

ST. JOHNS RIVER STATE COLLEGE
DISTRICT BOARD OF TRUSTEES

November 18, 2020

MEMBERS PRESENT:

Mr. Wendell Davis, Vice-Chairperson
Ms. Jan Conrad
Rev. Bobby Crum
Ms. Leslie Dougher
Mr. Brian Keith
Mr. Jim Reid

MEMBERS ABSENT:

Mr. Sam Garrison, Chairperson (excused)

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary
Mr. Ron Brown, Attorney for the Board

Vice-Chairperson Davis called the meeting to order and asked for corrections or additions to the minutes of the October 21, 2020 Board Meeting. Mr. Keith moved approval of the minutes and Ms. Dougher seconded the motion. Motion carried (Conrad, Crum, Davis, Dougher, Keith, Reid - Yes).

Approved Minutes of
October 21, 2020
Board Meeting

There were no public comments.

Public Comment

There was no old business.

Old Business

Vice-Chairperson Davis called a public hearing to Amend Board Rule SJR 6.03 (R5) Standards of Conduct. There being no comments, Vice-Chairperson Davis adjourned the public hearing.

Public Hearing

SVP Melissa Miller reviewed and requested approval of Amendment to Board Rule SJR 6.03 (R5) Standards of Conduct.

Mr. Keith moved, seconded by Ms. Dougher, to approve Senior Vice President Item 2, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Conrad, Crum, Davis, Dougher, Keith, Reid - Yes).

Approved Senior Vice
President Item 2

SVP Miller reviewed and requested approval to Award RFQ-SJR-08-2020 for Renewal of Pre-Qualified Contractor Status and RFQ-SJR-09-2020 for New Pre-Qualified Contractor Status. SVP Miller reviewed for information only an Amendment to Board Rule SJR

3.37 Child Protection and Reporting of Child Abuse Policy. She gave a report on Facilities Usage for October, 2020.

Mr. Reid moved, seconded by Ms. Conrad, to approve Senior Vice President Items 3-4, as submitted (a detailed listing is contained in the material submitted by the Office of the Senior Vice President). Motion carried (Conrad, Crum, Davis, Dougher, Keith, Reid - Yes).

Approved Senior Vice President Items 3-4

Dr. Lynn Powers reviewed and requested approval of the Monthly Financial Report – October 2020 and Personnel Matters.

Mr. Keith moved, seconded by Ms. Dougher, to approve Finance and Administration Items 1-2, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Finance and Administration). Motion carried (Conrad, Crum, Davis, Dougher, Keith, Reid - Yes).

Approved Finance and Administration Items 1-2

Dr. Powers reviewed for information only the Bright Futures Audit Report and the Impact of the Minimum Wage Increase.

Finance and Administration Items 3-4

Dr. David Campbell reviewed and requested approval of New Continuing Workforce Education Courses CWL 0119 - MSSC 4.0 Safety, CWX 0120 – MSSC 4.0 Quality Practices & Measurement, CWX 0121 – MSSC 4.0 Manufacturing Processes & Production, CWX 0122 – MSSC 4.0 Maintenance Awareness, and CWX 0123 – MSSC 4.0 Advanced Manufacturing Environment & Employment.

Mr. Reid moved, seconded by Mr. Keith, to approve Workforce Development Item 1, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Workforce Development). Motion carried (Conrad, Crum, Davis, Dougher, Keith, Reid - Yes).

Approved Workforce Development Item 1

VP Caroline Tingle reviewed and requested approval of 2019-2020 St. Johns River State College Foundation Audit, Internal Revenue Service Return of Organizational Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2020), and Internal Revenue Service Application for Recognition of Exemption Form 1023; Renewal of Designation and Certification of the St. Johns River State College Foundation, Inc., as a direct support organization for the College; and St. Johns River State College and St.

Johns River State College Foundation Memorandum of Understanding.

Ms. Conrad moved, seconded by Mr. Crum, to approve Development & External Affairs Items 1-3, as submitted (a detailed listing is contained in the material submitted by the Office of the Vice President for Development & External Affairs). Motion carried (Conrad, Crum, Davis, Dougher, Keith, Reid - Yes).

Approved
Development &
External Affairs Items
1-3

VP Tingle gave an update on Thrasher-Horne Center events.

Dr. Ros Humerick reviewed for information only Board Self-Evaluation – a SACSCOC Accreditation Standard. She presented a PowerPoint detailing information on SJR State’s accreditation history and specific accreditation standards. She explained that the Board Self-Evaluation requires a published Board Policy and Procedure. She overviewed the self-evaluation tool, method, and frequency and timing.

Assessment,
Research and
Technology Item 1

Dr. Humerick gave an update on Information Security Awareness. She explained what SJR State is doing, which includes an online training to all employees.

Assessment,
Research and
Technology Item 2

Dr. Melanie Brown gave an Academic Affairs Spring 2021 Overview Presentation including information on Course Schedule, Course Types, and Enrollment (General Education, Florida School of the Arts, Adult Education and Teacher Education, and Dual Enrollment), Learning Resources Student Supports, and Professional Development.

Academic Affairs
Items 1-2

Dr. Evans noted the College will have Virtual Graduation on December 17.

Dr. Aaron Knowles reported on behalf of the Faculty Senate.

Faculty Senate Report

President Pickens read the Letter of Commendation from the Board to Dr. Ellen Burns.

President’s Report

President Pickens recognized Trustees Wendell Davis and Brian Keith for serving the Board for over five (5) years.

President Pickens stated that on December 17 the virtual spring graduation will air at 6:00 p.m. and the fall graduation at 7:00 p.m.

President Pickens announced that a Clay County Economic Development Summit will be held on December 17. Long range planning as the outer beltway becomes a reality will be discussed. He will discuss how SJR State College fits into the future of Clay County.

President Pickens noted a college in the Florida system has received a core finding from SACSCOC on the lack of governance as a result of the status of the Board – The college has Trustees whose terms have expired and others who were appointed by Governor Scott and rescinded by new Governor DeSantis. This is important because SACSCOC accreditation is the gateway to federal financial aid.

President Pickens stated that the Florida House and Senate organized yesterday. Sam Garrison was sworn in as a member of the House of Representatives. He will be submitting his resignation from the Board of Trustees. Therefore, at the Board meeting in January we will elect a new Board Chairperson and Vice-Chairperson.

President Pickens informed the Board that the athletic teams have been having organized practices, but no scrimmages against other schools this fall. However, Dr. Evans has recommended that after the Thanksgiving break that the athletes not be brought back for practices for safety reasons. In the spring, all three (3) sports are scheduled to compete.

President Pickens discussed that tuition has not been raised in ten (10) years.

Trustee comments were made. All want to continue meeting via Zoom.

Trustee Comments

Vice-Chairperson Davis adjourned the meeting at 3:45 p.m.

Adjournment