

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
Palatka, Florida

June 20, 2012

MEMBERS PRESENT:

Ms. Diane P. Leone, St. Johns County, Chairman  
Mr. Robert Bradley, Clay County, Vice-Chairman  
Mr. Ronald Coleman, Clay County  
Mr. Mickey Duren, St. Johns County  
Mr. John Nelson, Jr., Putnam County  
Ms. Mary Ellen Webb, Putnam County

MEMBERS ABSENT:

Ms. Denise M. Bramlitt, Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Board Room,  
Administration Building, Palatka Campus.

Chairman Leone called for corrections or additions to the minutes of the previous meeting. There being none, Mr. Bradley moved, seconded by Ms. Webb, to approve the minutes of May 16, 2012, as submitted. Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Minutes of  
May 16, 2012

Chairman Leone called for corrections or additions to the minutes of the May 16, 2012 Workshop. There being none, Mr. Bradley moved, seconded by Mr. Coleman, to approve the minutes of the May 16, 2012 Workshop, as submitted. Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Minutes of  
May 16, 2012  
Workshop

Chairman Leone called for corrections or additions to the minutes of the June 5, 2012 Workshop. There being none, Mr. Bradley moved, seconded by Mr. Nelson, to approve the minutes of the June 5, 2012 Workshop, as submitted. Motion carried (Leone,

Approved Minutes of  
June 5, 2012  
Workshop

Bradley, Coleman, Duren, Nelson, Webb — Yes).

There was no attorney's report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the monthly financial report for May 31, 2012; 2011-12 Capital Outlay Budget Amendment #3; 2012-13 Capital Outlay Budget; 2012-13 Fee Schedule; Fee for Electric Car Charger; RFP-SJR-2012-09, Concessions and Catering Proposal for Thrasher-Horne Center for the Arts; Bad Debt Write-Off; Write-Off of Tangible Personal Property; 2012-13 Operating Budget; and Personnel Matters (with addendum). V.P. Little continued and requested agenda item 6, Action on Bid SJR 2012-10, Two Full Body Wireless Adult Emergency Medical Technician/Paramedic Simulators be removed from consideration at this time.

Mr. Nelson moved, seconded by Mr. Coleman, to approve Finance and Administration Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance and Administration Item 1

Mr. Nelson moved, seconded by Mr. Duren, to approve Finance and Administration Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance and Administration Item 2

Ms. Webb moved, seconded by Mr. Nelson, to approve Finance and Administration Item 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance and Administration Item 3

Mr. Bradley moved, seconded by Mr. Nelson, to approve Finance and Administration Item 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone,

Approved Finance and Administration Item 4

Bradley, Coleman, Duren, Nelson, Webb — Yes).

Mr. Bradley moved, seconded by Mr. Duren, to approve Finance and Administration Item 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance  
and Administration  
Item 5

Mr. Duren moved, seconded by Mr. Coleman, to approve Finance and Administration Item 7, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance  
and Administration  
Item 7

Mr. Coleman moved, seconded by Mr. Nelson, to approve Finance and Administration Item 8, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance  
and Administration  
Item 8

Mr. Nelson moved, seconded by Ms. Webb, to approve Finance and Administration Item 9, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance  
and Administration  
Item 9

Mr. Clay Moore, representing the Faculty Senate, was recognized to address the Board on the 2012-13 Operating Budget.

Mrs. Leone thanked Mr. Moore for his comments.

Mr. Bradley moved, seconded by Mr. Coleman, to approve Finance and Administration Item 10, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance  
and Administration  
Item 10

Mr. Bradley moved, seconded by Ms. Webb, to approve Finance and Administration Item 11 (with addendum), as submitted (a detailed listing is

Approved Finance  
and Administration  
Item 11

contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

E.V.P. Miller reviewed and requested approval of amendment to SJR 1.27(R2) College Mission Statement.

Chairman Leone called a public hearing for consideration of amendment to SJR 1.27(R2) College Mission Statement.

Public Hearing for consideration of amendment to SJR 1.27(R2) College Mission Statement

There being no comments from those present, Chairman Leone adjourned the public hearing.

