



# ST. JOHNS RIVER STATE COLLEGE

JOE H. PICKENS, J.D., PRESIDENT  
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**PALATKA CAMPUS** 5001 ST. JOHNS AVENUE  
PALATKA, FL 32177-3807 | (386) 312-4200

**ST. AUGUSTINE CAMPUS** 2990 COLLEGE DRIVE  
ST. AUGUSTINE, FL 32084-1197 | (904) 808-7400

**ORANGE PARK CAMPUS** 283 COLLEGE DRIVE  
ORANGE PARK, FL 32065-7639 | (904) 276-6800

[SJRstate.edu](http://SJRstate.edu)

EQUAL OPPORTUNITY/EQUAL ACCESS COLLEGE

## MEMORANDUM

TO: All Trustees

FROM: Joe H. Pickens, J.D.

DATE: November 12, 2024

RE: November 20, 2024, SJR State Board Meeting

The St. Johns River State College District Board of Trustees Meeting will be held on **Wednesday, November 20, 2024**, at the **Palatka Campus beginning at 3:00 p.m.** in the Board Room.

A tour of the Student Housing Project will immediately follow the Board Meeting for those interested.

Please review the enclosed material and if you have any questions, do not hesitate to call me. If you are unable to attend, please call me before noon on that date.

Thank you.

JHP/sms



## ST. JOHNS RIVER STATE COLLEGE DISTRICT BOARD OF TRUSTEES

Meeting, Wednesday, November 20, 2024,  
3:00 p.m., **Palatka Campus**,  
Board Room

### MISSION STATEMENT

St. Johns River State College, an open-access, public institution of higher education in Northeast Florida, promotes excellence in teaching and learning to enrich the lives of its students and strengthen its community. The College offers certificates, associate and baccalaureate degrees, and provides high-quality education, training, and cultural opportunities to encourage scholarly achievement. St. Johns River State College delivers high-quality instruction through face-to-face and distance education modalities and creates a supportive learning environment that includes services and resources to enable all students to reach their educational goals.

*\*Note: At the discretion of the Chair or any other Board member, items may be taken out of order for action and/or discussion.*

I. Call to Order

II. Public Comment

III. Old Business

IV. Consent Agenda – Chairperson Rich Komando

Action

*The items on the consent agenda are routine business and are not expected to require discussion before action. Items will be enacted by one motion. Any Trustee can request a topic to be removed from the consent agenda and discussed further for separate action.*

A. Minutes

1. Approval of Minutes of October 16, 2024, Board Meeting

B. Chief Operating Officer – Dr. Melanie Brown

1. Approval of Personnel Matters

2. Approval of SJR State's Annual Information Security Report (this document is exempt from Public Record)

C. Vice President for Finance/CFO – VP Randy Peterson

1. Facilities Usage Report – October 2024

2. Approval of Write-Offs of Tangible Personal Property

3. Approval of Monthly Financial Report – October 2024

D. Vice President for Academic & Student Affairs – Dr. Ed Jordan

1. Approval of Updates to the Board Certification of the DFC Annual Institutional General Education Review

2. Approval of the 2024-2025 Articulation Agreement between the District Board of Trustees of St. Johns River State College and Peniel Baptist Academy

V. New Business

A. Chief Operating Officer – Dr. Melanie Brown – Action/Information Agenda Items

1. Chief Operating Officer – Presented by Dr. Melanie Brown
  - a. Amendment to SJR State Board Rule 6.07 (R2) Student Organizations and Clubs Information
  - b. Action to Approve revisions to SJR State definition of public or “directory information” as specified on pages 55, 56, and 280 of SJR State 2024-2025 College Catalog/Student Handbook Action
  - c. Action to Approve a Maximum of 750 targeted SJR State Application Fee Waivers for the 2025 Recruiting Season Action
  - d. SJR State Strategic Communications Team’s work recognized by the Association of Florida Colleges Information
  - e. Foundation Agenda Items:
    - i. Action to Approve the 2023-24 St. Johns River State College Foundation Audit, Internal Revenue Service Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2024), and Internal Revenue Service Application for Recognition of Exemption Form 1023 Action
    - ii. Action to Approve Renewal of Designation and Certification of the St. Johns River State College Foundation, Inc., as a Direct Support Organization for the College Action
    - iii. Action to Approve the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding Action
    - iv. Annual Report and Foundation Update Information
2. Facilities Management & Planning – Presented by Terry Thomas, AVP of Facilities, Planning, and Capital Projects
  - a. Action to Approve Temporary Construction Easement between Florida Gas Transmission Company, LLC, and the District Board of Trustees of St. Johns River State College Action
  - b. Action to Approve Plans and Specifications for the Remodel and Addition to the FloArts Building Project, Palatka Campus Action

