

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

October 18, 2023

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson
Ms. Jan Conrad, Vice-Chairperson
Ms. Makayla Buchanan
Mr. Wendell Davis
Mr. Jim Reid
Mr. Jud Sapp

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary

Chairperson Komando called the meeting to order at 2:00 pm.

Meeting Call to Order

Chairperson Komando reviewed and requested approval of Agreement for Attorney Services with Douglas Law Firm.

Ms. Conrad moved approval of Agenda Item II. Ms. Buchanan seconded the motion. Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes). Chairman Komando welcomed new Board Attorney Jeremiah Blocker.

Approved Agreement for Attorney Services with Douglas Law Firm

There were no public comments.

Public Comment

There was no Old Business.

Old Business

Chairperson Komando requested approval of the Consent Agenda Items V.A-C:

Consent Agenda Items

A.1 - Minutes of September 20, 2023, Board Meeting

B.1-4 – Senior V.P./Chief Business Officer: Facilities Usage Report for September 2023; Monthly Financial Report – September 2023; Budget Amendments (Operating Fund 1, Restricted Fund 2, Auxiliary Fund 3, Capital Outlay/Plant Fund 7); and Personnel Matters.

C.1-2 - Chief Academic Officer/Provost – Dr. Melanie Brown: 2023-2024 Early College Agreement between the District Board of Trustees of St. Johns River State College and public school districts (District School Boards of Clay, Putnam, and St. Johns Counties, and Florida School for the Deaf and the Blind); and new non-credit Criminal Justice courses CWL 0328 Advanced Traffic Homicide Investigations (80 hours)

and CWL 0327 Basic Traffic Homicide Investigations (80 hours).

Mr. Davis moved approval of Consent Agenda Items V.A-C. Ms. Buchanan seconded the motion. Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Consent
Agenda Items V.A-C

Dr. Lynn Powers welcomed Mr. Bob Olson, Executive Director, who gave an update on the Thrasher-Horne Center. President Pickens expressed appreciation to Mr. Olson. Mr. Olson noted that a tour will immediately follow the conclusion of the meeting.

Viking Spotlight

President Joe Pickens gave an update for information only on SJR State's September 24-28, 2023, SACSCOC On-Site Reaffirmation Visit Findings. There were no findings. He expressed appreciation to Drs. Humerick and Burns for their outstanding work. The QEP part was led by Dr. Ed Jordan and the co-directors Dr. Summer Garrett and Anastacia Hohrath. He expressed appreciation to the team. Trustees made comments.

SACSCOC Visit
Findings

Dr. Gilbert Evans reviewed and requested approval to Ratify Article 21 Benefits and Leave Revisions of the Collective Bargaining Agreement (CBA) between the District Board of Trustees of St. Johns River State College and the St. Johns River State College Chapter United Faculty of Florida.

Mr. Davis moved, seconded by Ms. Conrad, to approve Legal Affairs & Public Safety/ General Counsel Item VIII.A.1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President of Legal Affairs & Public Safety/General Counsel). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved V.P. Legal
Affairs & Public
Safety/General
Counsel Item VIII.A.1

VP Randy Peterson reviewed and requested approval of Financial Item to Change Signors on Capital City Bank Accounts effective November 1, 2023, from Dr. Lynn Powers to Dr. Melanie Brown, due to Dr. Powers' upcoming retirement.

Mr. Davis moved, seconded by Ms. Conrad, to approve Senior V.P./Chief Business Officer Financial Item VIII.B.1.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried

Approved Chief
Business Officer
Financial Item
VIII.B.1.a

(Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Ms. Terry Thomas reviewed and requested approval of Facilities Item the Ranked Short-List of Architectural Firms from RFQ-SJR-04-2023 for the Palatka Campus Remodel and Addition to the FloArts Buildings and she requested authorization to begin contract negotiations in rank order.

Mr. Davis moved, seconded by Ms. Buchanan, to approve Senior V.P./Chief Business Officer Financial Item VIII.B.2.a, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Chief
Business Officer
Financial Item
VIII.B.2.a

Ms. Terry Thomas reviewed and requested approval of Facilities Item to Accept Thrasher-Horne Center Interior Refurbishment Project as complete.

Mr. Davis moved, seconded by Ms. Conrad, to approve Senior V.P./Chief Business Officer Personnel Item VIII.B.2.b, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior V.P./Chief Business Officer). Motion carried (Buchanan, Conrad, Davis, Komando, Reid, Sapp - Yes).

Approved Chief
Business Officer
Financial Item
VIII.B.2.b

President Pickens noted his reflections on the good team of people attending this meeting and expressed his appreciation.

President's Report

President Pickens noted Dr. Powers' upcoming retirement. She will consult during November and December. A retirement party will be held on October 31 at 2:00 pm. He invited the Trustees to attend.

President Pickens reminded the Trustees that the next Board meeting is scheduled on December 6 and will be held in Palatka.

President Pickens gave an update on the status of the volleyball team.

Trustee comments were made.

Trustee Comments

Chairperson Komando adjourned the meeting at 3:05 p.m.

Adjournment