up/Break Down A or B Service - Conference Center Set-up/Break Down AB	\$150.00 \$200.00
Service - Conference Center Set-up/Break Down AB Service - Conference Center Set-up/Break Down C or D	
	\$100.00
	\$150.00
Service - Conference Center Set-up/Break Down E Service - Conference Center Set-up/Break Down FOY	\$50.00
Service - Conference Center Set-up/Break Down FOY Service - Facility (03)	\$50.00
Service - Facility CLEANING	\$0.00
Service - Facility PIT SEATING INSTALL/REMOVAL	\$400.00
Security (05)	\$400.00
Security: CCSO LAW ENFORCEMENT	\$60.00 \$2.00
Security: CCSO Law Enforcement - Holiday	\$90.00 \$1.00
Security: FOH/Bag Check FOH/ Bag Check - Holiday	\$40.00 -\$14.00
Security: FOH/Bag Check FOH/Bag Check	\$29.00 \$2.00
Security: Production - Production Backstage/Stage Security	\$29.00
Security: Production - Security SECURITY	\$29.00 \$2.00
Security: SJR Security CONTRACT/ TRAFFIC SECURITY	\$29.00 \$2.00
Security: SJR Security CONTRACT/ TRAFFIC SECURITY - Ho	
Security: SJR Security SECURITY - AP	\$29.00 \$7.00
Security: SJR Security SECURITY/ EMT	\$30.00 \$1.00
Security: SJR Security SECURITY/ EMT - Holiday	\$45.00
Security: SJR Security SECURITY-AP - Holiday	\$44.00 \$8.00
Security: SJR Security SECURITY-C	\$29.00 \$2.00
Security: SJR Security SECURITY-C - Holiday	\$44.00 \$12.00
Contract Personnel - Production (11)	
Contract Personnel - Production Event Supervisor	\$30.00
Contract Personnel - Production Event Supervisor (Overtime)	\$46.00
Contract Personnel - Production Runner	\$325.00
Contract Personnel - Production Technical Director	\$40.00
Contract Personnel - IATSE (12)	
Contract Personnel - IATSE Department Head	\$45.00 \$1.00
Contract Personnel - IATSE Department Head - OVERTIME	\$68.00 \$2.00
Contract Personnel - IATSE Follow Spot Operator	\$45.00 \$1.00
Contract Personnel - IATSE Head Rigger	\$51.00
Contract Personnel - IATSE Light Board Operator	\$45.00
Contract Personnel - IATSE Lightboard Op - OVERTIME	\$68.00 \$0.50
Contract Personnel - IATSE Loader	\$45.00 \$1.00
Contract Personnel - IATSE Performance Light Board	\$180.00
Contract Personnel - IATSE Performance Sound Board	\$180.00
Contract Personnel - IATSE Performance Spot OP	\$180.00
Contract Personnel - IATSE Performance Stagehand	\$180.00
Contract Personnel - IATSE Performance Steward	\$188.00
Contract Personnel - IATSE Performance Wardrobe	\$180.00
Contract Personnel - IATSE Rigger	\$49.00
Contract Personnel - IATSE Sound Board Operator	\$45.00
Contract Personnel - IATSE Soundboard Op - OVERTIME	\$68.00 \$0.50
Contract Personnel - IATSE Stage hand - OVERTIME	\$68.00 \$2.00
Contract Personnel - IATSE Stagehand	the state of the s
Contract Demonstrated LATCE Character	\$45.00 \$1.00
Contract Personnel - IATSE Steward	\$48.00 \$1.00
Contract Personnel - IATSE Steward  Contract Personnel - IATSE Steward - OVERTIME  Contract Personnel - IATSE Wardrobe	

			44
Contract Personnel - IATSE	Wardrobe - OVERTIME	\$68.00	\$2.00
Contract Personnel - Guest Services (13)		407.65	
Contract Personnel - Guest Services	Asst. House Manager	\$27.00	
Contract Personnel - Guest Services	Box Office Staff	\$25.00	\$5.00
Contract Personnel - Guest Services	Box Office Supervisor	\$36.00	-\$18.00
Contract Personnel - Guest Services	House Manager	\$36.00	
Contract Personnel - Guest Services	Sign Language Interpreter	\$0.00	
Contract Personnel - Facilities (14)			
Contract Personnel - Facilities	Asst. Technical Director	\$35.00	
Contract Personnel - Facilities	Custodial	\$32.00	
Contract Personnel - Facilities	Custodial - Holiday	\$47.00	
Contract Personnel - Facilities	Setup/Breakdown	\$26.00	
Contract Personnel - Conference (15)			
Contract Personnel - Conference	Event Attendant	\$25.00	
Purchase (16)			
Purchase	Tech Purchase	\$0.00	
Purchase - Container	HAZE Fluid	\$30.00	
Purchase - Props - Stage (17)			
Purchase: Props - Stage	Grand Piano Tuning	\$250.00	\$50.00
Purchase: Props - Stage	Upright Piano Tuning	\$250.00	\$50.00
Purchase - Lighting - Stage (18)			
Purchase: Lighting - Stage	BLACK LIGHT	\$35.00	
Purchase: Lighting - Stage	COLOR (GEL)	\$15.00	
Purchase - Audio - Stage (19)			
Purchase: Audio - Stage	AUDIO & AV (SUPPLIED)	\$0.00	
Purchase: Audio - Stage	BACKLINE (SUPPLIED)	\$0.00	
Linens - Conference Center (20)			
Linens - Conference Center	WHITE BRIDAL LINEN	\$25.00	
Linens - Conference Center	WHITE BRIDAL SKIRTING	\$15.00	
Linens - Conference Center	WHITE HIGH BOY STRETCH	\$10.00	
Linens - Factility (21)			
Linens - Facility	Black 120"	\$ 18.00	
Linens - Facility	TABLE SKIRTING (BURGUNDY)	\$ 10.00	
Linens - Facility	WHITE 120"	\$ 18.00	
Linens - Facility	WHITE 52" X 120"	\$ 18.00	
Furniture (22)		,	
Furniture - Chairs	BAR STOOL	\$4.00	
Furniture - Chairs	BENCH	\$4.00	
Furniture - Chairs	BURGUNDY CUSHION CHAIR	\$2.00	
Furniture - Chairs	CAFE CHAIR	\$2.00	
Furniture - Chairs	OVERSTUFFED CHAIR	\$10.00	
Furniture - Chairs	PURPLE CUSHION CHAIR	\$2.00	
Furniture - Chairs	SOFA	\$10.00	
Furniture - Props Stage	BLACK STACK CHAIR	\$2.00	
Furniture - Props Stage	STOOL	\$4.00	
Furniture - Tables	2X6 TABLE	\$5.00	
Furniture - Tables  Furniture - Tables	2X8 TABLE	\$5.00 \$5.00	
Furniture - Tables  Furniture - Tables	5 FT 1/2 ROUND	\$5.00 \$5.00	
Furniture - Tables Furniture - Tables	•		
	5 FT. ROUND	\$5.00 \$5.00	
Furniture - Tables	6 FT. ROUND	\$5.00	
Furniture - Tables	HIGH BOY	\$5.00	
Furniture - Tables	RND CAFE TABLE	\$5.00	
Furniture - Tables	SQR CAFE TABLE	\$5.00	
Furniture - Tables	TABLE MISC. STAGE	\$5.00	

Furniture - Tables Furniture - Utility TRASH CAN - SMALL \$0.00  Service Packages (25) Service Packages Service Packages That Extra Touch" Bridal Package \$662.00  Stage - Equipment (29) Stage Equipment Forklift \$300.00	
Service Packages (25)  Service Packages "That Extra Touch" Bridal Package \$662.00  Stage - Equipment (29)  Stage Equipment Forklift \$300.00	
Service Packages "That Extra Touch" Bridal Package \$662.00 Stage - Equipment (29) Stage Equipment Forklift \$300.00	
Stage - Equipment (29) Stage Equipment Forklift \$300.00	
Stage Equipment Forklift \$300.00	
Stage Equipment Magnetometer \$80.00	New
Stage Equipment ORCHESTRA LIFT \$100.00	1404
Stage Equipment STUDIO SEATING \$100.00	
Stage Equipment WASHER & DRYER \$0.00	
Soft Goods - Stage (30)	
Soft Goods - Stage AMERICAN FLAG - OVERSIZED \$20.00	
Soft Goods - Stage CURTAIN / SOFT GOODS \$100.00	
Props - Stage (31)	
Props - Stage DANCE FLOOR (THEATRICAL) \$170.00	\$10.00
Props - Stage DRUM CARPET \$5.00	•
Props - Stage GARMENT 'Z' RACK \$5.00	
Props - Stage GRAND PIANO \$500.00	\$200.00
Props - Stage Guitar Stand \$5.00	
Props - Stage IRON \$5.00	
Props - Stage LECTERN W/ MICROPHONE (DELUXE) \$55.00	\$5.00
Props - Stage MIRROR BALL 16" \$25.00	
Props - Stage MIRROR BALL 24" \$30.00	
Props - Stage MUSIC STAND \$5.00	
Props - Stage MUSIC STAND-FOLDING \$5.00	
Props - Stage National Flag \$0.00	
Props - Stage ORCHESTRA SHELL \$300.00	\$100.00
Props - Stage PIPE AND DRAPE (black) \$32.00	
Props - Stage PLANT (FERN) \$5.00	
Props - Stage PLANT (LILY) \$5.00	
Props - Stage PLANT (PALM) \$10.00	
Props - Stage RISER (3X8) \$35.00	
Props - Stage RISER (4X4) \$20.00	
Props - Stage RISER (4X6) \$27.50	
Props - Stage RISER (4X8) \$40.00	
Props - Stage STANCHION \$40.00	
Props - Stage State Flag \$0.00	
Props - Stage STEAMER \$5.00	
Props - Stage STEP UNIT (2X16") \$10.00	
Props - Stage STEP UNIT (3X24") \$10.00	
Props - Stage TECH TABLE \$10.00	
Props - Stage Towels \$5.00	
Props - Stage UPRIGHT PIANO \$300.00	\$150.00
Lighting - Stage (32)	
Lighting - Stage COLOR SCROLLER \$10.00	
Lighting - Stage COLOR SCROLLER POWER UNIT \$20.00	
Lighting - Stage ELATION 15R PRO \$30.00	
Lighting - Stage ELLIPSODIAL 10DEG \$10.00	
Lighting - Stage ELLIPSODIAL 10DEG \$10.00 Lighting - Stage ELLIPSODIAL 19DEG \$10.00	
Lighting - Stage ELLIPSODIAL 10DEG \$10.00 Lighting - Stage ELLIPSODIAL 19DEG \$10.00 Lighting - Stage ELLIPSODIAL 26DEG \$10.00	
Lighting - Stage ELLIPSODIAL 10DEG \$10.00 Lighting - Stage ELLIPSODIAL 19DEG \$10.00 Lighting - Stage ELLIPSODIAL 26DEG \$10.00 Lighting - Stage ELLIPSODIAL 36DEG \$10.00	
Lighting - Stage ELLIPSODIAL 10DEG \$10.00 Lighting - Stage ELLIPSODIAL 19DEG \$10.00 Lighting - Stage ELLIPSODIAL 26DEG \$10.00 Lighting - Stage ELLIPSODIAL 36DEG \$10.00 Lighting - Stage ELLIPSODIAL 50DEG \$10.00	
Lighting - Stage ELLIPSODIAL 10DEG \$10.00 Lighting - Stage ELLIPSODIAL 19DEG \$10.00 Lighting - Stage ELLIPSODIAL 26DEG \$10.00 Lighting - Stage ELLIPSODIAL 36DEG \$10.00 Lighting - Stage ELLIPSODIAL 50DEG \$10.00 Lighting - Stage ELLIPSODIAL 5DEG \$10.00	
Lighting - Stage ELLIPSODIAL 10DEG \$10.00 Lighting - Stage ELLIPSODIAL 19DEG \$10.00 Lighting - Stage ELLIPSODIAL 26DEG \$10.00 Lighting - Stage ELLIPSODIAL 36DEG \$10.00 Lighting - Stage ELLIPSODIAL 50DEG \$10.00	

	Lighting - Stage	FOG MACHINE	\$45.00	
	Lighting - Stage	FOLLOW SPOT	\$50.00	
	Lighting - Stage	FRESNEL	\$10.00	
	Lighting - Stage	GOBO	\$18.00	
	Lighting - Stage	HAZER	\$45.00	
	Lighting - Stage	LIGHT LADDER	\$10.00	
	Lighting - Stage	LIGHT TREE (10')	\$15.00	
	Lighting - Stage	LIGHTING SYSTEM	\$200.00	
	Lighting - Stage	PAR	\$10.00	
	Lighting - Stage	SNOW MACHINE	\$45.00	
	Lighting - Stage	STRIP	\$15.00	
Conference	: Center Expo (34)			
	Conference Space	Expo Booth 10x10	\$450.00	
	Conference Space	Expo Booth 5x10	\$300.00	
	Conference Space	Parking Space	\$150.00	
	Discount - CC	15% Early Bird Registration Vendor Discount	\$0.00	
	Discount - CC	20% Return Vendor Discount	\$0.00	
	Discount - CC	In-Kind Discount	\$0.00	
	Fee - Conference Center	Electrical Service	\$50.00	
	Furniture - Chairs	BURGUNDY CUSHION CHAIR	\$0.00	
	Furniture - Tables	2X6 TABLE	\$0.00	
	Furniture - Tables	RND CAFE TABLE	\$15.00	
	Marketing	Bridal Bag Insert	\$50.00	
	Marketing	Bridal Brochure Ad - Eighth Page	\$35.00	
	Marketing	Bridal Brochure Ad - Full Page	\$200.00	
	Marketing	Bridal Brochure Ad - Half Page	\$100.00	
	Marketing	Bridal Brochure Ad - Half page (Back Cover)	\$200.00	
	Marketing	Bridal Brochure Ad - Quarter Page	\$50.00	
	Marketing	Bridal Brochure Ad- Full page (Front Cover)	\$300.00	
	Marketing	Email Banner Ad	\$100.00	
Conference	Equipment (35)	Email Barrier 7ta	Ţ100.00	
001110101100	Conference Equipment	A/V PRESENTATION MEDIA CART	\$160.00	
	Conference Equipment	CEILING HANGINGS	\$0.00	
	Conference Equipment	DANCE FLOOR (NON-THEATRICAL)	\$350.00	
	Conference Equipment	EASEL	\$10.00	
	Conference Equipment	FLIP CHART PAD	\$9.00	
	Conference Equipment	Guestbook	\$20.00	
	Conference Equipment	LECTERN - SMALL	\$45.00	
	Conference Equipment	LECTERN W/ MICROPHONE (DELUXE)	\$55.00	
	Conference Equipment	LECTERN W/CORDLESS MIC ON STAND	\$50.00	\$5.00
	Conference Equipment	MICROPHONE - LAVALIERE	\$50.00	\$20.00
	Conference Equipment	MICROPHONE - LAVALIERE MICROPHONE - WIRED	\$30.00	\$10.00
	Conference Equipment	PIPE AND DRAPE (white)	\$32.00	910.00
	Conference Equipment	PORTABLE PROJECTOR	\$30.00	
	Conference Equipment	UP-LIGHT	\$30.00	
Audio - Sta		5. Ligiti	750.00	
radio - Sta	Audio-Stage	DI BOX	\$7.00	\$2.00
	Audio-Stage	DI BOX - USB	\$10.00	\$2.00
	Audio-Stage	DVD / VCR PLAYER	\$20.00	7-100
	Audio-Stage	LISTEN ASSIST	\$5.00	
	Audio-Stage Audio-Stage	MICROPHONE - AKG 414	\$40.00	\$15.00
	Audio-Stage	MICROPHONE - AKG D112	\$30.00	\$10.00
	Audio-Stage	MICROPHONE - BETA 56A	\$30.00	\$10.00
	Audio-Stage	MICROPHONE - BETA 87A	\$30.00	\$10.00
	Audio-Stage	MICROPHONE - BETA 98	\$30.00	\$10.00
	riadio stage	MICHOLINOITE DELA 30	730.00	7±0.00

	Audio-Stage	MICROPHONE - CM31	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - CMS1  MICROPHONE - Earthworks Piano Bar	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - P51	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - PCC160	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - PG 81	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - SENN 421	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - SM 57	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - SM 58	\$30.00	\$10.00
	Audio-Stage Audio-Stage	MICROPHONE - SM81-LC	\$30.00	\$10.00
	Audio-Stage	MICROPHONE - VP89	\$40.00	Ţ10.00
	Audio-Stage Audio-Stage	MICROPHONE - WIRELESS HEADSET	\$50.00	\$20.00
	Audio-Stage	MICROPHONE - WIRELESS HH	\$50.00	\$20.00
	Audio-Stage Audio-Stage	MICROPHONE - WIRELESS LAPEL	\$50.00	\$25.00
	Audio-Stage Audio-Stage	MONITOR SPEAKER	\$40.00	\$20.00
	Audio-Stage Audio-Stage	PORTABLE MIXING CONSOLE (8CHANNEL)	\$100.00	\$50.00
		PRODUCTION INTERCOM		\$50.00
	Audio-Stage	PRODUCTION INTERCOM	\$10.00	
	Audio-Stage	PROJECTOR	\$30.00	
	Audio-Stage	FROJECTOR	\$30.00	
	Audio-Stage	TV/VCR/DVD COMBO CART	\$50.00	
Durchasa (	20)			
Purchase (	Purchase - Production - Each	HOSPITALITY	\$0.00	
	Purchase - Production - Person	CREW - DINNER	\$0.00	
	Purchase - Production - Person	CREW - DINNER  CREW - LUNCH	\$0.00	
Marketing		CREW - LONCH	\$0.00	
Marketing	Contract Personnel - Marketing	Graphic Designer	\$35.00	\$10.00
	Marketing	3 Show Posters	\$200.00	\$10.00
	Marketing	Dedicated Email Blast	\$300.00	
	Marketing	Direct Mail D	\$0.00	
	Marketing	Direct Mail S	\$0.00	
	Marketing	Direct Mail, top zipcodes	\$0.00	
	Marketing	Email - Dedicated	\$300.00	
	Marketing	Email - Shared B	\$100.00	
	Marketing	Lobby Banner (vertical)	\$300.00	
	Marketing	Lobby Display	\$50.00	
	Marketing	Marquee Day of Event	\$0.00	
	· ·	On-Sale Email	\$0.00	
	Marketing Marketing		\$0.00	
	Marketing	Other Marketing Services	\$0.00 \$0.00	
	· ·	Postage Pre-Sale Email	\$0.00 \$0.00	
	Marketing			
	Marketing	Print Ads	\$500.00	
	Marketing	Social Media Boost	\$0.00	
	Marketing	Social Media Setup	\$25.00	
	Marketing	THCenter Webpage Setup	\$0.00	
	Marketing	Thrasher-Horne Marquee	\$100.00	
Fac (41)	Marketing	Website Slider	\$50.00	
Fee (41)	Fee - Conference Center	ADMIN FEE - MULTI ROOM/MULTI DAY	\$99.00	\$4.00
	Fee - Conference Center	ADMIN FEE - RENTAL SUITE C OR D ONLY	\$58.00	\$2.00
	Fee - Conference Center	ADMIN FEE - RENTAL SUITE E ONLY	\$45.00	\$2.00
	Fee - Conference Center	ADMIN FEE- RENTAL SUITE A OR B ONLY	\$99.00	\$3.00
	Fee - Conference Center	DECORATIVE ASSISTANCE	\$5.00	Ţ3.00
	Fee - Facility	DAMAGE ASSESSMENT	\$250.00	\$150.00
	Fee - Facility	Event Liability Insurance	\$0.00	, _J0.00
	. cc i domey	Trance Elabority mountained	70.00	

Fee - Facility		Fee - Facility	Non-Refundable Deposit	\$0.00	
Fee - Production   Executive Director Sponsorship   S0.00					
Fee - Production   TURNOVER   \$300.00   \$100.00		•			
Box Office   46   South   So		•			
Box Office   Abx					\$100.00
Box Office	Box Office		TORNOVER	<del>4300.00</del>	Ģ100.00
Box Office	2011 011100		Box Office Setup	\$100.00	\$50.00
Box Office					
Box Office   Ticket And   S125.00   Box Office   Ticket Printing   \$0.25   Box Office   Ticket Printing   \$0.25   \$0.25   \$0.15					
Box Office			-		70000
Box Office   Ticket Re-Printing   \$0.25   \$0.15					
A-Hour Rate (Base Minimum)		Box Office			\$0.15
4-Hour Rate (Base Minimum)	Space Rent	tal (BK)			
4-Hour Rate (Base Minimum)         Lee Adams Gallery-4 Hour Rate (Base Minimum)         \$9.00         \$40.00           4-Hour Rate (Base Minimum)         Suite A-4 Hour Rate (Base Minimum)         \$90.00         \$40.00           4-Hour Rate (Base Minimum)         Suite B-4 Hour Rate (Base Minimum)         \$655.00         \$30.00           4-Hour Rate (Base Minimum)         Suite C-4 Hour Rate (Base Minimum)         \$269.00         \$10.25           4-Hour Rate (Base Minimum)         Suite D-4 Hour Rate (Base Minimum)         \$450.00         \$13.75           4-Hour Rate (Base Minimum)         Suite D-4 Hour Rate (Base Minimum)         \$269.00         \$10.25           4-Hour Rate (Base Minimum)         Suite D-4 Hour Rate (Base Minimum)         \$200.00         \$8.00           Additional Hourly Rate (Saturday)         Suite A-Add'Hourly Rate (Sats)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite A-Add'Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite C-Add'Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Sun-Fri)         Suite C-Add'Hourly Rate (Sun-Fri)         \$10.00         \$1.75           Additional Hourly Rate (Sun-Fri)			Galleries-4 Hour Rate (Base Minimum)	\$400.00	
### A-Hour Rate (Base Minimum)		4-Hour Rate (Base Minimum)	Jack Mitchell Gallery-4 Hour Rate (Base Minimum)	\$0.00	
4-Hour Rate (Base Minimum)		4-Hour Rate (Base Minimum)	Lee Adams Gallery-4 Hour Rate (Base Minimum)	\$0.00	
4-Hour Rate (Base Minimum)         Suite AB-4 Hour Rate (Base Minimum)         \$30.00           4-Hour Rate (Base Minimum)         Suite B-4 Hour Rate (Base Minimum)         \$490.00           4-Hour Rate (Base Minimum)         Suite C-4 Hour Rate (Base Minimum)         \$269.00           4-Hour Rate (Base Minimum)         Suite CD-4 Hour Rate (Base Minimum)         \$445.00           5-Hour Rate (Base Minimum)         Suite CD-4 Hour Rate (Base Minimum)         \$200.00           6-Hour Rate (Base Minimum)         Suite AB-Add'l Hourly Rate (Base Minimum)         \$201.00           8-Hour Rate (Base Minimum)         Suite AB-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite AB-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite CD-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite CD-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite CD-Add'l Hourly Rate (Sat)         \$111.00         \$3.19           Additional Hourly Rate (Saturday)         Suite D-Add'l Hourly Rate (Sut)         \$50.00         \$1.75           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$130.00         \$14.00					\$40.00
4-Hour Rate (Base Minimum)         Suite B-4 Hour Rate (Base Minimum)         \$490.00         \$40.00           4-Hour Rate (Base Minimum)         Suite C-4 Hour Rate (Base Minimum)         \$450.00         \$10.25           4-Hour Rate (Base Minimum)         Suite C-9 Hour Rate (Base Minimum)         \$4450.00         \$13.75           4-Hour Rate (Base Minimum)         Suite D-4 Hour Rate (Base Minimum)         \$201.00         \$8.00           Additional Hourly Rate (Saturday)         Suite E-4 Hour Rate (Base Minimum)         \$201.00         \$8.00           Additional Hourly Rate (Saturday)         Suite A-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite B-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Sutrday)         Suite D-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Sun-Fri)         Suite A-Add'l Hourly Rate (Sun-Fri)         \$10.00         \$11.50           Additional Hourly Rate (Sun-Fri)         Suite A-Add'l Hourly Rate (Sun-Fri)         \$13.95         \$14.50           Additional Hourly Rate (				\$655.00	\$30.00
4-Hour Rate (Base Minimum)         Suite C-4 Hour Rate (Base Minimum)         \$45.00         \$10.25           4-Hour Rate (Base Minimum)         Suite C-4 Hour Rate (Base Minimum)         \$269.00         \$10.25           4-Hour Rate (Base Minimum)         Suite D-4 Hour Rate (Base Minimum)         \$201.00         \$8.00           Additional Hourly Rate (Saturday)         Suite A-Add'I Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite AB-Add'I Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite B-Add'I Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite C-Add'I Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite CD-Add'I Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite D-Add'I Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Sun-Fri)         Suite B-Add'I Hourly Rate (Sun-Fri)         \$100.00         \$1.75           Additional Hourly Rate (Sun-Fri)         Suite B-Add'I Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite B-Add'I Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly				\$490.00	\$40.00
4-Hour Rate (Base Minimum)         Suite CD-4 Hour Rate (Base Minimum)         \$445.00         \$13.75           4-Hour Rate (Base Minimum)         Suite C-4 Hour Rate (Base Minimum)         \$200.00         \$10.25           4-Hour Rate (Base Minimum)         Suite E-4 Hour Rate (Base Minimum)         \$201.00         \$8.00           Additional Hourly Rate (Saturday)         Suite A-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite B-Add'l Hourly Rate (Sat)         \$164.00         \$7.75           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$50.00         \$1.75           Additional Hourly Rate (Saturday)         Suite E-Add'l Hourly Rate (Sat)         \$50.00         \$1.75           Additional Hourly Rate (Saturday)         Suite E-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite B-Add'l Hourly Rate (Sun-Fri)         \$130.00         \$14.50           Additional Hourly Rate		4-Hour Rate (Base Minimum)	Suite C-4 Hour Rate (Base Minimum)	\$269.00	\$10.25
4-Hour Rate (Base Minimum)         Suite E-4 Hour Rate (Base Minimum)         \$201.00         \$8.00           Additional Hourly Rate (Saturday)         Suite A-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite B-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Sur-Fri)         Suite A-Add'l Hourly Rate (Sur-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sur-Fri)         Suite A-Add'l Hourly Rate (Sur-Fri)         \$139.50         \$14.00           Additional Hourly Rate (Sur-Fri)         Suite B-Add'l Hourly Rate (Sur-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sur-Fri)         Suite C-Add'l Hourly Rate (Sur-Fri)         \$55.00         \$8.42           Additional Hourly Rate (Sur-Fri)         Suite C-Add'l Hourly Rate (Sur-Fri)         \$55.00         \$8.42           Additiona				\$445.00	\$13.75
Additional Hourly Rate (Saturday)         Suite A-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite AB-Add'l Hourly Rate (Sat)         \$164.00         \$7.75           Additional Hourly Rate (Saturday)         Suite B-Add'l Hourly Rate (Sat)         \$122.50         \$10.00           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$50.00         \$11.50           Additional Hourly Rate (Sun-Fri)         Suite E-Add'l Hourly Rate (Sat)         \$50.00         \$1.75           Additional Hourly Rate (Sun-Fri)         Suite AB-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite C-Add'l Hourly Rate (Sun-Fri)         \$194.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite C-Add'l Hourly Rate (Sun-Fri)         \$55.00         \$8.42           Additional Hourly Rate (Sun-Fri)         Suite C-Add'l Hourly Rate (Sun-Fri)         \$94.00         \$7.75           Additional Hourly Rate (Sun-Fri)         Suite C-Add'l Hourly Rate (Sun-Fri)         \$95.00         \$8.42           Addit		4-Hour Rate (Base Minimum)	Suite D-4 Hour Rate (Base Minimum)	\$269.00	\$10.25
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Additional Hourly Rate (Saturday) Additional Hourly Rate (Saturday) Additional Hourly Rate (Saturday) Additional Hourly Rate (Saturday) Suite C-Add'i Hourly Rate (Sat) Additional Hourly Rate (Saturday) Additional Hourly Rate (Saturday) Suite D-Add'i Hourly Rate (Sat) Additional Hourly Rate (Saturday) Suite D-Add'i Hourly Rate (Sat) Additional Hourly Rate (Saturday) Suite E-Add'i Hourly Rate (Sat) Additional Hourly Rate (Surday) Additional Hourly Rate (Surday) Suite A-Add'i Hourly Rate (Surday) Additional		Additional Hourly Rate (Saturday)	Suite A-Add'l Hourly Rate (Sat)	\$122.50	\$10.00
Additional Hourly Rate (Saturday)         Suite C-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite CD-Add'l Hourly Rate (Sat)         \$111.00         \$3.19           Additional Hourly Rate (Saturday)         Suite D-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite E-Add'l Hourly Rate (Sat)         \$50.00         \$1.75           Additional Hourly Rate (Sun-Fri)         Suite A-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite A-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.50           Additional Hourly Rate (Sun-Fri)         Suite B-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite C-Add'l Hourly Rate (Sun-Fri)         \$55.00         \$8.42           Additional Hourly Rate (Sun-Fri)         Suite CD-Add'l Hourly Rate (Sun-Fri)         \$94.00         \$7.75           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$94.00         \$7.75           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$94.00         \$7.75           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$95.00         \$9.00 <t< td=""><td></td><td>Additional Hourly Rate (Saturday)</td><td>Suite AB-Add'l Hourly Rate (Sat)</td><td>\$164.00</td><td>\$7.75</td></t<>		Additional Hourly Rate (Saturday)	Suite AB-Add'l Hourly Rate (Sat)	\$164.00	\$7.75
Additional Hourly Rate (Saturday)         Suite CD-Add'l Hourly Rate (Sat)         \$3.19           Additional Hourly Rate (Saturday)         Suite D-Add'l Hourly Rate (Sat)         \$67.25         \$2.56           Additional Hourly Rate (Saturday)         Suite E-Add'l Hourly Rate (Sat)         \$50.00         \$1.75           Additional Hourly Rate (Sun-Fri)         Suite A-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite AB-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite B-Add'l Hourly Rate (Sun-Fri)         \$104.00         \$14.00           Additional Hourly Rate (Sun-Fri)         Suite C-Add'l Hourly Rate (Sun-Fri)         \$55.00         \$8.42           Additional Hourly Rate (Sun-Fri)         Suite C-Add'l Hourly Rate (Sun-Fri)         \$94.00         \$7.75           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$95.00         \$8.42           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$94.00         \$7.75           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$95.00         \$7.75           Additional Hourly Rate (Sun-Fri)         Suite D-Add'l Hourly Rate (Sun-Fri)         \$95.00         \$7.75           Additional Hourly Ra		Additional Hourly Rate (Saturday)	Suite B-Add'l Hourly Rate (Sat)	\$122.50	\$10.00
Additional Hourly Rate (Saturday) Additional Hourly Rate (Saturday) Suite D-Add'l Hourly Rate (Sat) S50.00 \$1.75 Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite A-Add'l Hourly Rate (Sun-Fri) Suite A-Add'l Hourly Rate (Sun-Fri) S139.50 \$14.00 Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite B-Add'l Hourly Rate (Sun-Fri) S104.00 Additional Hourly Rate (Sun-Fri) Suite B-Add'l Hourly Rate (Sun-Fri) S104.00 Additional Hourly Rate (Sun-Fri) Suite C-Add'l Hourly Rate (Sun-Fri) S55.00 S8.42 Additional Hourly Rate (Sun-Fri) Suite C-Add'l Hourly Rate (Sun-Fri) S94.00 \$7.75 Additional Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) S55.00 S8.42 Additional Hourly Rate (Sun-Fri) Suite E-Add'l Hourly Rate (Sun-Fri) S55.00 S8.42 Additional Hourly Rate (Sun-Fri) Suite E-Add'l Hourly Rate (Sun-Fri) S42.00 S3.40 Daily Rate CC Lot - Full Usage S500.00 Daily Rate CC Lot - Full Usage S500.00 Daily Rate CC Lot - Limited Impact S250.00 Daily Rate CC Lot - No Impact S125.00 Daily Rate Dance Studio - Daily Rate S125.00 Daily Rate Dressing Room A-Daily Rate S125.00 Daily Rate Dressing Room B-Daily Rate S70.00 Daily Rate Dressing Room B-Daily Rate S70.00 Daily Rate Dressing Room B-Daily Rate S70.00 Daily Rate Dressing Room E-Daily Rate S70.00 Daily Rate Dressing Room F-Daily Rate S70.00 Daily Rate Dressing Room F-Daily Rate S70.00 Daily Rate Dressing Room B-Daily Rate S70.00 Daily Rate Dressing Room B-Daily Rate S70.00 S10.00 Daily Rate Dressing Room B-Daily Rate S70.00 S		Additional Hourly Rate (Saturday)	Suite C-Add'l Hourly Rate (Sat)	\$67.25	\$2.56
Additional Hourly Rate (Saturday) Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite A-Add'l Hourly Rate (Sun-Fri) Suite AB-Add'l Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite B-Add'l Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite B-Add'l Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite C-Add'l Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite C-Add'l Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Suite B-Add'l Hourl		Additional Hourly Rate (Saturday)	Suite CD-Add'l Hourly Rate (Sat)	\$111.00	\$3.19
Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite A-Add'l Hourly Rate (Sun-Fri) Suite AB-Add'l Hourly Rate (Sun-Fri) Suite AB-Add'l Hourly Rate (Sun-Fri) Suite B-Add'l Hourly Rate (Sun-Fri		Additional Hourly Rate (Saturday)	Suite D-Add'l Hourly Rate (Sat)	\$67.25	\$2.56
Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite B-Add'l Hourly Rate (Sun-Fri) Suite CD-Add'l Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate Sun-Fri) Sun-Fri) Sun-Brite Sun-Fri Sun-Brite Sun-Fri Sun-Brite Sun-Fri Sun-Brite Sun-Fri Sun-Brite Sun-Fri Sun-Brite Sun-Bri		Additional Hourly Rate (Saturday)	Suite E-Add'l Hourly Rate (Sat)	\$50.00	\$1.75
Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite C-Add'l Hourly Rate (Sun-Fri) Suite CD-Add'l Hourly Rate (Sun-Fri) Sy55.00 \$8.42 Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite CD-Add'l Hourly Rate (Sun-Fri) Sy55.00 \$8.42 Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Sy55.00 \$8.42 Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite E-Add'l Hourly Rate (Sun-Fri) Sy55.00 Sy50.00 Sy500.00 Daily Rate CC Lot - Full Usage CC Lot - Full Usage CC Lot - Full Usage Daily Rate CC Lot - No Impact Sy50.00 Daily Rate CC Lot - No Impact Sy50.00 Daily Rate Dance Studio - Daily Rate Sy50.00 Daily Rate Dressing Room A-Daily Rate Sy50.00 Daily Rate Dressing Room B-Daily Rate Sy50.00 Daily Rate Dressing Room B-Daily Rate Sy50.00 Daily Rate Dressing Room D-Daily Rate Sy50.00 Daily Rate Dressing Room D-Daily Rate Sy50.00 Daily Rate Dressing Room D-Daily Rate Sy50.00 Daily Rate Dressing Room B-Daily Rate Sy50.00 Daily Rate Sy50.00 Sy50		Additional Hourly Rate (Sun-Fri)	Suite A-Add'l Hourly Rate (Sun-Fri)	\$104.00	\$14.00
Additional Hourly Rate (Sun-Fri) Suite C-Add'l Hourly Rate (Sun-Fri) Syst.00 \$8.42 Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite CD-Add'l Hourly Rate (Sun-Fri) Syst.00 \$8.42 Additional Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) \$55.00 \$8.42 Additional Hourly Rate (Sun-Fri) Suite E-Add'l Hourly Rate (Sun-Fri) \$42.00 \$3.40  Daily Rate CC Lot - Full Usage Syst.00 Daily Rate CC Lot - Limited Impact CC Lot - No Impact Syst.00 Daily Rate CC Lot - No Impact Syst.00 Daily Rate Conference Foyer-Daily Rate Syst.00 Daily Rate Dance Studio - Daily Rate Syst.00 Daily Rate Dressing Room A-Daily Rate Syst.00 Daily Rate Dressing Room B-Daily Rate Syst.00 Daily Rate Dressing Room C-Daily Rate Syst.00 Daily Rate Dressing Room D-Daily Rate Syst.00 Daily Rate Dressing Room D-Daily Rate Syst.00 Daily Rate Dressing Room F-Daily Rate Syst.00 Daily Rate Dressing Room F-Daily Rate Syst.00 Daily Rate Dressing Room F-Daily Rate Syst.00 Daily Rate Dressing Room B-Daily Rate Syst.00 Daily Rate Dressing Room B-Daily Rate Syst.00 Daily Rate Dressing Room H-Daily Rate Syst.00 Daily Rate Syst.00 Syst.0		Additional Hourly Rate (Sun-Fri)	Suite AB-Add'l Hourly Rate (Sun-Fri)	\$139.50	\$14.50
Additional Hourly Rate (Sun-Fri) Additional Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Suite E-Add'l Hourly Rate (Sun-Fri)		Additional Hourly Rate (Sun-Fri)	Suite B-Add'l Hourly Rate (Sun-Fri)	\$104.00	\$14.00
Additional Hourly Rate (Sun-Fri) Suite D-Add'l Hourly Rate (Sun-Fri) Suite E-Add'l Hourly Rate (Sun-Fri) Suite Suite E-Add'l Hourly Rate (Sun-Fri) Suite Suite Sun-Fri Sun-Fri Suite Sun-Fri Sun-Fri Sun-Fri Sun-Fri Sun-Fri Sun-Fri Sun-Fri Sun-Fri Sun-Fri Sun		Additional Hourly Rate (Sun-Fri)	Suite C-Add'l Hourly Rate (Sun-Fri)	\$55.00	\$8.42
Additional Hourly Rate (Sun-Fri)  Daily Rate  CC Lot - Full Usage  Daily Rate  CC Lot - Limited Impact  CC Lot - No Impact  Daily Rate  CC Lot - No Impact  CC Lot - No Impact  Daily Rate  COL Daily Rate  Conference Foyer-Daily Rate  Daily Rate  Dance Studio - Daily Rate  Dressing Room A-Daily Rate  Dressing Room B-Daily Rate  Dressing Room B-Daily Rate  Dressing Room C-Daily Rate  Dressing Room C-Daily Rate  Dressing Room D-Daily Rate  Dressing Room D-Daily Rate  Dressing Room F-Daily Rate  Dr		Additional Hourly Rate (Sun-Fri)	Suite CD-Add'l Hourly Rate (Sun-Fri)	\$94.00	\$7.75
Daily Rate         CC Lot - Full Usage         \$500.00           Daily Rate         CC Lot - Limited Impact         \$250.00           Daily Rate         CC Lot - No Impact         \$125.00           Daily Rate         Conference Foyer-Daily Rate         \$203.00         \$8.00           Daily Rate         Dance Studio - Daily Rate         \$125.00         \$25.00           Daily Rate         Dressing Room A-Daily Rate         \$70.00         \$10.00           Daily Rate         Dressing Room B-Daily Rate         \$70.00         \$10.00           Daily Rate         Dressing Room C-Daily Rate         \$70.00         \$10.00           Daily Rate         Dressing Room D-Daily Rate         \$70.00         \$10.00           Daily Rate         Dressing Room E-Daily Rate         \$70.00         \$10.00           Daily Rate         Dressing Room F-Daily Rate         \$70.00         \$10.00           Daily Rate         Dressing Room G-Daily Rate         \$70.00         \$10.00           Daily Rate         Dressing Room H-Daily Rate         \$70.00         \$10.00           Daily Rate         Green Room-Daily Rate         \$85.00         \$10.00           Daily Rate         Kitchen-Daily Rate         \$70.00         \$10.00           Daily Rate         Kitchen-D		Additional Hourly Rate (Sun-Fri)	Suite D-Add'l Hourly Rate (Sun-Fri)	\$55.00	\$8.42
Daily Rate Daily Rate CC Lot - Limited Impact CC Lot - No Impact CC Lot - No Impact CC Lot - No Impact S125.00  Daily Rate Conference Foyer-Daily Rate S203.00 S8.00 Daily Rate Dance Studio - Daily Rate Daily Rate Daily Rate Dressing Room A-Daily Rate S70.00 S10.00 Daily Rate Dressing Room B-Daily Rate Dressing Room B-Daily Rate S70.00 S10.00 Daily Rate Dressing Room C-Daily Rate S70.00 S10.00 Daily Rate Dressing Room D-Daily Rate S70.00 S10.00 Daily Rate Dressing Room E-Daily Rate S70.00 S10.00 Daily Rate Dressing Room F-Daily Rate S70.00 S10.00 Daily Rate Dressing Room F-Daily Rate S70.00 S10.00 Daily Rate Dressing Room G-Daily Rate S70.00 S10.00 Daily Rate Dressing Room H-Daily Rate S70.00 S10.00 Daily Rate Dressing Room H-Daily Rate S70.00 S10.00 Daily Rate Dressing Room-Daily Rate S70.00 S10.00 Daily Rate Daily Rate Dressing Room-Daily Rate S70.00 S10.00 Daily Rate Daily Rate Dressing Room-Daily Rate		Additional Hourly Rate (Sun-Fri)	Suite E-Add'l Hourly Rate (Sun-Fri)	\$42.00	\$3.40
Daily RateCC Lot - No Impact\$125.00Daily RateConference Foyer-Daily Rate\$203.00\$8.00Daily RateDance Studio - Daily Rate\$125.00\$25.00Daily RateDressing Room A-Daily Rate\$70.00\$10.00Daily RateDressing Room B-Daily Rate\$70.00\$10.00Daily RateDressing Room C-Daily Rate\$70.00\$10.00Daily RateDressing Room D-Daily Rate\$70.00\$10.00Daily RateDressing Room E-Daily Rate\$70.00\$10.00Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	CC Lot - Full Usage	\$500.00	
Daily RateConference Foyer-Daily Rate\$203.00\$8.00Daily RateDance Studio - Daily Rate\$125.00\$25.00Daily RateDressing Room A-Daily Rate\$70.00\$10.00Daily RateDressing Room B-Daily Rate\$70.00\$10.00Daily RateDressing Room C-Daily Rate\$70.00\$10.00Daily RateDressing Room D-Daily Rate\$70.00\$10.00Daily RateDressing Room E-Daily Rate\$70.00\$10.00Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	CC Lot - Limited Impact	\$250.00	
Daily RateDance Studio - Daily Rate\$125.00\$25.00Daily RateDressing Room A-Daily Rate\$70.00\$10.00Daily RateDressing Room B-Daily Rate\$70.00\$10.00Daily RateDressing Room C-Daily Rate\$70.00\$10.00Daily RateDressing Room D-Daily Rate\$70.00\$10.00Daily RateDressing Room E-Daily Rate\$70.00\$10.00Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	CC Lot - No Impact	\$125.00	
Daily RateDressing Room A-Daily Rate\$70.00\$10.00Daily RateDressing Room B-Daily Rate\$70.00\$10.00Daily RateDressing Room C-Daily Rate\$70.00\$10.00Daily RateDressing Room D-Daily Rate\$70.00\$10.00Daily RateDressing Room E-Daily Rate\$70.00\$10.00Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Conference Foyer-Daily Rate		
Daily RateDressing Room B-Daily Rate\$70.00\$10.00Daily RateDressing Room C-Daily Rate\$70.00\$10.00Daily RateDressing Room D-Daily Rate\$70.00\$10.00Daily RateDressing Room E-Daily Rate\$70.00\$10.00Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Dance Studio - Daily Rate	\$125.00	\$25.00
Daily RateDressing Room C-Daily Rate\$70.00\$10.00Daily RateDressing Room D-Daily Rate\$70.00\$10.00Daily RateDressing Room E-Daily Rate\$70.00\$10.00Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Dressing Room A-Daily Rate	\$70.00	\$10.00
Daily RateDressing Room D-Daily Rate\$70.00\$10.00Daily RateDressing Room E-Daily Rate\$70.00\$10.00Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Dressing Room B-Daily Rate		
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Daily RateDressing Room F-Daily Rate\$70.00\$10.00Daily RateDressing Room G-Daily Rate\$70.00\$10.00Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Dressing Room D-Daily Rate	\$70.00	\$10.00
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Daily RateDressing Room H-Daily Rate\$70.00\$10.00Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate			
Daily RateGreen Room-Daily Rate\$85.00\$10.00Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Dressing Room G-Daily Rate	\$70.00	
Daily RateKitchen-Daily Rate\$182.00\$7.00Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Dressing Room H-Daily Rate		
Daily RateLaundry / Storage-Daily Rate\$70.00\$10.00Daily RateMen's Chorus Room-Daily Rate\$90.00\$15.00		Daily Rate	Green Room-Daily Rate		
Daily Rate Men's Chorus Room-Daily Rate \$90.00 \$15.00		Daily Rate			
		Daily Rate			
Daily Rate Parking Lot-Daily Rate \$1,500.00		Daily Rate			\$15.00
		Daily Rate	Parking Lot-Daily Rate	\$1,500.00	