c. Action to Approve Annual Comprehensive Safety Inspection Report Fiscal Year 2024-2025 Action

B. Vice President for Finance/CFO – VP Randy Peterson – Action Agenda Item

1. Action to Approve College’s Continuity of Operations Plan (COOP) (this document is exempt from Public Record) Action

C. Vice President for Academic and Student Affairs – Dr. Ed Jordan – Action Agenda Item

1. Action to Approve Summer 2025 Study Abroad Proposal – The Republic of Ireland (LIT 2182, ENC 1102 and WHO 1022) Action

VI. President’s Report

VII. Trustees’ Comments

VIII. Adjournment

ST. JOHNS RIVER STATE COLLEGE  
DISTRICT BOARD OF TRUSTEES

October 16, 2024

MEMBERS PRESENT:

Mr. Rich Komando, Chairperson  
Mr. Jim Reid, Vice-Chairperson  
Mr. Wendell Davis  
Mr. Jud Sapp

OTHERS PRESENT:

Joe H. Pickens, J.D., Executive Secretary  
Jeremiah Blocker, Board Attorney

Chairperson Komando called the meeting to order at  
2:00 pm.

Meeting Call to Order

There were no Public Comments.

Public Comment

There was no Old Business.

Old Business

Chairperson Komando requested approval of the  
Consent Agenda Items IV.A-D:

Consent Agenda  
Items

A.1 - Minutes of September 18, 2024, Board Meeting

B.1 - Chief Operating Officer – Dr. Melanie Brown:  
Personnel Matters

C.1-4 - Vice President for Finance/CFO – VP Randy  
Peterson: Facilities Usage Report for September 2024;  
Write-Offs of Tangible Personal Property; Monthly  
Financial Report – September 2024; and Budget  
Amendments - Operating Fund 1, Restricted Fund 2,  
Auxiliary Fund 3, and Capital Outlay/Plant Fund 7.

D.1 - VP/Chief Institutional Research Officer: Linking  
Industry to Nursing Education (LINE) Grant

Mr. Reid moved approval of Consent Agenda Items  
IV.A-D. Mr. Sapp seconded the motion. Motion carried  
(Davis, Komando, Reid, Sapp - Yes).

Approved Consent  
Agenda Items IV.A-D

Dr. Melanie Brown reviewed and requested approval  
and Ratification of Article 21, Benefits and Leave,  
Revisions of the Collective Bargaining Agreement  
(CBA) between the District Board of Trustees of St.  
Johns River State College and the St. Johns River  
State College Chapter of the United Faculty of Florida.

Mr. Davis moved, seconded by Mr. Sapp, to approve Chief Operating Officer Item V.A.1.a as submitted (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Chief  
Operating Officer Item  
V.A.1.a

Dr. Brown reviewed for information only new SJR State Board Rule 3.04 (D) Naming Policy.

Chief Operating  
Officer Item V.A.1.b

Dr. Brown noted that the President's Gala is this Friday and John Thrasher will be honored. It is the 20<sup>th</sup> anniversary of the Thrasher-Horne Center. There are silent auction items as this is a fundraiser for the Foundation.

Dr. Brown noted the current exhibit in the Thrasher-Horne Center gallery is art by Florida School of the Arts faculty.

Dr. Brown noted that the proposal for the new Bachelors ESE degree was approved at the State Board of Education meeting yesterday.

Mr. Chuck Romer reviewed and requested approval of the Updated 2024-2025 Non-Bargaining Unit Salary Schedule.

