

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES
Palatka, Florida

September 27, 2017

MEMBERS PRESENT:

Ms. Mary Ellen Hancock, St. Johns Co., Chairperson
Mr. Sam Garrison, Clay County
Mr. Brian Keith, Putnam County
Ms. Marlene Lagassé, Putnam County
Mr. Mickey Duren, St. Johns County

MEMBERS ABSENT:

Mr. Wendell Davis, Clay County, Vice-Chairperson
Ms. Denise M. Bramlitt, Putnam County

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

The meeting was held in the Board Room, Palatka Campus.

Chairperson Hancock called the meeting to order.

Chairperson Mary Ellen Hancock called for corrections or additions to the minutes of the August 23, 2017 meeting. Ms. Lagassé moved approval of the minutes and Mr. Keith seconded the motion. Motion carried (Duren, Garrison, Hancock, Keith, Lagassé — Yes).

Approved Minutes of
August 23, 2017
Meeting

There were no public comments.

Public Comment

Dr. Gilbert Evans welcomed Sam Rick, Student Activities Coordinator and SGA Advisor, and student representatives from the Student Government Association of the Palatka Campus. He gave an overview of upcoming activities. Dr. Evans announced that Sam Rick is retiring on September 29 and the new Student Activities Coordinator is Alan Rick.

Student Government
Update

Board Attorney Ron Brown gave a report regarding public records requests.

Attorney's Report

There was no old business.

Old Business

SVP Miller gave an update on efforts preparing for and cleaning up from Hurricane Irma. Maintenance and custodial staff who worked the week the College was closed were introduced by Mike Canaday. James

Senior Vice President
Items 1-2

Griffith introduced security staff. Appreciation was expressed for their extra efforts.

SVP Miller gave an update on DOE's PECO funding list for 2018-19.

SVP Miller stated the IT staff also worked tirelessly as well before and after the hurricane. President Pickens stated the maintenance and custodial staff on the Orange Park and St. Augustine Campuses will be recognized at future Board meetings held on those campuses.

Randy Peterson, on behalf of V.P. Lynn Powers, reviewed and requested approval of the Monthly Financial Report - August 2017, Write-Off of Tangible Personal Property, and Personnel Matters.

Mr. Garrison moved, seconded by Mr. Keith, to approve Finance and Administration Items 1-3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Duren, Garrison, Hancock, Keith, Lagassé — Yes).

Approved Finance and Administration Items 1-3

Randy Peterson reviewed and requested approval of Compensation during College Closure, New Course Fees – LPN Program, Accept Textbook and Instructional Materials Affordability Strategies and Initiatives, and Board Designated Operating Reserves. Mr. Garrison requested that Item 7 be acted upon separately.

Ms. Lagassé moved, seconded by Mr. Duren, to approve Finance and Administration Items 4-6, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Duren, Garrison, Hancock, Keith, Lagassé — Yes).

Approved Finance and Administration Items 4-6

Questions and answers followed regarding Item 7.

Mr. Peterson presented and requested approval of the Financial Report for Fiscal Year 2016-2017.

Ms. Lagassé moved, seconded by Mr. Keith, to approve Finance and Administration Items 7-8, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Duren, Garrison, Hancock, Keith, Lagassé — Yes).

Approved Finance and Administration Items 7-8

Dr. Gilbert Evans reviewed for information only the Updated 2017-2018 Academic Calendar.

Student Affairs Item 1

There was no report from the Faculty Senate.

Faculty Senate

President Pickens asked VP Caroline Tingle to introduce Kate Adornetto, the new Director of Fundraising and Alumni Engagement.

President's Report

President Pickens invited Dr. Anna Lebesch and Dr. Mary Anne Laney to report on the Nursing Program Re-accreditation Site Visit. The College is being recommended for re-accreditation for eight (8) years. The team suggested that the College also consider applying to be a National Center of Excellence.

President Pickens stated Dr. Brown is receiving the Rural Community College Alliance "Innovator of the Year" award tomorrow.

President Pickens discussed the PECO list for 2018-2019.

President Pickens reported on the OPPAGA Study on Postsecondary Vocational and Technical Programs that is being conducted in Clay, Putnam, and St. Johns Counties. The site visit was held on Monday. The report is due by October 31 and will be available mid-November.

President Pickens will speak at the FCSSGA Region 2 Conference on Friday, which is being hosted at the St. Augustine Campus.

President Pickens reported SJR State College's Criminal Justice Department will be presented the J. Edgar Hoover Award in the amount of \$5,000 from the Florida Crown Chapter, Society of Former Special Agents of the FBI on October 6.

Trustee comments were made.

Trustee Comments

Ms. Lagassé moved to adjourn and Mr. Keith seconded the motion. Motion carried (Duren, Garrison, Hancock, Keith, Lagassé — Yes) and Chairperson Hancock adjourned the meeting at 4:26 p.m.

Adjournment