Da Da	aily Rate aily Rate	Scene Shop-Daily Rate Storage C-Daily Rate	\$0.00 \$0.00	
Da	any Nate	Storage C-Daily Nate	٥٥.٥٥	
	aily Rate	Theatre Back Lot - Full Usage	\$1,000.00	
	aily Rate	Theatre Back Lot - Limited Impact	\$500.00	
	aily Rate	Theatre Back Lot - No Impact	\$250.00	
	r i	· ·		
Lo	oad In/Out Hourly	Lower Lobby-Load In/Out Hourly	\$75.00	
Lc	oad In/Out Hourly	Main Lobby-Load In/Out Hourly	\$105.00	
	oad In/Out Hourly	Main Stage Theater-Load In/Out Hourly	\$187.50	
	oad In/Out Hourly	Main Stage-Load In/Out Hourly	\$187.50	
Lc	oad In/Out Hourly	Studio Theater-Load In/Out Hourly	\$50.00	
	oad In/Out Hourly	Upper Lobby-Load In/Out Hourly	\$75.00	
	erformance Hourly	Lower Lobby-Performance Hourly	\$250.00	
	erformance Hourly	Main Lobby-Performance Hourly	\$350.00	
Pe	erformance Hourly	Main Stage Theater-Performance Hourly	\$625.00	
Pe	erformance Hourly	Main Stage-Performance Hourly	\$625.00	
	erformance Hourly	Studio Theater-Performance Hourly	\$200.00	
	erformance Hourly	Upper Lobby-Performance Hourly	\$250.00	
	ehearsal Hourly	Lower Lobby-Rehearsal Hourly	\$150.00	
	ehearsal Hourly	Main Lobby-Rehearsal Hourly	\$210.00	
	ehearsal Hourly	Main Stage Theater-Rehearsal Hourly	\$375.00	
	ehearsal Hourly	Main Stage-Rehearsal Hourly	\$375.00	
	ehearsal Hourly	Studio Theater-Rehearsal Hourly	\$100.00	
	ehearsal Hourly	Upper Lobby-Rehearsal Hourly	\$150.00	
ount (DC)	,	The state of the s	,	
A	djustments	Courtesy Compensation	\$0.00	
	iscount - PAC	10% Promoter Discount	\$0.00	
Di	iscount - PAC	10% Returning Customer Discount	\$0.00	
Di	iscount - PAC	20% Current Employee Discount	\$0.00	
Di	iscount - PAC	20% Promoter Discount	\$0.00	
Di	iscount - PAC	5% Multi-Day Discount	\$0.00	
Di	iscount - PAC	5% Multi-Year Discount	\$0.00	
Di	iscount - PAC	Community Partnership	\$0.00	
Di	iscount - PAC	MOA Agreement	\$0.00	
Di	iscount - PAC	Presidential Waiver	\$0.00	
age Order	s (PO)			
-	-Hour Rate (Base Minimum)	Suite AB-4 Hour Rate (Base Minimum)	\$655.00	\$30.00
4-	-Hour Rate (Base Minimum)	Suite CD-4 Hour Rate (Base Minimum)	\$445.00	\$13.75
A	dditional Hourly Rate (Saturday)	Suite AB-Add'l Hourly Rate (Sat)	\$164.00	\$7.75
	dditional Hourly Rate (Sun-Fri)	Suite AB-Add'l Hourly Rate (Sun-Fri)	\$139.50	\$14.50
	onference Equipment	BRIDAL LINEN	\$25.00	
Co	onference Equipment	DANCE FLOOR (NON-THEATRICAL)	\$350.00	
Co	onference Equipment	Guestbook	\$20.00	
	onference Equipment	PIPE AND DRAPE (white)	\$32.00	
Cr	onference Equipment	UP-LIGHT	\$30.00	
D:	aily Rate	Conference Foyer-Daily Rate	\$203.00	\$8.00
D:	aily Rate	Kitchen-Daily Rate	\$182.00	\$7.00
	iscount - CC	Package Adjustment Diamond SA	-\$715.50	
	iscount - CC	Package Adjustment Diamond SU	-\$700.50	
Di	iscount - CC	Package Adjustment Emerald SA	-\$522.50	
Di	iscount - CC	Package Adjustment Emerald SU	-\$507.50	
	iscount - CC	Package Adjustment Lilac	-\$236.50	
Di		- · · · · · · · · · · · · · · · · · · ·		
	iscount - CC	Package Adjustment Lilac SU	-\$214.00	

Discount - CC	Package Adjustment Orchid SU	-\$254.00	
Discount - CC	Package Adjustment Rose SA	-\$349.50	
Discount - CC	Package Adjustment Rose Su	-\$332.00	
Discount - CC	Package Adjustment Ruby SA	-\$572.50	
Discount - CC	Package Adjustment Ruby SU	-\$557.50	
Discount - CC	Package Adjustment TETBP	\$0.00	
Fee - Conference Center	NON-REFUNDABLE ADMINISTRATIVE FEE	\$95.00	
Furniture - Tables	5 FT 1/2 ROUND	\$0.00	
Furniture - Tables	HIGH BOY	\$0.00	
Furniture - Tables	RND CAFE TABLE	\$0.00	
Linens - Conference Center	WHITE HIGH BOY STRETCH	\$15.00	
Linens - Facility	WHITE 120"	\$18.00	
Package Place Holders	That Extra Touch Bridal Package	\$0.00	
Package Place Holders	The Diamond Package (Sat)	\$0.00	
Package Place Holders	The Diamond Package (Sun-Fri)	\$0.00	
Package Place Holders	The Emerald Package (Sat)	\$0.00	
Package Place Holders	The Emerald Package (Sun-Fri)	\$0.00	
Package Place Holders	The Lilac Package (Sat)	\$0.00	
Package Place Holders	The Lilac Package (Sun-Fri)	\$0.00	
Package Place Holders	The Orchid Package (Sat)	\$0.00	
Package Place Holders	The Orchid Package (Sun-Fri)	\$0.00	
Package Place Holders	The Rose Package (Sat)	\$0.00	
Package Place Holders	The Rose Package (Sun-Fri)	\$0.00	
Package Place Holders	The Ruby Package (Sat)	\$0.00	
Package Place Holders	The Ruby Package (Sun-Fri)	\$0.00	
Surcharge(s) (SC)			
Surcharge - PAC	PAC Holiday Surcharge	0.00	EA

### FY2026-2027 THCenter Price List

Service - Conference Center	Set-up/Break Down A or B	\$150.00	
Service - Conference Center	Set-up/Break Down AB	\$200.00	
Service - Conference Center	Set-up/Break Down C or D	\$100.00	
Service - Conference Center	Set-up/Break Down CD	\$150.00	
Service - Conference Center		•	
	Set-up/Break Down E	\$50.00	
Service - Conference Center	Set-up/Break Down FOY	\$50.00	
ervice - Facility (03)	CLEANING	¢0.00	
Service - Facility	CLEANING	\$0.00	
Service - Facility	PIT SEATING INSTALL/REMOVAL	\$400.00	
curity (05)	LANA/ ENICODOENAENT	¢60.00	
Security: CCSO	LAW ENFORCEMENT	\$60.00	
Security: CCSO	Law Enforcement - Holiday	\$90.00	
Security: FOH/Bag Check	FOH/ Bag Check - Holiday	\$40.00	
Security: FOH/Bag Check	FOH/Bag Check	\$29.00	
Security: Production - Production	Backstage/Stage Security	\$29.00	
Security: Production - Security	SECURITY	\$29.00	
Security: SJR Security	CONTRACT/ TRAFFIC SECURITY	\$29.00	
Security: SJR Security	CONTRACT/ TRAFFIC SECURITY - Holiday	\$44.00	
Security: SJR Security	SECURITY - AP	\$29.00	
Security: SJR Security	SECURITY/ EMT	\$30.00	
Security: SJR Security	SECURITY/ EMT - Holiday	\$45.00	
Security: SJR Security	SECURITY-AP - Holiday	\$44.00	
Security: SJR Security	SECURITY-C	\$29.00	
Security: SJR Security	SECURITY-C - Holiday	\$44.00	
ontract Personnel - Production (11)			
Contract Personnel - Production	Event Supervisor	\$30.00	
Contract Personnel - Production	Event Supervisor (Overtime)	\$46.00	
Contract Personnel - Production	Runner	\$325.00	
Contract Personnel - Production	Technical Director	\$40.00	
ontract Personnel - IATSE (12)		,	
Contract Personnel - IATSE	Department Head	\$49.00	\$4.00
Contract Personnel - IATSE	Department Head - OVERTIME	\$73.50	\$5.50
Contract Personnel - IATSE	Follow Spot Operator	\$47.00	\$2.00
Contract Personnel - IATSE	Head Rigger	\$54.00	\$3.00
Contract Personnel - IATSE	Light Board Operator	\$49.00	\$4.00
Contract Personnel - IATSE	Lightboard Op - OVERTIME	\$73.50	\$5.50
Contract Personnel - IATSE	Loader	\$47.00	\$2.00
Contract Personnel - IATSE	Performance Light Board	\$196.00	\$16.00
Contract Personnel - IATSE	Performance Light Board  Performance Sound Board		
		\$196.00	\$16.00
Contract Personnel - IATSE	Performance Spot OP	\$190.00	\$10.00
Contract Personnel - IATSE	Performance Stagehand	\$190.00	\$10.00
Contract Personnel - IATSE	Performance Steward	\$196.00	\$8.00
Contract Personnel - IATSE	Performance Wardrobe	\$190.00	\$10.00
Contract Personnel - IATSE	Rigger	\$52.00	\$3.00
Contract Personnel - IATSE	Sound Board Operator	\$49.00	\$4.00
Contract Personnel - IATSE	Soundboard Op - OVERTIME	\$73.50	\$5.50
Contract Personnel - IATSE	Stage hand - OVERTIME	\$70.50	\$2.50
Contract Personnel - IATSE	Stagehand	\$47.00	\$2.00
Contract Personnel - IATSE	Steward	\$49.00	\$1.00
Contract Personnel - IATSE	Steward - OVERTIME	\$73.50	\$1.50
Contract Personnel - IATSE	Wardrobe	\$47.00	\$2.00
Contract Personnel - IATSE	Wardrobe - OVERTIME	\$70.50	\$2.50

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Contract Personnel - Guest Services	Asst. House Manager	\$27.00
Contract Personnel - Guest Services	Box Office Staff	\$25.00
Contract Personnel - Guest Services	Box Office Supervisor	\$36.00
Contract Personnel - Guest Services	House Manager	\$36.00
Contract Personnel - Guest Services	Sign Language Interpreter	\$0.00
Contract Personnel - Guest Services	Usher / Ticket Taker	\$25.00
Contract Personnel - Facilities (14)		
Contract Personnel - Facilities	Asst. Technical Director	\$35.00
Contract Personnel - Facilities	Custodial	\$32.00
Contract Personnel - Facilities	Custodial - Holiday	\$47.00
Contract Personnel - Facilities	Setup/Breakdown	\$26.00
Contract Personnel - Conference (15)		
Contract Personnel - Conference	Event Attendant	\$25.00
Purchase (16)		
Purchase	Tech Purchase	\$0.00
Purchase - Container	HAZE Fluid	\$30.00
Purchase - Props - Stage (17)		
Purchase: Props - Stage	Grand Piano Tuning	\$250.00
Purchase: Props - Stage	Upright Piano Tuning	\$250.00
Purchase - Lighting - Stage (18)		
Purchase: Lighting - Stage	BLACK LIGHT	\$35.00
Purchase: Lighting - Stage	COLOR (GEL)	\$15.00
Purchase - Audio - Stage (19)	· · ·	
Purchase: Audio - Stage	AUDIO & AV (SUPPLIED)	\$0.00
Purchase: Audio - Stage	BACKLINE (SUPPLIED)	\$0.00
Linens - Conference Center (20)	, , , , , , , , , , , , , , , , , , ,	
Linens - Conference Center	WHITE BRIDAL LINEN	\$25.00
Linens - Conference Center	WHITE BRIDAL SKIRTING	\$15.00
Linens - Conference Center	WHITE HIGH BOY STRETCH	\$10.00
Linens - Factility (21)		¥ = 0.00
Linens - Facility	Black 120"	\$18.00
Linens - Facility	TABLE SKIRTING (BURGUNDY)	\$10.00
Linens - Facility	WHITE 120"	\$18.00
Linens - Facility	WHITE 52" X 120"	\$18.00
Furniture (22)	WIII1E 32 X 123	<b>710.00</b>
Furniture - Chairs	BAR STOOL	\$4.00
Furniture - Chairs	BENCH	\$4.00
Furniture - Chairs	BURGUNDY CUSHION CHAIR	\$2.00
Furniture - Chairs  Furniture - Chairs	CAFE CHAIR	\$2.00 \$2.00
	OVERSTUFFED CHAIR	
Furniture - Chairs		\$10.00
Furniture - Chairs	PURPLE CUSHION CHAIR	\$2.00
Furniture - Chairs	SOFA	\$10.00
Furniture - Props Stage	BLACK STACK CHAIR	\$2.00
Furniture - Props Stage	STOOL	\$4.00
Furniture - Tables	2X6 TABLE	\$5.00
Furniture - Tables	2X8 TABLE	\$5.00
Furniture - Tables	5 FT 1/2 ROUND	\$5.00
Furniture - Tables	5 FT. ROUND	\$5.00
Furniture - Tables	6 FT. ROUND	\$5.00
Furniture - Tables	HIGH BOY	\$5.00
Furniture - Tables	RND CAFE TABLE	\$5.00
Furniture - Tables	SQR CAFE TABLE	\$5.00
Furniture - Tables	TABLE MISC. STAGE	\$5.00
Furniture - Tables	UTILITY TABLE	\$5.00
Furniture - Utility	TRASH CAN - SMALL	\$0.00
Service Packages (25)		
Service Packages	"That Extra Touch" Bridal Package	\$662.00

	Stage Equipment	Magnetometer	\$80.00	
	Stage Equipment	WASHER & DRYER	\$0.00	
	Soft Goods - Stage	AMERICAN FLAG - OVERSIZED	\$20.00	
	Soft Goods - Stage	CURTAIN / SOFT GOODS	\$100.00	
	Props - Stage	DANCE FLOOR (THEATRICAL)	\$180.00	
	Props - Stage	DRUM CARPET	\$5.00	
	Props - Stage	GARMENT 'Z' RACK	\$5.00	
	Props - Stage	GRAND PIANO	\$500.00	
	Props - Stage	Guitar Stand	\$5.00	
	Props - Stage	IRON	\$5.00	
	Props - Stage	LECTERN W/ MICROPHONE (DELUXE)	\$55.00	
	Props - Stage	MIRROR BALL 16"	\$30.00	\$5.00
	Props - Stage	MIRROR BALL 24"	\$40.00	\$10.00
	Props - Stage	MUSIC STAND	\$5.00	
	Props - Stage	MUSIC STAND-FOLDING	\$5.00	
	Props - Stage	National Flag	\$0.00	
	Props - Stage	ORCHESTRA SHELL	\$400.00	\$100.00
	Props - Stage	PIPE AND DRAPE (black)	\$32.00	
	Props - Stage	PLANT (FERN)	\$5.00	
	Props - Stage	PLANT (LILY)	\$5.00	
	Props - Stage	PLANT (PALM)	\$10.00	
	Props - Stage	RISER (3X8)	\$40.00	\$5.00
	Props - Stage	RISER (4X4)	\$25.00	\$5.00
	Props - Stage	RISER (4X6)	\$35.00	\$7.50
	Props - Stage	RISER (4X8)	\$50.00	\$10.00
	Props - Stage	STANCHION	\$40.00	
	Props - Stage	State Flag	\$0.00	
	Props - Stage	STEAMER	\$5.00	
	Props - Stage	STEP UNIT (2X16")	\$10.00	
	Props - Stage	STEP UNIT (3X24")	\$10.00	
	Props - Stage	TECH TABLE	\$10.00	
	Props - Stage	Towels	\$5.00	
	Props - Stage	UPRIGHT PIANO	\$300.00	
hting -	Stage (32)			
	Lighting - Stage	COLOR SCROLLER	\$10.00	
	Lighting - Stage	COLOR SCROLLER POWER UNIT	\$20.00	
	Lighting - Stage	ELATION 15R PRO	\$30.00	
	Lighting - Stage	ELLIPSODIAL 10DEG	\$10.00	
	Lighting - Stage	ELLIPSODIAL 19DEG	\$10.00	
	Lighting - Stage	ELLIPSODIAL 26DEG	\$10.00	
	Lighting - Stage	ELLIPSODIAL 36DEG	\$10.00	
	Lighting - Stage	ELLIPSODIAL 50DEG	\$10.00	
	Lighting - Stage	ELLIPSODIAL 5DEG	\$10.00	
	Lighting - Stage	FAR CYC	\$10.00	
	Lighting - Stage	FAR CYC -GR	\$10.00	
	Lighting - Stage	FOG MACHINE	\$45.00	do=
	Lighting - Stage	FOLLOW SPOT	\$75.00	\$25.00
	Lighting - Stage	FRESNEL	\$10.00	
	Lighting - Stage	GOBO	\$18.00	
	Lighting - Stage	HAZER	\$45.00	

	Lighting - Stage	LIGHT TREE (10')	\$15.00	
	Lighting - Stage	LIGHTING SYSTEM	\$200.00	
	Lighting - Stage	PAR	\$10.00	
	Liebting Chang	CTDID	¢15.00	
	Lighting - Stage	STRIP	\$15.00	
	Conformed Space	Fyna Paath 10v10	¢450.00	
	Conference Space Conference Space	Expo Booth 10x10	\$450.00 \$300.00	
	Conference Space	Expo Booth 5x10 Parking Space	\$150.00	
	Discount - CC	15% Early Bird Registration Vendor Discount	\$130.00	
	Discount - CC	20% Return Vendor Discount	\$0.00	
	Discount - CC	In-Kind Discount	\$0.00 \$0.00	
	Fee - Conference Center	Electrical Service	\$0.00 \$50.00	
	Furniture - Chairs	BURGUNDY CUSHION CHAIR	\$0.00	
	Furniture - Chairs	2X6 TABLE	\$0.00 \$0.00	
	Furniture - Tables	RND CAFE TABLE		
			\$15.00 \$50.00	
	Marketing	Bridal Brookura Ad. Fighth Baga	\$50.00	
	Marketing	Bridal Brochure Ad - Eighth Page	\$35.00	
	Marketing	Bridal Brochure Ad - Full Page	\$200.00	
	Marketing	Bridal Brochure Ad - Half Page	\$100.00	
	Marketing	Bridal Brochure Ad - Half page (Back Cover)	\$200.00	
	Marketing	Bridal Brochure Ad - Quarter Page	\$50.00	
	Marketing	Bridal Brochure Ad- Full page (Front Cover)	\$300.00	
	Marketing	Email Banner Ad	\$100.00	
	Conference Equipment	A/V PRESENTATION MEDIA CART	\$160.00	
	Conference Equipment	CEILING HANGINGS	\$0.00	
	Conference Equipment	DANCE FLOOR (NON-THEATRICAL)	\$350.00	
	Conference Equipment	EASEL	\$30.00	
	Conference Equipment	FLIP CHART PAD	\$10.00	
	Conference Equipment	Guestbook	\$20.00	
	Conference Equipment	LECTERN - SMALL	\$50.00	\$5.00
	Conference Equipment	LECTERN V/ MICROPHONE (DELUXE)	\$50.00	\$5.00
	Conference Equipment	LECTERN W/CORDLESS MIC ON STAND	\$50.00	<b>75.00</b>
	Conference Equipment	MICROPHONE - LAVALIERE	\$50.00	
	Conference Equipment	MICROPHONE - WIRED	\$30.00	
	Conference Equipment	PIPE AND DRAPE (white)	\$32.00	
	Conference Equipment	PORTABLE PROJECTOR	\$30.00	
	Conference Equipment	UP-LIGHT	\$30.00	
Audio - St		G. LIGHT	φ30.00	
	Audio-Stage	DI BOX	\$7.00	
	Audio-Stage	DI BOX - USB	\$10.00	
	Audio-Stage	DVD / VCR PLAYER	\$20.00	
	Audio-Stage	LISTEN ASSIST	\$5.00	
	Audio-Stage	MICROPHONE - AKG 414	\$40.00	
	Audio-Stage	MICROPHONE - AKG D112	\$30.00	
	Audio-Stage	MICROPHONE - BETA 56A	\$30.00	
	Audio-Stage	MICROPHONE - BETA 87A	\$30.00	
	Audio-Stage	MICROPHONE - BETA 98	\$30.00	
	Audio-Stage	MICROPHONE - CM31	\$30.00	
	Audio-Stage	MICROPHONE - Earthworks Piano Bar	\$30.00	
	Audio-Stage	MICROPHONE - P51	\$30.00	
			7 50.00	
			\$30.00	
	Audio-Stage	MICROPHONE - PCC160	\$30.00 \$30.00	
	Audio-Stage Audio-Stage	MICROPHONE - PCC160 MICROPHONE - PG 81	\$30.00	
	Audio-Stage Audio-Stage Audio-Stage	MICROPHONE - PCC160 MICROPHONE - PG 81 MICROPHONE - SENN 421	\$30.00 \$30.00	
	Audio-Stage Audio-Stage	MICROPHONE - PCC160 MICROPHONE - PG 81	\$30.00	

	Audio-Stage	MICROPHONE - SM81-LC	\$30.00
	Audio-Stage	MICROPHONE - VP89	\$40.00
	Audio-Stage	MICROPHONE - WIRELESS HEADSET	\$50.00
	Audio-Stage	MICROPHONE - WIRELESS HH	\$50.00
	Audio-Stage	MICROPHONE - WIRELESS LAPEL	\$50.00
	Audio-Stage	MONITOR SPEAKER	\$40.00
	Audio-Stage	PORTABLE MIXING CONSOLE (8CHANNEL)	\$100.00
	Audio-Stage	PRODUCTION INTERCOM	\$10.00
	Audio-Stage	PROJECTION SCREEN	\$50.00
	Audio-Stage	PROJECTOR	\$30.00
	Audio-Stage	PROJECTOR - PH1000U	\$70.00
	Audio-Stage	TV/VCR/DVD COMBO CART	\$50.00
	Audio-Stage	WALKIE TALKIE	\$10.00
Purchase (			
	Purchase - Production - Each	HOSPITALITY	\$0.00
	Purchase - Production - Person	CREW - DINNER	\$0.00
	Purchase - Production - Person	CREW - LUNCH	\$0.00
Marketing	(40)		
	Contract Personnel - Marketing	Graphic Designer	\$35.00
	Marketing	3 Show Posters	\$200.00
	Marketing	Dedicated Email Blast	\$300.00
	Marketing	Direct Mail D	\$0.00
	Marketing	Direct Mail S	\$0.00
	Marketing	Direct Mail, top zipcodes	\$0.00
	Marketing	Email - Dedicated	\$300.00
	Marketing	Email - Shared B	\$100.00
	Marketing	Lobby Banner (vertical)	\$300.00
	Marketing	Lobby Display	\$50.00
	Marketing	Marquee Day of Event	\$0.00
	Marketing	On-Sale Email	\$0.00
	Marketing	Other Marketing Services	\$0.00
	Marketing	Postage	\$0.00
	Marketing	Pre-Sale Email	\$0.00
	Marketing	Print Ads	\$500.00
	Marketing	Social Media Boost	\$0.00
	Marketing	Social Media Setup	\$25.00
	Marketing	THCenter Webpage Setup	\$0.00
	Marketing	Thrasher-Horne Marquee	\$100.00
	Marketing	Website Slider	\$50.00
Fee (41)			
	Fee - Conference Center	ADMIN FEE - MULTI ROOM/MULTI DAY	\$99.00
	Fee - Conference Center	ADMIN FEE - RENTAL SUITE C OR D ONLY	\$58.00
	Fee - Conference Center	ADMIN FEE - RENTAL SUITE E ONLY	\$45.00
	Fee - Conference Center	ADMIN FEE- RENTAL SUITE A OR B ONLY	\$99.00
	Fee - Conference Center	DECORATIVE ASSISTANCE	\$5.00
	Fee - Facility	DAMAGE ASSESSMENT	\$250.00
	Fee - Facility	Event Liability Insurance	\$0.00
	Fee - Facility	Non-Refundable Deposit	\$0.00
	Fee - Facility	RETURNED CHECK CHARGE	\$0.00
	Fee - Facility	Room Charge Adjustment	\$72.00
	Fee - Production	Executive Director Sponsorship	\$0.00
	Fee - Production	TURNOVER	\$300.00
Box Office	(46)		
	Box Office	Box Office Setup	\$100.00
	Box Office	Dance Recital Box Office Package	\$300.00
	Box Office	Graduation Box Office Package	\$300.00
	Box Office	Ticket Ad	\$125.00

	Box Office	Ticket Printing	\$0.25	
	Box Office	Ticket Re-Printing	\$0.25	
Space Rental			,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
	4-Hour Rate (Base Minimum)	Galleries-4 Hour Rate (Base Minimum)	\$400.00	
	4-Hour Rate (Base Minimum)	Jack Mitchell Gallery-4 Hour Rate (Base Minimum)	\$0.00	
	4-Hour Rate (Base Minimum)	Lee Adams Gallery-4 Hour Rate (Base Minimum)	\$0.00	
	4-Hour Rate (Base Minimum)	Suite A-4 Hour Rate (Base Minimum)	\$510.00	\$20.00
	4-Hour Rate (Base Minimum)	Suite AB-4 Hour Rate (Base Minimum)	\$680.00	\$25.00
	4-Hour Rate (Base Minimum)	Suite B-4 Hour Rate (Base Minimum)	\$510.00	\$20.00
	4-Hour Rate (Base Minimum)	Suite C-4 Hour Rate (Base Minimum)	\$279.00	\$10.00
	4-Hour Rate (Base Minimum)	Suite CD-4 Hour Rate (Base Minimum)	\$460.00	\$15.00
	4-Hour Rate (Base Minimum)	Suite D-4 Hour Rate (Base Minimum)	\$279.00	\$10.00
	4-Hour Rate (Base Minimum)	Suite E-4 Hour Rate (Base Minimum)	\$210.00	\$9.00
	Additional Hourly Rate (Saturday)	Suite A-Add'l Hourly Rate (Sat)	\$127.50	\$5.00
	Additional Hourly Rate (Saturday)	Suite AB-Add'l Hourly Rate (Sat)	\$170.00	\$6.00
	Additional Hourly Rate (Saturday)	Suite B-Add'l Hourly Rate (Sat)	\$170.00	\$5.00
	Additional Hourly Rate (Saturday)	Suite C-Add'l Hourly Rate (Sat)	\$69.75	\$2.50
	Additional Hourly Rate (Saturday)		\$115.00	\$4.00
	Additional Hourly Rate (Saturday)  Additional Hourly Rate (Saturday)	Suite CD-Add'l Hourly Rate (Sat) Suite D-Add'l Hourly Rate (Sat)	\$115.00	\$4.00
	Additional Hourly Rate (Saturday)  Additional Hourly Rate (Saturday)		\$69.75 \$52.50	\$2.50
	The state of the s	Suite E-Add'l Hourly Rate (Sat)		
	Additional Hourly Rate (Sun-Fri)	Suite A-Add'l Hourly Rate (Sun-Fri)	\$114.75	\$10.75
	Additional Hourly Rate (Sun-Fri)	Suite AB-Add'l Hourly Rate (Sun-Fri)	\$153.00	\$13.50
	Additional Hourly Rate (Sun-Fri)	Suite B-Add'l Hourly Rate (Sun-Fri)	\$114.75	\$10.75
	Additional Hourly Rate (Sun-Fri)	Suite C-Add'l Hourly Rate (Sun-Fri)	\$60.50	\$5.50
	Additional Hourly Rate (Sun-Fri)	Suite CD-Add'l Hourly Rate (Sun-Fri)	\$103.50	\$9.50
	Additional Hourly Rate (Sun-Fri)	Suite D-Add'l Hourly Rate (Sun-Fri)	\$60.50	\$5.50
	Additional Hourly Rate (Sun-Fri)	Suite E-Add'l Hourly Rate (Sun-Fri)	\$47.25	\$5.25
	Daily Rate	CC Lot - Full Usage	\$500.00	
	Daily Rate	CC Lot - Limited Impact	\$250.00	
	Daily Rate	CC Lot - No Impact	\$125.00	
	Daily Rate	Conference Foyer-Daily Rate	\$215.00	\$12.00
	Daily Rate	Dance Studio - Daily Rate	\$139.00	\$14.00
	Daily Rate	Dressing Room A-Daily Rate	\$78.00	\$8.00
	Daily Rate	Dressing Room B-Daily Rate	\$78.00	\$8.00
	Daily Rate	Dressing Room C-Daily Rate	\$78.00	\$8.00
	Daily Rate	Dressing Room D-Daily Rate	\$78.00	\$8.00
	Daily Rate	Dressing Room E-Daily Rate	\$78.00	\$8.00
	Daily Rate	Dressing Room F-Daily Rate	\$78.00	\$8.00
	Daily Rate	Dressing Room G-Daily Rate	\$78.00	\$8.00
	Daily Rate	Dressing Room H-Daily Rate	\$78.00	\$8.00
	Daily Rate	Green Room-Daily Rate	\$94.00	\$9.00
	Daily Rate	Kitchen-Daily Rate	\$195.00	\$13.00
	Daily Rate	Laundry / Storage-Daily Rate	\$80.00	\$10.00
	Daily Rate	Men's Chorus Room-Daily Rate	\$100.00	\$10.00
	Daily Rate	Parking Lot-Daily Rate	\$1,500.00	
	Daily Rate	Scene Shop-Daily Rate	\$0.00	
	Daily Rate	Storage C-Daily Rate	\$0.00	
	Daily Rate	Studio Theatre - Daily Rate (Dressing Room Use)	\$330.00	\$30.00
	Daily Rate	Theatre Back Lot - Full Usage	\$1,000.00	
	Daily Rate	Theatre Back Lot - Limited Impact	\$500.00	
			6250.00	
	Daily Rate	Theatre Back Lot - No Impact	\$250.00	
	Daily Rate Daily Rate	Theatre Back Lot - No Impact  Women's Chorus Room-Daily Rate	\$250.00 \$100.00	\$10.00
	Daily Rate	Women's Chorus Room-Daily Rate	\$100.00	
	Daily Rate Load In/Out Hourly	Women's Chorus Room-Daily Rate Lower Lobby-Load In/Out Hourly	\$100.00 \$90.00	\$15.00
	Daily Rate Load In/Out Hourly Load In/Out Hourly	Women's Chorus Room-Daily Rate Lower Lobby-Load In/Out Hourly Main Lobby-Load In/Out Hourly	\$100.00 \$90.00 \$120.00	\$15.00 \$15.00
	Daily Rate Load In/Out Hourly	Women's Chorus Room-Daily Rate Lower Lobby-Load In/Out Hourly	\$100.00 \$90.00	\$15.00

