

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

August 9, 2023

MEMBERS PRESENT:

Mr. Wendell Davis, Chairperson
Mr. Rich Komando, Vice-Chairperson
Ms. Makayla Buchanan
Ms. Jan Conrad
Mr. Jud Sapp

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

NOT PRESENT:

Mr. Jim Reid - excused

Chairperson Davis called the meeting to order at 2:10 pm. Meeting Call to Order

There were no public comments. Public Comment

It was noted that the Trustees toured the Florida School of the Arts earlier this afternoon. Discussion followed. Viking Spotlight
President Pickens noted the schedule for touring the campuses.

There was no Old Business. Old Business

Chairperson Davis requested approval of the Consent Agenda Items A.1-4: Consent Agenda Items
1.a - Minutes of June 19 and July 10, 2023, Board Meetings

2.a-e – Senior V.P./Chief Business Officer: Facilities Usage Report for June & July 2023; Write-offs of Tangible Personal Property; Budget Amendments – Final FY 22-23 (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, and Capital Outlay/Plant Fund 7); and Personnel Matters.

Per President Pickens' request that his contract extension be tabled until the September Board Meeting, Mr. Komando moved to table the item. Ms. Buchanan seconded the motion and it carried (Buchanan, Conrad, Davis, Komando, Sapp - Yes). Tabled Item

Mr. Komando moved approval of the remainder of the Consent Agenda Items A.1-2. Ms. Buchanan Approved Consent Agenda Items A.1-2

seconded the motion. Motion carried (Buchanan, Conrad, Davis, Komando, Sapp - Yes).

Chairperson Davis called a public hearing for repeal of SJR Board Rule 5.48 COVID-19 Face Covering Policy. There being no comments, Chairperson Davis adjourned the public hearing.

Public Hearing

Dr. Gilbert Evans reviewed and requested approval to repeal SJR Board Rule 5.48 COVID-19 Face Covering Policy.

Mr. Komando moved, seconded by Ms. Buchanan, to approve Legal Affairs/ General Counsel Item B.2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President of Legal Affairs/ General Counsel). Motion carried (Buchanan, Conrad, Davis, Komando, Sapp - Yes).

Approved V.P. of Legal Affairs/ General Counsel Item B.2

Dr. Gilbert Evans reviewed for information only an Amendment to SJR Board Rule 6.35 Drug and Alcohol Abuse Prevention and Screening Program for Student Athletes and an Amendment to SJR Board Rule 7.22 (R12) Limited Access Programs.

V.P. of Legal Affairs/ General Counsel Items B.3-4

Dr. Lynn Powers reviewed and requested approval of Facilities Item Gymnasium – Palatka Campus – Garland, DBS, Inc. She requested that the Board grant authority to purchase under MICPA PW1925 national cooperative contract and delegate authority to President Pickens to execute this contract and purchase services related to the Gym Roof restoration project; as well as requesting approval of the Project Manual and specifications of the project.

Mr. Komando moved, seconded by Ms. Conrad, to approve Senior V.P./Chief Business Officer Facilities Item C.1.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Sapp - Yes).

Approved Chief Business Officer Facilities Item C.1.a

Dr. Lynn Powers reviewed and requested approval of Facilities Item Building V Re-Roof – Palatka Campus – Garland, DBS, Inc. She requested that the Board grant authority to purchase under MICPA PW1925 national cooperative contract and delegate authority to President Pickens to execute this contract and purchase services related to the Palatka Campus V Building roof replacement; as well as requesting

approval of the Project Manual and specifications of the project.

Mr. Komando moved, seconded by Ms. Buchanan, to approve Senior V.P./Chief Business Officer Facilities Item C.1.b, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Sapp - Yes).

Approved Chief
Business Officer
Facilities Item
C.1.b

Chairperson Davis called a public hearing for Change to Admission Criteria for Paramedic Program. There being no comments, Chairperson Davis adjourned the public hearing.

Public Hearing

Dr. Melanie Brown reviewed and requested approval for Change to Admission Criteria for Paramedic Program.

Mr. Komando moved, seconded by Ms. Buchanan, to approve Chief Academic Officer/Provost Item D.2, as submitted (a detailed listing is contained in the material submitted by the Office of the Chief Academic Officer/Provost). Motion carried (Buchanan, Conrad, Davis, Komando, Sapp - Yes).

Approved Chief
Academic
Officer/Provost Item
D.2

Dr. Brown noted for information only the Florida School of the Arts 2023-2024 Season of Events flyer. She noted that Flo-Arts has a new logo.

CAO/Provost Item
D.3

Dr. Ros Humerick reviewed for information only the SJR State 2023 Fact Book / Facts at a Glance.

VP/Chief Institutional
Research Officer Item
E.1

Chairperson Davis informed the Board that he was not running for Chair for the new fiscal year. Therefore, he called for election of Board Officers for 2023-2024. He opened the floor for nominations for Chairperson of the Board for 2023-2024.

Appointment of Board
Officers for 2023-2024
(Chair and Vice-Chair)

Mr. Sapp nominated Mr. Komando to serve as Chairperson. There were no other nominations. Mr. Davis declared by acclamation that Mr. Komando is the new Chairperson.

Mr. Davis nominated Ms. Conrad to serve as Vice-Chairperson. There were no other nominations. Mr. Davis declared by acclamation that Ms. Conrad is the new Vice-Chairperson.

President Pickens called for the Designation of the Board's Designee on the Student Housing DSO Board. New Chairperson Komando designated Mr. Davis to serve as the Board's Designee on the Student Housing DSO Board.

Designation of Board's Designee on the Student Housing DSO Board

President Pickens asked Dr. Brown to discuss SJR Board Rule 1.16 which calls for an annual review of the Board's Rules and Policies. This will be brought for affirmation at the September Board Meeting.

President's Report

President Pickens asked Dr. Brown to reiterate the list of upcoming Campus Tours and Board Meeting Viking Spotlights.

President's Report Item C

President Pickens gave an update on the Student Housing Project. He noted the permit has been received from St. Johns River Water Management District. It is being advertised.

President's Report Item A

President Pickens gave an update on the St. Augustine 75 acres of Property and the most recent communication with KB Homes. Discussion followed.

President's Report Item B

President Pickens informed the Board that fall classes start on August 21. Faculty convocation is next Thursday, August 17. The volleyball season is starting soon.

President Pickens noted there was a lockdown yesterday due to a shooting near the Palatka Campus.

President Pickens noted that, upon James Griffith's retirement, Brian Keith has been promoted to Director of Safety & Security.

President Pickens expressed his appreciation to Wendell Davis for his years of service as Board Chairperson.

Chairperson Davis adjourned the meeting at 3:28 p.m.

Adjournment