

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

July 18, 2012

MEMBERS PRESENT:

Ms. Diane P. Leone, St. Johns County, Chairman
Mr. John Nelson, Jr., Putnam County, Vice-Chairman
Mr. Robert Bradley, Clay County
Ms. Denise M. Bramlitt, Putnam County
Mr. Ronald Coleman, Clay County
Mr. Mickey Duren, St. Johns County
Ms. Mary Ellen Webb, Putnam County

MEMBERS ABSENT:

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Ms. Linda Bryant (for Mr. Joe C. Miller, II), Attorney for
the Board

The meeting was held in the Board Room,
Administration Building, Palatka Campus.

Chairman Leone recognized Dr. Melanie Brown for
Introduction of Collier-Blocker In-District Minority
Scholarship Students.

Introduction of Collier-
Blocker In-District
Minority Scholarship
Students
Approved Minutes of
June 20, 2012

Chairman Leone called for corrections or additions to
the minutes of the previous meeting. There being none,
Mr. Nelson moved, seconded by Mr. Coleman, to
approve the minutes of June 20, 2012, as submitted.
Motion carried (Leone, Bradley, Bramlitt, Coleman,
Duren, Nelson, Webb — Yes).

There was no attorney's report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of BID-
SJR-2012-11 – Two Full Body Wireless Adult
Emergency Medical Technician/Paramedic Simulators,

RFP-SJR-2012-03 – Palatka Food Service, 2012-13 Fee Schedule, Lab Fee Review, and Personnel Matters. V.P. Little continued and provided the Board an Investment Review and stated the report did not require action from the Board.

Mr. Coleman moved, seconded by Mr. Duren, to approve Finance and Administration Items 1 – 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Leone, Bradley, Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance and Administration Items 1 – 5

E.V.P. Miller reviewed and requested approval of amendment to SJR 3.28(R1) Financial Disclosures.

Chairman Leone called a public hearing for consideration of amendment to SJR 3.28(R1) Financial Disclosures.

Public Hearing for consideration of amendment to SJR 3.28(R1) Financial Disclosures

There being no comments from those present, Chairman Leone adjourned the public hearing.

Mr. Bradley moved, seconded by Mr. Coleman, to approve Executive Vice President, Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Leone, Bradley, Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Executive Vice President Item 2

E.V.P. Miller continued and reviewed and requested approval of Plans/Specifications for the Palatka Campus Florida School of the Arts Ceramics/Sculpture Lab & Print Shop.

E.V.P. Miller further continued and reviewed a Report on Facilities Usage for June 2012 and provided a facilities update on portable classrooms on the Palatka Campus. E.V.P. Miller stated no action was required from the Board on these matters.

Ms. Webb moved, seconded by Ms. Bramlitt, to approve Executive Vice President, Item 3, as submitted (a detailed listing is contained in the material submitted

Approved Executive Vice President Item 3

by the Office of the Executive Vice President). Motion carried (Leone, Bradley, Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

V.P. Brown reviewed and requested approval of 2012-13 Articulation Agreements Between the District Board of Trustees of St. Johns River State College and the District School Board of Clay County, the Board of Trustees of Florida School for the Deaf and the Blind, Eligible Private School Students and their Parents/Guardians and Eligible Home Education Students and their Parents/Guardians. Dr. Brown continued and requested approval of 2012-2013 Continuing and Community Education Course Catalog. Dr. Brown further continued and provided an Adult Education Update and Teacher Education Update and stated the reports did not require action from the Board.

Mr. Coleman moved, seconded by Mr. Nelson, to approve Academic Affairs Items 1 – 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President of Academic Affairs). Motion carried (Leone, Bradley, Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Academic
Affairs Items 1 – 2

V.P. Lebesch reviewed and requested approval of curriculum changes for PSAV programs Correctional Officer – Crossover from Law Enforcement Officer and Law Enforcement Officer – Crossover from Correctional Officer. V.P. Lebesch continued and requested approval of new PSAV courses, to inactivate specified PSAV courses, student handbooks for specified limited access programs and specified Continuing Workforce Education Career Development Classes. V.P. Lebesch further continued and provided an update on the CBJT Grant audit and stated the report did not require action from the Board.

Mr. Nelson moved, seconded by Ms. Webb, to approve Workforce Development Items 1 – 5, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Leone, Bradley, Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Workforce
Development Items
1 – 5

Trustee Nelson remarked that College staff puts out

Trustee Comments

great work product while working a 4-day week.

President Pickens shared with the Board an update on the State Board of Education Workshop and Meeting, including a presentation made by him and President Shugart.

President's Report

President Pickens also reported on the Clay County Tourist Development Council approval to support the Thrasher-Horne Center on the Orange Park Campus and on efforts with the Putnam County Tourist Development Council support for College-events at the Palatka Campus.

President Pickens also reported that the Trustees have had and continue to have access to financial information—including the Foundation—and that the College encourages the Trustees to be informed and have access to information.

There being no further business, Chairman Leone adjourned the meeting.

Adjournment