	Load In/Out Hourly	Upper Lobby-Load In/Out Hourly	\$90.00	\$15.00
	Performance Hourly	Lower Lobby-Performance Hourly	\$300.00	\$50.00
	Performance Hourly	Main Lobby-Performance Hourly	\$400.00	\$50.00
	Performance Hourly	Main Stage Theater-Performance Hourly	\$700.00	\$75.00
	Performance Hourly	Main Stage-Performance Hourly	\$700.00	\$75.00
	Performance Hourly	Studio Theater-Performance Hourly	\$222.00	\$22.00
	Performance Hourly	Upper Lobby-Performance Hourly	\$300.00	\$50.00
	Rehearsal Hourly	Lower Lobby-Rehearsal Hourly	\$180.00	\$30.00
	Rehearsal Hourly	Main Lobby-Rehearsal Hourly	\$240.00	\$30.00
	Rehearsal Hourly	Main Stage Theater-Rehearsal Hourly	\$420.00	\$45.00
	Rehearsal Hourly	Main Stage-Rehearsal Hourly	\$420.00	\$45.00
	Rehearsal Hourly	Studio Theater-Rehearsal Hourly	\$133.20	\$33.20
	Rehearsal Hourly	Upper Lobby-Rehearsal Hourly	\$180.00	\$30.00
Discount (D	C)			
	Adjustments	Courtesy Compensation	\$0.00	
	Discount - PAC	10% Promoter Discount	\$0.00	
	Discount - PAC	10% Returning Customer Discount	\$0.00	
	Discount - PAC	20% Current Employee Discount	\$0.00	
	Discount - PAC	20% Promoter Discount	\$0.00	
	Discount - PAC	5% Multi-Day Discount	\$0.00	
	Discount - PAC	5% Multi-Year Discount	\$0.00	
	Discount - PAC	Community Partnership	\$0.00	
	Discount - PAC	MOA Agreement	\$0.00	
	Discount - PAC	Presidential Waiver	\$0.00	
Package Ord	ders (PO)		·	
	4-Hour Rate (Base Minimum)	Suite AB-4 Hour Rate (Base Minimum)	\$680.00	\$25.00
	4-Hour Rate (Base Minimum)	Suite CD-4 Hour Rate (Base Minimum)	\$460.00	\$15.00
	Additional Hourly Rate (Saturday)	Suite AB-Add'l Hourly Rate (Sat)	\$170.00	\$6.00
	Additional Hourly Rate (Sun-Fri)	Suite AB-Add'l Hourly Rate (Sun-Fri)	\$153.00	\$13.50
	Conference Equipment	BRIDAL LINEN	\$25.00	7 - 5 - 5 - 5
	Conference Equipment	DANCE FLOOR (NON-THEATRICAL)	\$350.00	
	Conference Equipment	Guestbook	\$20.00	
	Conference Equipment	PIPE AND DRAPE (white)	\$32.00	
	Conference Equipment	UP-LIGHT	\$30.00	
	Daily Rate	Conference Foyer-Daily Rate	\$215.00	\$12.00
	Daily Rate	Kitchen-Daily Rate	\$195.00	\$13.00
	Discount - CC	Package Adjustment Diamond SA	-\$715.50	ψ13.00
	Discount - CC	Package Adjustment Diamond SU	-\$700.50	
	Discount - CC	Package Adjustment Emerald SA	-\$522.50	
	Discount - CC		-\$507.50	
		Package Adjustment Lilas		
	Discount - CC	Package Adjustment Lilac	-\$236.50	
	Discount - CC	Package Adjustment Lilac SU	-\$214.00	
	Discount - CC	Package Adjustment Orchid	-\$271.50	
	Discount - CC	Package Adjustment Orchid SU	-\$254.00	
	Discount - CC	Package Adjustment Rose SA	-\$349.50	
	Discount - CC	Package Adjustment Rose Su	-\$332.00	
	Discount - CC	Package Adjustment Ruby SA	-\$572.50	
	Discount - CC	Package Adjustment Ruby SU	-\$557.50	
	Discount - CC	Package Adjustment TETBP	\$0.00	
	Fee - Conference Center	NON-REFUNDABLE ADMINISTRATIVE FEE	\$95.00	
	Furniture - Tables	5 FT 1/2 ROUND	\$0.00	
	Furniture - Tables	HIGH BOY	\$0.00	
	Furniture - Tables	RND CAFE TABLE	\$0.00	
	Linens - Conference Center	WHITE HIGH BOY STRETCH	\$15.00	
	Linens - Facility	WHITE 120"	\$18.00	
	Package Place Holders	That Extra Touch Bridal Package	\$0.00	
	Package Place Holders	The Diamond Package (Sat)	\$0.00	

Package Place Holders	The Diamond Package (Sun-Fri)	\$0.00
Package Place Holders	The Emerald Package (Sat)	\$0.00
Package Place Holders	The Emerald Package (Sun-Fri)	\$0.00
Package Place Holders	The Lilac Package (Sat)	\$0.00
Package Place Holders	The Lilac Package (Sun-Fri)	\$0.00
Package Place Holders	The Orchid Package (Sat)	\$0.00
Package Place Holders	The Orchid Package (Sun-Fri)	\$0.00
Package Place Holders	The Rose Package (Sat)	\$0.00
Package Place Holders	The Rose Package (Sun-Fri)	\$0.00
Package Place Holders	The Ruby Package (Sat)	\$0.00
Package Place Holders	The Ruby Package (Sun-Fri)	\$0.00
Surcharge(s) (SC)		
Surcharge - PAC	PAC Holiday Surcharge	\$0.00



### **MEMORANDUM**

To: Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From: Terry Thomas

Assistant Vice President of Facilities, Planning and Capital Projects

**Date:** June 9, 2025

Subject: Action Item: 2026-2027 Capital Improvement Plan

The Capital Improvement Plan (CIP) is the college's plan for implementation of building needs funded through the State (PECO, Lottery, General Revenue), Capital Improvement Fees, and Local funds. The CIP also requests authorization for non-state funded projects to use state operating funds. This CIP covers the period from 2026-27 through 2028-29. The CIP only includes projects based on the current Educational Plant Survey recommendations. Not every Plant Survey recommendation is included in the projects listed in the CIP.

Typically, only the top two ranked projects are included in the Florida College Division's Legislative Budget Request for facilities funding. Your approval of the 2026-2027 Capital Improvement Plan is requested.

The list below is a summary of the projects requested in the CIP by order of priority;

- 1. Renovation, Classroom Building and Workforce Training Center Addition Project will provide instructional space for maritime and building trades, including structural steel fabrication & welding; marine, residential, and commercial carpentry, electrical, HVAC, and plumbing; inboard and outboard engine maintenance and repair; generator maintenance and repair; fiberglass repair; painting; and masonry. When completed, approximately 15,400 gross square feet will be remodeled in the existing Classroom Building and an additional 36,584 gross square feet will create crucial space needed for establishing trades programs as our impending lease expires for the Workforce Training Center owned by the Putnam County School District. Total project cost: \$28,773,926.
- 2. St. Augustine Campus, Site Improvements and Infrastructure Repairs Project Project focuses on three areas: site improvement, structural renovations, and parking lots initiatives. Site improvements include storm water/drainage issues, water management and improvements to vehicular access to this campus. Infrastructure repairs include roof restoration and repairs needed for the covered walkways and other outside areas. Parking lot initiatives including the resurfacing parking areas which is crucial for safety, improved appearance, increased life span, and is an efficient way to maintain and improve parking areas across the campus at a lower cost to the College. Total project cost: \$8,893,200.



- 3. **Renovation St. Augustine Campus with Additions** Project includes renovation of Classroom building and Library with additions to accommodate expansion of Nursing and Health programs as well as site improvements and infrastructure repairs as needed. Total project cost: \$24,074,783. The College has contributed \$2,327,544 in local and Capital Improvement Fees (CIF) funds.
- 4. Collegewide, Site Improvements and Infrastructure Repairs Project focuses on three areas: site improvements, structural renovations, and campus safety initiatives. Site improvement issues include the repair of roadways and parking lots; installation of new signage; storm water/drainage issues and improvements to vehicular access on all campuses. Collegewide structural renovations include the reroofing of multiple buildings, HVAC/Chiller equipment installations and upgrades and miscellaneous repairs as needed. Collegewide safety initiatives include the integration of door access control, fire, burglar alarms, and monitors in security offices on all campuses. Total Project Cost is: \$29,472,321. The College has contributed \$1,123,349 in Sum-of-Year Digits (SYD) funds and received \$5,947,195 in State Deferred Maintenance funds. The College has received no SYD funding since 2018/19.

Please let me know if I may answer any questions regarding this recommendation.

Attachment (1)



## Capital Improvement Plan

FISCAL YEAR 2026-27 THROUGH 2028-29









Joe H. Pickens, President (386) 312-4113

St. Johns River State College 5001 St. Johns Avenue Palatka, FL 32177

### **District Board of Trustees**

Rich Komando, Chair
Wendell D. Davis, Vice-Chair
Nick Primrose, J.D.
W.J. (Jud) Sapp, Jr.
Chereese Stewart
Cyrus Zomorodian, J.D.
Jeremiah Blocker, J.D., Board Attorney
Joe H. Pickens, J.D., Executive Secretary

### Dr. Melanie Brown

Chief Operating Officer / Senior Vice President (386) 312-4202 MelanieBrown@sjrstate.edu

### **Terry Thomas**

Assistant Vice President of Facilities, Planning and Capital Projects (386) 312-4110 TerryThomas@sjrstate.edu

Travas Sheridan
Facilities Planner
(386) 312-4180
TravasSheridan@sjrstate.edu

### ST. JOHNS RIVER STATE COLLEGE

# Capital Improvement Plan FY 2026-27 Through FY 2028-29

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### FLORIDA COLLEGE SYSTEM CAPITAL IMPROVEMENT PLAN & LEGISLATIVE BUDGET REQUEST FY 2026-27

### TRANSMITTAL FORM

COLLEGE St. Johns River State College
APPROVED BY BOARD OF TRUSTEES June 18, 2025 (DATE)
SIGNATURE OF PRESIDENT OR DESIGNEE
PRINT NAME Joe H. Pickens
TITLE President
<b>DATE</b>
CONTACT PERSON NAME_Travas Sheridan
TELEPHONE 386-312-4180
E-MAIL TravasSheridan@sirstate.edu

### CIP<sub>1</sub>

### FLORIDA COLLEGE SYSTEM CIP 1

### CURRENT STATUS OF FUNDED & BUDGETED PROJECTS FOR YEAR 2025-26

COLLEGE:

Saint Johns River State College

DATE:

6/30/2025

PROJECT TITLE (Include Site)	SITE No.	FUNDING SOURCE(s)	YEAR(S) FUNDED	GROSS SQUARE FEET (GSF)	PRIOR APPROPRIATED STATE FUNDS*	ADDITIONAL APPROPRIATED STATE FUNDS REQUIRED*	AMOUNT OF OTHER FUNDS	TOTAL PROJECT COSTS	ON APPROVED SURVEY?**	ON APPROVED	CURRENT STATUS (Select One from List)	ESTIMATED OR ACTUAL COMPLETION DATE
Site Improvements Project	1	Local	2022-2024	172,000			\$2,500,000	\$2,500,000	YES	YES	Construction	8/20/2025
Library Restrooms/Window Wall System, ADA/Life Safety Replacement Project	1	State DM	2022-2023	35,992	\$1,806,369			\$1,806,369	YES	YES	Complete	6/18/2025
Sewer Piping Repair/Replacement Project	1	State DM	2022-2023	273,078	\$1,200,000			\$1,200,000	YES	YES	Construction	8/1/2025
Renovation, Classroom Building and Workforce Training Center Addition	1	PECO	2024-2026	36,598	\$28,773,926			\$28,773,926	YES	YES	Planning	12/31/2027
Remodel, Florida School of the Arts with Addition	1	Local	2024-2026	43,000			\$13,800,000	\$13,800,000	YES	YES	Construction	8/1/2026
Rem/Ren, Orange Park Campus with Additions	2	Local, CIF, PECO	2011-2023	59,713	\$21,558,191		\$2,327,544	\$23,885,735	YES	YES	Construction	8/1/2026
Chiller & Cooling Tower Replacement Project	2	State DM	2022-2023	235,746	\$1,391,673			\$1,391,673	YES	YES	Construction	8/1/2025
Renovation, Classroom Building and Library with Additions to Accommodate Expansion of Nursing and other Health Related Programs	4	Local, CIF, PECO, CO&DS	2013-2019	44,047		\$21,747,239	\$2,327,544	\$24,074,783	YES	YES	Requires Additional Funds	12/31/2028
Chiller Replacement Project	4	State DM	2022-2023	118,877	\$1,561,089			\$1,561,089	YES	YES	Complete	6/18/2025
College-Wide Site Improvements and Infrastructure Repairs	4	PECO, SYD, State DM	2013-2023	626,931	\$7,070,544	\$22,401,777		\$29,472,321	YES	YES	Requires Additional Funds	12/31/2028
St. Augustine Campus, Site Improvements and Infrastructure Repairs Project	4	PECO	2025-2026	115,441		\$8,893,200		\$8,893,200	YES	YES	Requires Additional Funds	6/30/2028
								\$0				
								\$0				
								\$0				
								\$0				
								\$0				
								\$0				
								\$0				
								\$0				
								\$0				

Add lines as necessary.

NOTES:

<sup>\*</sup> Please include any outstanding Facility Enhancement Challenge Grant Projects that remain eligible for future funding and indicate how any state match funds will be used as a note. (Identify by adding FECGP in parentheses at the end of project name.)

<sup>\*\*</sup> Projects using state funds and/or Capital Improvement Fees must be survey recommended (except for maintenance & repair projects).

<sup>\*\*\*</sup> Projects using CO&DS funds must also be included on the constitutionally-required Project Priority List (PPL).

# FLORIDA COLLEGE SYSTEM CIP 2 SUMMARY CAPITAL IMPROVEMENT PLAN AND LEGISLATIVE BUDGET REQUEST 2026-27 through 2028-29

CIP<sub>2</sub>

COLLEGE:

Saint Johns River State College

### **MAINTENANCE, REPAIR & RENOVATION PROJECTS**

PRIORITY #	INITIAL REQUEST YEAR	PROJECT TYPE	PROJECT TITLE (include Site)	SITE No.	2026-27	2027-28	2028-29	THREE YEAR TOTAL	TOTAL PRIOR APPROP	LOCAL FUNDS	TOTAL PROJECT COST*	ON APPROVED SURVEY?
1	2023	Renovation	Renovation, Classroom Building and Workforce Training Center Addition	1				\$0	\$28,773,926		\$28,773,926	YES
2	2024	Maint/Repair	St, Augustine Campus, Site Improvements and Infrastructure Repairs Project	4	\$2,964,400	\$2,964,400	\$2,964,400	\$8,893,200	\$0	\$0	\$8,893,200	YES
3	2011	Renovation	Renovation, Classroom Buildings and Library with Additions to accommodate expansion of Computer, Nursing, and other Health Related Programs	4	\$7,582,946	\$7,121,536	\$7,042,757	\$21,747,239	\$0	\$2,327,544	\$24,074,783	YES
4	2016	Maint/Repair	College-wide, Site Improvements and Infrastructure	1,2,4	\$6,754,992	\$7,539,510	\$8,107,275	\$22,401,777	\$7,070,544	\$0	\$29,472,321	YES
								\$0			\$0	
								\$0			\$0	
								\$0			\$0	

\*Total Project Cost includes funding from all sources

TOTAL MAINTENANCE, REPAIR & RENOVATION PROJECTS \$ 17,302,338 \$ 17,625,446 \$ 18,114,432 \$ 53,042,216

### REMODELING, NEW CONSTRUCTION, REPLACEMENT & ACQUISITION PROJECTS

PRIORITY #	INITIAL REQUEST YEAR	PROJECT TYPE	PROJECT TITLE (include Site)	SITE No.	2026-27	2027-28	2028-29	THREE YEAR TOTAL	TOTAL PRIOR APPROP	LOCAL FUNDS	TOTAL PROJECT COST*	ON APPROVED SURVEY?
								\$0			\$	0
								\$0			\$	0
								\$0			\$	0
								\$0			\$	0

\*Total Project Cost includes funding from all sources

TOTAL REMODELING, NEW CONSTRUCTION, REPLACEMENT & ACQUISITION PROJECTS \$ - \$ - \$

GRAND TOTAL OF ALL PROJECTS \$ 17,302,338 \$ 17,625,446 \$ 18,114,432 \$ 53,042,216

## FLORIDA COLLEGE SYSTEM CIP 3A CAPITAL PROJECT EXPLANATION 2026-27 through 2028-29

CIP 3A

Type of Project		Renovation	Remodel	New Construction	Acquisition							
Statutory Authority	Sec. 1013.	.64(4)(a)										
<b>Budget Entity Priority</b>	1											
Project Title	Renovation	Renovation, Classroom Building and Workforce Training Center Addition										
College Name	Saint Johns River State College											
	Caint labor	- Diver Ctate College										

#### **GEOGRAPHIC LOCATION**

Official College Site Number	Site Street Address	City	County
1	5001 St. Johns Ave	Palatka	Putnam

### PROJECT NARRATIVE: SURVEY RECOMMENDATIONS, JUSTIFICATION, & EXPLANATION OF EXTRAORDINARY COSTS (IF APPLICABLE)

In 1997, St. Johns River State College, was authorized by SB1688 to become a fully comprehensive college and expand workforce training by offering adult and post-secondary vocation programs. SJR State fully embraced this mission by developing workforce taining programs to meet local workforce needs. Available programming grew from 8 Associate in Science Degrees to current offerings of 66 workforce programs culminating in either a Bachelor of Applied Science, Associate of Science, College Credit Certificate or Vocational Certificates.

Funding the Palatka Campus Renovation, Classroom Building and Workforce Training Center Addition project will provide instructional space for maritime and building trades, including structural steel fabrication & welding; marine, residential, and commercial carpentry, electrical, HVAC, and plumbing; inboard and outboard engine maintenance and repair, generator maintenance and repair, fiberglass repair; painting; and masonry. As the construction and marine industries are gowing robustly in the College's service district and there is currently no facility at any of the College's three campuses configured to facilitate instruction in these fields, this project will allow the College to create and confer new degrees and certificates to graduates who will immediately fill positions needed by local and regional employers

The Palatka Campus Renovation, Classroom Building and Workforce Training Center Addition project will support expected industry growth in this growing regional and local economy. Funding this capital improvement project will allow St. Johns River State College to develop comprehensive career and technical education programming to meet workforce needs in Putnam County. St. Johns River State College is committed to maximizing funding to meet the career and technical needs of the local region by working with business industry leaders, K-12 and university partners, economic development leaders, policy leaders, and others to maximize the return on investment of this critically important project.

This project's proposed cost is \$28,773,926. Prior appropriations received: \$28,773,926.

Survey Recommendations 2021/1.036, 1.050, 1.051, 1.052, 1.053, 1.054, 1.055, 1.056, 1.058

#### RESERVE ESCROW 0.5% (per s. 1001.03(18)(c), F.S.)

Building value: \$20,025,307

Source of valuation for remodel or renovation: CIP3B 1st year escrow deposit amount: \$100,127

Escrow funding source:

Comments:

Initial Year Requested: 2023 Has this project ever been vetoed? If so, list year(s): No

List All Proposed Sources of Funding:

Projected Bid Date/Start of Construction (Month, Year):

Projected Occupancy Date (Month, Year): December 2027

Funding Educational Specifications Section (must be completed for all first-year priority construction)

Date of Survey	Survey Recommendation No.	Space Category	Survey Recommended Total NSF	NSF Used	Student Stations Used
June 2021	1.036		25,227	10,842	
June 2021	1.050	Voc. Lab	3,081	3.081	12
June 2021	1.051	Voc. Lab	2,840	2,840	12
June 2021	1.052	Voc. Lab	844	844	12
June 2021	1.053	Voc. Lab	4,771	4.771	12
June 2021	1.054	Voc. Lab	1,110	1,110	15
June 2021	1.055	Voc. Lab	4,190	4,190	10
June 2021	1.056	Voc. Lab	7,750	7,750	10
June 2021	1.058	Voc. Lab	1,170	1,170	
			T-4-LNCC Hand	20 500	

December 2025

### CIP 3B COST WORKSHEET

St. Johns River State College

### Renovation, Classroom Building and Workforce Training Center Addition

CIP 3B

### **BUILDING SPACE DESCRIPTION**

NEW CONSTRUCTION						0
CATEGORY	NSF	GSF	\$/GSF	Local Factor		Const. Cost
Classrooms		0	\$ 435.75	1,00		
Teaching Labs		0	\$ 456 52	1,00	\$	
Library		0	\$ 386 29	1.00	\$	
Vocational Labs	24,586	34,922	\$ 551.04	1.00	\$	19,243,419
Offices	1,170	1,662	\$ 470.45	1,00	\$	781,888
Auditorium - Exhibits		0	\$ 491.85	1,00	ŝ	
Instructional Media		0	\$ 319 16	1 00	S	
Gymnasium		0	\$ 344,27	1,00	\$	
Student Services		0	\$ 468.83	1.00	\$	
Support Services		0	\$ 320 32	1.00	\$	
Support Services TOTAL	25,756	36,584	Wt. Avg. 447.5			
			New C	onstruction Cost	\$	20,025,307
REMODELING/RENOVATION*	NSF*	GSF*	\$/GSF*	Local Factor		Const. Cost
REMODELING/RENOVATION  New Construction rate for the	10.842	15 400		1.00	5	2,412,025

\*Note: Remodeling should not exceed 65% of New Construction Cost. Renovation should not exceed 30% of New Construction Cost. Also, DO NOT use the new square footage net to gross ratio for Remodeling projects. Calculate your existing N:G ratio using the actual building net and gross of numbers. Renovation projects use net square feet only.

 Base Construction for New & Rem/Ren
 \$ 22,437,332

 Site development/improvement\*\* (2.6%)
 \$ 583,371

 Total Base Construction Costs
 \$ 23,020,702

#### PROJECT COMPONENT COSTS & PROJECTIONS

		Costs Encumbered/	Year 1	Year 2	Year 3	TOTAL
		incurred to date	2024-2025	2025-2026	2026-2027	TOTAL
1. CONSTRUC	CTION COSTS	1			87.040.057	\$23,020,702
8	Total Base Construction Cost (from above)		\$7,123,388	\$7,948,657	\$7,948,657	\$23,020,702
		1				
Additional Extrac	ordinary Construction Costs					20
	b. Environmental Impacts/Mitigation					30 30
	c. Site preparation					\$0
	d Lanoscape/irrigation					\$0
	e, Plaza/Walks					\$0
	Roadway improvements			-		\$0
	Parking spaces:				- 1	\$0
	h Telecommunication				-	\$0
	, Electrical service	-				\$0
	Water distribution	-		- 1		\$0
	k Sanitary sewer system					\$0
	I. Chilled water system		-			\$0
	m. Storm water system		-	-		\$0
	n. Energy efficient equipment					\$0
	Other: access control system			AT 5 (0 052	\$7,948,657	\$23,020,702
	Subtotal: CONSTRUCTION COSTS	\$0	\$7.123,388	\$7,948,657	\$7,040,037	923,020,702
2. OTHER PR	OJECT COSTS				-	\$0
	a Land/existing facility acquisition***	\$0				\$0
	b. Professional Fees					\$230,207
	1) Planning/programming (1%)	1	\$115,104	\$115,104		\$1,795,615
	2) A/E fees (7.8%)		\$897,807	\$897,807		\$1,785,615
	3) Inspection Services*** (sugg 0 5%)		\$57,552	\$57,552		\$299,269
	4) On-site representation (1.3%)	1	\$149.635	\$149,635		\$115,103
	5) Other prof. services*** (sugg. 0.5%)		\$57,552	\$57.552		\$508,459
	c Testing/surveys (2 2%)		\$253,228	\$253,228		
7	d. Permit/Environmental Fees***		\$86,328	\$86,328		\$172,655 \$230,208
	e. Miscellaneous cost*** (sugg. 1-3%)		\$115,104	\$115,104	*****	
	f. Movable equipment/furnishings (10.2%)		\$1,144,304		\$1,144,304	\$2,288,608
··· As needed	Subtotal: OTHER PROJECT COSTS	\$0	\$2,876,612	\$1,732,308	\$1,144,304	\$5,753,224
	TOTAL PROJECT COST	r so	\$10,000,000	\$9,680,965	\$9,092,961	\$28,773,926

#### PROJECT FUNDING

Total Project C	Requests	PECO F	Projected F	ding	iupplemental Fun	Projected S	unding Received to Date (all sources)			
ıt	Amount	1	FY	Amount	FY	Source	Amount		FY	Source
(number below	9,386,963	\$	2026-2027				10,000,000	^	2024-25	
should equal								-		PEÇO
Total Project Co				1			9,386,963	00 2025-26 \$ 9,386,963		PECO
\$ 28,773	9,386,963	\$		\$ .			19.386,963			

<sup>\*\*</sup>Note: If 2.6% is used for basic site dev/imp, do not request additional extraordinary construction costs for sitework below

### Higher Educational Facilities Return on Investment

nstitution: St. Johns River State College
Project: Renovation, Classroom Building and Workforce Training Center Addition
Fotal Funding: \$28,773,926
Previous Funding (State and Local):
Workforce Project (Yes or No): Yes
Contact Person (Name, Position, Phone No.): Terry Thomas, Assistant Vice President of
Facilities, Planning, and Capital Projects - Palatka Campus, (386) 312-4110

Check any box(es) that apply and provide a quantitative explanation. Identify the term or years in which ROI information is projected.

1. Number of Additional Degrees and Certificates Produced and How Those Degrees are Meeting the Needs of our State (Job Openings, Average Wages of those Job Openings, etc.)

Explanation: The College is a vital partner in workforce and economic development for Clay, St. Johns, and Putnam Counties. Funding the Palatka Campus Renovation, Classroom Building and Workforce Training Center Addition project will provide instructional space for maritime and building trades, including structural steel fabrication & welding; marine, residential, and commercial carpentry, electrical, HV AC, and plumbing; inboard and outboard engine maintenance and repair; generator maintenance and repair; fiberglass repair; painting; and masonry. As the construction and marine industries are growing robustly in the College's service district and there is currently no facility at any of the College's three campuses configured to facilitate instruction in these fields, this project will allow the College to create and confer new degrees and certificates to graduates who will immediately fill positions needed by local and regional employers.

The Palatka Campus Renovation, Classroom Building and Workforce Training Center Addition project will support expected industry growth in this growing regional and local economy. According to projections received from the Florida Department of Economic Opportunity's CareerSource Region 8 Employment Growth Projections, the following local jobs are projected to be needed within the next eight years (2022 -2030).

- 4,672 new regional jobs in Construction & Extraction Occupations;
   10.4% growth
- 3,479 new regional jobs in Installation, Maintenance, & Repair Occupations; 9.9% growth
- 1,496 new regional jobs in Production Occupations; 5.2% growth
- 402 new regional jobs in Water Transportation Workers;

### 13.5% growth

2. Number of Additional Students Served and the Benefits/Efficiencies Created (increase graduation rate, alleviate waitlist, increase academic support, etc.)

Explanation: With a conservative estimate of 28 instructional hours each week serving 20 students at a time, the renovated and expanded space will generate an additional 1,400 student credit hours per year. Serving two of the fastest growing counties in Florida with residential construction booming, SJR State desperately needs a facility in which to teach maritime and building trades. The proposed project will be the first facility at the College designed to accommodate instruction in these areas (large volume, high ceilings, robust power supply, ventilation system, roll-up doors, etc.).

- 3. 

  Amount of Additional Research Funding to be Obtained; Patents Awarded Explanation:
- 4. 
  ☐ Project is in an Area of Strategic Emphasis as Determined by the Board of Governors' Gap Analysis or the Department of Economic Opportunity's National Occupational Forecast

Explanation: The college is aligning its programs to serve business and industry targeted for growth identified by the 2023-2024 Regional Demand Occupations List (RDOL) and Department of Economic Opportunity's National Occupational Forecast (focusing on workforce). Clay and St. Johns Counties are among the State's fastest growing areas in both population and career opportunity. Several growth sectors for occupations have been identified including Business, Construction, Finance, Information Technology, Health Care, and Maritime. Many of the businesses in these fields serve as Advisory Board partners and work-based learning opportunities to our students.

SJR State is currently unable to provide programs in the Construction and Maritime sectors due to a lack of appropriate instructional facilities. The **Palatka Campus Renovation, Classroom Building and Workforce Training Center Addition project** will provide the first large volume, openfloor instructional space at the College.

In the Construction sector, students will receive instruction in a variety of building trades, including carpentry, masonry, electrical, plumbing, HV AC and welding/ fabrication. This training will prepare graduates for work in the skilled trades, which are in high demand in the College's service district.

Major employers in our area include national homebuilders, such as D.R. Horton, KB Homes, Lennar, Toll Brothers, Dream Finders, and many other

residential contractors. Commercial contractors include Gleeson, HITT, The Hardy Group, Hoffman, ShayCore, CCS, and many others. These companies and their subcontractors, along with specialty contractors such as WJ Sapp Railroad and Veritas Steel, are experiencing a severe shortage of trained workers.

In the Maritime sector, the College's programs will have a much larger regional draw, as there are no other maritime programs (particularly targeted at the commercial maritime industry) in the region. In addition to local marine contractors in Clay, Putnam, and St. Johns counties - such as St. Johns Ship Building, Putnam's Barge Port, Mobro Marine, a variety of private contractors Clay County's Reynolds Park, and a proliferation of recreational marine maintenance and repair businesses, regional employers such as BAE Systems in Jacksonville have expressed a need for trained maritime workers.

The Palatka Campus Renovation, Classroom Building and Workforce Training Center Addition project will allow SJR State to answer Florida's unmet academic and workforce needs by:

- Preparing students for state and industry certifications
- Expanding programs and courses necessary to keep up with Workforce demands for training in advanced technologies
- Creating new transfer opportunities with partnering universities
- Generating partnerships with new and existing businesses
- Aligning technical programs and courses to business and industries targeted for growth.
- Providing a trained Workforce for employers in our region
- Keeping the districts most talented students within the region
- Filling the gap between emerging jobs and skilled workers
- 5. ☑ Increase Business Partnerships Which Will Lead to Guaranteed Internships and Jobs for Students

**Explanation**: Funding the **Palatka Campus Renovation**, **Classroom Building and Workforce Training Center Addition project** will:

- Generate or expand partnerships with new and existing businesses
- Provide a trained workforce for employers in our region.
- 6. Project Improves the Use, either Operationally or Academically, of Existing Space

Explanation: The renovation of Classroom Building T on the Palatka

Campus and the construction of the adjoining Workforce Training Center will increase utilization of the existing building by launching new programs and courses that will be taught in the existing space. Along with hands-on courses in the Workforce Training Center, related instruction will take place in the renovated classrooms and computer labs of Building T.

7. 

Contribution of Local Funds Through Matching Grants, Property Donations, etc.

### **Explanation:**

8. 

Reduces Future Deferred Maintenance Cost and Extends the Life of the Facility by Bringing the Project up to Existing Standards (cost-benefit analysis of renovation or new facility vs. maintenance)

### **Explanation:**

9. ✓ Projected Facility Utilization Rate

**Explanation**: SJR State conservatively estimates that the new facility will be occupied for 28 hours per week, which is 12 hours per week higher than the Palatka Campus average for lab space, and that the renovated space will increase its utilization by approximately 2%.

10. ⊠ Current/Projected Campus Utilization Rate

Explanation: The 2022-23 Space Utilization Report indicates that the Palatka Campus has a classroom space utilization of 20.88% and a laboratory space utilization rate of 53.95%. The addition of new programs in the construction and maritime trades will increase campus utilization both in the renovated space and in the remainder of the campus as students take additional supporting courses from other departments.

## FLORIDA COLLEGE SYSTEM ROOM UTILIZATION BY SITE 2022-23 TERM 2E SUBMISSION ST. JOHN'S RIVER STATE COLLEGE

	والمتحدد المتحدد		- T- 9	CLASSROOM				1	ABCRATORY		
SITE	MANE	NUMBER ROCKS	HOURS	HOURS	WILL	WILLY HRS PER ROOM	NUMBER RODMS	HOURS	WEEKLY	RATE	WKLYHRS PER ROOM
1	PALATKA CAMPUS	20	2,676	167	20.00	9.35	27	6,988	437	53.95	16 19
2	ORANGE PARK CAMPUS	28	7,100	448	40.00	1800	19	7833	245	4298	12 69
4	ST AUGUSTINE CAMPUS	27	8,011	500	46.30	1852	13	2,614	164	42 05	12,62

Other Pertinent Information not included above:

# FLORIDA COLLEGE SYSTEM CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION 2026-27 through 2028-29

CIP 4A

College Name	Saint Johns River State College					
Project Title	St. Augustine Campus,	St. Augustine Campus, Site Improvements and Infrastructure Repairs Project				
Budget Entity Priority	2					
Statutory Authority	Sec. 1013.64					
		Noncritical	Critical			
Type Project			X			

### GEOGRAPHIC LOCATION - BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

Project/Building Name	Building No.	NASF	Site Address	City	County
St. Augustine Campus	All	115,441	2990 College Drive	St. Augustine	St. Johns
		-		+	
		+			

### PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE)

The St. Augustine Campus Site Improvements and Infrastructure Repairs Project will improve the campus use of existing space by creating a positive environment that is crucial for students to maximize their learning potential. This project focuses on three main areas: site improvements, structural renovations, and parking lots initiatives. Ongoing site improvement issues include storm water/drainage issues, water management, and improvements to vehicular access to this campus. Also included in theis project is roof restoration or reroofing of several roofs and critical infrastructure maintenence and repiars to covered walkway areas across the campus

Resurfacing parking areas is crucial for safety reasons, improved appearance, increased life span, is cost effective, and is an efficient way to maintain and improve all lots across campus.

Forecast planning for campus roof restoration is an example of initiating a pre-emptive maintenance plan where repairs are made early in a far less disruptive and costly process than re-roofing a building.

A similar model of pre-emptive forecasting is likewise applied to the infrastructure repairs that are needed for the covered walkways and other outside areas of this campus. All of the areas included in this project are beyond their projected life cycle and responsible stweardship dictates the need for timely planning and replacement of the college's aging assets.

The total proposed cost of thei St. Augustine Campus, Site Improvements and Infrastructure Repairs project is \$8,893,200.

Survey Recommendations 2021/SR.01, SR.03, 4.008, 4.017, and 4.018

#### APPLICABLE SURVEY RECOMMENDATIONS

Date of Survey	Recommendation No.	Requested for
6/30/2021	SR.01	Correct deficiencies relating to safety to life, health, and sanitation pursuant to
6/30/2021	SR.03	Replacement of roof at existing as provided in SREF 423.12 and Florida Building Code 423.12
6/30/2021	4.008	Construct campus-wide storm water management improvements to include berms, underground drainage mechanisms, and storm water retention areas.
6/30/2021	4.017	Renovate campus-wide existing covered walkways.
0.00.00	4.018	Renovate campus-wide existing parking areas and roadways.

