

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES  
Palatka, Florida

September 19, 2012

MEMBERS PRESENT:

Ms. Diane P. Leone, St. Johns County, Chairman  
Mr. John Nelson, Jr., Putnam County, Vice-Chairman  
Col. Mickey Duren, St. Johns County  
Ms. Mary Ellen Webb, Putnam County

MEMBERS ABSENT:

Mr. Robert Bradley, Clay County  
Ms. Denise M. Bramlitt, Putnam County  
Mr. Ronald Coleman, Clay County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Mr. Joe C. Miller, II, Attorney for the Board

The meeting was held in Suite C & D of the Thrasher-Horne Conference Center at the Orange Park Campus.

Chairman Leone called for corrections or additions to the minutes of the previous meeting. There being none, Ms. Webb moved, seconded by Mr. Nelson, to approve the minutes of August 15, 2012, as submitted. Motion carried (Duren, Leone, Nelson, Webb — Yes).

Approved Minutes of  
August 15, 2012

There was no attorney's report.

Attorney's Report

There was no old business.

Old Business

V.P. Little reviewed and requested approval of the Monthly Financial Statement, BID-SJR-2012-12 Florida School of the Arts Renovation, Adult Education GED Testing Fee, Amendment #1 Capital Outlay Budget, Write-off of Tangible Personal Property, Acceptance of Annual Financial Report for Year Ended June 30, 2012, Personnel Matters, and for Jennifer D. DeDeo to volunteer as a tutor at the St. Augustine Campus, effective September 20, 2012.

Mr. Nelson moved, seconded by Ms. Webb, to approve Business Affairs Items 1– 6 and Personnel Matters Items 1 – 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Duren, Leone, Nelson, Webb — Yes).

Approved Business  
Affairs Items 1– 6 and  
Personnel Matters  
1 – 2

Operational audit findings were released at 2:00 p.m. today. V.P. Little does not see any items of major concern. President Pickens stated the exit audit meeting held last week went well. The audit was very in-depth this year.

E.V.P. Miller reviewed and requested approval of Clay County Agreement/Contract #98/99-80 Amended and Restated Interlocal Agreement for the Disbursement of Operational Funding at the SJRSC Performing Arts Complex (item #1).

Chairman Leone called a public hearing for consideration of amendment to SJR State Rule 3.07(R1) Guidelines for Acceptable Computer Lab and Internet Use.

Public Hearing for  
consideration of  
amendment to SJR  
State Rule 3.07(R1)  
Guidelines for  
Acceptable Computer  
Lab and Internet Use

There being no comments from those present, Chairman Leone adjourned the public hearing.

Col. Duren moved, seconded by Mr. Nelson, to approve Executive Vice President, Item 3, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Duren, Leone, Nelson, Webb — Yes).

Approved Executive  
Vice President Item 3

E.V.P. Miller then reviewed Deductive Change Order #2 to C.C. Borden Construction, Inc. for the St. Augustine Campus Building S Renovations, Deductive Change Order #2 to Acon Construction Company, Inc. for the St. Augustine Campus Site Improvements, Deductive Change Order #3 to Core Construction Company of Jacksonville for the Renovations to Buildings S & V at the Orange Park Campus, a Report on Facilities Usage for August 2012, and a Facilities Update. E.V.P. Miller stated no action was required from the Board on these matters.

Mr. Nelson then moved, seconded by Ms. Webb, to approve Executive Vice President, Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Executive Vice President). Motion carried (Duren, Leone, Nelson, Webb — Yes).

Approved Executive  
Vice President Item 1

V.P. Brown reviewed and requested approval of 2012-13 Articulation Agreements between the District Board of Trustees of St. Johns River State College and the District School Board of St. Johns County.

Mr. Nelson moved, seconded by Col. Duren, to approve Academic Affairs Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President of Academic Affairs). Motion carried (Duren, Leone, Nelson, Webb — Yes).

Approved Academic  
Affairs Item 1

Dr. Brown continued and provided an update on the Upward Bound Program. She introduced Courtney Lane who will be the Program Director.

V.P. Lebesch reviewed and requested approval of the Criminal Justice Continuing Workforce Education courses: CWL 0279 Advanced Gangs; CWL 0280 Meth Lab Identification & Investigations; CWL 0283 Basic Evidence Collection for Patrol; and CWL 0285 Public Safety Telecommunication.

V.P. Lebesch then shared the Workforce Annual Report, the Advisory Committee Handbook and Advisory Committee Lists, and the NLNAC (Nursing Accreditation) Site Visit information.

Mr. Nelson moved, seconded by Ms. Webb, to approve Workforce Development Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Duren, Leone, Nelson, Webb — Yes).

Approved Workforce  
Development Item 1

V.P. Humerick reviewed the SJR State 2012 Fact Book / Facts at a Glance. She stated that this is for information only. Questions and discussion followed.

Ryan Parris, representing the Faculty Senate, reviewed an article published in *The Florida Times-Union*

regarding the College making the top three in the country on the list on RateMyProfessors.com. President Pickens stated the Faculty Senate will be a regular agenda item.

Trustee Leone expressed congratulations to Tony Walsh for the honor he received recently.

Trustee Comments

President Pickens shared with the Board that faculty orientation was held several weeks ago and Trustee Rob Bradley addressed the faculty on behalf of the Board. Staff orientation is tomorrow. President Pickens has an appointment with the Governor's new Chief of Staff tomorrow afternoon. One item of discussion will be the continuing contract.

President's Report

President Pickens stated that the Collier-Blocker recognition is scheduled for December 5<sup>th</sup> immediately following the Board of Trustees meeting. Dr. Walter Smith will be the keynote speaker.

President Pickens announced that tomorrow is the "Meet the Vikings" appreciation event sponsored by the Athletic Department and extended an invitation to the Trustees.

President Pickens announced that Chancellor Randy Hanna visited on Monday and presented the following scholarship checks: Florida Blue - \$8,654.83; Helios - \$5,919.00; and Dream Makers - \$3,778.64.

There being no further business, Chairman Leone adjourned the meeting.

Adjournment