

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

Meeting, Wednesday, November 20, 2019, 2:00 p.m., **Palatka Campus**, Board Room

*\*Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

- I. Call to Order
- II. Approval of Minutes of October 23, 2019 Meeting
- III. Public Comment
- IV. Attorney's Report by Ron Brown
- V. Old Business
- VI. New Business
  - A. Senior Vice President – Melissa C. Miller, J.D.
    1. Action to Approve Plans/Specifications for Renovation with Addition to Building L, Orange Park Campus (plans/specifications will be available at Board meeting)
    2. Action to Approve Fiber Optics Upgrade Project on the Palatka Campus and make final payment to Tietjen Technologies, Inc.
    3. Action to Approve Fiber Optics Upgrade Project on the Orange Park Campus and make final payment to Tietjen Technologies, Inc.
    4. Action to Approve Fiber Optics Upgrade Project on the St. Augustine Campus and make final payment to Tietjen Technologies, Inc.
    5. Action on RFQ-SJR-07-2019 Prequalified Contractors – Certificate Renewals
    6. Action on RFQ-SJR-08-2019 Prequalified Contractors – New Certificates
    7. Report on Facilities Usage for October/November 2019
  - B. Finance and Administration – Dr. Lynn Powers
    1. Action to Accept Monthly Financial Report – October 2019

2. Action to Approve Write-Off of Tangible Personal Property
  3. Action to Approve Personnel Matters
  4. Action on Salary Schedule Revisions 2019-20
  5. Employment Benefits Open Enrollment Update (Information Only)
- C. Academic Affairs – Dr. Melanie Brown
1. Action to Approve 2019-2020 Articulation Agreement between the District Board of Trustees of St. Johns River State College and the Private School Springs Academy
- D. Assessment, Research, and Technology – Dr. Ros Humerick
1. Perkins V Grant Stakeholder Involvement (Information Only)
  2. Aspen Prize (Information Only)
- E. Workforce Development – Dr. Ros Humerick
1. Action to Approve New Continuing Workforce Education Course: CWL0314 Defensive Tactics Instructor Update
  2. Action to Approve Discontinuing Two College Credit Certificates: Medical Office Specialist (0453) and Medical Office Support (0463)
  3. Action to Approve New Course NUR2810 for Associate in Science Degree in Nursing
  4. Action to Approve Curriculum Changes for Bachelor of Science in Nursing: Course Prerequisite Changes for NUR3826 and NUR3837
- F. Development and External Affairs – VP Caroline Tingle
1. Action to Approve 2018-2019 St. Johns River State College Foundation Audit, 2019 Internal Revenue Service Return of Organization Exempt from Income Tax Form 990, and Internal Revenue Service Application for Recognition of Exemption Form 1023
  2. Action to Renew the Designation and Certification of the St. Johns River State College Foundation, Inc. as a direct support organization for the College
  3. Action to Approve the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding
  4. 2019 AFC Communications & Marketing Commission Awards of Excellence (Information Only)

5. 2019 Distinguished Alumni Awards (Information Only)

G. Student Affairs – Dr. Gilbert Evans

1. Action to Approve Waiving Fees for 1,000 SJR State Admission Applications

2. Division of Student Affairs FY 18-19 Annual Report (Information Only)

VII. Faculty Senate – Clay Moore

VIII. President's Report

IX. Trustees' Comments

X. Adjournment