## CIP 4B CAPITAL ASSET MANAGEMENT PROJECT COST WORKSHEET St. Augustine Campus, Site Improvements and late College Infrastructure Repairs Project

Saint Johns River State College

CIP 4B

### PROJECT COMPONENT COST AND PROJECTIONS

		Costs Incurred		2027-28	2028-29	TOTAL
	M COMPONENTS	to date	2026-27	2021-20	2020-23	SO
a.	electrical		6400.000	6100.000	\$100,000	\$300,000
b.	envelope	-	\$100,000	\$100,000	\$100,000	\$0
C.	interior		-	-		\$0
d.	mechanical					\$0
e.	plumbing		4000000		0004.050	\$1,994,850
f.	roof		\$664,950	\$664,950	\$664,950	
g.	site		\$255,750	\$255,750	\$255,750	\$767,250
h.	special (fire suppression)	1				\$0
i.	structural		\$511,500	\$511,500	\$511,500	\$1,534,500
i.	elevator					\$0
	SUBTOTAL	50	\$1,532,200	\$1,532,200	\$1,532,200	\$4,596,600
CENTRAL UTILITY	Y SYSTEM COMPONENTS:			4		
a,	cogeneration	1				\$0
b.	cooling gen./distrib.					\$0
C.	electrical distrib.			-		50
d.	heating gen./distrib.					\$0
e.	landfill					\$0
f.	water treat./distrib.	1				SO
	waste treatment					SO
g.	waste treatment					
	SUBTOTAL	. 50	\$0	SO	SO	\$0
SPECIAL SYSTEM	COMPONENTS:					
a.	energy conservation					\$0
b.						\$0
	otorage tarme					
	SUBTOTAL	\$0	\$0	SO	\$0	\$0
CAMPUS SYSTEM	A COMPONENTS:					
a.		1	\$767,250	\$767,250	\$767,250	\$2,301,750
b.	road system paving		\$332,475	\$332,475	\$332,475	\$997,425
C.	other paving	1	\$332,475	\$332,475	\$332,475	\$997,425
	other paving					
	SUBTOTAL	50	\$1,432,200	\$1,432,200	\$1,432,200	\$4,296,600
	00010111	-				
LIEC CACETY AM	D LICENSURE COMPONENTS:					
100	Licensure	1		1		\$0
a.	- 174	-				SC
b.	Life Safety	-				SC
C.	ADA	-			-	so
d.	Environmental					\$0 \$0 \$0 \$0
	AUGUSTA	. 50	\$0	\$0	\$0	\$0
	SUBTOTAL	- 50	20	201	ΨΟ	
				00 004 455	#2.064.40C	\$8,893,200
	TOTAL	sol	\$2,964,400	\$2,964,400	\$2,964,400	\$0,093,200

### PROJECT FUNDING

Funding Received to Date (all sources)			Projected	з Supplemen	tal Funding	Projected PE	CO Requests	Total Project Cost
Source	FY	Amount	Source	FY	Amount	FY	Amount	
Obuice		7				2026-2027	\$ 2,964,400	(number below
						2027-2028	\$ 2,964,400	should equal
-		-				2028-2029	\$ 2,964,400	Total Project Cost)
					\$ .		\$ 8,893,200	\$ 8,893,200

### Higher Educational Facilities Return on Investment

	ion: St. Johns River State College
Project:	St. Augustine Campus, Site Improvements and Infrastructure Repairs Project
Total F	unding: <u>\$8,893,200</u>
Previou	as Funding (State and Local):
	orce Project (Yes or No): <u>No</u>
Contac	t Person (Name, Position, Phone No.): Terry Thomas, Assistant Vice President of
Facilitie	es, Planning, and Capital Projects - Palatka Campus, (386) 312-4110
Check or year	any box(es) that apply and provide a quantitative explanation. Identify the term s in which ROI information is projected.
	□ Number of Additional Degrees and Certificates Produced and How Those Degrees are Meeting the Needs of our State (Job Openings, Average Wages of those Job Openings, etc.)  Explanation:
2.	□ Number of Additional Students Served and the Benefits/Efficiencies Created (increase graduation rate, alleviate waitlist, increase academic support, etc.)  Explanation:
	☐ Amount of Additional Research Funding to be Obtained; Patents Awarded Explanation:
	□ Project is in an Area of Strategic Emphasis as Determined by the Board of Governors' Gap Analysis or the Department of Economic Opportunity's National Occupational Forecast Explanation:
	□ Increase Business Partnerships Which Will Lead to Guaranteed Internships and Jobs for Students  Explanation:
	☑ Project Improves the Use, either Operationally or Academically, of Existing

**Explanation:** This St. Augustine Campus, Site Improvements and Infrastructure Repairs Project will improve the campus use of existing space in that safe, secure, and functional facilities are fundamentally essential to successful educational programs. Creating a positive environment is crucial for students to maximize their learning potential. SJR State continuously evaluates and improves facility life-safety, accessibility, structural integrity, roof and building envelope, lighting, and cleanliness with the intent of

providing the best educational opportunities possible. The investments proposed in this project are necessary to preserve and upgrade aging campus assets and will provide sustainable enhancements to the student experience on all of these levels.

Included as part of this project, is our aging parking lots which needs to be resurfaced on the St. Augustine Campus. Resurfacing parking areas is crucial for several reasons:

- 1. As parking lots age, cracks and depressions become more noticeable. Resurfacing covers these defects, ensuring the safety of students, staff, faculty and vehicles.
- 2. A resurfaced parking lot looks-like new and significantly improves curb appeal. First impressions and a well-maintained parking lot positively influence how people perceive our campuses.
- 3. Resurfacing is more economical than total replacement. It addresses minor defects while preserving the foundation of the parking lots.
- 4. Resurfacing minimizes the need for frequent seal coating and other maintenance tasks which saves time and resources in the long run.
- 7. 

  Contribution of Local Funds Through Matching Grants, Property Donations, etc.

#### **Explanation:**

8. Reduces Future Deferred Maintenance Cost and Extends the Life of the Facility by Bringing the Project up to Existing Standards (cost-benefit analysis of renovation or new facility vs. maintenance)

**Explanation**: The old adage "a stitch in time saves nine" is never more appropriate than when initiating pre-emptive maintenance, especially on older structures. In almost every case, repairs made early in the inevitable cycle of deterioration are far less involved, far less disruptive, and far less costly than those which are allowed to fester and grow worse before they are addressed.

As an example, our forecast planning for campus roof restoration follows this model in that we intend to install a fluid applied reinforced roofing system atop our aging roofs while they are still structurally sound, and before they degrade to the point of requiring catastrophic intervention. This system will provide a 20-year warranty, can be applied while the building is fully occupied, and does not require demolition and the associated risk of exposing the interior portions of the building to damaging weather intrusion. A system of this type, engaged at a timely moment before excess deterioration sets in can reduce an otherwise \$1 mil conventional roof rip-off and reinstallation by 50% or more.

A similar model of pre-emptive forecasting is likewise applied to all other

projects requested in this project. All these systems will be at or beyond their projected life cycle by the time appropriations are released. Responsible stewardship dictates the need for timely planning and replacement of our aging assets.

Future supply chain uncertainties as well as economic pressures also make this an opportune time for action. Prices will never again be as reasonable as they are now. Whether it is the parking lots, HV AC systems, safety equipment upgrades, or building components requested in this project, all will benefit financially from a 'sooner rather than later' approach. Indeed, the sustainable safety and well-being of our future constituents depend on the planning and execution we engage now.

- 9. 

  □ Projected Facility Utilization Rate
  - **Explanation:**
- 10. ☐ Current/Projected Campus Utilization Rate

**Explanation:** 

Other Pertinent Information not included above:

#### FLORIDA COLLEGE SYSTEM **CIP 3A CAPITAL PROJECT EXPLANATION** 2026-27 through 2028-29

CIP 3A

Type of Proje	ct	Renovation X	Remodel	New Construction X	Acquisition		
Statutory Authority	Sec. 1013	1.11.1		1	B		
Budget Entity Priority 3							
Project Title	Renovation of Compu	n, Classroom Buildin ter, Nursing and othe	g and Library wit r Health Related	h Additions to accommo Programs	odate expansion		
College Name Saint Johns River State College Renovation, Classroom Building and Library with Additions to accommodate expa							

#### **GEOGRAPHIC LOCATION**

Official College Site Number	Site Street Address	City	County
4	2990 College Drive	St. Augustine	St. Johns

#### PROJECT NARRATIVE: SURVEY RECOMMENDATIONS, JUSTIFICATION, & EXPLANATION OF EXTRAORDINARY COSTS (IF APPLICABLE)

The St. Augustine Campus is struggling to accommodate St. Johns County's population growth. The St. Augustine Campus has a shortage of classrooms and labs, therefore, funding the project is needed to meet current instructional demands and allow for better service to current students and capacity for future growth, as well as meeting the demands for a trained workforce for this rapidly growing

This project will allow SJR State to answer Florida's unmet academic and Workforce needs and focus on:

- (1) Preparing students for state and industry certifications
- (2) Expanding programs and courses necessary to keep up with Workforce demands for training in advanced technologies
- (3) Creating new transfer opportunities with partnering universities
- (4) Generating partnerships with new and existing businesses
- (5) Aligning technical programs and courses to business and industries targeted for growth
- (6) Providing a trained Workforce for employers in our region
- (7) Keeping the districts most talented students within the region
- (8) Filling the gap between emerging jobs and skilled workers

This project will support expected industry growth in this growing regional and local economy. St. Johns County is one of the State's fastest growing areas in both population and career opportunity. Several growth sectors for occupations have been identified including Health Care, Business, Finance, Criminal Justice, and Information Technology. Many of the businesses in these fields serve as Advisory Board partners and work-based learning opportunities for our students.

This project's proposed cost is \$24,074,783 and the College has already funded \$2,327,544 in Local Funds in support of this project

The Viking Center renovation with addition was completed July 2021 and adds a 5,685 SF addition of student services space to this campus.

Survey Recommendations 2021/4.028-4.041, 4.034-4.042, 4.027, 4.028, 4.047, 4.048, and 4.049

#### RESERVE ESCROW 0.5% (per s. 1001.03(18)(c), F.S.)

Building value: \$20,935,685

Source of valuation for remodel or renovation:

1st year escrow deposit amount: \$104,678

Escrow funding source: Fund 1

Comments:

2016 Has this project ever been vetoed? If so, list year(s): Initial Year Requested:

List All Proposed Sources of Funding:

Local, Capital Improvement Fees

Projected Bid Date/Start of Construction (Month, Year):

July 2026

December 2028 Projected Occupancy Date (Month, Year):

Funding Educational Specifications Section (must be completed for all first-year priority construction)

Date of Survey	Survey Recommendation No.	Space Category	Survey Recommended Total NSF	NSF Used	Student Stations Used
July 2021	4.028-4.041	Voc. Lab	15,606	9,935	48
July 2021	4.034-4.042	Teaching Lab	18,759	11,757	209
July 2021	4.027	Office	29,900	2,598	
July 2021	4.048	Classroom	13,726	12,316	
July 2021	4.047	Library	14,695	675	
July 2021	4.049	Student Services	8,766	6,766	
			Total NSF Used	44,047	

#### CIP 3B COST WORKSHEET

Renovation, Classroom Building and Library with Additions to accommodate expansion of Computer,

CIP 3B

5,883,624

## Saint Johns River State College BUILDING SPACE DESCRIPTION

NEW CONSTRUCTION		NSF	GSF		\$/GSF	Local Factor		Const. Cost
CATEGORY				-		1.00		3,325,227
Classroom		5,000	7.102	\$	468.21		\$	The state of the s
Teaching Lab		3,600	5,113	\$	487.63	1,00	\$	2,493,252
Library		675	959	\$	409.16	1,00	5	392,384
Vocational Lab		4,122	5,855	\$	487,63	1,00	S	2,855,074
Office		800	1,136	\$	498.45	1,00	\$	566,239
Auditorium - Exhibit			0	\$	520.96	1.00	5	
Instructional Media			0	5	338.06	1.00	S	
				5	364.65	1.00	\$	
Gymnasium	-			S	496,59	1.00	5	
Student Service				S	339.28	1,00	\$	
Support Service	TOTAL	14,197			Avg. 462.56			
	TOTAL	111101				enstruction Cost	\$	9,632,177
PENADE INCIDENCYATION		NSF*	GSF*		\$/GSF*	Local Factor		Const. Cost
REMODELING/RENOVATION*		29,850	42,399	\$	138.77	1.00	\$	5,883,624
		29,000	42,000	-	100	100	S	
	TOTAL	29,850	42,399	-				

\*Note: Remodeling should not exceed 65% of New Construction Cost. Renovation should not exceed 30% of New Construction Cost. Also, DO NOT use the new square footage net to gross ratio for Remodeling projects. Calculate your existing N:G ratio using the actual building net and gross sf numbers. Renovation projects use net square feet only.

Remodeling/Renovation Cost\* S

#### PROJECT COMPONENT COSTS & PROJECTIONS

		Costs				
		Incurred to date	2026-27	2027-28	2028-29	TOTAL
. CONSTRUC	TION COSTS			and a second		
a	Total Base Construction Cost (from above)	\$2,327,544	\$5,740,788	\$5,740,788	\$5,740,790	\$19,549,910
Additional Extraor	dinary Construction Costs					
b	Environmental Impacts/Mitigation					\$0
	Site preparation					\$0 \$0 \$0
d	Landscape/irrigation					φ <b>0</b>
e	e. Plaza/Walks					20
1	. Roadway improvements					\$U
9	Parking spaces:			-		20
	n, Telecommunication					\$0
	Electrical service					\$0
	Water distribution					\$0
l k	Sanitary sewer system					20
	Chilled water system					\$0
п	n. Storm water system					\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0
	n. Energy efficient equipment					\$0
	o. Other: access control system					
	Subtotal: CONSTRUCTION COSTS:	\$2,327,544	\$5,740,788	\$5,740,788	\$5,740,790	\$19,549,910
2. OTHER PRO	DJECT COSTS					\$0
	a. Land/existing facility acquisition***					30
t t	Professional Fees					\$195,499
	1) Planning/programming (1%)		\$195,499		****	\$1,524,893
	2) A/E fees (7.8%)		\$850,000	\$500,000	\$174,893	\$1,524,693
	3) Inspection Services*** (sugg. 0.5%)			\$97.750		\$254,149
	4) On-site representation (1.3%)			\$127,074	\$127,075	\$234,149
	5) Other prof, services*** (sugg. 0.5%)		\$97.750			The second secon
	c. Testing/surveys (2.2%)		\$430,098			\$430,098
	Permit/Environmental Fees***		\$73,312	\$73,312		\$146,624
	e, Miscellaneous cost*** (sugg. 1-3%)		\$195,499		200000000	\$195,499
and the second	f. Movable equipment/furnishings (10,2%)			\$582,612	\$1,000,000	\$1,582,612
*** As needed	Subtotal: OTHER PROJECT COSTS	\$0	\$1,842,158	\$1,380,748	\$1,301,968	\$4,524,873
	TOTAL PROJECT COST	\$2,327,544	\$7,582,946	\$7,121,536	\$7,042,758	\$24,074,783

#### PROJECT FUNDING

Funding F	Received 1 sour			Projected	Projected Supplemental Funding Projected PECO Requests Tot					Total Project Cost
Source	FY	1	Amount	Source	FY	Amount	FY		Amount	
Local	2013-14	-	250,000	Codiec			2026-27	\$	7.582,946	(number below
							2027-28	1 \$	7,121,536	should equal
Local/CIF	2013-14	2	500,000				2028-29	2 1	7.042,757	Total Project Cost)
Local/CIF	2014-15	\$	275,000			1	2020-23		1,042,101	roler, regent acray
Local/CIF	2015-16	\$	250,000			1			-	
Local/CIF	2016-17	\$	350,000			4	-			
Local/CIF	2017-18	5	355,180							
Local/CIF	2016-19	S	347,364							
		\$	2,327,544			\$		\$	21,747,239	\$ 24,074,783

<sup>\*\*</sup>Note: If 2.6% is used for basic site dev/imp, do not request additional extraordinary construction costs for sitework below.

#### Higher Educational Facilities Return on Investment

Institution: St. Johns River State College

Project Renovation, Classroom Building and Library with Additions to accommodate

expansion of Computer, Nursing, and other Health Related Programs

Total Funding: \$24,074,783

Previous Funding (State and Local): \$2,327,544 (Local)

Workforce Project (Yes or No): Yes

Contact Person (Name, Position, Phone No.): Terry Thomas, Assistant Vice President of

Facilities, Planning, and Capital Projects - Palatka Campus, (386) 312-4110

Check any box(es) that apply and provide a quantitative explanation. Identify the term or years in which ROI information is projected.

1. 

Number of Additional Degrees and Certificates Produced and How Those Degrees are Meeting the Needs of our State (Job Openings, Average Wages of those Job Openings, etc.)

Explanation: The College is a vital partner in workforce and economic development for Clay, St. Johns, and Putnam Counties. Funding the St. Augustine campus Renovation, Classroom Building and Library with Additions to accommodate the expansion of Computer, Nursing and other Health Related Programs project to accommodate additional and improved instructional and support space will increase capacity, resulting in the conferral of more degrees and certificates to graduates who will immediately fill positions needed by local and regional employers. Graduates will also take advantage of transfer opportunities with universities to continue the training necessary to fill other roles needed in the region's economy.

The St. Augustine campus Renovation, Classroom Building and Library with Additions to accommodate the expansion of Computer, Nursing Programs project will support expected industry growth in this growing regional and local economy. According to projections received from the Florida Department of Economic Opportunity's CareerSource Region 8 Employment Growth Projections, the following local jobs are projected to be needed within the next eight years (2022-2030).

- 7,441 new regional jobs in Healthcare Practitioners and Technical Occupations, 13.9% growth
- 4,404 new regional jobs in Healthcare Support Occupations, 17.2% growth
- 1,178 new regional jobs in Community and Social Service Occupations, 9.3% growth
- 4,853 new regional jobs in Business and Financial Operations

- Occupations, 8.4 % growth
- 2,162 new regional jobs in Computer Occupations, 15.5% growth
- 2. Number of Additional Students Served and the Benefits/Efficiencies Created (increase graduation rate, alleviate waitlist, increase academic support, etc.)

  Explanation: These 257 additional student stations will serve 759 full-time equivalent (FTE) students. The St. Augustine Campus has a shortage of classrooms and labs and struggles to meet the needs of current enrollment on the St. Augustine Campus. St. Johns is one of Florida's most rapidly growing counties. Renovations, remodeling, and additions are needed to meet current instructional needs and to provide capacity for future growth.
- 3. ☐ Amount of Additional Research Funding to be Obtained; Patents Awarded **Explanation**:
- 4. ☑ Project is in an Area of Strategic Emphasis as Determined by the Board of Governors' Gap Analysis or the Department of Economic Opportunity's National Occupational Forecast

**Explanation**: The college is aligning its programs to serve business and industry targeted for growth identified by the 2024-2025 Regional Demand Occupations List (RDOL) and Department of Economic Opportunity's National Occupational Forecast (focusing on workforce). The St. Johns County is one of the State's fastest growing areas in both population and career opportunity. Several growth sectors for occupations have been identified including Business, Finance, Information Technology, and Health Care. Many of the businesses in these fields serve as Advisory Board partners and work-based learning opportunities to our students.

SJR State provides the following programs, which align with the Regional Demands Occupations List (RDOL) and Areas of Strategic Emphasis.

In the Health Care sector, preparing for jobs in hospitals, Physician's offices and clinics are part of a student's training to meet the needs of the Health Care industry. Additional funding is needed to expand SJR State's allied health and nursing simulation labs and classrooms to support the College's programs and courses, including Emergency Medical Technology, Emergency Medical Services, Paramedic, Nursing, Nursing: LPN Bridge to ASN, Practical Nursing, Nursing Assistant, Respiratory Care, Radiologic Technology, Health Information Technology, Health Services Management, Medical Office Administration, Medical office Assisting and Bachelor of Science in Nursing.

Major employers in our area include Orange Park Medical Center, St. Vincent's Medical Center, Baptist Medical Center, Flagler Hospital, Mayo Clinic, PSS World Medical, Medtronic, and Parallon Services. SJR State has affiliation agreements with facilities including Orange Park Medical

Center, Kindred Hospital, Baptist Medical Center, and St. Vincent's Medical Center, and many others, which provide SJR State Nursing and Allied Health students' clinical training opportunities that lead to future employment. Applications to these limited health programs typically exceed 150% of the available capacity.

In the Business and Finance sector, these programs offer our students a competitive edge when they enter the corporate world, proficient in the latest management and communication skills. SJR State offers programs in Business Management, Business Operations, Business Specialist, Business Administration, Accounting Technology, and Bachelor's degree in Organizational Management with concentrations in Health Care Administration and Supervision and Management. Two new Bachelor's degrees are starting Fall 2025: Criminal Justice-Applied Intelligence Studies and Information Systems Technology. Career areas expected to grow include accounting, human resources, financial services, marketing, insurance, criminal justice, information technology, and management.

Employers in our service district include Allstate, Brightway Insurance, State Farm, Blue Cross/Blue Shield, Citibank, JPMorgan Chase, JAXPORT, Orange Park Medical Center, Flagler Hospital, AT&T, Local and State Government, Northrop Grumman, Publix, Georgia-Pacific, St. Johns River Management District, Vystar Credit Union, Regions Bank, and Everbank as well as numerous other business and industries.

The St. Augustine campus Renovation, Classroom Building and Library with Additions to accommodate the expansion of Computer, Nursing project will allow SJR State to answer Florida's unmet academic and workforce needs by:

- Preparing students for state and industry certifications
- Expanding programs and courses necessary to keep up with Workforce demands for training in advanced technologies
- Creating new transfer opportunities with partnering universities
- Generating partnerships with new and existing businesses
- Aligning technical programs and courses to business and industries targeted for growth.
- Providing a trained Workforce for employers in our region
- Keeping the districts most talented students within the region
- Filling the gap between emerging jobs and skilled workers
- 5. ☑ Increase Business Partnerships Which Will Lead to Guaranteed Internships and Jobs for Students

Explanation: Funding the St. Augustine campus Renovation, Classroom Building and Library with Additions to accommodate the expansion of

#### Computer, Nursing Programs project will:

- Generate or expand partnerships with new and existing businesses
- Provide a trained workforce for employers in our region.
- 6. ☑ Project Improves the Use, either Operationally or Academically, of Existing Space

Explanation: The renovation will allow current space to meet the needs of students more efficiently. The first phase of the St. Augustine campus Renovation, Classroom Building and Library with Additions to accommodate the expansion of Computer and Nursing Programs project renovation of the Viking Center, was completed July 2021, funded with local dollars. The additional space provided by this phase will relieve the pressure on other campus facilities to serve multiple purposes and programs which compete for time and space. This will allow for more services to students to occur simultaneously.

7. 

Contribution of Local Funds Through Matching Grants, Property Donations, etc.

Explanation: SJR State has contributed \$2,327,544 in CIF and Local funds.

8. 

Reduces Future Deferred Maintenance Cost and Extends the Life of the Facility by Bringing the Project up to Existing Standards (cost-benefit analysis of renovation or new facility vs. maintenance)

**Explanation**: Cost of materials, cost of labor, and reporting outages can be reduced by bringing the project up to existing standards and looking for materials and or methods that will reduce future maintenance costs. The installation of modern and sustainable floor finishes can reduce the yearly cost of maintenance annually by approximately \$3.70 per square foot.

Replacement of traditional classroom lighting with LED lighting is another method to employ cost-savings reductions in maintenance, energy, and labor costs since LED lighting is one of the most energy efficient lighting technologies existing today.

9. 

Projected Facility Utilization Rate

**Explanation**: Optimized facilities will support science, technology, engineering, and math education, integral to both workforce AS degrees, and the AA transfer degree. Improved and expanded facilities are also projected to improve the efficiency of student services, thereby increasing retention and completion.

10. ⊠ Current/Projected Campus Utilization Rate

**Explanation**: The 2024-25 Space Utilization Report indicates that the St. Augustine Campus has a classroom space utilization of 46.67% and a laboratory space utilization rate of 39.23%, which shows a need for additional updated space at the St. Augustine Campus.

FLORIDA COLLEGE SYSTEM ROOM UTILIZATION BY SITE 2024-25 TERM 2E SUBMISSION ST. JOHNS RIVER STATE COLLEGE

		CLASSROOM					LABORATORY					
SITE	NAME	NUMBER ROOMS	Hours	WEEKLY	UTIL	WKLY HRS PER ROOM	NUMBER ROOMS	Hours	WEEKLY HOURS	RATE	WALLY HRS PER BOOM	
1	PALATKA CAMPUS	21	3,700	231	27.50	11.00	27	7,412	463	57.16	17.15	
2	ORANGE PARK CAMPUS	29	7,990	500	43,10	17.24	20	3,811	235	39.67	11.90	
4	ST. AUGUSTINE CAMPUS	27	8,068	504	46,67	18.57	13	2,440	153	39.23	11.77	

Other Pertinent Information not included above:

# FLORIDA COLLEGE SYSTEM CIP 4A CAPITAL ASSET MANAGEMENT PROJECT EXPLANATION 2026-27 through 2028-29

CIP 4A

Desires Title	College wide Site Impre	vements and Infrastructure Repairs Pro	iect	
Project Title	College-wide, Site Impro	Verificina and infrastructure repairs ( re	00.	
Budget Entity Priority	4			
Statutory Authority Sec. 1013.64				
		Noncritical	Critical	
Type	Project	X		

#### GEOGRAPHIC LOCATION - BUILDING/FACILITY IDENTIFICATION/DESCRIPTION (If applicable)

Project/Building Name	Building No.	NASF	Site Address	City	County
All Campuses	All	634,534	283 College Drive	Orange Park	Clay
All Camposes	7311	GO NGO Y	5001 St. Johns Ave	Palatka	Putnam
		1	2990 College Drive	St. Augustine	St. Johns
		1	2000 Oning 0, 21119	The state of the s	

#### PROJECT DESCRIPTION (PURPOSE, NEED, SCOPE)

The College-wide, Site Improvements and Infrastructure Repairs project focuses on three main areas: site improvements, structural renovation, and campus safety initiatives. Ongoing site improvement issues Include milling, resurfacing and striping of roadways and parking lots; installation of new 'wayfinding' as well as digital signage; storm water/drainage Issues, and improvements to vehicular access to our campuses. This will include the repositioning of entry drives, replacement of existing traffic signals, the addition of turning lanes, as well as necessary electrical and ficer optic infrastructure, paving, water and sewer lines, lift stations, stormwater management systems, berms earthworks, and underground drainage mechanisms, implementations, or maintenance. Projects of this nature are needed on both the Orange Park and the Palatka campuses.

Structural renovations include the reroofing of multiple buildings, HVAC/Chiller equipment installations and upgrades, as well as miscellaneous repairs to aging buildings across all campuses.

Safety initiatives are necessary to modernize aging systems, and to integrate door access control, fire, carbon monoxide, and burglar alarms, as well as real time closed-circuit television monitoring capability. All these systems would report to and be displayed on a 'central command' bank of monitors located in the security offices of each campus. A Phase 1 pilot of this initiative has already been installed in portions of the Orange Park campus and is particular to the access control of critical doors located in a high-profile building. This installation allows administrators to:

- a) Limit access to these doors to only authorized personnel, for only authorized time periods.
- b) Allows administrators to monitor and to alert them to unauthorized breeches in protocol
- c) Provides 'lock-down' capability for administrators from any location during emergency situations which may be threatening to campus constituents.

The success of this pilot proves the need to scale this initiative to more buildings on all campuses. There is also critical need to upgrade and modernize existing, but outdated safety systems on all campuses.

The total proposed cost of this College-wide, Site Improvements and Infrastructure Repairs project is \$29,472,321 and the College has already contributed \$1,123,349 in PECO Sum of Year Digits Funds and received \$5,947,195 in State Deferred Maintenance in support of this project.

Survey Recommendations 2021/SR.01, SR.02, SR.03, SR.04, SR.05, SR.06

#### APPLICABLE SURVEY RECOMMENDATIONS

Date of Survey	Recommendation No.	Requested for
6/30/2021	SR.01	Correct deficiencies relating to safety to life, health, and sanitation pursuant to SREF 4.4(1) and 5(1)
6/30/2021	SR.02	Necessary modifications for the physically disabled in existing buildings as recommended in F.S. 255.2
6/30/2021	SR.03	Replacement of roof at existing facilities as provided in SREF 423.12 and Florid
6/30/2021	SR.04	Replace and purchase of equipment for existing facilities pursuant to SREF 1 2(55)
6/30/2021	SR.05	Provide for sanitation facilities for students, staff and the public pursuant to SREF 5(1) and 423.2
6/30/2021	SR.06	Provide for custodial facilities pursuant to Florida Building Code 423.20

CIP 4B

#### PROJECT COMPONENT COST AND PROJECTIONS

	V244	Costs Incurred to date	2026-27	2027-28	2028-29	TOTAL
BUILDING SYSTEM		to date	\$388,740	\$376,464	\$347,820	\$1,113,024
a.	electrical	\$1,772,195	\$513,546	\$429,660	\$376,464	\$3,091,865
b.	envelope		\$815,454	\$982,080	\$1,319,670	\$3,397,204
C.	interior	\$280,000	\$429,660	\$450,120	\$639,375	\$1,931,504
d.	mechanical	\$412,349	the state of the s	\$94,116	\$145,266	\$452,166
e.	plumbing	6700 000	\$212,784	\$1,023,000	\$1,023,000	\$3,775,000
f.	roof	\$706,000	\$1,023,000	\$1,227,600	\$1,227,600	\$2,966,700
g.	site		\$511,500	\$1,227,000	\$1,221,000	\$(
h.	special (fire suppression)				-	\$0
i.	structural		-	-		SC
1.	elevator	#R 470 544	00 004 004	\$4,583,040	\$5,079,195	\$16,727,463
	SUBTOTAL	\$3,170,544	\$3,894,684	34,505,040]	Ψ5,015,155]	010,12,110
SEATERAL LITTLEY	SYSTEM COMPONENTS:					
	cogeneration					\$0
a. b.	cooling gen./distrib.	\$2,700,000			-	\$2,700,000
	electrical distrib.	92,700,000	-			Ş
C.	heating gen./distrib.					S
d.		-		- 1		\$
e.	landfill water treat./distrib.			-		S
f.		\$1,200,000		-		\$1,200,00
g.	waste treatment	\$1,200,000			-	25014-013-0
	SUBTOTAL	\$3,900,000	\$0	\$0]	50	\$3,900,000
SPECIAL SYSTEM	COMPONENTS:					
a.	energy conservation		\$36,828	\$92,070.	\$61,380	\$190,27
b.	storage tanks					\$
	Storage tarms					
	SUBTOTAL	\$0	\$36,828	\$92,070	\$61,380	\$190,27
CAMPUS SYSTEM a.	COMPONENTS: drainage/grounds		\$1,023,000	\$1,023,000	\$1,023,000	\$3,069,00
b.	road system paving		1			\$
C.	other paving		\$777,480	\$818,400	\$920,700	\$2,516,58
, <b>.</b>	onior paving					
	SUBTOTAL	50	\$1,800,480	\$1,841,400	\$1,943,700	\$5,585,58
LIFE SAFETY AND	LICENSURE COMPONENTS:			-		S
a.	Licensure		2.7 2.22 2.22	44 000 000	64 000 000	\$3,069,00
b.	Life Safety		\$1,023,000	\$1,023,000	\$1,023,000	\$3,069,00
C.	ADA			-		S
d.	Environmental					\$
				9. 000 000	M4 002 000	\$3,069,00
	SUBTOTAL	\$0	\$1,023,000	\$1,023,000	\$1,023,000	Φ3,00 <del>9</del> ,00
		4-4	40.751.000	07 F20 F40	\$8.107.275	\$29,472,32
	TOTAL	\$7,070,544	\$6,754,992	\$7,539,510	JD. IU/.Z/JI	923,712,JA

#### PROJECT FUNDING

	_	Receiv	ed to Date	Projected	Suppleme	ntal Funding	Projected P	ECO Requests	Total Project Cost	
Source	FY I		Amount	Source	FY	Amount	FY	Amount		
SYD	2017-18	\$	586,352,00				2026-27	\$ 6,754,992	(number below	
SYD	2018-19		536,997.00				2027-28	\$ 7,539,510	should equal	
State DM	2022-23	-	5,947,195.00				2028-29	\$ 8,107,275	Total Project Cost)	
	i	•	7.070,544.00			\$ .		\$ 22,401,777	\$ 29,472,321	

## Higher Educational Facilities Return on Investment

Institu	ation: St. Johns River State College
Project	College-wide, Site Improvements and Infrastructure Repairs Project
	Funding: \$29,472,321
Previo	ous Funding (State and Local): \$7,070,544
Work	force Project (Yes or No): No
Conta	ct Person (Name, Position, Phone No.): Terry Thomas, Assistant Vice President of
Facilit	ties, Planning, and Capital Projects - Palatka Campus, (386) 312-4110
	any box(es) that apply and provide a quantitative explanation. Identify the term are in which ROI information is projected.
1.	□ Number of Additional Degrees and Certificates Produced and How Those Degrees are Meeting the Needs of our State (Job Openings, Average Wages of those Job Openings, etc.)  Explanation:
2.	□ Number of Additional Students Served and the Benefits/Efficiencies Created (increase graduation rate, alleviate waitlist, increase academic support, etc.)  Explanation:
3.	☐ Amount of Additional Research Funding to be Obtained; Patents Awarded <b>Explanation</b> :
4.	☐ Project is in an Area of Strategic Emphasis as Determined by the Board of Governors' Gap Analysis or the Department of Economic Opportunity's National Occupational Forecast Explanation:
5.	☐ Increase Business Partnerships Which Will Lead to Guaranteed Internships and Jobs for Students  Explanation:
6.	☑ Project Improves the Use, either Operationally or Academically, of Existing Space Explanation: This College-wide, Site Improvements and Infrastructure Repairs Project will improve the campus use of existing space in that safe, secure, and functional facilities are fundamentally essential to successful educational programs. Creating a positive environment is crucial for students to maximize their learning potential. SJR State continuously evaluates and improves facility life-safety, accessibility, structural integrity, roof and building envelope, indoor air quality, lighting, and cleanliness with

the intent of providing the best educational opportunities possible. The investments proposed in this project are necessary to preserve and upgrade aging campus assets and will provide sustainable enhancements to the student experience on all of these levels.

The modern college campus must provide a haven of safety from the violence which now pervades our society. Indeed, the student learning experience is greatly enhanced amidst a confident sense of well-being and security, free from the anxieties of the negativity around us. For this reason, SJRSC has placed a high priority on the protection of our constituents and seeks to project an image of vigilance towards that goal.

With this project, our aging security systems; including fire, CO, burglar, access control, and CCTV will be modernized and integrated by having them all reporting to and displayed on a bank of monitors located in each campus security office. A pilot program of door access control has already been launched in one high profile building at one SJR campus. Its success confirms the need to scale this project to multiple buildings on all campuses. Once fully deployed, it will allow administrators to:

- 1. Limit access to critical doors to only authorized personnel at only authorized time periods.
- 2. Allow administrators to monitor the use of these doors, and to receive alerts to unauthorized breaches in the protocol.
- 3. Provide 'lock-down' capability for administrators from any campus location during emergency situations which may be threatening to campus constituents.

This, with the improvement of the campus physical plant will provide the safe and wholistic learning environment we seek for our constituents.

7. 

Contribution of Local Funds Through Matching Grants, Property Donations, etc.

#### **Explanation:**

8. 

Reduces Future Deferred Maintenance Cost and Extends the Life of the Facility by Bringing the Project up to Existing Standards (cost-benefit analysis of renovation or new facility vs. maintenance)

**Explanation**: The old adage "a stitch in time saves nine" is never more appropriate than when initiating pre-emptive maintenance, especially on older structures. In almost every case, repairs made early in the inevitable cycle of deterioration are far less involved, far less disruptive, and far less costly than those which are allowed to fester and grow worse before they are addressed.

As an example, our forecast planning for campus roof restoration follows this model in that we intend to install a fluid applied reinforced roofing system atop our aging roofs while they are still structurally sound, and before they degrade to the point of requiring catastrophic intervention. This system will provide a 20-year warranty, can be applied while the building is fully occupied, and does not require demolition and the associated risk of exposing the interior portions of the building to damaging weather intrusion. A system of this type, engaged at a timely moment before excess deterioration sets in can reduce an otherwise \$1 mil conventional roof rip-off and reinstallation by 50% or more.

A similar model of pre-emptive forecasting is likewise applied to all other projects requested in this project. All these systems will be at or beyond their projected life cycle by the time appropriations are released. Responsible stewardship dictates the need for timely planning and replacement of our aging assets.

Future supply chain uncertainties as well as economic pressures also make this an opportune time for action. Prices will never again be as reasonable as they are now. Whether it is the parking lots, HV AC systems, safety equipment upgrades, or building components requested in this project, all will benefit financially from a 'sooner rather than later' approach. Indeed, the sustainable safety and well-being of our future constituents depend on the planning and execution we engage now.

- 9. 