Mr. Nelson moved, seconded by Ms. Webb, to approve Executive Vice President, Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Executive Vice President Item 2

E.V.P. Miller continued and reviewed and requested approval of SJR State Capital Improvement Program, 2013/14-2017/18, Accept the Renovations to the Bookstore Project at the Orange Park Campus and Authorize Final Payment to McNeal and White Contractors, Inc., contingent upon receipt of final closeout documents, Accept the Renovations to the Bookstore Project at the Palatka Campus and Authorize Final Payment to Bush Construction Co., contingent upon receipt of final closeout documents, and Accept the Renovations to the Bookstore Project at the St. Augustine Campus and Authorize Final Payment to Bush Construction Co., contingent upon receipt of final closeout documents.

E.V.P. Miller further continued and reviewed Additive Change Order #1 to Acon Construction Company, Inc., for the Site Improvements to the St. Augustine Campus, Deductive Change Order #2 to Bush Construction Company, Inc., for the Renovations to the Bookstore at the Palatka Campus, Additive Change Order #2 to Core Construction Company of Jacksonville for the Renovations to Buildings S & V at

the Orange Park Campus, and Report on Facilities Usage for May 2012. E.V.P. Miller stated no action was required from the Board on these matters.

Mr. Bradley exited the meeting.

Mr. Coleman moved, seconded by Ms. Webb, to approve Executive Vice President, Items 3 – 6, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Coleman, Duren, Nelson, Webb — Yes).

Approved Executive  
Vice President Items  
3 – 6

Mr. Bradley returned to the meeting.

V.P. Brown reviewed and requested approval of the St. Johns River State College Libraries Mission Statement.

Mr. Coleman moved, seconded by Ms. Webb, to approve Academic Affairs Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President of Academic Affairs). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Academic  
Affairs Item 1

V.P. Brown continued and reviewed Articulation Transfer Agreements between Savannah College of Art and Design and St. Johns River State College Associate in Science in Visual Art, Studio Art and New Media Photography and Upward Bound Grant Status and stated the reports did not require action from the Board. V.P. Brown further continued and updated the Board on the awarding of the Collier-Blocker Scholarship and stated recipients would be introduced at a later Board meeting.

V.P. Humerick reviewed and requested approval of the Adults with Disabilities (AWD) Grant and Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant. V.P. Humerick continued and reviewed the Aspen Prize for Community College Excellence and stated the report did not require action from the Board.

Mr. Bradley moved, seconded by Mr. Duren, to approve Research and Institutional Effectiveness Items 1 – 2, as

Approved Research  
and Institutional

submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Research and Institutional Effectiveness). Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Effectiveness Items  
1 – 2

Mr. Bradley moved, seconded by Mr. Duren, to elect Mrs. Leone as Chairman of the Board for 2012-2013. Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Chairman  
of the Board for 2012-  
2013

Mr. Bradley moved, seconded by Ms. Webb, to elect Mr. Nelson as Vice-Chairman of the Board for 2012-2013. Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Approved Vice-  
Chairperson of the  
Board for 2012-2013

Mr. Nelson moved, seconded by Ms. Webb, to set the Date, Time and Place for fiscal year 2012 – 2013 District Board of Trustees meetings as the third Wednesday of each month at 3:30 p.m., Palatka Campus, with the following exceptions:

Approved 2012 –  
2013 District Board of  
Trustees Meetings

November 2012, No Meeting

December 5, 2012 (first Wednesday) at 3:30 p.m.

September, 2012, January 2013 and May, 2013, Thrasher-Horne Conference Center, Suite A, Orange Park Campus

October, 2012. February 2013, and April, 2013, St. Augustine Campus, Criminal Justice Multipurpose Room J-149

Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Mr. Nelson moved, seconded by Ms. Webb, to appoint Joe C. Miller, II as Board Attorney for 2012-2013. Motion carried (Leone, Bradley, Coleman, Duren, Nelson, Webb — Yes).

Trustee Bradley updated the Board regarding the Foundation inquiry made at the March workshop. Trustee Bradley indicated the matter had been reviewed and unless the Board requested further

Trustee Comments

review the matter was closed. The Board concurred.

Trustee Coleman thanked the president for arranging for the budget workshops.

Trustee Nelson thanked the president and staff for doing so much with so little.

President Pickens shared with the Board an article from the Tampa Bay Times.

President's Report

There being no further business, Chairman Leone adjourned the meeting.

Adjournment