

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
Palatka, Florida

August 15, 2012

MEMBERS PRESENT:

Mr. John Nelson, Jr., Putnam County, Vice-Chairman  
Ms. Denise M. Bramlitt, Putnam County  
Mr. Ronald Coleman, Clay County  
Col. Mickey Duren, St. Johns County  
Ms. Mary Ellen Webb, Putnam County

MEMBERS ABSENT:

Ms. Diane P. Leone, St. Johns County, Chairman  
Mr. Robert Bradley, Clay County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in the Board Room,  
Administration Building, Palatka Campus.

Vice-Chairman Nelson recognized President Joe Pickens for the presentation of FCSAA Academic awards to students. Vice-Chairman Nelson congratulated the recipients on behalf of the Board.

Presentation of  
Awards to Students

Vice-Chairman Nelson called for corrections or additions to the minutes of the previous meeting. There being none, Mr. Coleman moved, seconded by Ms. Webb, to approve the minutes of July 18, 2012, as submitted. Motion carried (Bradley, Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Minutes of  
July 18, 2012

There was no attorney's report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the Monthly Financial Statement, RFP-SJR-2012-05 – Security Services, continuation of the Distance

Learning Fee, and Personnel Matters.

Col. Duren moved, seconded by Ms. Webb, to approve Finance and Administration Items 1 – 4, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Finance  
and Administration  
Items 1 – 4

E.V.P. Miller reviewed and requested approval of Settlement, Vanessa Alcott f/k/a Vanessa Gomez, Plaintiff v The District Board of Trustees of St. Johns River State College, Florida, and the Board of County Commissioners of Clay County. Ms. Webb moved, seconded by Mr. Coleman, to approve Executive Vice President, Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Executive  
Vice President Item 1

Vice-Chairman Nelson called a public hearing for consideration of amendment to SJR 7.19(R1) Concerning the College Library.

Public Hearing for  
consideration of  
amendment to SJR  
7.19(R1) Concerning  
the College Library

There being no comments from those present, Vice-Chairman Nelson adjourned the public hearing.

Mr. Coleman moved, seconded by Ms. Webb, to approve Executive Vice President, Item 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Executive  
Vice President Item 3

E.V.P. Miller continued and reviewed Change Order #1 to C.C. Borden Construction, Inc. and a Report on Facilities Usage for July 2012. E.V.P. Miller stated no action was required from the Board on these matters.

V.P. Brown reviewed and requested approval of 2012-13 Articulation Agreements between the District Board of Trustees of St. Johns River State College and the District School Board of Putnam County and St. Joseph Academy in the Diocese of St. Augustine. Dr. Brown continued and requested approval of the Florida School

of the Arts degree Dance Studies/Dance Performance (2513) Theatre and Entertainment Technology (revised). Dr. Brown further continued and reviewed and requested approval of the following courses: ABE 0014 Adult Basic Education Comprehensive (new course); GED 0414 GED Comprehensive (new course); and TPA 1290L Production/Design Laboratory (revised credit hours).

Col. Duren moved, seconded by Ms. Bramlitt, to approve Academic Affairs Items 1 – 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President of Academic Affairs). Motion carried (Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Academic  
Affairs Items 1 – 3

V.P. Lebesch reviewed and requested approval of the Criminal Justice Continuing Workforce Education course CWL 0278 Adult Learning Principles Applied to Academy Training.

Mr. Coleman moved, seconded by Ms. Webb, to approve Workforce Development Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Bramlitt, Coleman, Duren, Nelson, Webb — Yes).

Approved Workforce  
Development Item 2

V.P. Lebesch shared a workforce update and informed the Board that each area of Workforce Development has an Advisory Board. She requested input on potential candidates to serve on various advisory boards. Col. Duren requested a list of the current membership to review.

Workforce Update

V.P. Humerick reviewed and requested approval of a college vision statement and set of goals with objectives for the 2012-2015 Strategic Plan of St. Johns River State College.

Ms. Webb moved, seconded by Col. Duren, to approve Research and Institutional Effectiveness Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Research and Institutional Effectiveness). Motion carried (Bramlitt, Coleman, Duren, Nelson, Webb —

Approved Research  
and Institutional  
Effectiveness Item 1

Yes).

Trustee Duren discussed the request received from Johnson Controls, an energy savings company that has requested to make a presentation to the Board. President Pickens responded that college staff are researching the feasibility.

Trustee Comments

President Pickens shared with the Board that various faculty orientations are being held before classes begin on August 20<sup>th</sup>. He met with guidance counselors in St. Johns County to discuss the importance of college and career readiness before students graduate from high school. He shared that the Palatka campus and the Thrasher-Horne Center were used as polls for the first time.

President's Report

President Pickens stated that he and North Florida Community College President Grosskopf had several productive days in Tallahassee. They met with the staffs of the new Senate and House leadership including appropriations committees. Along with the Chancellor, they also met with Kim McDougal and Scott Kittel in the Governor's office.

President Pickens then introduced the new Executive Administrative Assistant Susan Sutliff who will also be the contact for Trustee members.

There being no further business, Vice-Chairman Nelson adjourned the meeting.

Adjournment