  □ Projected Facility Utilization Rate
  - **Explanation**:
- 10. ☐ Current/Projected Campus Utilization Rate

**Explanation:** 

Other Pertinent Information not included above:

## DIVISION OF FLORIDA COLLEGES 2026-27 Request for Legislative Action

College: St. Johns River State College

Requested Actions: Property acquisition (land or facilities) or construction of new facility using non-PECO fund source, which will require state operating dollars; or request for reappropriation of funds from one project to another (survey-recommended) project.

Construct classrooms, labs, offices, and support spaces, not to exceed 25,000 square feet, utilities and parking, using local funds at the State Board of Education approved Palatka Campus.



#### **MEMORANDUM**

To:

Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From:

Terry Thomas

Assistant Vice President of Facilities, Planning and Capital Projects

Date:

June 9, 2025

Subject:

Action Item: Award of RFQ-SJR-01-2025 - Short-list of Architects for Palatka Campus -

Renovation of Classroom Building and Workforce Addition Project

Please place on the June Board meeting agenda, action on RFQ-SJR-01-2025 to approve the ranked short-list of architectural firms as listed on the attached short-list recommendation for award, and request authorization to begin contract negotiations in rank order.

A Request for Qualifications (RFQ) was issued for the purpose of procuring architectural services for the Renovation of Classroom Building T and Workforce Addition on the Palatka Campus in accordance with the "Consultants' Competitive Negotiations Act" (Florida Statute 287.055), State Requirements for Educational Facilities (SREF) and College policy. The RFQ was advertised in each newspaper in the College's service district of Putnam, Clay and St. Johns counties.

A committee comprised of staff from Academic Affairs, Technical Education & Workforce, IT, Facilities, and the Business Office evaluated eleven (11) written responses and interviewed the top three firms. The Assistant Vice President of Facilities, Planning and Capital Projects facilitated the process. The three firms scoring the highest ratings are recommended as the short-list of architects for this project.

Please let me know if I may answer any questions regarding this recommendation or the attachments.

Attachments (2)

#### REQUEST FOR QUALIFICATIONS (RFQ) for ARCHITECTURAL SERVICES RFQ-SJR-01-2025

Project Name: Renovation of Classroom Building and Workforce Addition Project - Palatka Campus

## **NOTICE OF INTENT TO AWARD**

Action to approve the following ranked short-list of architectural firms by the District Board of Trustees of St. Johns River State College is expected at their regularly scheduled meeting on June 18, 2025, at the Palatka Campus of SJR State, 5001 St. Johns Avenue, Palatka, Florida. Upon approval, contract negotiations will commence in rank order with the top ranked firm.

#### RANKED SHORT-LIST OF ARCHITECTURAL FIRMS

FIRM	RANKING
Harvard Jolly   PBK	
6196 Lake Gray Blvd. Suite 105	
Jacksonville, FL 32244	1
Zyscovich, LLC	
100 N. Laura Street, Suite #400	
Jacksonville, FL 32202	2
Kasper Architects + Assoc.	
500 N. Ocean Street	
Jacksonville, FL 32256	3



#### **MEMORANDUM**

To: Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From: Terry Thomas

Assistant Vice President of Facilities, Planning and Capital Projects

**Date:** June 9, 2025

Subject: Information Item: Change Order #001 to Foresight Construction Group Inc Contract

This is an information item for the Board of Trustees at their meeting on June 18, 2025. This month, Change Order #001 was executed by the College to the Foresight Construction Group Inc contract for the Chiller Replacement Project on the St. Augustine campus.

Change Order #001 was an additive change order in the amount of \$4,819.40. This change order included

COP #1: Cooling Tower Belt Drive – no cost

COP #2: Addition of 57 Stone for Footing in the amount of \$2,285.00. COP #3: Addition to modify electrical panel in the amount of \$2,534.40.

Please let me know if I may answer any questions regarding this agenda item.

Attachment (1)

## AIA Document G701 - 2017

#### Change Order

PROJECT: (Name and address)
Chiller Replacement Project
St. Augustine Campus

OWNER: (Name and address)
St. Johns River State College
5001 St. Johns Ave.
Palatka, FL 32177

CONTRACT INFORMATION: Contract For: 2023-334

Date: May 30, 2024

ARCHITECT: (Name and address)
SGM Engineering Inc.
935 Lake Bladwin Lane
Orlando, FL 32814

**CHANGE ORDER INFORMATION:** 

Change Order Number: 001 Date: 03/04/2025

**CONTRACTOR:** (Name and address) Foresight Construction Group, Inc.

1

3917 NW 39th Blvd. Gainesville, FL 32606

#### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COP #1 - Add For Cooling Tower Belt Drive \$0.00 COP #2 - Add 57 Stone for Footing \$2,285.00 COP #3 - Modify Electrical Panel \$2,534.40

The original was

The net change by previously authorized Change Orders

Contract Sum prior to this Change Order was

The Contract Sum will be INCREASED by this Change Order in the amount of

The new Contract Sum including this Change Order will be

1,438,667.40

The Contract Time will be by Zero (0) days.

The new date of Substantial Completion will be UNCHANGED

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

#### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

SGM Engineering Inc.	Foresight Construction Group, Inc	St. Johns River State College
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Film name)
Land Roberon	Juan Segarra	
SIGNATURE	SIGNATURE	SIGNATURE
Chad Robinspore,	Juan Segarra, President	Dot. H. Actions, the sider
PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	PRINTED NAME AND TITLE
5/19/2025   4:57 AM	PDT 5/20/2025   9:24 AM	PDT June, 4, 2025

DATE DATE DATE



December 13, 2024

Tom Reynolds
Assistant Director of Capital Projects and Maintenance
St Johns River State College
TomReynolds@sjrstate.edu
(904) 994-7934

RE: SJRSC Chiller Replacement

COP #2 – Add for 57 Stone at Footings

Mr. Reynolds,

We are pleased to provide SJRSC with our proposal for adding 57 stone to the four footing at the cooling tower due to the high moisture content in the soil. Attached is the SOV with breakdown. Additional days will be requested for this delay but is TBD at this time.

Add 57 Stone

\$2,285.00

#### **Qualifications/Clarifications:**

- This proposal is valid for 30 days from the date of this pricing. If the work of the project is delayed due to circumstances outside of the Contractor's control, cost adjustments may be required.
- 2. Due to current market volatility, we are not able to anticipate future price escalations for this project. There is also potential for future unknown material and equipment lead time impacts to the project. While these issues could result in cost and time impacts to the Owner, Foresight will work with the Owner to identify and mitigate as much as possible should they arise.

On behalf of Foresight Construction Group, I would like to thank you again for the opportunity to provide this proposal. Please do not hesitate to contact me with any questions.

Best Regards,

**Robert West** 

**Operations Manager** 

T//904.772.1066 C//904.762.8186

alia ( Usat



Project: SJRSC Chiller Replacement

Job Number: J24-009

	COP #2	Price
Div 1	Total General Conditions	\$0.00
Div 1	Total GC - Staffing	\$0.00
Div 2	Existing Conditions - Demolition	\$0.00
Div 3	Total Concrete	\$1,975.00
Div 4	Total Masonry	\$0.00
Div 8	Total Openings - Doors	\$0.00
Div 8	Total Openings - Windows	\$0.00
Div 9	Total Finishes - Drywall & Framing	\$0.00
Div 9	Total Finishes - Acoustical Ceilings	\$0.00
Div 9	Total Finishes - Floors & Walls	\$0.00
Div 9	Total Finishes - Painting and Coatings	\$0.00
Div 1	Total Specialties	\$0.00
Div 2	Total Plumbing	\$0.00
Div 2	Total HVAC	\$0.00
Div 2	Total Integrated Automation	\$0.00
Div 2	Total Electrical	\$0.00
Div 9	OH&P / CM Fee	\$197.50
Div 9	P & P Bonds	\$100.00
Div 9	Insurances	\$11.41

Total Base Bid	\$2,285.44
TOTAL BASE BIG	92,203.44

## Mallen Construction Inc.

10702 Hood Road South Suite 8 Jacksonville FL 32257-3243 904-880-5580 904-880-8761 FAX

December 5, 2024

Foresight Ray Austin

RE: SJR Chiller Pad St Augustine, Fl

Please find below our cost for the work described:

Labor material and equipment to over-excavate 1 foot and install #57 size crushed concrete stone in foundations. We have estimated and based our price on 5 tons. If we exceed this total, we will charge an additional \$375.00 per ton for anything over this amount. Due to the material wasted into the soil and the stone compaction, the change order quantity will be measured as indicated on truck tickets delivered to the project site. Any additional spoils or materials from this work will remain on site.

Total price: \$1,975.00

Please issue a change order so we can schedule this work.

Respectfully Submitted,

Matt Davis
Mallen Construction Inc.



February 19, 2025

Tom Reynolds
Assistant Director of Capital Projects and Maintenance
St Johns River State College
TomReynolds@sjrstate.edu
(904) 994-7934

RE: SJRSC Chiller Replacement

COP #3 - Reroute The Lighting Conduits from Panel MH1

Mr. Reynolds,

We are pleased to provide SJRSC with our proposal to reroute the lighting conduits from Panel MH1. Attached is the SOV with breakdown.

Reroute Lighting Conduits from Panel MH1

\$2,534.40

#### **Qualifications/Clarifications:**

- This proposal is valid for 30 days from the date of this pricing. If the work of the project is delayed due to circumstances outside of the Contractor's control, cost adjustments may be required.
- 2. Due to current market volatility, we are not able to anticipate future price escalations for this project. There is also potential for future unknown material and equipment lead time impacts to the project. While these issues could result in cost and time impacts to the Owner, Foresight will work with the Owner to identify and mitigate as much as possible should they arise.

On behalf of Foresight Construction Group, I would like to thank you again for the opportunity to provide this proposal. Please do not hesitate to contact me with any questions.

Best Regards,

Robert West

**Operations Manager** 

T//904.772.1066 C//904.762.8186

Labor Wear



Project: SJRSC Chiller Replacement

Job Number: J24-009

	COP #3	Price
Div 1	Total General Conditions	\$0.00
Div 1	Total GC - Staffing	\$0.00
Div 2	Existing Conditions - Demolition	\$0.00
Div 3	Total Concrete	\$0.00
Div 4	Total Masonry	\$0.00
Div 8	Total Openings - Doors	\$0.00
Div 8	Total Openings - Windows	\$0.00
Div 9	Total Finishes - Drywall & Framing	\$0.00
Div 9	Total Finishes - Acoustical Ceilings	\$0.00
Div 9	Total Finishes - Floors & Walls	\$0.00
Div 9	Total Finishes - Painting and Coatings	\$0.00
Div 10	Total Specialties	\$0.00
Div 22	Total Plumbing	\$0.00
Div 23	Total HVAC	\$0.00
Div 25	Total Integrated Automation	\$0.00
Div 20	Total Electrical	\$2,200.00
Div 99	OH&P / CM Fee	\$220.00
Div 98	P & P Bonds	\$100.00
Div 98	Insurances	\$12.71

Total Base Bid	\$2,534.40







"An Electrical and Telecommunication Contracting Company"

1/22/205 Foresight Construction 3491 Pall Mall Drive, STE. 204 Jacksonville, FL 32257

Re: SJRSC CO1 Reroute lighting conduits

#### **Cost Proposal**

We propose to furnish the tools, labor and materials necessary to perform the following:

- 1. Remove existing conduits from MDP and LCP from Panel MH1
- 2. Reroute those conduits to new junction box locations

This proposal requires an extension of contract time of 01 calendar days.

Total Price \$ 2,220

General Terms and Conditions:

- 1. Proposal based on regular hours, forty per week.
- 2. In accordance with the terms and conditions of the subcontract agreement.
- 3. Subject to the execution of an approved subcontract change order.
- 4. Proposal is valid for 30 days.

If you have any questions or require further information, please contact this office.

Sincerely,

Tyler Watson

Rav. Austin Chad. Robinson: Herman. Rodriquez; We Bobby. Shahnami RE: CT Submittal and CO request Wednesday, July 31, 2024 2:22:00 PM Iman0002.ona Iman0003.ona Iman0003.ona Iman0003.ona Iman0003.ona Iman0003.ona

Chad,

See the following submittal in Procore. This has the updated information.

| Edit | View | 25 65 00 Co. | 23 65 00-1 | 1 | | Cooling Tower - Product Data rt. | Action Sub. | Open

A change order is no longer required. Nelson has agreed to absorb the additional cost for the super quite fans.

Thank you,



From: Chad Robinson <chad@sgmengineering.com> Sent: Wednesday, July 31, 2024 11:01 AM To: Ray Austin <raustin@foresightcgl.com>; Herman Rodriguez <herman@sgmengineering.com>; Wendy McAnally <wmcanally@foresightcgi.com> Cc: Bobby Shahnami <bobby@sgmengineering.com> Subject: CT Submittal and CO request

Good morning Ray, Wendy

Can you resend me the latest CT submittal and verify that there is no longer a cost increase and that a C.O is no longer required.?

We would like to close this out today if possible.



CHAD ROBINSON, PE Assistant Mechanical Department Manager chad be sense inc. com www.samenjaneering.com 935 Lake Baldwin Ln, Orlando, FL 32814, 407-767-5188 (tel.)

Please consider the environment before printing this e-mail

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CAUTION: This email originated from outside the organization. Do not allow links or open extendiments unless you coognize the sender and know the content to eafe.



Date

## **Project Name**

Change Order Proposal 001

DATE SUBMITTED			t, St Augustine Campus
DATE SUBIVITIED	7/18/2024	DATE REQUIRED	
OWNER JOB #	SJR-13-2023	CONTRACTOR JOB #	J24-005
TO	SGM Engineering	FROM	Ray Austin
DESCRIPTION OF PROPOSED	CHANGE		
Change the Cooling Towe	r from gear drive to b	oelt drive. Add super low sound	l fan.
REASON FOR PROPOSED CHA	NGE		
Owner request.			
INCLUSIONS / QUALIFICATION	NS		
EXCLUSIONS			
EXCEOSIONS			
			1
CHANGES IN CONTRACT COST	AMOUNT	CHANGES IN CONTRACT TIV	E CALENDER DAYS
CHANGES IN CONTRACT COST Original Contract Sum	AMOUNT \$1,433,848.00	CHANGES IN CONTRACT TIM Original Substantial Date	E CALENDER DAYS
CHANGES IN CONTRACT COST Original Contract Sum Net Changes in Sum to Date	1		
Original Contract Sum	\$1,433,848.00	Original Substantial Date	
Original Contract Sum Net Changes in Sum to Date	\$1,433,848.00 \$0.00	Original Substantial Date Net Changes in Time to Date	
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Original Contract Sum Net Changes in Sum to Date This Change	\$1,433,848.00 \$0.00 \$7,589.88 \$1,441,437.88	Original Substantial Date Net Changes in Time to Date This Change	
Original Contract Sum Net Changes in Sum to Date This Change New Contract Sum	\$1,433,848.00 \$0.00 \$7,589.88 \$1,441,437.88	Original Substantial Date Net Changes in Time to Date This Change	
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Original Contract Sum Net Changes in Sum to Date This Change New Contract Sum  NOT VALID UNTIL SIGNED BY  CONTRACTOR: Foresight Construction Group	\$1,433,848.00 \$0.00 \$7,589.88 \$1,441,437.88 ALL PARTIES	Original Substantial Date Net Changes in Time to Date This Change New Substantial Date  OWNER: St Johns River Statae College	e TBD
Original Contract Sum Net Changes in Sum to Date This Change New Contract Sum  NOT VALID UNTIL SIGNED BY  CONTRACTOR: Foresight Construction Group Firm 3491 Pall Mall Dr, Suite 204	\$1,433,848.00 \$0.00 \$7,589.88 \$1,441,437.88 ALL PARTIES	Original Substantial Date Net Changes in Time to Date This Change New Substantial Date  OWNER: St Johns River Statae College Firm 2990 College Drive	e TBD
Original Contract Sum Net Changes in Sum to Date This Change New Contract Sum  NOT VALID UNTIL SIGNED BY  CONTRACTOR: Foresight Construction Group Firm 3491 Pall Mall Dr, Suite 204  Address	\$1,433,848.00 \$0.00 \$7,589.88 \$1,441,437.88 ALL PARTIES	Original Substantial Date Net Changes in Time to Date This Change New Substantial Date  OWNER: St Johns River Statae College Firm 2990 College Drive Address	e TBD
Original Contract Sum Net Changes in Sum to Date This Change New Contract Sum  NOT VALID UNTIL SIGNED BY  CONTRACTOR: Foresight Construction Group Firm 3491 Pall Mail Dr, Suite 204 Address Jacksonville, FL 32257	\$1,433,848.00 \$0.00 \$7,589.88 \$1,441,437.88 ALL PARTIES	Original Substantial Date Net Changes in Time to Date This Change New Substantial Date  OWNER: St Johns River Statae College Firm 2990 College Drive Address St. Augustine, FL 32084	e TBD
Original Contract Sum Net Changes in Sum to Date This Change New Contract Sum  NOT VALID UNTIL SIGNED BY  CONTRACTOR: Foresight Construction Group Firm 3491 Pall Mall Dr, Suite 204 Address Jacksonville, FL 32257 City, State, Zip	\$1,433,848.00 \$0.00 \$7,589.88 \$1,441,437.88 ALL PARTIES	Original Substantial Date Net Changes in Time to Date This Change New Substantial Date  OWNER: St Johns River Statae College Firm 2990 College Drive Address St. Augustine, FL 32084 City, State, Zip	e TBD

Date



## **Project name**

Change Order Proposal 001

Cost Code	Description	Labor Unit	Labor Qty	Labor Unit Cost	Labor Extended Cost		Material Qty	Material Unit Cost	Material Extended Cost	Subcontractor / Other Cost		Total Costs
	Add for Belt Drive Cooling Tower & Low Sound Fan				\$ =				\$ 5,835.00		\$	5,835.00
	7.5% Tax				\$ -				\$ 437.63		\$	437.63
	10% Mark-up	1			\$ -				\$ 627.26		\$	627.26
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 Subtotal
 \$ 6,899.89

 CM Fee
 10%
 \$ 689.99

 Total
 \$ 7,589.88



June 16, 2024	Cooling tower change order
amount:	
Guys here will be the difference in costs on the new to the original tower quoted.	ower wanted by the customer compared to
New tower difference \$5,835.00	
Tax and 10% MU	
Total cost difference will be \$6,899.89. (Six thousand 89/100).	Eight hundred Ninety-Nine dollars and
Thanks,	
Louie Watts	



3914 Beach Blvd. Jacksonville, FL 32207 (904)807-9899 phone (904)483-3005 fax

DATE: JULY 11, 2024

ENG: SGM

TO: MECHANICAL CONTRACTORS

PLANS DATED: 11-22-23

(Quote Valid For 30 Days)

RE: ST. JOHNS RIVER STATE COLLEGE CHILLER REPLACMENT

#### I. Unit Schedule:

ITEM	QTY	DESCRIPTION	TAG:
A	1	COOLING TOWER	CT-1

#### II. Description:

#### A. COUNTER FLOW COOLING TOWER

One (1) Counter Flow Cooling Tower manufactured by **EVAPCO** with the following:

- Model # AT 19-4M14
- CTI Certified
- Induced draft
- 316 Welded Stainless Steel Cold Water Basin
- 304 Stainless Steel Upper
- 460/3/60
- External service platform with ladder and ladder extension
- Equalizer connection
- Vibration switch
- EVAPAK fill
- IBC Standard Structural Design
- Inverter capable motor
- Belt Drive
- Super low sound fan
- Start up (1 Day)
- Five (5) Year Parts Warranty on Entire Unit (No labor warranty included)

#### **NOT INCLUDED:**

- Rigging, Installation, Piping
- Variable frequency drive
- Sump sweeper
- Water level control
- Single-point Nema 1 Power panel
- Air intake screens
- Labor warranty
- Any options/accessories not included above

### TOTAL PRICE (ITEM A) ......\$122,121.00

F.O.B. factory, freight allowed and prepaid, net 30 days, no taxes included

Thank you for considering Nelson & Company product offering. Please call if you have any questions

Quote # 3886 rev 7-11-24 Page 1 of 3



or concerns at (904) 710-1109.

Sincerely,

Chelsea Peter Sales Engineer Nelson & Company

#### **Terms & Conditions**

- 1. The Scope of Work defines and limits our services for this project. If you have any questions, please let us know. Nelson & Co., LC ("Nelson") wants to have a clear understanding Scope of Work and related terms before any work commences. Any change orders or supplemental work must be in writing and signed by Client and Nelson.
- 2. Upon delivery of any materials or supplies, ordered by Nelson, to the project location, the risk of loss or damage passes immediately to the Client and Nelson assumes no responsibility. The Client represents that there is sufficient insurance coverage to cover such risk of loss and that Nelson will be the loss payee for any claim of loss until title passes to the Client. Title to any such materials will pass to the Client only after the final payment for all invoices has been made to Nelson. This paragraph does not apply to any Client supplied materials, which shall remain as Client's risk of loss or damage.
- 3. Any additional work performed or upgrade of materials, including any special orders or other purchases made beyond the original scope of work of this project will be invoiced upon authorization by the Client and shall be in writing signed by the Client and Nelson.
- 4. Nelson will give the Client a reasonable opportunity to review and inspect the work and materials ("work") provided to the Client. By accepting any goods delivered to the Client, Client acknowledges that such work is in accordance with the Scope of Work and otherwise conforming as defined under Fla. Stat. §§672.001 et seq. In the event the Client rejects any work, such rejection must be in writing and delivered to Nelson within three (3) days of completion of the work or any phase of work, specifying the reason for rejection; otherwise, the rejection is invalid. Nelson wants the Client to be completely satisfied and will work to see that all work and materials meet with Client's approval.
- 5. The Client releases and holds harmless Nelson from any and all claims for any damages to persons or property directly or indirectly caused by or related to (1) any delays in delivery or shipment of any materials, (2) any damage to materials in delivery or shipment, and (3) any defect in the design or manufacture of any materials or work, including any latent defects or hazards.
- 6. Unless otherwise noted, the Client has not advised Nelson of any known, hidden, or latent hazards, dangers or defects existing on or at the project location. Any known, hidden, or latent hazards, dangers or defects existing on or at the project location must be disclosed to Nelson in writing before work begins.
- 7. Any warranties related to any materials are by the original seller or manufacturer and any such warranties are transferred to the Client along with the title to the materials. Nelson makes no express or implied warranties as to any of the work or materials and specifically excludes any such warranty as to the merchantability or fitness of any work or materials. There are no warranties that extend beyond the face hereof.
- 8. Your acceptance of this Project Quote and Scope of Work creates a binding contract ("Agreement") with Nelson. This Agreement contains the entire understanding of the Client and Nelson as to the scope of work for this project and is made without reliance upon any oral or written promise, warranty or representation not specifically stated within this Agreement. This Agreement can only be changed or modified in writing and signed by both parties.
- 9. This Agreement shall be interpreted under the laws of Florida. Nelson and Client agree that any dispute arising out of this Agreement shall be brought in the exclusive venue of Duval County, Florida, before the court of appropriate jurisdiction. If any part of this Agreement is determined to be invalid, it shall not invalidate the entirety of the Agreement, but shall be severable.
- 10. All invoices are due upon receipt and incorporate these Terms & Conditions. Any invoice remaining unpaid after ten (10) days will accrue interest at the rate of 18% per annum, or the maximum allowable interest rate under law, whichever is greater. In the event collection efforts are required to secure payment of any invoice, Nelson is entitled to recover all such collection costs, including court costs and a reasonable attorney's fee and paralegal fee through trial and any appeals. Client acknowledges that, in addition to any other remedies at law or in equity, Nelson may recover any unpaid materials or work from Client by an action for replevin and that Nelson is entitled to record and enforce its rights as a lienor pursuant to Fla. Stat. §§731.001 et seq. In the event that Nelson is requested or required to participate in litigation relating to the project (e.g.,

Quote # 3886 rev 7-11-24 Page 2 of 3



Respond to subpoena, request for production, depositions, or any type of third-party discovery), the client agrees to reimburse Nelson for its seasonable attorney fees and costs for doing so.

Quote # 3886 rev 7-11-24 Page 3 of 3



3914 Beach Blvd. Jacksonville, FL 32207 (904)807-9899 phone (904)483-3005 fax

DATE: MARCH 27, 2024 ENG: SGM

TO: MECHANICAL CONTRACTORS PLANS DATED: 11-22-23

(Quote Valid For 30 Days)

#### RE: ST. JOHNS RIVER STATE COLLEGE CHILLER REPLACMENT

#### I. Unit Schedule:

ITEM	QTY	DESCRIPTION	TAG:
A	1	COOLING TOWER	CT-1

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- CTI Certified
- Counterflow Cooling Tower
- Induced draft
- 316 Welded Stainless Steel Cold Water Basin
- 304 Stainless Steel Upper
- 460/3/60
- External service platform with ladder and ladder extension
- Vibration switch
- EVAPAK fill
- IBC Standard Structural Design
- Inverter duty motor
- Gear drive
- Extended oil fill and drain
- Start up (1 Day)
- Operating weight less than 12,000 lbs
- Five (5) Year Parts Warranty on Entire Unit (No labor warranty included)

#### **NOT INCLUDED:**

- Rigging, Installation, Piping
- Single-point Nema 1 Power panel (\$7,000.00 add)
- Air intake screens (\$3,000.00 add)
- Labor warranty
- Any options/accessories not included above

### 

F.O.B. factory, freight allowed and prepaid, net 30 days, no taxes included

Thank you for considering Nelson & Company product offering. Please call if you have any questions or concerns at (904) 710-1109.

Quote # 3886 Page 1 of 2



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Chelsea Peter Sales Engineer Nelson & Company

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- 6. Unless otherwise noted, the Client has not advised Nelson of any known, hidden, or latent hazards, dangers or defects existing on or at the project location. Any known, hidden, or latent hazards, dangers or defects existing on or at the project location must be disclosed to Nelson in writing before work begins.
- 7. Any warranties related to any materials are by the original seller or manufacturer and any such warranties are transferred to the Client along with the title to the materials. Nelson makes no express or implied warranties as to any of the work or materials and specifically excludes any such warranty as to the merchantability or fitness of any work or materials. There are no warranties that extend beyond the face hereof.
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- 9. This Agreement shall be interpreted under the laws of Florida. Nelson and Client agree that any dispute arising out of this Agreement shall be brought in the exclusive venue of Duval County, Florida, before the court of appropriate jurisdiction. If any part of this Agreement is determined to be invalid, it shall not invalidate the entirety of the Agreement, but shall be severable.
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Quote # 3886 Page 2 of 2



#### **MEMORANDUM**

To: Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From: Terry Thomas

Assistant Vice President of Facilities, Planning and Capital Projects

**Date:** June 9, 2025

**Subject:** Action Item: Chiller Replacement Project – St. Augustine Campus – Foresight Construction

Group Inc.

This is an action item for the Board of Trustees at their meeting on June 18, 2025. During the month of May, Foresight Construction Group Inc completed their contract for the Chiller Replacement project on the St. Augustine campus.

The scope of this project includes the removal and replacement of the existing 110-ton water cooled chillers (2), associated cooling tower and chilled/condenser water pumps. A new 340-ton chiller and matching cooling tower will be provided. The condenser and chilled water pumps will be replaced and increased in size to accommodate the increase in required GPM and head pressure. Both the chilled water and condenser water piping are to be replaced and manifolded to permit interchangeability of the equipment. Hydronic components including isolation valves, strainers, suction diffuser, check valves are to be replaced.

I am requesting the Trustees accept this project as complete and approve the final pay application for work completed by Foresight Construction Group Inc in the amount of \$94,284.25.

Please let me know if I may answer any questions regarding this recommendation.

Attachments (1)

## APPLICATION AND CERTIFICATE FOR PAYMENT

St. Johns River State College

TO (OWNER):

5001 St. Johns Ave. Palatka, FL 32177  FROM (CONTRACTOR) Foresight Construction Group Inc. 3917 NW 97th Boulevard Gainesville, FL 32606				St. Augustine Campus	FINAL PERIOD TO: 5/31/2025			
			VIA (ARCHITECT):	SGM Engineering Inc. Chad Robinson, PE	ARCHITECT'S PROJECT NO: 2023-334 OWNER CONTRACT: Chiller Replacement Project, St. Augustine Campus			
CONTRACT FOR: Chiller Replacement Project, St. Augustine Campus				CONTRACT DATE: May 30, 2024				
CONT	RACTOR'S API	DI ICATION E	OD DAVMEN		made for Payment, as shown below, in c	onnection with	the Contract.	
CHANGE O	RDER SUMMARY	LICATION	OKFALIVIEN	1. ORIGINAL	CONTRACT SUM	\$	1,433,848.00	
Change Orders approved in ADDITIONS			DEDUCTIONS		je by Change Orders		\$4,819.40	
previous months by Owner					T SUM TO DATE (Line 1+/-2)		1,438,667.40	
TOTAL				•	4. TOTAL COMPLETED TO DATE		1,438,667,40	
Approved this Month				(Colum	n G on G703)			
Number	Date Approved			5. RETAINAGE:				
CO #1	5/20/2025	4,819.40		a	of Completed Work			
				(Colum	n D + E on G703)			
				b	of Stored Material	_		
				(Colum	n F on G703)			
TOTALS 4,819.40				Total Reta	inage (Line 5a + 5b or			
Net change by Change Orders \$4,819.40					Column I of G703)	\$		
The undersigned Contractor certifies that to the best of the Contractor's knowledge,				6. TOTAL EA	ARNED LESS RETAINAGE	\$	1,438,667.40	
information	and belief the Work covered	d by this Application for F	ayment has been		less Line 5 total)	_		
completed in accordance with the Contract Documents, that all amounts have been				7. LESS PRE	EVIOUS CERIFICATES FOR			
paid by the Contractor for Work for which previous Certificates for Payment were				PAYM	PAYMENT (line 6 from prior Certificate		1,344,383.15	
issued and payments received from the Owner, and that current payment shows					CURRENT PAYMENT DUE		94,284.25	
herein is now due.				State of Florida BALANCE	TO FINISH, PLUS RETAINAGE	\$	0.00	
			My Commis	sion HH 478697 (Line 3	less Line 6)			
CONTRACTOR: Expires 1				1/15/2028 state of: FI		ıval		
			<b></b>		d sworn to before me this 28 day of	May	, 2025	
	1				Winds III Unally			
By:	Mules		Date: 5/28/2025	My Commissi	on expires: / 01/15/2028 / *			
ARCH	ITECT'S CERT	IFICATE FOR	<b>PAYMENT</b>	AMOUNT CE	RTIFIED	\$		
In accordance with the Contract Documents, based on on-site observations and the					(Attach explanation if amount certified differs from the amount applied for.)			
	sing the above application,			ARCHITECT:		4	,	
best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and				<sub>Bv</sub> . Chad	Robinson Digitally signed by Chad Robinson Date: 2025.06.03 15:41:14-04'00'	Date: 06	/03/2025	
the Contractor is entitled to payment of the AMOUNT CERTIFIED.					This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the			
					med herein. Issuance, payment and acc		-	
					ny rights of the Owner or Contractor under			

PROJECT: Chiller Replacement Project,

**INVOICE NO: J24009-08** 

Distribution to:

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24009-08

INVOICE DATE: 5/31/2025

PERIOD TO: 5/31/2025

ARCHITECT'S PROJECT NO: 2023-334

Α	В	С		D	E	F		G			Н		
ITEM NO.	DESCRIPTION OF WORK			MPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN	IA	TOTAL OMPLETED ND STORED TO DATE	% (G/C)	тог	ANCE FINISH C-G)	RE	TAINAGE	
						D OR E)		(D+E+F)				_	5%
Project Miles		T <sub>a</sub>	T				T <sub>\$</sub>	2.7		I s		1 \$	
MIL-1000	Contract Award	\$ -	\$				\$	29.702.73	100%	\$	-	\$	1,485.14
MIL-1010	Bonds & Insurances	\$ 29,702.73	_	29,702,73			\$	29,702,73	100%	\$	-	\$	1,400.14
MIL-1020	Permiting	\$ -	\$			-	\$			\$		\$	
MIL-1030	Construction NTP	\$ -	\$				\$			\$		\$	
MIL-1040	Final Completion	-	\$				1 \$	•	_	1 2	_	12	-
Submittals			-			_	La					T a	
SUB-1000	Submitt & Review Centrifugal Water Chiller	\$ -	\$				\$	-	_	\$		\$	
SUB-1010	Submitt & Review Cooling Tower	\$ -	\$	1.41			\$	-		\$		\$	•
SUB-1020	Submitt & Review Pumps	\$ -	\$				\$			\$		\$	*
SUB-1040	Submitt & Review Electrical Panel	\$ -	\$	- 4			\$			\$	- 8	\$	-
Procurement			_			_	_			_	_	-	
PRO-1000	Procure & Deliver Centrifugal Water Chiller	\$ 443,870.20	_	443,870.20			\$	443,870.20	100%	\$	-	\$	22,193.51
PRO-1010	Procure & Deliver Cooling Tower	\$ 464,760.97	\$	464,760.97			\$	464,760.97	100%	\$	*	\$	23,238.05
PRO-1020	Procure & Deliver Pumps	\$ 69,000.00	\$	69,000.00			\$	69,000.00	100%	\$		\$	3,450.00
PRO-1040	Procure & Deliver Electrical Panel	\$	\$				\$	(4)		\$		\$	*
Construction	1											_	
CON-1000	Mobilization	\$ 24,478.99	\$	24,478.99			\$	24,478.99	100%	\$	*	\$	1,223.95
CON-1005	Demo Exterior Concrete	\$ 3,207.14	\$	3,207.14			\$	3,207.14	100%	\$	3.6	\$	160.36
CON-1010	Test Existing Isolation Valves	\$ 1,264.60	\$	1,264.60			\$	1,264.60	100%	\$	1.2	\$	63.23
CON-1020	Install Concrete Footings & Threaded Rods	\$ 5,999.00	\$	5,999,00			\$	5,999.00	100%	\$		\$	299.95
CON-1030	Install Concrete to Extend CH-1 Pad	\$ 5,687.38	\$ \$	5,687.38			\$	5,687.38	100%	\$	- 1	\$	284.37
CON-1040	Install Columns & Beams	\$ 20,234.49	\$	20,234.49			\$	20,234.49	100%	\$		\$	1,011.72
CON-1050	Install Concrete Cap	\$ 3,614.06	\$ \$	3,614.06			\$	3,614.06	100%	\$	-	\$	180.70
CON-1060	Install Cooling Tower	\$ 40,468.98	3 \$	40,468.98			\$	40,468.98	100%	\$	1.	\$	2,023.45
CON-1070	Install Exterior Piping & Supports	\$ 45,527.60	\$	45,527.60			\$	45,527.60	100%	\$		\$	2,276.38
CON-1075		\$ 758.79	\$	758.79			\$	758.79	100%	\$		\$	37.94
CON-1080		\$ 2,529.3	1 \$		\$ 2,529.3	1	\$	2,529.31	100%	\$		\$	126.47
CON-1090		\$ 15,175.8	7 \$	15,175.87			\$	15,175.87	100%	\$		\$	758.79
CON-1100		\$ 7,587.9	1 \$	7,587.94			\$	7,587.94	100%	\$	-	\$	379.40
CON-1110		\$ 6,323.2	_	6,323.28			\$	6,323.28	100%	\$	3	\$	316.16
CON-1120		\$ 5,817.4	_	5,817.42			\$	5,817.42	100%	\$	-	\$	290.87
CON-1130		\$ 7,840.8	_	7,840.86			\$	7,840.86	100%	\$		\$	392.04
CON-1140		\$ 6,323.2	$\neg$	6,323.28		T T	\$	6,323.28	100%	\$		\$	316.16
CON-1150		\$ 16,705.1	_	16,705.18			\$	16,705.18	100%	\$		\$	835.26
CON-1160		\$ 3,508.5		3,508.54			\$	3,508.54	100%	\$	-	\$	175.43
CON-1170		\$ 2,106.7	_	2,106.70			S	2,106.70	100%	\$	-	S	105.34

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24009-08

INVOICE DATE: 5/31/2025

PERIOD TO: 5/31/2025

ARCHITECT'S PROJECT NO: 2023-334

Α	В		С		D	E		F		G	Н		Н		
ITEM	DESCRIPTION OF WORK	so	SCHEDULED		WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN			TOTAL	%	BALANCE		R	ETAINAGE
NO.			VALUE		PREVIOUS PLICATION (D+E)	THIS PERIOD			COMPLETED AND STORED TO DATE		(G/C)	TO FINISH (C-G)			
00114405	D D II D		45 475 07	•	15,175,87		_ DC	OR E)	\$	(D+E+F) 15,175.87	100%	\$		\$	<b>5%</b> 758.79
	Remove Rollup Door	\$	15,175.87						_		100%	\$	-	\$	1,529.31
CON-1190	Install CH-1 Chiller	\$		\$	30,586,23				\$	30,586.23	100%	\$		_	
CON-1195	Reinstall Rollup Door	\$	5,058.62		5,058.62				_	5,058.62	100%	\$		\$	252.93
	Rough in Piping & Supports	\$	26,753,30	_	26,753.30			_	\$	26,753.30		_		\$	1,337.67
CON-1210	Install P-P1 & P-P2 Pumps	\$	6,829.14		6,829.14				\$	6,829.14	100%	\$		\$	341.46
CON-1220	Rough in Electrical	\$		\$	22,956.22			_	\$	22,956.22		\$		\$	1,147,81
CON-1230	Install New Electrical Panel	\$	16,383.03	_	16,383.03				\$	16,383.03	100%	\$	13	\$	819.15
CON-1240	Install Disconnects	\$	10,881.35	-	10,881.35		_		\$	10,881.35	100%	\$		\$	544.07
CON-1250	Install VFD for CT -1	\$	5,420.34	_	5,420.34				\$	5,420.34	100%	\$		\$	271.02
CON-1260	Install Controls	\$	15,175.87		15,175.87			_	\$	15,175.87	100%	\$		\$	758.79
CON-1270	Painting	\$	0,100101	\$	3,793.97				\$	3,793.97	100%	\$		\$	189.70
CON-1280	Install Piping Insulation	\$	2,276.38	_	2,276.38				\$	2,276.38	100%	\$		\$	113.82
CON-1290	Perform System Flushing	\$	1,264.66	_	1,264.66				\$	1,264.66	100%	\$	-	\$	63.23
CON-1300	Perform Pressure Testing	\$	1,264.66	\$	1,264.66				\$	1,264.66	100%	\$		\$	63.23
CON-1310	Water Samples	\$	3,288.11	\$	3,288.11				\$	3,288.11	100%	\$		\$	164.41
Closeout				_								_			
CLO-1000	Pre-Final Inspection	\$	3,207.14	\$	3,207.14				\$	3,207.14	100%	\$		\$	160.36
CLO-1010	Punchlist	\$	4,011.16	\$	4,011.16				\$	4,011_16	100%	\$		\$	200.56
CLO-1020	Final Inspection	\$	2,805.47	\$	2,805,47				\$	2,805.47	100%	\$		\$	140.27
CLO-1030	Demobilization	\$	8,044.64	\$	8,044.64				\$	8,044.64	100%	\$	-	\$	402.23
CLO-1050	Prepare & Submit Closeout Documents	\$	16,178.53	\$	211	\$ 16,178.53			\$	16,178.53	100%	\$	-	\$	808.93
Change Orde	ers														
CO #1	57 Stone & Electrical Panel	\$	4,819,40			\$ 4,819.40			\$	4,819.40	100%	\$	-	\$	240.97
														\$	•
	TOTAL	\$	1,438,667.40	\$	1,415,140.16	\$ 23,527.24	\$	÷	\$	1,438,667.40	100%	\$		\$	71,933.37



#### **MEMORANDUM**

To:

Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From:

Terry Thomas

Assistant Vice President of Facilities, Planning and Capital Projects

Date:

June 9, 2025

Subject:

Information Item: Change Order #002 to Foresight Construction Group Inc Contract

This is an information item for the Board of Trustees at their meeting on June 18, 2025. This month, Change Order #002 was executed by the College to the Foresight Construction Group Inc contract for the Library Restroom/Window Wall System, ADA/Life Safety Project on the Palatka campus.

Change Order #002 was an additive change order in the amount of \$2,207.96. This change order included

COP #6: Revised Deduct in the amount of (\$1,478.50) for 1-HR Corridor Ceilings

COP #7: Addition in the amount of \$3,686.46 for Restroom Floor Drains and Pipe Repairs.

Please let me know if I may answer any questions regarding this agenda item.

Attachment (1)



### **Change Order**

PROJECT: (Name and address)
St. Johns River State College - Library

Renovation

5001 St. Johns Ave Palatka, FL 32117

OWNER: (Name and address)
St. Johns River State College
5001 St. Johns Ave

Palatka, FL 32177

CONTRACT INFORMATION:

Contract For: General Construction

Date: 01-14-2025

ARCHITECT: (Name and address) kasper architects + associates 10175 Fortune Parkway #701

Jacksonville, FL 32256

CHANGE ORDER INFORMATION:

Change Order Number: 002

Date:

**CONTRACTOR:** (Name and address)

Foresight Construction

3491 Pall Mall Drive, Suite 204

Jacksonville, FL 32257

#### THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COP #6 Revised Deduct \$-1,478.50 1-HR Corridor Ceilings

COP #7 - \$3,686.46 Restroom Floor Drains and Pipe Repairs

The original Contract Sum was

The net change by previously authorized Change Orders

The Contract Sum prior to this Change Order was

The Contract Sum will be increased by this Change Order in the amount of

The new Contract Sum including this Change Order will be

The Contract Time will be increased by Six (0) days.

The new date of Substantial Completion will be

\$ 1,694,800.00 \$ 31,360.93 \$ 1,726,160.93 \$ 2,207.96 \$ 1,728,368.89

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

#### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Foresight Construction Group, Inc St. Johns River State College kasper architects + associates CONTRACTOR (Firm name) OWNER (Firm name) ARCHITECT (Firm name) H. Picken SIGNATURE SIGNATURE SIGNATURE President Joe H. Pickens Erik C. Kasper AIA Juan M. Segarra, President PRINTED NAME AND TITLE PRINTED NAME AND TITLE PRINTED NAME AND TITLE 5/28/2025 | 9:17 AM PDT 5/22/25 5/22/2025 | 1:15 PM PDT DATE DATE DATE



### **Change Order**

PROJECT: (Name and address)
St. Johns River State College - Library

Renovation

5001 St. Johns Ave Palatka, FL 32117

**OWNER:** (Name and address) St. Johns River State College

5001 St. Johns Ave Palatka, FL 32177 CONTRACT INFORMATION:

Contract For: General Construction

Date: 01-14-2025

ARCHITECT: (Name and address) kasper architects + associates 10175 Fortune Parkway #701 Jacksonville, FL 32256 **CHANGE ORDER INFORMATION:** 

Change Order Number: 002

Date:

**CONTRACTOR:** (Name and address)

Foresight Construction 3491 Pall Mall Drive, Suite 204

Jacksonville, FL 32257

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

COP #6 Revised Deduct \$-1,478.50 1-HR Corridor Ceilings

COP #7 - \$3,686.46 Restroom Floor Drains and Pipe Repairs

The original Contract Sum was

The net change by previously authorized Change Orders

The Contract Sum prior to this Change Order was

The Contract Sum will be increased by this Change Order in the amount of

The new Contract Sum including this Change Order will be

The Contract Time will be increased by Six (0) days. The new date of Substantial Completion will be

\$ 1,694,800.00 \$ 31,360.93 \$ 1,726,160.93 \$ 2,207.96

\$ 2,207.96 \$ 1,728,368.89

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

#### NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Foresight Construction Group, Inc St. Johns River State College kasper architects + associates **CONTRACTOR** (Firm name) OWNER (Firm name) ARCHITECT (Firm name) One H. Picken SIGNATURE SIGNATURE SIGNATURE President Joe H. Pickens Juan M. Segarra, President Erik C. Kasper AIA PRINTED NAME AND TITLE PRINTED NAME AND TITLE PRINTED NAME AND TITLE 5/28/2025 | 9:17 AM PDT 5/22/25 5/22/2025 | 1:15 PM PDT DATE DATE



March 11, 2025

Tom Reynolds
Assistant Director of Capital Projects and Maintenance
St Johns River State College
TomReynolds@sjrstate.edu
(904) 994-7934

RE: SJRSC Library Renovation

COP #6 - 1-Hour Corridor Ceilings at Restroom Entries

Mr. Reynolds,

We are pleased to provide SJRSC with our proposal for 1-Hour Corridor Ceilings the Restroom Entries. Attached is the SOV with breakdown.

COP #6 Revised \$1,414.60
 COP #6 Original (\$2,893.10)
 Deduct (\$1,478.50)

#### **Qualifications/Clarifications:**

- This proposal is valid for 30 days from the date of this pricing. If the work of the project is delayed due to circumstances outside of the Contractor's control, cost adjustments may be required.
- 2. Due to current market volatility, we are not able to anticipate future price escalations for this project. There is also potential for future unknown material and equipment lead time impacts to the project. While these issues could result in cost and time impacts to the Owner, Foresight will work with the Owner to identify and mitigate as much as possible should they arise.

On behalf of Foresight Construction Group, I would like to thank you again for the opportunity to provide this proposal. Please do not hesitate to contact me with any questions.

Best Regards,

Robert West

**Operations Manager** 

T//904.772.1066 C//904.762.8186

Rabot West



Project: SJRSC Library Renovation

Job Number: J24-005

	Schedule of Values	
	COP #6 Revised	Price
Div 1	Total General Conditions	\$0.00
Div 1	Total GC - Staffing	\$0.00
Div 2	Existing Conditions - Demolition	\$0.00
Div 3	Total Concrete	\$0.00
Div 4	Total Masonry	\$0.00
Div 8	Total Openings - Doors	\$0.00
Div 8	Total Openings - Windows	\$0.00
Div 9	Total Finishes - Drywall & Framing	\$1,188.00
Div 9	Total Finishes - Acoustical Ceilings	\$0.00
Div 9	Total Finishes - Floors & Walls	\$0.00
Div 9	Total Finishes - Painting and Coatings	\$0.00
Div 10	Total Specialties	\$0.00
Div 22	Total Plumbing	\$0.00
Div 23	Total HVAC	\$0.00
Div 25	Total Integrated Automation	\$0.00
Div 26	Total Electrical	\$0.00
Div 99	OH&P / CM Fee	\$118.80
Div 98	P & P Bonds	\$100.00
Div 98	Insurances	\$6.86

Total Base Bid	\$1,414.60
----------------	------------



## Project

# Change Order Request COR #2:UPDATED FIRE WALL @ BATHROOMS

	nstruction Group, Inc th Blvd Gainesville, FL 32606		PROJECT: Library Restroom Window W JOB NO. 700511 DATE: 1/16/2025 This information is valid for ten (10) calendar					
0					days from the a			
Tower Davis C	onstruction hereby submits a Change Order Request for the	following changes in contra	act work: Per Ray,	CO#2 replaces	CO#1			
The propose	ed cost includes: Install 1 hr fire wall from ceiling to deck	at bathroom doors (2)						
Attachments:								
SUB	ITEM	LABOR	MATERIAL	EQUIP	OTHER	SUB	TOTAL	
	Labor and Material (studs,drywall fire calk ect)	\$843,75	\$236 25		- 31		\$1_080 00	
							\$0.00	
						-	\$0.00	
							\$0.00	
					18.00		\$0.00	
							\$0.00	
	SUBTOTAL	\$843.75	\$236.25	\$0.00	\$0.00	\$0,00	\$1,080.00	
Eag (189/)							\$108.00	
Fee (10%)						_	2100.00	
TOTAL -							\$1,188.00	
PEN	COR STATUS (APP-Approved, PEN-Pending, EST-Estimated	d VOID TRACK-Tracking or	DIS-Disputed)					
FEN	CON STATUS (AFF-Applicated, FEN-Fellung, EST-Estimated	i, void, index-macking, or	Dig-Disputed/					
	Schedule Impact - This change may impact the critical path							
-								
	We have proceeded with this change based on verbal approval	from Owner.						
1	As directed, we will not proceed with this change until formal	direction from OWNER is receive	ed by Coleman					
	Construction Group, Inc. or this COR is signed below	unccion fidin O WIVER is receive	ed by Coleman					
APPROVED BY								
Robert	Garibaldi	1/16/2025						
Robert Garibaldi	January	Date						
Tower Davis Con	nstruction							
Davi Aviatio		Date						
Ray Austin Foresight Constr	ruction Group, Inc	Date						
B 311011								



January 15, 2025

Tom Reynolds
Assistant Director of Capital Projects and Maintenance
St Johns River State College
TomReynolds@sjrstate.edu
(904) 994-7934

RE: SJRSC Library Renovation

COP #7 - Restroom Floor Drains and Pipe Repairs

Mr. Reynolds,

We are pleased to provide SJRSC with our proposal for the Restroom Floor Drains and Pipe Repairs. Attached is the SOV with breakdown.

• Restroom Floor Drains and Pipe Repairs

\$3,686.46

#### **Qualifications/Clarifications:**

- This proposal is valid for 30 days from the date of this pricing. If the work of the project is delayed due to circumstances outside of the Contractor's control, cost adjustments may be required.
- 2. Due to current market volatility, we are not able to anticipate future price escalations for this project. There is also potential for future unknown material and equipment lead time impacts to the project. While these issues could result in cost and time impacts to the Owner, Foresight will work with the Owner to identify and mitigate as much as possible should they arise.

On behalf of Foresight Construction Group, I would like to thank you again for the opportunity to provide this proposal. Please do not hesitate to contact me with any questions.

Best Regards,

Robert West

**Operations Manager** 

T//904.772.1066 C//904.762.8186

Palot Weat



Project: SJRSC Library Renovation

Job Number: J24-005



Project: SJRSC Library Renovation

Job Number:

Dat e:

	Schedul e of Values	
1	COP #7	Pr i ce
Div 1	Total General Conditions	\$0.00
Div 1	Total GC - Staffing	\$0.00
Div 2	Existing Conditions - Demolition	\$0.00
Div 3	Tot al Concret e	\$0.00
Div 4	Total Masonry	\$0.00
Div 8	Total Openings - Doors	\$0.00
Div 8	Total Openings - Windows	\$0.00
Div 9	Total Finishes - Drywall & Framing	\$0.00
Div 9	Total Finishes - Acoustical Ceilings	\$0.00
Div 9	Total Finishes - Floors & Walls	\$0.00
Div 9	Total Finishes - Painting and Coatings	\$0.00
Div 10	Total Specialties	\$0.00
Di v 22	Total Plumbing	\$3, 241. 16
Di v 23	Tot al HVAC	\$0.00
Di v 25	Total Integrated Automation	\$0.00
Di v 26	Total Electrical	\$0.00
Di v 99	OH&P / CM Fee	\$324. 12
Di v 98	P & P Bonds	\$100.00
Di v 98	I nsur ances	\$18. 72

_		
Tot al	Base Bid	\$3, 686. 46

# FORESIGHT.







## State Certified Mechanical & Plumbing Contractor

 $\textbf{Gainesville} \cdot \textbf{Orlando} \cdot \textbf{Jacksonville} \cdot \textbf{Tampa}$ 

CFC1428364 · CMC1249305

Redefining Comfort Since 1985

### **Change Order Request**

CO #:	2
DATE:	1/7/2025
ATTENTION:	Ray Austin
PROJECT:	SJRSC Library Reno

DAYS VALID:	5
WORK TYPE:	Price / Proceed
TIME EXTENSION:	2 Days
PROPOSED BY:	Chris Cellon

#### DESCRIPTION

Inclusions:

The 2 exisiting floor drains were to remain. We had to replace both of them do to the exisiting floor drains being rusted out and broken.

Service and material provided to replace a broken section of the exisiting 3" cast iron saitary piping. (Photos Attached)

Exclusions:

No concrete work or patching

#### **LABOR**

ITEM	COST CODE	COST W	ORKERS HOURS NOTES		
Gainesville Fleld		\$ 85.89	2 15	\$	2,576.75
				\$	4
Small Tools		\$ 257.68		\$	41
				\$	9.1
				Total \$	2,576.75
			10%	Profit \$	257.68

#### **MATERIALS**

		NOTES	R	NTITY		COST	COST CODE	ITEM
186.2	\$			2	93.10	\$93		3" Zurn Floor Drain
14.3	\$			1	14.34	\$14		3" PVC P Trap
12.9	\$			1	12.90	\$12		3" NH Band
213.4	\$ Total							
16.0	\$ Tax		7.5					
22.9	\$ Profit		10.0					
2,790.19	\$							SUBTOTAL:
16.01	\$							TAX TOTAL:
280.62	\$							PROFIT TOTAL:
154.34	\$ 5.00%	RATE						OVERHEAD:
- (4)	\$ 0.00%	RATE						BOND:
3,241.16	\$							GRAND TOTAL:



#### **MEMORANDUM**

To: Dr. Melanie Brown

Chief Operating Officer and Senior Vice President

From: Terry Thomas Tomas Tomas

Assistant Vice President of Facilities, Planning and Capital Projects

**Date:** June 9, 2025

Subject: Action Item: Library Restroom/Window Wall System, ADA/Life Safety Project – Palatka

Campus – Foresight Construction Group Inc.

This is an action item for the Board of Trustees at their meeting on June 18, 2025. During the month of May, Foresight Construction Group Inc completed their contract for the Library Restroom/Window Wall System, ADA/Life Safety project on the Palatka campus.

The scope of this project includes a variety of upgrades to the library building on the Palatka campus. The primary upgrades are to include the replacement of the entire second floor storefront infill system as well as the renovation and upgrade of the two multi-stall restrooms on the second floor. The restroom upgrade is to meet ADA requirements. Any remaining funds are to be dedicated to exterior paint and signage.

I am requesting the Trustees accept this project as complete and approve the final pay application for work completed by Foresight Construction Group Inc in the amount of \$89,954.75.

Please let me know if I may answer any questions regarding this recommendation.

Attachments (1)

## **APPLICATION AND CERTIFICATE FOR PAYMENT**

TO (OWNER): St. Johns River State College 5001 St. Johns Ave. Palatka, FL 32177		PROJECT:	PAC Library Window Wall System	INVOICE NO: J24005-08 FINAL PERIOD TO: 5/31/2025	₩ OWN		
FROM (CON	<b>TRACTOR)</b> Foresight Con 3917 NW 97th Gainesville, FL	Boulevard	VIA (ARCHITECT):	: Kasper Architects & Assoc Andrew Davis, AIA	ARCHITECT'S PROJECT NO: 23025 OWNER CONTRACT: Library Restroon Safety Project	n/Window V	Jall System, ADA/Life
CONTRACT	FOR: Library Restro	om/Window Wall System	, ADA/Life Safety Pro		CONTRACT DATE: May 30, 2024		
CONTR	RACTOR'S API	PLICATION FO	OR PAYMEN	Continuation Sh	ade for Payment, as shown below, in co eet. CONTRACT SUM		th the Contract.
	RDER SUMMARY ers approved in	ADDITIONS	DEDUCTIONS		by Change Orders		\$33,568.89
_	onths by Owner	ADDITIONS	DEDUCTIONS		SUM TO DATE (Line 1+/-2)		1,728,368.89
previous illo	TOTAL				MPLETED TO DATE		1,728,368.89
Approved this				=	G on G703)	·····	1,120,000.00
Number	Date Approved	ľ		5. RETAINAGE	•		
CO 001	2/12/2025	31,360.93		a.	of Completed Work		
CO 002	5/22/2025	2,207.96			D + E on G703)		
00002	0,22,2020	_,		b. (5.7.1.1.1.1	of Stored Material		
					- 1		
				(Column	F on G703)		
	TOTALS	33,568.89		=	age (Line 5a + 5b or		
Net change	by Change Orders	\$33,568.89			Column I of G703)	\$	
The undersign	ned Contractor certifies that	at to the best of the Cont	actor's knowledge,	6. <b>TOTAL EAR</b>	NED LESS RETAINAGE	\$	1,728,368.89
information as	nd belief the Work covered	by this Application for P	ayment has been	(Line 4 le	ess Line 5 total)		
completed in	accordance with the Contr	act Documents, that all a	mounts have been		IOUS CERIFICATES FOR		
paid by the C	Contractor for Work for which	ch previous Certificates fo	or Payment were	PAYMEN	IT (line 6 from prior Certificate	\$	1,638,414.14
issued and pa	ayments received from the	Owner, and that current	payment shown		PAYMENT DUE	\$	89,954.75
herein is now	/ due,		-	BALANCE 1	O FINISH, PLUS RETAINAGE	\$	(0.00)
			Mendy		ess Line 6)		
By:	or:	,	My Commis	ssion HH 478697 State of: Flor 1/15/2028 Suscribed and s Notary Public:	sworn to before me this 2 28	val ≵ay of Ma	y , 2025
ARCHI	TECT'S CERT	FICATE FOR	PAYMENT			œ.	89,954.75
	e with the Contract Docum				TIFIEDtion if amount certified differs from the a		•
	ing the above application,			ARCHITECT:	T	anount appi	100 101./
	rchitect's knowledge, inforr			Die	Dan Mati	Date	5.29.25
	e quality of the Work is in a or is entitled to payment of			By:	is not negotiable. The AMOUNT CERT		
me Contracto	or is enumed to payment or	ING AMOUNT CERTIFIE	U.	Contractor nam	ed herein. Issuance, payment and according to the Owner or Contractor under the Owner or Contrac	eptance of p	ayment are without

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24005-08

INVOICE DATE: 5/28/2025

PERIOD TO: 5/31/2025

Α	В	С		D	E	F		G			Н		-
ITEM	DESCRIPTION OF WORK	SCHEDULED		WORK CO	MPLETED	MATERIALS		TOTAL	%	BA	LANCE	RE	TAINAGE
NO.		VALUE		M PREVIOUS PLICATION (D+E)	THIS PERIOD	PRESENTLY STORED (NOT IN	AN	COMPLETED (G/C) AND STORED TO DATE		TO FINISH (C-G)			
						D OR E)		(D+E+F)					5%
Key Dates &	Milestone		-				_					_	
MIL-1000	Contract Award	\$ -	\$				\$	-	100%	\$	-	\$	i.e.
MIL-1010	Bonds & Insurances	\$ 17,792.76	_	17,792.76			\$	17,792.76	100%	\$		\$	889.64
MIL-1020	Permiting	\$ -	\$	-			\$		100%	\$	- •	\$	*
MIL-1030	Construction NTP	\$ -	\$	- 3			\$		100%	\$	•	\$	(# )
MIL-1040	Final Completion	\$ -	\$	- 4			\$			\$		\$	-
MIL-1050	Exhaust Fan Pre-Test	\$ 1,173.32	\$	1,173.32			\$	1,173.32	100%	\$	+	\$	58.67
Preconstruct	tion												
Submittals													
SUB-1000	Submitt & Review Glazed Aluminum Curtain Wall	\$ -	\$	*			\$		100%	\$	52.1	\$	· · · · · · · · · · · · · · · · · · ·
SUB-1010	Submitt & Review Sunshades	\$	\$				\$		100%	\$		\$	- (* /
SUB-1020	Submitt & Review Accessories	\$ -	\$				\$	•	100%	\$		\$	
SUB-1030	Submitt & Review Signage	\$ -	\$				\$	• • • • • • • • • • • • • • • • • • • •	100%	\$		\$	
SUB-1040	Submitt & Review Roller Shades	\$	\$				\$	12.7	100%	\$		\$	ie.
Procurement	ts												
PRO-1000	Procure & Deliver Glazed Aluminum Curtain Wall	\$ 668,695.20	\$	668,695.20			\$	668,695.20	100%	\$		\$	33,434.76
PRO-1010	Procure & Deliver Sunshades	\$ 119,924.01	\$	119,924.01			\$	119,924.01	100%	\$		\$	5,996.20
PRO-1020	Procure & Deliver Restoom Accessories	\$ -	\$				\$	-	100%	\$	-	\$	
PRO-1030	Procure & Deliver Signage	\$ -	\$				\$	- 2	100%	\$	16	\$	1.4
PRO-1040	Procure & Deliver Roller Shades	\$ -	\$				\$	1	100%	\$	14	\$	
PRO-1050	Procure & Deliver STARC Wall System	\$ 10,604.84	\$	10,604_84			\$	10,604.84	100%	\$	JA.	\$	530.24
Change Orde													
COP-1000	CO#1_COP#2 Break Metal Strip	\$ 7,175.12	2 \$	7,175.12			\$	7,175.12	100%	\$	- 39	\$	358.76
COP-1010	CO#1_COP#5 Restroom Repairs	\$ 6,081.72	2 \$	6,081.72			\$	6,081.72	100%	\$	74	\$	304.09
COP-1020	CD#1_COP#3 Sun Shade Steel Supports - Noth Elevation	\$ 15,210.99		15,210.99			\$	15,210.99	100%	\$	12.	\$	760.55
COP-1030	CO#1.1_COP #6 1-HR Corridor Ceiling	\$ 2,893.10		2,893.10			\$	2,893.10	100%	\$		\$	144.66
COP-1040	CO#2_COP #7 Drains & Pipe Repairs	\$ 2,207.96	\$ \$	3, 1	\$ 2,207.96		\$	2,207.96	100%	\$	- 1	\$	110_40
Construction													
CON-1000	Mobilization	\$ 10,027.34	1 \$	10,027.34			\$	10,027.34	100%	\$		\$	501.37
CON-1020	Install Signage	\$ 43,000.00		43,000.00			\$	43,000.00	100%	\$	- 1	\$	2,150.00
CON-1030	Install Window Treatments	\$ 35,808.49		35,808.49			\$	35,808.49	100%	\$		\$	1,790.42
CON-1040	Install Sun Shade	\$ 57,319.47		57,319.47			\$	57,319.47	100%	\$	2	\$	2,865.97
CON-1050	First Floor Paint Exterior	\$ 9,477.20		9,477.20			1 \$	9,477,20	100%	\$		\$	473.86
East Elevation													1,5,50
CON-2000	Remove & Store Designated Ceiling System	\$ 4,856.91	1   \$	4,856.91			1 \$	4,856.91	100%	T <sub>\$</sub>	-	Ts	242.85
CON-2010	Water Penetration Test	\$ 4,481.32	_	4,481.32			\$	4,481.32	100%	\$	-	\$	224.07
CON-2020	Paint Exterior	\$ 4,709.00		4,709.00			\$	4,709.00	100%	\$	-	\$	235.45

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

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In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24005-08

INVOICE DATE: 5/28/2025

PERIOD TO: 5/31/2025

Α	В	С	D E		F		G		Н			1
NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	FROM PREVIOUS	THIS PERIOD	MATERIALS PRESENTLY STORED	COMPLE	TED	% (G/C)	BALAI TO FIN	NISH	RET	TAINAGE
			APPLICATION (D+E)		(NOT IN	AND STO			(C-0	<b>)</b>		
			(D+E)		D OR E)	(D+E+						5%
CON-2030	Pre-Final Inspection	\$ 602,32	\$ 602.32		DORL		602.32	100%	\$	- 1	\$	30.12
	Punchlist	\$ 1,006.43					006.43	100%	\$	-	\$	50.32
Sections E1 8		Ψ 1,000,40	Τψ 1,000.40			ΙΨ 1.5	000.40 ]	10070	Ι Ψ		ΙΨ	50.52
CON-2050	Install STARC Wall	\$ 1,634.19	\$ 1,634.19			\$ 1,0	634.19	100%	\$	-	T <sub>s</sub>	81.71
CON-2060	Demo Existing Curtain Wall System	\$ 11,692,96	-			_	692.96	100%	s		\$	584.65
CON-2070	Prep Opening & Install Curtain Wall	\$ 12,311.24					311.24	100%	\$		\$	615.56
CON-2080	Install Glass	\$ 8,093.00					093.00	100%	\$		s	404.65
CON-2090	Exterior Waterproofing / Caulk	\$ 5,439.94					439.94	100%	\$	-	\$	272.00
CON-2100	Remove STARC Wall	\$ 437.90	<del></del>				437.90	100%	\$		s	21.90
CON-2110	Interior Caulk	\$ 4,363.10					363.10	100%	\$		s	218.16
CON-2120	Reinstall Removed Ceiling Sytem	\$ 1,187.43					187.43	100%	\$	4	\$	59.37
CON-2130	Frame Knee Wall	\$ 2,392.72					392.72	100%	\$	- 4	s	119.64
CON-2140	Patch & Repair Drywall	\$ 789.63	-				789.63	100%	\$	-	\$	39.48
CON-2150	Install Drywall & Finish Knee Wall	\$ 1,988.97	+				988.97	100%	\$	- 3	\$	99.45
	Prime & Paint Interior	\$ 3,370.23					370.23	100%	\$	- 4	\$	168.51
Sections E3 8	3 E4											
CON-2170	Install STARC Wall	\$ 1,497.74	\$ 1,497.74			\$ 1,	497.74	100%	\$	1.2	\$	74.89
CON-2180	Demo Existing Curtain Wall System	\$ 10,151.12	\$ 10,151.12				151.12	100%	\$		\$	507.56
CON-2190	Prep Opening & Install Curtain Wall	\$ 10,674.28				\$ 10,	674.28	100%	\$		\$	533.71
CON-2200	Install Glass	\$ 7,105.00				\$ 7,	105.00	100%	\$	÷.	\$	355.25
CON-2210	Exterior Waterproofing / Caulk	\$ 4,363,10					363.10	100%	\$	- 4	\$	218.16
CON-2220	Remove STARC Wall	\$ 364.74				\$	364.74	100%	\$		\$	18.24
CON-2230	Interior Caulk	\$ 3,824.68	\$ 3,824.68			\$ 3,	824.68	100%	\$		\$	191.23
CON-2240	Reinstall Removed Ceiling Sytem	\$ 1,187.43	\$ 1,187.43			\$ 1,	187.43	100%	\$	- 6	\$	59.37
CON-2250	Frame Knee Wall	\$ 2,392.72	\$ 2,392.72			\$ 2,	392.72	100%	\$	1.4	\$	119.64
CON-2260	Patch & Repair Drywall	\$ 789.63	\$ 789.63			\$	789.63	100%	\$		\$	39.48
CON-2270	Install Drywall & Finish Knee Wall	\$ 1,988.97	\$ 1,988.97			\$ 1,	988.97	100%	\$	-	\$	99.45
CON-2280	Prime & Paint Interior	\$ 3,370.23	\$ 3,370.23			\$ 3,	370.23	100%	\$	-	\$	168.51
Sections E5 &	k E6											
CON-2290	Install STARC Wall	\$ 1,244.53	\$ 1,244.53			\$ 1,	244.53	100%	\$	-	\$	62.23
CON-2300	Demo Existing Curtain Wall System	\$ 9,380.20	\$ 9,380.20			\$ 9,	380.20	100%	\$	-	\$	469.01
CON-2310	Prep Opening & Install Curtain Wall	\$ 9,855.80	\$ 9,855.80			\$ 9.	855.80	100%	\$		\$	492.79
CON-2320	Install Glass	\$ 6,611.00	\$ 6,611.00			\$ 6.	611.00	100%	\$		\$	330.55
CON-2330	Exterior Waterproofing / Caulk	\$ 3,824.68	\$ 3,824.68			\$ 3,	824.68	100%	\$	- 1	\$	191.23
CON-2340	Remove STARC Wall	\$ 291.66	\$ 291.66			\$	291.66	100%	\$	- 2	\$	14.58
CON-2350	Interior Caulk	\$ 3,286.26	\$ 3,286.26	K		\$ 3,	286 26	100%	\$		\$	164,31
CON-2360	Reinstall Removed Ceiling Sytem	\$ 1,187.43	\$ 1,187.43			\$ 1,	187_43	100%	\$		\$	59.37

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Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24005-08

INVOICE DATE: 5/28/2025

PERIOD TO: 5/31/2025

Α	В	С	D E		F	1	G			Н		1
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK CO FROM PREVIOUS APPLICATION (D+E)	MPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN	AN	TOTAL MPLETED D STORED O DATE	% (G/C)	то	ANCE FINISH C-G)	RET	TAINAGE
					D OR E)		(D+E+F)					5%
CON-2370	Frame Knee Wall	\$ 2,392.72	\$ 2,392.72	11-1-11		\$	2,392.72	100%	\$	-	\$	119,64
CON-2380	Patch & Repair Drywall	\$ 789.63	\$ 789.63			\$	789.63	100%	\$	- 4	\$	39.48
CON-2390	Install Drywall & Finish Knee Wall	\$ 1,988.97	\$ 1,988.97			\$	1,988.97	100%	\$	*	\$	99.45
CON-2400	Prime & Paint Interior	\$ 3,370.23	\$ 3,370.23			\$	3,370.23	100%	\$	2	\$	168.51
North Elevati	on											
CON-3000	Remove & Store Designated Ceiling System	\$3,206.17	\$ 3,206.17			\$	3,206.17	100%	\$		\$	160.31
CON-3010	Water Penetration Test	\$3,533.65	\$ 3,533.65			\$	3,533.65	100%	\$		\$	176.68
CON-3020	Paint Exterior	\$2,929.00	\$ 2,929.00			\$	2,929.00	100%	\$	-	\$	146.45
CON-3030	Pre-Final Inspection	\$602.32	\$ 602.32			\$	602.32	100%	\$		\$	30_12
CON-3040	Punchlist	\$1,006.43	\$ 1,006.43			\$	1,006.43	100%	\$		\$	50.32
Sections N1	& N2											
CON-3050	Install STARC Wall	\$1,380.74	\$ 1,380.74			\$	1,380.74	100%	\$		\$	69.04
CON-3060	Demo Existing Curtain Wall System	\$7,838.36	\$ 7,838.36			\$	7,838.36	100%	\$	-	\$	391.92
CON-3070	Prep Opening & Install Curtain Wall	\$8,218.84	\$ 8,218.84			\$	8.218.84	100%	\$	1.2	\$	410.94
CON-3080	Install Glass	\$5,623.00	\$ 5,623,00			\$	5,623.00	100%	\$	- 4	\$	281.15
CON-3090	Exterior Waterproofing / Caulk	\$4,363.10	\$ 4,363.10			\$	4,363.10	100%	\$	- 4	\$	218.16
CON-3100	Remove STARC Wall	\$364.74	\$ 364.74			\$	364.74	100%	\$	- 4	\$	18.24
CON-3110	Interior Caulk	\$4,363.10	\$ 4,363.10			\$	4,363.10	100%	\$	-	\$	218.16
CON-3120	Reinstall Removed Ceiling Sytem	\$948.51	\$ 948.51			\$	948.51	100%	\$	· ·	\$	47.43
CON-3130	Frame Knee Wall	\$1,908.46	\$ 1,908.46			\$	1,908.46	100%	\$		\$	95.42
CON-3140	Patch & Repair Drywall	\$631.07	\$ 631.07			\$	631.07	100%	\$	- 2	\$	31.55
CON-3150	Install Drywall & Finish Knee Wall	\$1,587.21	\$ 1,587.21			\$	1,587.21	100%	\$		\$	79.36
CON-3160	Prime & Paint Interior	\$2,259.55	\$ 2,259.55			\$	2,259.55	100%	\$	10	\$	112.98
Sections N3	& N4											
	Install STARC Wall	\$1,244.52	\$ 1,244.52			1\$	1,244.52	100%	\$	-	\$	62.23
CON-3180	Demo Existing Curtain Wall System	\$6,296.52	\$ 6,296.52			\$	6,296.52	100%	\$		\$	314.83
CON-3190	Prep Opening & Install Curtain Wall	\$6,581.88	\$ 6,581.88			\$	6,581.88	100%	\$		\$	329.09
CON-3200	Install Glass	\$4,635.00				\$	4,635.00	100%	\$		\$	231.75
CON-3210	Exterior Waterproofing / Caulk	\$3,824.68	\$ 3,824.68			\$	3,824.68	100%	\$	-	\$	191.23
CON-3220	Remove STARC Wall	\$291.66	\$ 291.66			\$	291.66	100%	\$	- 2	\$	14.58
CON-3230	Interior Caulk	\$3,824.68	\$ 3,824.68			\$	3,824.68	100%	\$	4.7	\$	191.23
CON-3240	Reinstall Removed Ceiling Sytem	\$948.51				\$	948.51	100%	\$		\$	47.43
CON-3250	Frame Knee Wall	\$1,908.46	-			\$	1,908.46	100%	\$	- 20	\$	95.42
CON-3260	Patch & Repair Drywall	\$631.07				\$	631.07	100%	\$		\$	31.55
CON-3270	Install Drywall & Finish Knee Wall	\$1,587.21				\$	1,587.21	100%	\$	3	\$	79.36
CON-3280	Prime & Paint Interior	\$2,259.55				\$	2,259.55	100%	\$	-	\$	112,98
Sections N5	•	1 02,200.00	2,200.00		,,	1.4	2,200.00	10070	Ψ		ΙΨ	112,30

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

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Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24005-08

INVOICE DATE: 5/28/2025

PERIOD TO: 5/31/2025

Α	В	С	D E		F	G		Н			
ITEM	DESCRIPTION OF WORK	ON OF WORK SCHEDULED WORK COMPLETED		MPLETED	MATERIALS	TOTAL	%	BALAI	NCE	RET	<b>TAINAGE</b>
NO.		VALUE	FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	PRESENTLY STORED (NOT IN D OR E)	COMPLETED AND STORED TO DATE (D+E+F)	(G/C)	TO FINISH (C-G)		5%	
CON-3290	Install STARC Wall	\$1,244.52	\$ 1,244.52			\$ 1,244.52	100%	\$		\$	62.23
	Demo Existing Curtain Wall System	\$5,525.60	\$ 5,525.60			\$ 5,525.60	100%	\$	9.	\$	276,28
<del></del>	Prep Opening & Install Curtain Wall	\$5,763.40	\$ 5,763.40			\$ 5,763.40	100%	\$	J.	\$	288.17
CON-3320	Install Glass	\$4,141,00	\$ 4,141.00			\$ 4,141.00	100%	\$	- 4	\$	207.05
	Exterior Waterproofing / Caulk	\$3,286,26	\$ 3,286.26			\$ 3,286.26	100%	\$	-	\$	164.31
CON-3340	Remove STARC Wall	\$291.66	\$ 291.66			\$ 291.66	100%	\$	- 4	\$	14.58
CON-3350	Interior Caulk	\$3,286.26	\$ 3,286.26			\$ 3,286.26	100%	\$	-	\$	164.31
	Reinstall Removed Ceiling Sytem	\$948.51	\$ 948.51			\$ 948.51	100%	\$	de .	\$	47.43
CON-3370	Frame Knee Wall	\$1,908.46	\$ 1,908.46			\$ 1,908.46	100%	\$		\$	95.42
CON-3380	Patch & Repair Drywall	\$631.07	\$ 631.07			\$ 631.07	100%	\$	(2)	\$	31.55
CON-3390	Install Drywall & Finish Knee Wall	\$1,587.21	\$ 1,587.21			\$ 1,587.21	100%	\$		\$	79.36
CON-3400	Prime & Paint Interior	\$2,628.16	\$ 2,628.16		1	\$ 2,628.16	100%	\$	.4	\$	131.41
West Elevation	n										
CON-4000	Remove & Store Designated Ceiling System	\$4,856.91	\$ 4,856.91			\$ 4,856.91	100%	\$		\$	242.85
CON-4010	Water Penetration Test	\$4,481.32	\$ 4,481.32			\$ 4,481.32	100%	\$	793	\$	224.07
CON-4020	Paint Exterior	\$4,709.00	\$ 4,709.00			\$ 4,709.00	100%	\$	- 2	\$	235.45
CON-4030	Pre-Final Inspection	\$602.32	\$ 602.32			\$ 602,32	100%	\$	- 2	\$	30.12
CON-4040	Punchlist	\$1,006.43	\$ 1,006.43			\$ 1,006.43	100%	\$		\$	50.32
Sections W2 8	8 W3										
CON-4050	Install STARC Wall	\$1,380.75	\$ 1,380.75		7	\$ 1,380.75	100%	\$	-	\$	69.04
CON-4060	Demo Existing Curtain Wall System	\$11,692.96	\$ 11,692.96		11	\$ 11,692.96	100%	\$	200	\$	584.65
CON-4070	Prep Opening & Install Curtain Wall	\$12,311.24	\$ 12,311.24			\$ 12,311.24	100%	\$		\$	615.56
CON-4080	Install Glass	\$8,093.00	\$ 8,093.00			\$ 8,093.00	100%	\$		\$	404.65
	Exterior Waterproofing / Caulk	\$4,363.10	\$ 4,363.10			\$ 4,363.10	100%	\$		\$	218.16
CON-4100	Remove STARC Wall	\$364.74	\$ 364.74			\$ 364.74	100%	\$	-	\$	18.24
CON-4110	Interior Caulk	\$4,363.10	\$ 4,363.10		in	\$ 4,363.10	100%	\$		\$	218.16
CON-4120	Reinstall Removed Ceiling Sytem	\$1,187.43	\$ 1,187.43			\$ 1,187.43	100%	\$		\$	59,37
CON-4130	Frame Knee Wall	\$2,392,72	\$ 2,392.72			\$ 2,392.72	100%	\$	-	\$	119.64
CON-4140	Patch & Repair Drywall	\$789,63	\$ 789,63			\$ 789,63	100%	\$	-	\$	39,48
CON-4150	Install Drywall & Finish Knee Wall	\$1,988.97	\$ 1,988.97			\$ 1,988.97	100%	\$		\$	99.45
CON-4160	Prime & Paint Interior	\$2,259.55	\$ 2,259.55			\$ 2,259.55	100%	\$		\$	112.98
Sections W4 8	& W5										
CON-4170	Install STARC Wall	\$1,244.52	\$ 1,244.52			\$ 1,244.52	100%	\$	-	\$	62.23
CON-4180	Demo Existing Curtain Wall System	\$10,151.12	\$ 10,151.12			\$ 10,151.12	100%	\$	18	\$	507.56
CON-4190	Prep Opening & Install Curtain Wall	\$10,674.28	\$ 10,674.28			\$ 10,674.28	100%	\$	- 4	\$	533.71
CON-4200	Install Glass	\$7,105.00	\$ 7,105.00			\$ 7,105.00	100%	\$		\$	355 25
CON-4210	Exterior Waterproofing / Caulk	\$3,824.68	\$ 3,824.68		1	\$ 3,824 68	100%	\$		\$	191.23

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24005-08

**INVOICE DATE: 5/28/2025** 

PERIOD TO: 5/31/2025

Α	В	B C D E		E	F		G			Н		
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK CO FROM PREVIOUS APPLICATION (D+E)	DMPLETED THIS PERIOD	MATERIALS PRESENTLY STORED (NOT IN	CO ANI	TOTAL MPLETED D STORED TO DATE	% (G/C)	то	LANCE FINISH C-G)	RE	TAINAGE
					D OR E)	_	(D+E+F)					5%
CON-4220	Remove STARC Wall	\$291.66				\$	291.66	100%	\$	15	\$	14.58
CON-4230	Interior Caulk	\$3,824.68				\$	3,824.68	100%	\$	- 4	\$	191,23
CON-4240	Reinstall Removed Ceiling Sytem	\$1,187.43				\$	1,187.43	100%	\$		\$	59.37
CON-4250	Frame Knee Wall	\$2,392.72				\$	2,392.72	100%	\$		\$	119.64
CON-4260	Patch & Repair Drywall	\$789.63				\$	789.63	100%	\$	×	\$	39.48
CON-4270	Install Drywall & Finish Knee Wall	\$1,988.97				\$	1,988.97	100%	\$	- 4	\$	99.45
CON-4280	Prime & Paint Interior	\$2,259.55	\$ 2,259.55			\$	2,259.55	100%	\$		\$	112.98
Sections W6												
CON-4290	Install STARC Wall	\$1,244.52	\$ 1,244.52			\$	1,244.52	100%	\$		\$	62.23
CON-4300	Demo Existing Curtain Wall System	\$9,380,20	\$ 9,380.20	1		\$	9,380.20	100%	\$		\$	469.01
CON-4310	Prep Opening & Install Curtain Wall	\$9,855.80	\$ 9,855.80			\$	9,855.80	100%	\$	1	\$	492,79
CON-4320	Install Glass	\$6,611.00	\$ 6,611.00			\$	6,611.00	100%	\$		\$	330.55
CON-4330	Exterior Waterproofing / Caulk	\$3,286.26	\$ 3,286.26			\$	3,286.26	100%	\$		\$	164.31
CON-4340	Remove STARC Wall	\$291.66	\$ 291.66			\$	291.66	100%	\$	- 4	\$	14.58
CON-4350	Interior Caulk	\$3,286.26	\$ 3,286.26			\$	3,286.26	100%	\$	- 1	\$	164.31
CON-4360	Reinstall Removed Ceiling Sytem	\$1,187,43	\$ 1,187.43			\$	1,187.43	100%	\$	-	\$	59.37
CON-4370	Frame Knee Wall	\$2,392.72	\$ 2,392.72			\$	2,392.72	100%	\$		\$	119.64
CON-4380	Patch & Repair Drywall	\$789.63	\$ 789.63			\$	789.63	100%	\$		\$	39.48
CON-4390	Install Drywall & Finish Knee Wall	\$1,988.97	\$ 1,988.97			\$	1,988.97	100%	\$		\$	99.45
CON-4400	Prime & Paint Interior	\$2,998.39	\$ 2,998.39			\$	2,998.39	100%	\$	-	\$	149.92
South Elevati												
CON-5000	Remove & Store Designated Ceiling System	\$3,206.17	\$ 3,206.17			T \$	3,206.17	100%	T s	-	T <sub>\$</sub>	160.31
CON-5010	Water Penetration Test	\$3,533.65	\$ 3,533.65			\$	3,533.65	100%	\$	-	\$	176.68
CON-5020	Paint Exterior	\$2,929.00				\$	2,929.00	100%	\$	-	s	146.45
CON-5040	Pre-Final Inspection	\$602.32				\$	602.32	100%	\$		\$	30.12
CON-5050	Punchlist	\$1,006.43				\$	1,006.43	100%	\$		\$	50.32
Sections S2 8	& S3								1			
CON-5060	Install STARC Wall	\$1,380.74	\$ 1,380.74			\$	1,380.74	100%	\$		1\$	69.04
CON-5070	Demo Existing Curtain Wall System	\$7,067.44				\$	7,067.44	100%	\$		\$	353.37
CON-5080	Prep Opening & Install Curtain Wall	\$7,400.36				\$	7,400.36	100%	\$		\$	370.02
CON-5090	Install Glass	\$5,129.00				s	5,129.00	100%	\$		\$	256.45
CON-5100	Exterior Waterproofing / Caulk	\$3,824.68				\$	3,824.68	100%	\$		\$	191.23
CON-5110	Remove STARC Wall	\$364.74				S	364.74	100%	\$		\$	18.24
CON-5120	Interior Caulk	\$3,824.68				\$	3,824.68	100%	\$	4	\$	191.23
	Reinstall Removed Ceiling Sytem	\$948.51		-		S	948.51	100%	\$	-	\$	47.43
CON-5130	Frame Knee Wall	\$1,908.46				\$	1,908.46	100%	\$	- 1	\$	95.42
CON-5140	Patch & Repair Drywall	\$631.07				\$	631.07	100%	\$	-	\$	31.55

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24005-08

INVOICE DATE: 5/28/2025

PERIOD TO: 5/31/2025

Α	В	B C D E		E	F		G		H			1
ITEM	DESCRIPTION OF WORK	SCHEDULED	WORK CO	MPLETED	MATERIALS	TOTAL		%	BALA	NCE	RE	TAINAGE
NO.		VALUE	FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	PRESENTLY STORED (NOT IN D OR E)	COMPLETED AND STORED TO DATE (D+E+F)		(G/C)	TO FII			5%
CON-5160	Install Drywall & Finish Knee Wall	\$1,587.21	\$ 1,587.21		-	\$	1,587.21	100%	\$		\$	79.36
CON-5170	Prime & Paint Interior	\$2,259.55				\$	2,259.55	100%	\$	-	\$	112.98
Sections S4 8	R S5											
CON-5180	Install STARC Wall	\$1,244.52	\$ 1.244.52			\$	1,244.52	100%	\$		\$	62.23
CON-5190	Demo Existing Curtain Wall System	\$6,296,52	\$ 6,296.52			\$	6,296.52	100%	\$		\$	314,83
CON-5200	Prep Opening & Install Curtain Wall	\$6,581.88	\$ 6,581.88			\$	6,581.88	100%	\$	-	\$	329.09
CON-5210	Install Glass	\$4,635.00	\$ 4,635.00			\$	4,635.00	100%	\$		\$	231.75
CON-5220	Exterior Waterproofing / Caulk	\$3,286.26	\$ 3,286.26			\$	3,286.26	100%	\$	1.81	\$	164.31
CON-5230	Remove STARC Wall	\$291.66	\$ 291.66			\$	291.66	100%	\$		\$	14.58
CON-5240	Interior Caulk	\$3,286.26				\$	3,286.26	100%	\$	-	\$	164.31
CON-5250	Reinstall Removed Ceiling Sytem	\$948.51				\$	948.51	100%	\$		\$	47.43
CON-5260	Frame Knee Wall	\$1,908.46	\$ 1,908.46	1		\$	1,908.46	100%	\$	+	\$	95.42
CON-5270	Patch & Repair Drywall	\$631.07	\$ 631.07	to desire		\$	631.07	100%	\$		\$	31.55
CON-5280	Install Drywall & Finish Knee Wall	\$1,587.21				\$	1,587.21	100%	\$		\$	79.36
CON-5290	Prime & Paint Interior	\$2,259.55				\$	2,259.55	100%	\$	4	\$	112.98
Restroom Re	novation											
CON-6000	Safe Off Utilities		\$ -			\$	五	100%	\$	-	\$	- 4
CON-6010	Remove Existing Fixtures & Materials	\$6,447.26	\$ 6,447.26			\$	6,447.26	100%	\$		\$	322.36
CON-6020	Install CMU Wall	\$10,080.48				\$	10,080.48	100%	\$		\$	504.02
CON-6030	Plumbing Rough In	\$59,735.02	\$ 59,735.02			\$	59,735.02	100%	\$	-	\$	2,986.75
CON-6040	Electrical Rough In	\$8,722.60				\$	8,722.60	100%	\$	+	\$	436.13
CON-6050	Mechanical Rough In	\$8,866.03				\$	8,866.03	100%	\$	4	\$	443.30
CON-6060	Install Frame & Drywall	\$9,534.40				\$	9,534.40	100%	\$		\$	476.72
CON-6070	Wall Repair(s)	\$5,004.09	\$ 5,004.09			\$	5,004.09	100%	\$	18	\$	250.20
CON-6080	Prime/Paint	\$5,966.73				\$	5,966.73	100%	\$		\$	298.34
CON-6090	Install Tile	\$18,604.41	\$ 18,604.41			\$	18,604.41	100%	\$		\$	930.22
CON-6095	Final Paint	\$3,166.85	\$ 3,166.85			\$	3,166.85	100%	\$		\$	158.34
CON-6100	Install Countertop	\$11,084.34				\$	11.084.34	100%	\$	- 14	\$	554.22
CON-6110	Install Plumbing Fixtures	\$28,771.08	\$ 28,771.08			\$	28,771.08	100%	\$		\$	1,438.55
CON-6120	Install Electrical Finishes	\$4,587.16				\$	4,587.16	100%	\$	-	\$	229.36
CON-6130	Install HVAC Finishes	\$3,437.20	-			\$	3,437.20	100%	\$	-	\$	171.86
CON-6140	Install Accessories	\$14,034.49				\$	14,034.49	100%	\$		\$	701.72
Closeout		1			*		,					
CLO-1000	Pre-Final Inspection	\$602.32	\$ 602.32			S	602.32	100%	1 \$	-	\$	30.12
CLO-1010	Punchlist	\$1,724.97				\$	1,724.97	100%	\$		\$	86.25
CLO-1020	Final Inspection	\$1,209.26				\$	1,209.26	100%	\$	12.	\$	60.46
CLO-1030	Demobilization	\$4,102.91				s	4,102.91	100%	1		\$	205.15

APPLICATION AND CERTIFICATE FOR PAYMENT, containing

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In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

INVOICE NUMBER: J24005-08

INVOICE DATE: 5/28/2025

PERIOD TO: 5/31/2025

Α	В	С		D		E	F		G		Н		11	
ITEM	DESCRIPTION OF WORK	SCHEDULED	SCHEDULED WORK COM		OMPLETED MATERIA		MATERIALS	MATERIALS TOTAL		%	BALANCE		RE	TAINAGE
NO.		VALUE FROM PREVIOUS THIS PERIOD PRESENTLY COMPLETED (G/APPLICATION STORED (NOT IN TO DATE	(G/C)	) TO FINISH (C-G)										
							D OR E)		(D+E+F)					5%
CLO-1050	Prepare & Submit Closeout Documents	\$1,514.47	\$	- Ac	\$	1,514.47		9	1,514.47	100%	\$	- 4.	\$	75.72
								-6					\$	8
	TOTAL	\$ 1,728,368.89	\$	1,724,646.46	\$	3,722.43	\$	- 1	1,728,368.89	100%	\$		\$	86,418,44



#### Memorandum

TO: Joe Pickens, J.D. President

FROM: Randy Peterson Vice President/CFO

**DATE:** June 9, 2025

Action Agenda Items: June 18, 2025, District Board of Trustees Meeting RE:

The following Action items are submitted for the Board of Trustees' approval at the June 18, 2025, meeting:

#### **ACTION AGENDA ITEM:**

1. Action to award the bid for Security Services - Collegewide

- 2. Action to approve Accounts Receivable Write-Offs
- 3. Action to approve 2025-2026 Student Tuition and Fee Rates
- 4. Action to approve 2025-2026 Operating Budget-Unrestricted Fund
- 5. Acton to approve 2025-2026 Plant Fund Capital Outlay Budget



#### Memorandum

TO: Joe H. Pickens, J.D.

President

FROM: Randy Peterson, Vice President/CFO

**DATE:** June 9, 2025

**SUBJECT:** Award of Bid for Security Services - Collegewide

This is an action item for the Board of Trustees at their meeting on June 18, 2025.

The college issued a Request for Proposal RFP-SJR-02-2025 on April 1, 2025, for collegewide security services. Proposals were due May 15, 2025.

The scope of this RFP was to provide, operate, supervise, and maintain an armed uniformed security service to perform all security functions and other related functions as SJR State may direct for the following areas: all buildings, parking lots and grounds located on the Orange Park Campus including the Thrasher Horne Center for the Arts and Conference Center, the St. Augustine Campus, the Palatka Campus, and as needed for the Workforce Training Center.

We received a total of 11 bids. All bids were reviewed and individually scored by a 3-person Evaluation Committee. Scores were based upon Experience in Providing Armed & Unarmed Security Services, Uniqueness/Special Qualifications, and Price. Based upon combined final scores, a Notice of Intent to Award was published on May 12, 2025, for Overwatch Security Group, Inc.

The start date of the contract would be July 1, 2025, for a term of 12 months with the college having the option to extend/renew the contract for 3 additional 12-month periods. The estimated annual costs for these services is \$579,800. Based on the published Intent to Award, I would like to recommend approval of the Overwatch Security Group, Inc. contract.



## Overwatch Security Group, Inc.

2730 U.S. 1 South, Suite G St. Augustine, Florida 32086 904-770-2745 (F) 904-770-2746 lwhetsel@osginc.us

April 15, 2025

Lesley Foster
Director of Purchasing and Auxiliary Services
St. Johns River State College
5001 St. Johns Ave
Palatka, FL 32177

#### Greetings:

Overwatch Security Group (Overwatch) is pleased to be able to submit this proposal to St Johns River State College (SJRSC) for consideration. I trust that you will find this information satisfactory. Overwatch is not your typical security company. Our management team is very hands-on and attention to detail. If we are chosen to fulfill your security needs for another term, you will not be disappointed.

Sincerely,

Leonard E. Whetsel

President

Original

#### **Detailed Response**

Overwatch's Mission Statement: "Overwatch Security Group is committed to provide the highest quality service, at the very best value, for our clients" Our company motto is, "When Quality Matters!"

Overwatch is a Veteran-Owned Corporation and was incorporated in May 2012. In February 2013, we were granted our Security Agency (B1300018) license and Private Investigation Agency (A1300022) license by Florida Department of Agriculture and Consumer Services, Division of Licensing. In March 2013, we were granted our Security Officer Training School (DS1300008) license.

We currently provide armed security services at SJRSC. We enjoy the relationship that we have developed with the Director of Security, the Campus Commanders, administrative staff as well as college security personnel.

We also conduct private investigations, provide executive protection for high profile clients, provide armed and unarmed security services at facilities & events and train armed & unarmed security officers in all the curriculum areas required by the State of Florida and our various clients. We work with our clients to develop best practices security solutions.

Overwatch is uniquely positioned in our market. We are not a national chain company, we do not have a 'one-size fits all' plan. We tailor our security plan to our client's unique circumstances. We are very flexible with our clients as the needs of the client changes.

We pride ourselves in identifying and hiring high quality officers that stand above the basic security officers. Instead of hiring officers that just 'observe and report'. Our officers are typically retired law enforcement, military and/or fire personnel. We attempt to resolve our client's issues within our ability. The Overwatch philosophy is to de-escalate and defuse situations as they arise.

#### **Disaster/Emergency Services**

The management team and several employees of Overwatch have an extensive background and training in emergency services. We have provided emergency services during several hurricanes including Katrina in Orleans and Matthew, Irma & Michael in Florida. We prepare our clients before the storm, occasionally ride out the storm and then provide security services to assist our clients in recovering as soon as possible without additional damage or theft. Our management team is certified in the Incident Command System through FEMA.

#### **Events**

We have extensive experience with large scale events with attendees up to 100,000. On an average year, we provide security services at approximately 15 events including the Shrimp Festival in Fernandina Beach and several events in St Augustine. At our larger scale events, Overwatch's president is the on-site overall manager of the security details. Overwatch has a second command officer in the Command Center as our liaison to the Event Director and emergency services personnel.

The Shrimp Festival in Fernandina Beach has 300,000 attendees over a three-day period. Overwatch provides event and overnight security. We patrol the streets with the police department and have established a very good working relationship with all the agencies involved with the event. We have worked this event for eleven years.

At the LPGA golf tournament in Kissimmee, we have provided security for celebrity players and the entertainers. These include Toby Keith, Travis Tritt, Cole Swindell, Lee Brice and Michael Waltrip. We also provide protection services for the children of the lady golfers to ensure no harm comes to them from those who would wish them harm.

Overwatch provided security services during the Republican Convention and Democratic Convention in 2012. Overwatch was selected as a preferred vendor for the 2020 Republican Convention in Jacksonville. We secured several contracts until the convention was cancelled.

Most of our staff have completed the Crowd Management Training by Fire Marshal Support Services.

#### Accessibility & Communications

Overwatch has maintained direct communications with SJRSC's Director of Security and Campus Commanders regularly. The management team of Overwatch is local to St Augustine and is always available to SJRSC 24/7 for any issues that arise, for unforeseen emergencies or any other purpose. We have had very timely responses to SJRSC.

When you deal with our management team, you are speaking directly to the decision makers, we have the ability to make decisions quickly as needed.

#### **Ability to Provide Training**

Overwatch operates the only security officer school in St Johns County. Overwatch has "DI Security Instructors" and "K Firearms Instructors" licensed by the State of Florida. These instructors train the employees to Overwatch's and to SJRSC's standard. These instructors are retirement law enforcement and military officers who can relate and share real world experience with the students/employees.

#### **Current Business Relationship**

Overwatch is proud to be able to say that we have a proven outstanding working relationship with SJRSC. Beginning in 2016, we have provided the requalification certifications for your officers and over time we have built a working relationship of high quality service and trust with SJRSC. We have provided security services during the past four years to SJRSC. We have been responsive to staffing requests, personnel issues and any other matters that have arisen.

Overwatch currently provides the annual firearms requalification to SJRSC security officers. If Overwatch is successful in renewing this contract, we will continue to provide this service at no cost to SJRSC or their employees.

#### Reporting Plans, Procedures and Documents

Overwatch uses the GuardMetrics reporting system. We have incorporated this system at the Palatka, Orange Park, St Augustine and the Work Force Training Center campuses. GuardMetrics generates a daily report which is deliver via e-mail to the Director of Security, each Campus Commander and to Overwatch's managers. We digitally store all reports indefinitely. The Account Manager reviews the reports daily and takes corrective action when an abnormality is noted.

For any major incidents, the account manager and/or Overwatch's president are immediately notified. The team member compiles an After Action Report of Incident. The report is forwarded to Overwatch's president for review and additional comments. The final report is delivered to SJRSC's Director of Security. The management team will debrief with SJRSC's Director of Security to identify any potential corrective issues or to receive guidance for potential future incidents.

Overwatch's president is designated as the Public Information Officer. No other person within Overwatch's organization is permitted to disseminate any information concerning Overwatch, clients or incidents to the media or via social media.

#### **Standard of Conduct**

The management team of Overwatch has a philosophy of "get the job done and take care of the employees". We are committed to proactive management and employee development to ensure that we provide the highest level of service to our clients. With that commitment in mind, we maintain our high standards through actively coaching, counseling and if necessary, disciplining our officers. When employee discipline is necessary, the Douglas Factors are used to determine the appropriate level of discipline.

The management team of Overwatch all have a military and/or law enforcement background. We maintain very high standards for our employees. These standards are outlined in our Standard Operating Procedures. These standards include grooming standards, personal conduct on and off duty, drug and alcohol use/abuse, sexual harassment, etc.

#### Supervisor Plan and Policy

Overwatch will continue to provide an account manager to oversee all security operations at SJRSC at no cost. The account manager reports to Overwatch's president and SJRSC's Director of Security.

Overwatch realizes that our employees who are carrying out the daily duties have valuable insight on the activities. Many of our employees have an extensive law enforcement, security, military and/or firefighting background. We confer with our employees to determine best practices and to improve upon the current security plan.

#### **Employee Staffing**

During the past four years, Overwatch has filled every assignment that is outlined in the contract. We have also fulfilled every additional request made by the Director of Security or the Campus Commanders in a timely manner.

We have a database of 1600+ personnel who have taken our training or are licensed with Florida. When a student takes our "D" & "G" classes, they receive 68 hours of training. We utilize this as an opportunity the recruit the highest quality employees. In our opinion, that is a 68-hour interview. We assess their appearance, timeliness, attitude, skills, decision making and other abilities. We selected only the best students from our classes.

Although Overwatch always ensured the Homeland Security Employment Eligibility Verification (I-9) was correctly followed and completed, we have been using E-Verify since July 2023 as mandated by the State of Florida.

#### **Employee Benefits**

Overwatch intends to pay employees a higher hourly rate than required. Overwatch genuinely believes that our greatest resource is our human resource. We present well groom and well-trained security officers and managers to our client's and their guests/customers. We believe that when we treat our employees well, they are excited to work for us, then they will do a good job for Overwatch and our client. Our management style and philosophy start long before you see our employees.

Overwatch appreciates our employees and is dedicated to treating our employees ethically and fairly. We pay our employees double-time for New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day.

#### History and Experience

Overwatch has regular security operations throughout the State of Florida. Overwatch's payroll varies each payroll cycle between 45 and 75 officers. Most of the security services that Overwatch provides are armed.

We currently provide armed security at SJRSC and have done so for four years. Our institutional knowledge of the campuses is paramount. The customer service and people skills are instilled in our employees and is the success of the security operation. Although the contract is a one-year contract, Overwatch and SJRSC have mutually renewed the contract three times. From time to time, we train on-call security officers to ensure they will be proficient in their duties if needed at one of the campuses.

We have been providing overnight security for school groups while on field trips since 2013 averaging 60 school groups each school year.

Below are the hours billed in 2024. Although not all clients are listed, our total billing for 2024 was 53,256 hours.

Schools & Educational Tours	
St Johns Rivers State College	23,148
Ancient City Tours	8
Educational Tours	237
Flamingo Educational Tours	384
Global Travel	12
Kelly Tours	8
Landmark Tours	8
Renaissance Charter	20
Spectrum Tours	240
<u>Events</u>	
Amelia Island CVB	134
ASA Entertainment	436
Celtic Festival	425
Clay County Fair	252
Colonial Quarter	172
Gamble Rogers	27
Hastings Main Street	36
Holiday Art Show	41
Seafood Festival	74
Shrimp Festival	735
Town of Orange Park	296
Unidos Latin Music Festival	181
Medical Institutions	
Community Hospice	769
Encompass Health	9684

Retails Stores	
All Florida	330
Places of Worship	
Chabad Clay County	100
Chabad Jacksonville	14
Chabad Palm Coast	312
Chabad St Augustine	187
Our Lady of Le Leche	3138
Santa Maria del Mar	498
High Value Escort	
ADA Jewelry	294
AV Diamonds	1130
Grand Jewelers	30
Heera Moti	326
LeVian Jewelry	2269
·	
Residential Communities	
Pier Point South	153

#### Management Team

The Overwatch management team has 100+ years of experience in law enforcement and security.

Lenny	Whetse	, President
LVIIII	V VV IICLSC	LICSIGCII

Florida & Nevada Security Officer

Private Investigator Florida

Firearms Instructor Florida; Nevada & NRA Law Enforcement Accredited

Florida Security Instructor

Security Manager Florida & Nevada

Law Enforcement Retired Law Enforcement Officer, U.S. Department of Justice

Special Assignments Federal Witness Protection Program; Special Operations Response Team;

Crisis Intervention Team

Military Sergeant, U.S. Marine Corps

**Special Certifications** Crowd Management Training; CPR; Incident Command System;

**Executive Protection** 

#### Donna Whetsel, Vice President

Security Officer Florida

Law Enforcement Retired Officer, United States Department of Justice

Special Details Federal Witness Protection Program / Prisoner Transportation

American Go Ju-Ryu Karate Instructor; Brown Belt; Executive Protection **Special Certifications** 

#### Sandy Darden, Account Manager / Instructor

Security Officer Florida

Firearms Instructor Florida & NRA Law Enforcement Accredited

Military Retired Captain, United States Army, Special Forces **Special Certifications** Certified Protection Professional; Crowd Management;

The Certified Protection Professional (CPP) accreditation is the internationally recognized and

respected "gold standard" in security management.

Sterling Dutton - Instructor

Security Officer Florida Security Instructor Florida

Law Enforcement Retired Police Lieutenant, Charleston

Special Certifications Taser Instructor; School & Church Threat Assessment

#### Pricing

Our hourly billing rate would be \$22.00 per hour for security officers and \$23.00 for supervisors. This rate is for armed and/or unarmed personnel.

On the holidays of New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, the rate will be double-time and the officers working those days will be paid double-time holiday pay.

If there is a bonafide emergency and the client requires extra staffing, Overwatch will attempt to use employees that will not be in an overtime situation. However, if an overtime situation occurs during the declared emergency, the billing rate will be time and a half for the employees affected by overtime.

When we first began the current contract, the security officers were making an unacceptable wage of \$11.37 per hour. We immediately increased their wage to \$12.50 and then over the four-year period, they are now making \$15.00 per hour. Even at \$15.00 per hour, this is still considered minimum wage, which makes it more difficult retaining good officers when other employers pay more money and they are not making life and death decisions.

When we first began the current contract, our annual liability insurance premium was \$26,000. We recently renewed our policy for the 2025-2026 period and our premium have increased 346% to \$90,000 and we have zero claims or lawsuits.

#### Insurance

Overwatch currently has liability insurance and workers compensation insurance in the required amounts. SJRSC as an 'additional insured' on our insurance policies. A copy of our general certificate of insurance is included.

# Appendix 2 Evaluator Scoring Sheet



## RFP-SJR-02-2025 Security Services Evaluator Scoring Sheet

Evaluation Criteria	Maximum Points		
Experience in Security Services	50		
Price Proposal	30		
Unique/Special Qualifications	20		
Total Points	100		

Evaluator Signature: _	

# Appendix 3 Price Proposal

The following matrix will be used for evaluation of the Respondent's price proposal (in the case of discrepancies, unit prices shall prevail):

Contractor Employee	Total Number of Hours (per Week)	Rate of Pay (per Hour)	Total Pay (# of Hours X Rate of Pay)
Supervisor for Orange Park (Armed/Unarmed)	40	\$23.00	\$ 920.00
Security Officer (Armed/Unarmed)	465	\$22.00	\$ 10,230.00
Total Weekly Pay			\$ 11,150.00

Overtime Rate (If Applicable)	
Overtime Rate Supervisor:	\$ <u>34.50</u> /Hour
Overtime Rate Officer:	\$ 33.00 /Hour
Holiday Pay (if Applicable)	
Holiday Pay Supervisor:	\$ <u>46.00</u> /Hour
Holiday Pay Officer:	\$_44.00/Hour
Please list below those holidays that Contra below any other price stipulations SJR State	actor will pay workforce holiday rates. Please also list should be aware of not listed above:
New Year's Day, Memorial Day, Independ	dance Day, Labor Day, Thanksgiving Day &
Christmas Day	

**Security Services** 

## ATTACHMENT 6.1 PROPOSAL COVER SHEET

LEGAL NAME OF BIDDER:	Overwatch Security Group, Inc
MAILING ADDRESS:	2730 US 1 South, Suite G
CITY, STATE, ZIP CODE:	St Augustine FL 32086
TELEPHONE NUMBER:	904-770-2745
BY: SIGNATURE:	Leonard E Whetsel
(Print)	114
BY: SIGNATURE: (Sign)	
TITLE:	President
PHONE NO:	904-263-2531
EMAIL ADDRESS:	lwhetsel@osginc.us

The Respondent by signing this sheet and submitting an RFP certifies that he/she has "not" divulged to, discussed or compared his/her proposal with any other Respondents and has not colluded with any other Respondents or parties to an RFP whatsoever.



Security Services RFP-SJR-02-2025

#### ATTACHMENT 6.2 STATEMENT OF NON-SUBMITTAL

WE, the undersigned, have declined to bid on the above-referenced Request for Proposal for the following reason(s):

Please check all that apply:
Scope of Work or Terms and Conditions are too "restrictive" (Please explain below)
Unable to meet requirements
Request for Proposal was unclear (Please explain below)
Insufficient time to respond
We do not offer this service/product
Our schedule would not permit us to perform
Other (Please explain below)
Please remove our company from future opportunities
Comments: Not Applicable, we are submitting a proposal
Company Name: Overwatch Security Group, Inc Date: April 15, 2025
Name and Title of Authorized Representative: Leonard E Whetsel, President
Signature of Authorized Representative:

Security Services RFP-SJR-02-2025

## ATTACHMENT 6.3 NON-DISCRIMINATION IN EMPLOYMENT POLICY FORM

The undersigned assures that it shall comply with:

- A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq.), which provides that no person in the United States shall, on the ground of race, color, or national origin.
- B. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), which prohibits discrimination on the basis of handicap.
- C. Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681 et seq.), which prohibits discrimination on the basis of sex.
- D. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101 et seq.), which prohibits discrimination on the basis of age.
- E. Section 654 of the Omnibus Budget Reconciliation Act of 1981, as amended, 42 U.S.C. 9849, which prohibits discrimination on the basis of race, creed, color, national origin, sex, handicap, political affiliation or beliefs.
- F. The Americans with Disabilities Act of 1990, P.L. 101-336, which prohibits discrimination on the basis of disability and requires reasonable accommodation for persons with disabilities.

The Vendor certifies that it will comply with the nondiscrimination regulations, guidelines, and standards as they are now, or may be lawfully adopted under the above statutes.

Company:	Overwatch Security Group, Inc
Authorized Signature of Bidder:	- Auto-
Printed Name:	Leonard E Whetsel
Title:	President
Date:	April 15, 2025

Security Services RFP-SJR-02-2025

## ATTACHMENT 6.4 USE OF COERCION FOR LABOR/SERVICES

### Affidavit Regarding Use of Coercion for Labor/Services

Section 787.06(13), Florida Statutes requires all nongovernmental entities executing, renewing, or extending a contract with a governmental entity to provide an affidavit signed by an officer or representative of the nongovernmental entity under penalty of perjury that the nongovernmental entity does not use coercion for labor or services as defined in Section 787.06.

As the person authorized to sign on behalf of the Contractor, I certify that the Contractor identified on this form DOES NOT engage in the following:

- Using or threatening to use physical force against any person
- Restraining, isolating, or confining or threatening to restrain, isolate, or confine any person without lawful authority and against her or his will
- Using lending or other credit methods to establish a debt by any person when labor or services are
  pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not
  applied toward the liquidation of the debt, the length and nature of the labor or services are not
  respectively limited and defined
- Destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person
- Causing or threatening to cause financial harm to any person
- Enticing or luring any person by fraud or deceit
- Providing a controlled substance as outlined in Schedule I or Schedule II of s. 893.03 to any person for the purpose of exploitation of that person

# ATTACHMENT 6.5 PUBLIC ENTITY CRIMES FORM

SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES ON PUBLIC ENTITY CRIMES. THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

	02-2025
١.	This sworn statement is submitted with Bid, Proposal number: RFP-SJR-05-2024. This sworn statement
	is submitted to SJR STATE College.
2.	This sworn statement is submitted by Overwatch Security Group, Inc whose business address
	is 2730 US 1 South, Suite G, St and (if applicable) its Federal Employer Identification
	NUMBURIER 32086 45-5352020
3.	My name is Leonard E Whetsel and my relationship to the entity named above is
	President .
4.	I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means
	a violation of any state or federal law by a person with respect to and directly related to the transaction
	of business with any public entity or with an agency or political subdivision of any other state or with the
	United States, including, but not limited to, any bid or contract for goods or services to be provided to
	any public entity or an agency or political subdivision of any other state or of the United States and

I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

misrepresentation.

- a) A predecessor or successor of a person convicted of a public entity crime; or
- b) An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding thirty-six (36) months shall be considered an affiliate.
- 7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public

entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement that I have marked below is true in relation to the entity 8. submitting this sworn statement. (Please indicate which statement applies.)

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND

### (Please indicate which additional statement applies.)

· · · · · · · · · · · · · · · · · · ·	ing the conviction before a hearing officer of the State of Florida, order entered by the hearing officer did not place the person or ttach a copy of the final order.)
proceeding before a hearing officer of the Sta	on the convicted vendor list. There has been a subsequent te of Florida, Division of Administrative Hearing. The final order it was in the public interest to remove the person or affiliate from y of the final order.)
X The person or affiliate has not been person or affiliate has not been person or pending with the Department of General A	olaced on the convicted vendor list. (Please describe any action eneral Services.)
Signature:	Date: April 15, 2025
State of: Florida	County of :_St Johns
Personally Appeared before Me, the unde affixed his/her signature in the space provi	ersigned authority, who, after being first duly sworn by meided above on this <u>15th</u> day of <u>April</u> ,202 <u>5</u> .
John L to	- res_
Notary Public Signature	Notary Public Seal

Page 40 of 51

Notary Public State of Florida Ashlee L Torres My Commission HH 479990

Expires 1/10/2028

# ATTACHMENT 6.6 CONFLICT OF INTEREST DISCLOSURE FORM

Project Number/Description: RFP-SJR-02-2025 Security Services

Please check the appropriate statement:

The term "Conflict of Interest" refers to situations in which financial or other considerations may adversely affect, or have the appearance of adversely affecting, a Contractor's/Consultant's professional judgement in completing work for the benefit of St Johns River State College.

It is expressly understood that any apparent or actual conflicts shall be disclosed on this form, as described herein. All Respondents must disclose the name of any officer, director, or agent who is also an employee of St. Johns River State College. All Respondents must disclose the name of any College employee or Trustee who owns, directly or indirectly, an interest of 5% or more in the Respondent's firm or any of its branches or dealerships.

Failure to do so may result in disqualification from evaluation or termination from work on this project.

I hereby attest that the undersigned Respondent has no actual or potential conflict of interest due to any other clients, contracts, or property interests for completing work on the above referenced project.

The undersigned Respondent, as noted below, submits information which may be a potential conflict of interest due to other clients, contracts or property interests for completing work on the above referenced project.

Legal Name of Respondent:

Overwatch Security Group, Inc

Date: April 15, 2025

(Signature)

Leonard E Whetsel, President

Page **41** of **51** 

(Printed Name/Title)

# ATTACHMENT 6.7 HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

1. This agreement is submitted with Bid, Proposal or Contract No. RFP-SJR-02-2025 is submitted to

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.

2. This sworn statement is submitted by Over	watch Capurity Croup, Inc.
2. This sworn statement is submitted by Over	watch Security Group, Inc (entity name) whose
ousiness address is 2/30 US 1 South, Suite	G, St Augustine FL 3208 and (if applicable) its Federal
Employer Identification Number - FEIN is 45-5	3352020
3. My name is Leonard E Whetsel	and my relationship to the entity named
above is <u>President</u>	
	ation to hold SJR State College harmless for all liability
	ement, regardless of which party was actually at fault
even if the damage, injury, or claim is due to t	he sole negligence of SJR State College).
nold SJR State College harmless from all clain management of the Premises or of any busine any condition created in or about the Premise of consultant, contractor, lessee, or vendor or subtenants or licensees or the partners, direc	eant, contractor, lessee, or vendor will indemnify and ns arising from or in connection with (i) the conduct or ess therein, or any work or thing whatsoever done, or s during the Term; (ii) any act, omission, or negligence any of consultant's, contractor's, lessee's, or vendor's tors, officers, agents, employees, invitees, or
Consultant, contractor, lessee, or vendor here consequences of any negligent act or omission	ge whatsoever occurring in or at the Premises.  Beby expressly indemnifies SJR State College for the on of SJR State College and its Board of Trustees, unless such act or omission constitutes gross  Date: April 15, 2025
Consultant, contractor, lessee, or vendor here consequences of any negligent act or omission officers, employees, agents, and volunteers, unegligence or intentional misconduct.	eby expressly indemnifies SJR State College for the on of SJR State College and its Board of Trustees, unless such act or omission constitutes gross

# ATTACHMENT 6.8 DISPUTE DISCLOSURE

The proposer must indicate if there are any:

There are no pending or threatened suits or defaults.

A. Suits or proceedings pending, or to the knowledge of the proposer, threatened in any court or before any regulatory commission or other administrative governmental agency against or affecting the proposer or the instructors to be used in providing the Services, which, if adversely determined, will have a material adverse effect on the ability of the proposer or any of its instructors to perform their obligations as stated in their response.

If there are no issues in these areas, please respond that there are no pending or threatened suits or defaults. Pending Litigation: (please attach additional documentation if needed)

There are no pending or threatened suits or defaults.					
which it or any of its pro	fault under any instrument or agreement to which it is a party or by perties or assets may be bound, or in violation of any applicable violation may reasonably be expected to have a material adverse andition of the proposer.				
If there are no issues in these areas defaults.	s, please respond that there are no pending or threatened suits or				
There are no pending or threatene	ed suits or defaults.				
Signature	President  Title				
Leonard E Whetsel	April 15, 2025				
Printed Name	Date				

# ATTACHMENT 6.9 DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more bids which are equal with respect to price, quality, and service are received for the procurement of commodities or contractual services, pursuant to Section 287.087, Florida Statutes, a bid received from a business that certifies that it has implemented a Drug-Free Work Place Program shall be given preference in the award process. If all or none of the tied bidders/vendors have a Drug-Free Work Place Program, the award of an identical tie bid shall be decided on the flip of a coin.

In order to have a Drug-Free Work Place Program, a business shall:

- Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) Inform employees about the dangers of drug abuse in the work place, the business's policy of maintaining a Drug-Free Work Place, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.
- 5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

JUN	President		
Signature	Title		
Leonard E Whetsel	April 15, 2025		
Printed Name	Date		

Security Services

# ATTACHMENT 6.10 REFERENCES

Reference 1: Name of Business or Public Entity: Community Hospice
Address: 4266 Sunbeam Rd
City, State, Zip:Jacksonville FL 32257
Contact Person's Name: Tim Ward
Contact Person's Phone Number & e-mail: 904-307-4425 tward@communityhospice.com
Date of Services performed: 08-12-19 to present
Reference 2: Name of Business or Public Entity: Encompass Health
Address: 65 Silver Lane
City, State, Zip: St Augustine FL 32084
Contact Person's Name: Wayne Blas
Contact Person's Phone Number & e-mail: 904-945-1469 anthony.blas@encompasshealth.com
Date of Services performed: 01-21-22 to present
Reference 3: Name of Business or Public Entity: Flamingo Educational Tours
Address:
City, State, Zip: Plantation FL 33324
Contact Person's Name: Kelly Nelson
Contact Person's Phone Number & e-mail: 954-915-9199 kelly@flamingoedutours.com
Date of Services performed: 02-12-19 to present

# ATTACHMENT 6.12 LICENSES/PERMITS/CERTIFICATIONS

In the spaces below, each Respondent shall list all current licenses, permits, and/or certifications held relative to the required services as provided herein. Each Respondent shall attach a copy of each current license, permit and/or certification listed below to his/her proposal.

License Name	License Number	Issuing Agency	Expiration Date
Private Investigative Agency	A 1300022	State of Florida	February 14, 2028
Security Agency	B 1300018	State of Florida	February 14, 2028
Security Officer School	DS 1300008	State of Florida	April 3, 2026
Incorporation	P12000045077	State of Florida	December 31, 2025
Business License	1056856	St Johns County	September 30, 2025
Security Officer Instructor	DI 1100207	State of Florida	October 24, 2025
Firearms Instructor	K 1200009	State of Florida	February 24, 2027
7			

### ATTACHMENT 6.13 ADDENDA

During the preparation of the RFP, the following Addenda, if any, were received:

Addendum #:	Date Received: April 11, 2025
Addendum #:	Date Received:
Addendum #:	Date Received:
Addendum #:	Date Received:

Please Note: It is the Respondent's responsibility to check for any and all Addenda issued by the College, posted on the College's website (<a href="https://www.sjrstate.edu/purchasingdept">https://www.sjrstate.edu/purchasingdept</a>) and on <a href="https://network.demandstar.com/">https://network.demandstar.com/</a>. If a Respondent fails to acknowledge receipt of all Addenda on this form the Respondent may be deemed non-responsive.

THIS SECTION INTENTIONALLY LEFT BLANK

### ATTACHMENT 6.13 ADDENDA

During the preparation of the	RFP, the following Addenda, if any, were received:
Addendum #: 1	Date Received: April 11, 2025
Addendum #: 2	Date Received: April 21, 2025
Addendum #:	Date Received:
Addendum #:	Date Received:

Please Note: It is the Respondent's responsibility to check for any and all Addenda issued by the College, posted on the College's website (<a href="https://www.sjrstate.edu/purchasingdept">https://www.sjrstate.edu/purchasingdept</a>) and on <a href="https://network.demandstar.com/">https://network.demandstar.com/</a>. If a Respondent fails to acknowledge receipt of all Addenda on this form the Respondent may be deemed non-responsive.

THIS SECTION INTENTIONALLY LEFT BLANK



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such

PRODUCER	CONTACT NAME: Stephanie K Smith					
Ancient City Insurance 2800 N Fifth Street	PHONE (A/C, No, Ext): (904) 827-1915 (A/C, No): (904) 8	27-1975				
St Augustine FL 32084	E-MAIL ADDRESS: stephanie@ancientcityinsurance.com					
St Augustine II 32004	INSURER(S) AFFORDING COVERAGE	NAIC#				
	INSURERA: Service Lloyds Ins Co 4	13389				
NSURED Overwatch Security Group Inc	INSURER B: StarStone Specialty Insurance Co 44776					
overwaten security group inc	INSURER C:					
2730 US 1 South Ste G	INSURER D :					
St Augustine FL 32086	INSURER E:					
(904) 770-2745	INSURER F;					

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR		TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	(MM/DD/YYYY)	LIMIT	s	
В	x							EACH OCCURRENCE DAMAGE TO RENTED	\$	1,000,000
		CLAIMS-MADE X OCCUR	Y	K i	WSGL001246	04/08/2025	04/08/2026	PREMISES (Ea occurrence)	\$	100,000
								MED EXP (Any one person)	\$	10,000
Ų			/ /					PERSONAL & ADV INJURY	\$	1,000,000
	GEN	N'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	S	2,000,000
	X	POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$	2,000,000
- 1/		OTHER:							\$	
	AUT	TOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
		ANY AUTO			WSGL001246	04/08/2025	04/08/2026	BODILY INJURY (Per person)	\$	
1		OWNED SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$	
	x	HIRED X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$	
j								MI BINGONOSIO	\$	
		UMBRELLA LIAB OCCUR						EACH OCCURRENCE	s	
		EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	
ĺ		DED RETENTIONS							s	
		RKERS COMPENSATION DEMPLOYERS' LIABILITY			SLTIS0557201	10/01/2024	10/01/2025	X PER OTH-		
- 11	ANYF	PROPRIETOR/PARTNER/EXECUTIVE	N/A					E.L. EACH ACCIDENT	\$	1,000,000
- 11	(Man	ICER/MEMBER EXCLUDED?	"					E.L. DISEASE - EA EMPLOYEE	\$	1,000,000
	DESC	s, describe under SCRIPTION OF OPERATIONS below		6.13				E L DISEASE - POLICY LIMIT	s	1,000,000
	Er	rrors and Omissions			WSGL001246	04/08/2025	04/08/2026	Aggregate	\$	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) RFP-SUR-03-2021. General Liability includes the Primary & Non-contributory endorsement AND 30 Days Notice of Cancellation endorsement, except 10 days for non-payment.

CERTIFICATE I	HOLDER
---------------	--------

CANCELLATION

St Johns River State College Dir of Purchasing & Auxiliary Services Office of Bus Affairs Bldg A 5001 St Johns Ave

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Asspranich Builts

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Palatka FL 32177



OFFICE OF BUSINESS AFFAIRS 5001 ST. JOHNS AVENUE, PALATKA, FL 32177-3807

PALATKA CAMPUS 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

**ST. AUGUSTINE CAMPUS** 2990 COLLEGE DRIVE ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

ORANGE PARK CAMPUS 283 COLLEGE DRIVE ORANGE PARK, FL 32065-7639 | (904) 276-6800

SJRstate.edu

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO: Joe H. Pickens, J.D.

President

**FROM:** Randy Peterson

Vice President for Finance/CFO

**DATE:** June 9, 2025

**SUBJECT:** Write-offs of Accounts Receivable

Prior to the closing of each fiscal year, we request approval to write off accounts receivable that are deemed uncollectible. This is required in order to present the accounts receivable balance at a fair value on the College financial statements. SJR State policy dictates that an account is uncollectible if it is over two years old. Each account listed is over two years old and has gone through the collection agency process without payment. The write-off does not extinguish the debt owed by the student. The student record remains in a hold status, and no future registrations are allowed until the student provides full remuneration. The total write-off request for 2024-2025 is \$68,622.88.

Please place this item on the June Board of Trustees agenda. I will be happy to answer any questions you have.

## 2024-2025 Accounts Receivable Write-Offs

### Summary:

Books 331.72 Loan 9,740.08 Pell 29,991.38 **Third Party** 7,090.85 9,529.32 Tuition Veteran 11,939.53 68,622.88 Total

STUDENT ID	TERM	FIRST NAME	LAST NAME	BALANCE DUE	BALANCE TYPE
X00774367	202310	Kayla	Dzioba	69.50	Books
X00801243	202330	Caleb	Evans	126.60	Books
X00807508	202310	Joseph	Pierotti	95.12	Books
X00807039	202330	Kloey	Slasor	40.50	Books
X00730659	202310	Kaylin	Mills	797.00	Loan
X00808744	202320	Kayla	Beyers	0.47	Loan
X00796572	202320	Kimberly	Brooks	658.00	Loan
X00805778	202320	Amaree	Daly	413.00	Loan
X00801337	202320	Joya	Daniels	747.00	Loan
X00803670	202320	Courtney	Fleury	1,651.00	Loan
X00765836	202320	Conner	Foppe	661.00	Loan
X00784262	202310	Cloe	Gilmore	483.00	Loan
X00797019	202320	Julie	Johnson	969.00	Loan
X00782703	202320	Hannah	Little	890.00	Loan
X00782054	202310	Cheyenne	Sneyd	428.00	Loan
X00802360	202320	Alexis	Tartaglia	669.00	Loan
X00807590	202310	Vivian	Upton	400.00	Loan
X00791063	202330	Christopher	Young	973.61	Loan
X00679579	202310	Ashley	Metcalf	417.50	Pell
X00800197	202320	Jaylan	Anson	861.00	Pell
X00785276	202310	Joanna	Aragon	1,082.00	Pell
X00807978	202320	Jackson	Atkins	210.00	Pell
X00792176	202320	Tiara	Battiste	2,565.00	Pell
X00794389	202320	Shi'Keriya	Brooks	862.00	Pell
X00764214	202320	Leah	Bryant	511.00	Pell
X00805359	202310	Kyra	Card	3,042.47	Pell
X00779022	202330	Trey	Daniels	185.00	Pell
X00801194	202320	Alyssa	Dixon	249.00	Pell
X00775186	202310	Kiana	Gadson	495.00	Pell
X00809028	202330	Scott	Geil	413.00	Pell
X00801701	202310	Kevin	Gilley	1,087.00	Pell

X00805913	202320	LaTaja	Gordon	418.00	Pell
X00786849	202320	Kalysta	Hanson	378.00	Pell
X00808413	202320	Breanna	Hines	608.00	Pell
X00709511	202310	Brittanie	Holm	1,180.00	Pell
X00807119	202320	Altavia	James	314.06	Pell
X00806267	202320	Justine	Johns	648.00	Pell
X00793656	202320	Brittany	Kyle	364.00	Pell
X00770595	202320	Nicole	La Rosa	1,198.00	Pell
X00796827	202310	Bryan	Victoria	377.00	Pell
X00777088	202320	Marcellus	Matson Jr	236.00	Pell
X00810768	202330	Da'Jun	Miller	1,066.69	Pell
X00796990	202310	Robert	Moore	661.50	Pell
X00807274	202320	Kaitlin	Penn	363.00	Pell
X00699011	202330	Deborah	Pittman	484.00	Pell
X00806962	202320	DeAndra	Quaranta	1,180.33	
X00803734	202320		Rasmussen	1.00	
X00774091	202310		Redish II	457.00	
X00806816	-	Jermaria	Robinson	1,336.00	
X00713192	202320		Simpson	1.00	
X00695061	202330		Stanford	484.00	
X00799422	202310		Suggs	960.00	
X00809024	202330		Tilley	954.83	
X00740224		Almetric	Tucker	538.00	
X00804833	-	Samantha	Tyus	693.00	
X00752685	202320	-	White	585.00	
X00732003 X00723211	202330		Whitehair	440.00	
X00723211 X00804232	202320		Williams	731.00	
X00713622	202330		akdy	230.00	
X00808822	202320		Young	1,124.00	
X00714956		Diannah	Hughes		Third Party
X00714530 X00772694	202310		Cooper		Third Party
X00772034 X00780348	202310		Hegarty		Third Party
X00796843	_	Mikayla	Johnson		Third Party
X00790843 X00797138	202320		Jordan		Third Party
X00797138 X00795027	_	Madelyn	Lee		Third Party
X00733027 X00737203	202320		Swann		Third Party
X00803313		Weldon	Tipton		Third Party
	-	Xannairria	Ware		Third Party
X00739314	202330		Wilkie		Third Party
X00735834					Tuition
X00756028	202320		May		Tuition
X00806852	_	Nathaniel	Bumbalough		
X00737074	202320		Churchill		Tuition
X00792992	202330	Aysna	Dasilvio	1,205.82	TUILION

X00791866	202310	Demonie	Greene	1,445.00	Tuition
X00753073	201930	Brittany	Hunter	363.00	Tuition
X00797121	202330	Padraig	Kinnare	502.00	Tuition
X00720799	202310	Christopher	Lennon	39.00	Tuition
X00737986	202320	Alex	McEwen	987.00	Tuition
X00807406	202310	Jamie	Mixon	972.00	Tuition
X00775211	202320	Dasiah	Preston	726.00	Tuition
X00798207	202320	Tyler	Robinson	30.00	Tuition
X00804333	202320	Jasmine	Rogers	363.00	Tuition
X00621074	202310	Daniel	Romine	39.00	Tuition
X00807690	202310	Christopher	Scuteri	11.00	Tuition
X00781969	202330	Alexandra	Searle	1,542.50	Tuition
X00781969	202320	Alexandra	Searle	112.00	Tuition
X00806479	202320	Trent	Sybert	25.00	Tuition
X00791400	202320	Alanna	Thompson	388.00	Tuition
X00806005	202310	Charlotte	Visser	25.00	Tuition
X00805214	202320	Natalie	Von Bargen	663.00	Tuition
X00735460	202320	Anthony	Fuentes	1,521.00	Veteran
X00794116	202330	Ronald	Bellan	648.00	Veteran
X00799836	202320	Conner	Click	136.12	Veteran
X00802854	202320	Christopher	Code	1,089.00	Veteran
X00793402	202310	Leeann	Ford	519.00	Veteran
X00781772	202310	Ashton	Kelly	1,249.00	Veteran
X00808221	202330	David	Perkins	1,374.00	Veteran
X00768030	202310	Corey	Pounders	1,208.00	Veteran
X00754457	202310	Franklin	Smith	3,708.00	Veteran
X00801447	202320	Emmalyn	Windorski	487.41	Veteran



#### Memorandum

TO:

Joe H. Pickens, J.D.

President

FROM:

Randy Peterson

Vice President/CFO

DATE:

June 9, 2025

SUBJECT:

Action on 2025-26 Student Tuition and Fee Rates

The Legislature did not accommodate a tuition and fee increase for the fiscal year 2025-26; therefore, the proposed 2025-26 Operating Budget does not include any tuition and related fee increases. The attached tuition and fee schedule is presented for Board approval and reflects the adoption of the same rates currently in place for tuition and fees for FY 2024-25.

Please place this as an agenda item for the June 18, 2025, Board of Trustees meeting.

## **Resident Fees**

	Current-FY 24-25		Proposed for-FY 25-26	
College Credit (Advanced & Professional)	\ <del>-</del>		7	
Tuition	\$	78.84	\$	78.84
Financial Aid Fee		3.51		3.51
Student Activity Fee		7.88		7.88
Capital Improvement Fee		11.83		11.83
Technology Fee		3.94		3.94
Access Fee		2.00		2.00
Total Credit Hour Rate	2	108.00		108.00
Academic Year Cost (30 Hrs)	\$	3,240.00	\$	3,240.00
<u>Baccalaureate</u>				
Tuition	\$	91.79	\$	91.79
Financial Aid Fee		4.51		4.51
Student Activity Fee		9.18		9.18
Capital Improvement Fee		12.68		12.68
Technology Fee		4.59		4.59
Access Fee		2.00		2.00
Total Credit Hour Rate	-	124.75		124.75
Academic Year Cost (30 Hrs)	\$	3,742.50	\$	3,742.50
Career & Technical				
Tuition	\$	69.93	\$	69.93
Financial Aid Fee		3.57		3.57
Capital Improvement Fee		3.50		3.50
Technology Fee		3.50		3.50
Access Fee		2.00		2.00
Total Credit Hour Rate		82.50		82.50
Contact Hour Rate		2.75		2.75
Adult General Education Fees				
	000		#20 mar	1

Tuition

\$30 per term

\$30 per term

## Non- Resident Fees

	Curr	ent-FY 24-25	Propos	ed for-FY 25-26
College Credit (Advanced & Professional)				
Tuition	\$	78.84	\$	78.84
Non Resident Fee		236.69		236.69
Financial Aid Fee		14.20		14.20
Student Activity Fee		7.88		7.88
Capital Improvement Fee		33.55		33.55
Technology Fee		15.78		15.78
Access Fee		2.00		2.00
Total Credit Hour Rate		388.94		388.94
Academic Year Cost (30 Hrs)	\$	11,668.20	\$	11,668.20
Baccalaureate				
Tuition	\$	91.79	\$	91.79
Non Resident Fee		373.36		373.36
Financial Aid Fee		23.18		23.18
Student Activity Fee		9.18		9.18
Capital Improvement Fee		47.24		47.24
Technology Fee		23.25		23.25
Access Fee		2.00		2.00
Total Credit Hour Rate		570.00		570.00
Academic Year Cost (30 Hrs)	\$	17,100.00	\$	17,100.00
Career & Technical				
Tuition	\$	69.93	\$	69.93
Non Resident Fee		209.79		209.79
Financial Aid Fee		14.55		14.55
Capital Improvement Fee		13.99		13.99
Technology Fee		13.99		13.99
Access Fee		2.00		2.00
Total Credit Hour Rate		324.25		324.25
Contact Hour Rate		10.81		10.81
Adult General Education Fees				

Tuition \$30 per term \$30 per term



#### Memorandum

TO:

Joe H. Pickens, J.D.

President

FROM:

Randy Peterson

Vice President/CFO

DATE:

June 9, 2025

**SUBJECT:** 

Action on 2025-26 Operating Budget – Unrestricted Current Fund

The College Administration has worked collaboratively to build an operating budget for the 2025-26 fiscal year. However, since a budget bill has not been passed by the state legislature and signed by the governor, a final budget was unable to be created at this time.

Given that the college is still required to file a budget with the State of Florida by June 30, 2025, a continuing budget for 2025-26 was developed under the following major assumptions:

- General Appropriations to the college will remain the same as was received for the 2024-25 fiscal year, less the \$3 million-dollar non-recurring funding received in 2024-25.
- PIPELINE funding and expenditures will remain the same as was received for the 2024-25 fiscal year.
- Student FTE up from the 2024-25 projection of 4,418 to 4,871 in fiscal year 2025-26.
- No tuition rate increases.
- No across-the-board salary increases for full-time bargaining unit and non-bargaining unit employees.
- No non-recurring salary supplements for full-time bargaining unit and non-bargaining unit employees.
- An increase of \$1.00 per hour for eligible permanent part-time employees. Estimated cost to be \$44,720. No increase was given in 2024-25 while full-time employees received increases.
- No change to the Florida Retirement System rates.
- No new full-time employee positions added.
- The full \$5.8 million expense for the State Group Health Insurance plan is incorporated into the budget.
- Fund 1 to Fund 7 transfer of \$500,000 to fund deferred maintenance needs due to unfunded PECO dollars.

The budget process involved input from approximately 90 departments and periodic Executive Management Team meetings from February to May. A board budget workshop was conducted in May to share information and enable feedback from Board members.

The budget shows an overall decrease in revenue of \$1.3 million primarily due to the elimination of the \$3 million non-recurring state funding received in 2024-25, offset by an increase in tuition and fees of \$1.4 million. Salaries and Benefits increased \$1.4 million largely due to the college incurring the remaining \$1.7 million full cost of the State Group Health Insurance plan and an increase of \$502,000 for adjunct and overload employees, offset by the elimination of \$588,000 in nonrecurring salary supplements. Operating expenses show a decrease of \$432,147 due to the elimination/reduction of various 2024-25 expenses. Capital outlay expenditures are down \$518,546 due to the reduction in the number of capital expenditures approved. Transfers to other funds shows a decrease of \$4.1

million due to the elimination of the \$3 million transfer for the Flo Arts Renovation, a \$629,000 elimination of the Palatka Campus Infrastructure project, and a \$500,000 reduction in the Deferred Maintenance transfer.

The bottom line shows an excess of revenues over expenses of \$1,440,353. This will enable the College to have adequate carry-forward funds for future needs and projects.

The Board is required to adopt an operating budget in June each year, with the College submission deadline to the Florida College System Budget Office of no later than June 30, 2025.

Once the budget bill is passed by the state legislature and signed by the governor, the college will know what funding it will receive from the state and be able to incorporate that into the budget. Based upon that funding, determination will be made about any changes that need to be made to budget expenditures. If the changes are substantive, the board will approve the modified budget at the August board meeting, and the college will file a modified Annual College Operating Budget with the State. If the changes are not substantive, the board will just approve the modified budget at the August board meeting.

Please place this item on the June Board agenda. I will be happy to answer any questions you have on this proposed operating budget.

## St. Johns River State College Revenue Budget Fiscal Year 2025-26

	FY 24-25	1	Proposed		
	Current		FY 25-26	Amount	Percent
	 Budget		Budget	 Change	Change
STUDENT FEES:					
Resident Tuition	\$ 7,408,559	\$	8,410,200	\$ 1,001,641	13.52%
Non-Resident Tuition	595,753		656,500	60,747	10.20%
Other Fees	2,015,179		2,304,300	289,121	14.35%
TOTAL STUDENT FEES	10,019,491		11,371,000	1,351,509	13.49%
STATE SUPPORT:					
College Program Fund	33,932,431		30,932,431	(3,000,000)	-8.84%
Lottery Funds	4,419,727		4,419,727	¥	0.00%
Performance Funding	432,461		432,461		0.00%
Subtotal-State Approp	38,784,619		35,784,619	(3,000,000)	-7.74%
Other	1,404,473		1,404,473	π	0.00%
TOTAL STATE SUPPORT	40,189,092		37,189,092	(3,000,000)	-7.46%
OTHER REVENUES:					
Dual Enrollment Contracts	1,900,000		2,100,000	200,000	10.53%
Interest Earnings	1,287,500		1,334,300	46,800	3.63%
Sales & Services	11,000		19,000	8,000	72.73%
Transfers In	160,000		209,000	49,000	30.63%
Miscellaneous	32,500		51,500	19,000	58.46%
TOTAL OTHER	3,391,000		3,713,800	322,800	9.52%
Grand Total Revenues	\$ 53,599,583	\$	52,273,892	\$ (1,325,691)	-2.47%

### St. Johns River State College Budget Summary Fiscal Year 2025-26

				Proposed			
	FY	24-25 Current		FY 25-26			Percent
		Budget	_	Budget	Am	ount Change	Change
Revenue	\$	53,599,583	\$	52,273,892	\$	(1,325,691)	-2.5%
Salaries and Benefits		36,589,599		37,960,332		1,370,733	3.7%
Operating Expenses		11,236,315		10,804,168		(432,147)	-3.8%
Capital Outlay		2,087,584		1,569,038		(518,546)	-24.8%
Transfers to Other Funds		4,629,000		500,000		(4,129,000)	-89.2%
Total Expenditures	0.	54,542,498		50,833,539		(3,708,959)	-6.8%
Net Operating Surplus (Deficit)	\$	(942,915)	\$	1,440,353	\$	2,383,268	-252.8%



#### Memorandum

TO: Randy Peterson

Vice President for Finance/CFO

FROM: Terry Thomas

Assistant Vice President for Facilities, Planning and Capital Projects

**DATE:** June 9, 2025

SUBJECT: Action on 2025-26 Plant Fund Capital Outlay Budget

The Board is directed by statutes to approve two budgets. The Operating Budget authorizes funds for the general operation of college business while the Capital Outlay Budget authorizes expenditures for capital projects and large equipment items. Frequently, capital projects overlap years, and there is always significant carry-forward funding due to projects in progress. The current year is no exception.

The Capital Outlay budget includes the following new revenue sources:

- Capital Improvement Fees \$1,300,000
- PECO Renovation, Classroom Building and Workforce Training Center Addition \$18,773,926 (Senate Bill 2500 includes remaining allocation in the amount of \$18,773,926; House Bill 5001 includes a second allocation in the amount of \$9,386,963) (Subject to VETO by Governor)
- College Funds: Deferred Maintenance (Fund 1 to Fund 7 Transfer) \$500,000
- College Funds: Rem/Add FloArts Bldg. (Fund 3 to Fund 7 Transfer) \$1,500,000
- Other Sources (License Tag Allocations & Proceeds from sale of assets) \$135,000

In addition to the new revenue sources, the College is estimating carry-forward of \$21,502,127 in funds from current projects. The major projects for the upcoming fiscal year include:

- College-wide Academic and Student Technology projects
- Remodel/Renovation/Additions to Instructional and Support spaces-Orange Park Campus
- College-wide General Maintenance & Repairs
- Remodel/Addition to the FloArts Building
- College-wide Infrastructure and Site Improvements
- Deferred Maintenance Projects
- Site Improvements Project-Palatka Campus
- Renovation, Classroom Building T and Workforce Training Center Addition

Even though College needs are much greater than this list, administration will work collaboratively to both identify and allocate capital funding to the most critical projects first. We appreciate your consideration of this budget.

Please place this item on the June Board agenda. I will be happy to answer any questions you have on this matter.

Attachment (1)

	Estimated Proposed		ed		
		Balance	Revenues		
		Forward	&		Total
		From	Allocations		Budget
		2024-2025	FY 2025-26		FY 2025-26
urce of Funds:					
PECO, SOTD & Other State Funds:					
State Deferred Maintenance (HEERF)	\$	1,762,298	\$ *	\$	1,762,298
21/22 Rem/Ren/Add Instructional and Support-Orange Park					
Campus		120,693			120,693
24/25 Renovation, Classroom Building and Workforce					
Training Center Addition	_	9,999,124	18,773,926		28,773,050
Sub-total	\$	11,882,115	\$ 18,773,926	\$	30,656,041
Student Fees:					
Capital Improvement Fees	\$	2,302,227	\$ 1,300,000	\$	3,602,227
Sub-total Sub-total	\$	2,302,227	\$ 1,300,000	\$	3,602,227
Other Sources:					
State License Tag Allocations (CO & DS)	\$	606,327	\$ 130,000	\$	736,327
Other Income		43,536	5,000		48,536
College Funds: Rem/Add FloArts Bldg. (F3/F7 Transfer)			1,500,000		1,500,000
College Funds: Deferred Maintenance (F1/F7 Transfer)		6,667,922	500,000		7,167,922
Sub-total	\$	7,317,785	\$ 2,135,000	\$	9,452,785
Total Resources Available	\$	21,502,127	\$ 22,208,926	\$	43,711,053

### **Expenditure of Funds:**

1	College-wide Academic & Student Technology	\$ 796,162
2	21/22 Rem/Ren/Add Instructional and Support-Orange Park Campus	120,693
3	St. Augustine-Building V Addition & Renovation	49,550
4	College-wide Academic/Student Building Capital Needs	53,920
5	College-wide Furniture & Equipment (excludes construction projects)	24,794
6	College-wide General Maintenance & Repairs	2,355,186
7	Palatka-Building A Renovation	2,250
8	College-wide Infrastructure and Site Improvements	26,344
9	State-Deferred Maintenance Projects	1,762,298
10	Site Improvements Project-Palatka Campus	1,145,764
11	24/25 Renovation, Classroom Building and Workforce Training Center Addition	28,773,050
12	PAC Remodel/Addition to FloArts Building	4,859,566
13	PAC Miscellaneous (Beautification) Maintenance Projects	726,142
14	Contingency and Unallocated Budgets	3,015,334
	Total Expenditure Budget	\$ 43,711,053

	-	2025-26 BUDGET
REVENUE BUDGET		
Capital Outlay & Debt Service (CO&DS)	\$	130,000
Capital Improvement Fee		1,300,000
24/25 Renovation, Classroom Building and Workforce Training Center Addition		18,773,926
College Funds: Deferred Maintenance (Fund 1/Fund7 Transfer)		500,000
College Funds: Rem/Add FloArts Building (Fund3/Fund7 Transfer)		1,500,000
Sub-total	\$	22,203,926
Proceeds from Sale of Assets		5,000
2025-26 Capital Outlay Revenue Budget Total	\$	22,208,926
2024-25 Carry Forward Budget Total	\$	21,502,127
Total Resources Available	\$	43,711,053
EXPENDITURE BUDGET		
Capital Outlay & Debt Service		
Furniture Replacement	\$	24,794
Infrastructure & Site Improvements		234,958
PAC-Storm Water Master Plan		50,000
Civil Rights Asessment - ADA Compliance		5,483
Contingency/Unallocated		291,092
	\$	606,327
Capital Improvement Fee		
PAC Remodel/Addition to FloArts Building	\$	275,000
Student Safety Improvements		177,725
SAC-Bldg. V Furnishings & Equipment		23,781
Classroom Eq-Learning Resources		20,097
Academic Departmental Capital Eq. Needs		17,355
C/W Carpet Replacement		15,192
Technology Refresh 2023-24		-
PAC FloArts Black Box Renovation		8,474
Student Related Capital Purposes		16,468
Cisco Phone Upgrade		12,134
Technology Refresh 2024-25		435,102
Contingency/Unallocated		1,259,698
	\$	2,261,028
Capital Improvement Fee - PSAV	_	44 400
Contingency/Unallocated	\$	41,199
	\$	41,199

Sale of Assets Expense	\$	4,575
Miscellaneous Projects		11,497
Contingency/Unallocated		27,465
	\$	43,536
Local-Transfers		
PAC Remodel/Addition to the FloArts Building	\$	3,084,566
PAC Administration Building Ren/Rem		2,250
Tree Campus		4,021
SAC-Building V Renovation		25,769
Facilities Planning		690
PAC Softball Batting Cage Project		777
Contingency/Unallocated		1,742
Somming Chambers and Chambers a	\$	3,119,814
Local-Deferred Maintenance		
C/W Sidewalk Repairs	\$	4,573
PAC Repair of Covered Walkways	•	1,543
C/W Roof Repairs/Diagnostic Scans		_,
C/W Miscellaneous Maintenance Projects		1,813,987
C/W Elevator Upgrades		64,376
PAC Miscellaneous (Beautification) Maintenance		726,142
PAC Site Improvements Project		910,806
·		337
Contingency/Unallocated	\$	3,521,764
Local-Capital Projects		
PAC-Sewer Lift Station Replacement	\$	15,973
PAC-Sewer Line & Manhole Replacement-Phase 1		10,371
Contingency		
	\$	26,344
Public Education Capital Outlay (PECO)		
21/22 Rem/Ren/Add Instructional and Support-OPC Contingency	\$	120,693
	\$	120,693
Deferred Maintenance (HEERF)		
PAC Building V Roof Replacement	\$	1,2
PAC Library Restroom/Window wall System, ADA/Life Safety	·	63,610
SAC Chiller Replacement		70,486
OPC Chiller and Cooling Tower Replacement		418,552
PAC Sewer Piping Repair/Replacement		1,209,650
	\$	1,762,298
Ren/Add Classroom Building and WFC (PECO)		
24/25 Renovation, Classroom Building and Workforce Training Center Addition	\$	9,999,124
	\$	9,999,124
Canital Outley Evanditure Budget Total	Ċ	21,502,127
Capital Outlay Expenditure Budget Total	\$	Z1,3UZ,1Z/



PALATKA CAMPUS 5001 ST. JOHNS AVENUE PALATKA, FL 32177-3807 | (386) 312-4200

ST. AUGUSTINE CAMPUS 2990 COLLEGE DR VE ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

ORANGE PARK CAMPUS 283 COLLEGE DRIVE URANGE PARK, FL 32065-7639 | (904) 276-6800

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EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

TO:

Joe Pickens, J.D.

**College President** 

FROM:

Edward P. Jordan, Ph.D.

Vice President for Academic and Student Affairs

DATE:

June 9, 2025

RE:

Agenda Items: June 18, 2025, District Board of Trustees Meeting

The following items are submitted for the Board of Trustees' consideration at the June 18, 2025, meeting:

#### **Information Items:**

- 1. 2025-2026 St. Johns River State College Modern Campus Catalog Demo
- 2. Upcoming Graduations:

Adult Education General Education Diploma (GED) Graduation Thursday, June 19, 2025, 6:00 pm Viking Center, Palatka Campus

Florida School of the Arts Graduation Friday, June 20, 2025, 5:00 pm Thrasher-Horne Center, Orange Park Campus

Basic Law Enforcement Graduation Monday, June 30, 2025, 7:00 pm Thrasher-Horne Center, Orange Park Campus

Practical Nursing (PN) Pinning Ceremony Thursday, July 3, 2025, 2:00 PM Thrasher-Horne Center, Orange Park Campus

Respiratory Care Pinning Ceremony Monday, August 4, 2025, 6:00 pm C-116 (Auditorium), St. Augustine Campus Associate of Science in Nursing (ASN) Pinning Ceremony Wednesday, August 6, 2025, 2:00 pm Thrasher-Horne Center, Orange Park Campus