Mr. Davis moved, seconded by Mr. Sapp, to approve Chief Operating Officer Item V.A.2.a as submitted (a detailed listing is contained in the material submitted by the Office of Chief Operating Officer). Motion carried (Davis, Komando, Reid, Sapp - Yes).

Approved Chief  
Operating Officer Item  
V.A.2.a

VP Randy Peterson reviewed and requested approval of the Operational Audit Report – October 2024.

Mr. Davis moved, seconded by Mr. Sapp, to approve Vice President for Finance/CFO Item V.B.1 as submitted (a detailed listing is contained in the material submitted by the Office of Vice President for Finance/CFO). Motion carried (Davis, Komando, Sapp – Yes; Reid – No).

Approved Vice  
President for  
Finance/CFO Item  
V.B.1

The VP for Academic and Student Affairs Item V.C.1 - Updates to the Board Certification of the FCS Annual Institutional General Education Review was pulled from the agenda.

VP for Academic and  
Student Affairs Item  
V.C.1

Dr. Ros Humerick presented "Preparing to Change Institutional Accreditors." A recommendation of the

VP/Chief Institutional  
Research Officer Item  
V.D.1

accreditation agency will be brought to the Board in the spring.

President Pickens discussed the Gala that will be held on Friday evening.

President's Report

President Pickens expressed thanks to Dr. Brown for attending the State Board of Education meeting in Tallahassee yesterday.

President Pickens noted the volleyball schedule has been disrupted by the two hurricanes. The team is expected to make the state tournament, which will be held in Pensacola.

President Pickens informed the Board that the College has engaged the Gray Robinson firm to represent us regarding the gas pipeline project.

President Pickens informed the Board that the academic calendar has been modified due to closures for the two hurricanes. The final exams week has been changed to a week of regular instruction time.

President Pickens informed the Board that there will be a tour of student housing project for those interested. The Board will be polled as to whether they prefer the tour to be held immediately prior to or immediately following the Board meeting on November 20.

Dr. Jordan announced that the *Rocky Horror Picture Show* musical will be presented at the Florida School of the Arts on October 25-27.


Trustee Comments

Trustee comments were made.

Chairperson Komando adjourned the meeting at 3:05 p.m.

Adjournment

**TO:** Joe Pickens, J.D.  
College President

**FROM:** Melanie Rosen Brown, Ph.D.   
Chief Operating Officer/Senior Vice President

**DATE:** November 7, 2024

**RE:** **CONSENT** Agenda Items  
November 20, 2024, District Board of Trustees Meeting

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The following item is submitted for the Board of Trustees' consideration at the November 20, 2024, meeting:

1. ***Approval of Personnel Matters***
2. ***Approval of SJR State's Annual Information Security Report***

Note: This item is exempt from Public Record. Documentation to be distributed to members of SJR State's District Board of Trustees only.

DISTRICT BOARD OF TRUSTEES				
PERSONNEL MATTERS				
BOARD MEETING: November 20, 2024				
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Kate Adornetto	FT - Administrator	Resignation	N/A	11/30/2024
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Michelle Sink	FT- Faculty	Resignation	N/A	12/31/2024
Wendy Thomas	FT- Faculty	Retirement	N/A	12/31/2024
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Sarah White	FT - Para-professional	Termination	N/A	10/18/2024
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Michael Jean-Francois	PT - Para-professional	Hire	\$16.65/hr	09/20-12/13/2024
NAME	JOB CLASSIFICATION	TYPE OF PAY OR ACTION	PAY SCALE OR RATE	DATES
Anna Adorno	FT - Career Service	Retirement	N/A	12/31/2024
Ashley Davies	FT - Career Service	Hire	CS - Grade 108	11/1/2024
Paula Harris	FT - Career Service	Retirement	N/A	12/31/2024
Joan Hayes	FT - Career Service	Retirement	N/A	12/31/2024
Robert Weaver	FT - Career Service	Retirement	N/A	12/31/2024
MISCELLANEOUS				
1. Request approval for the below to volunteer at Thrasher beginning 11/01/2024:				
Linda Gardella				
Fredzella Wallace				
Zakary Knight				



**ST. JOHNS RIVER**  
**S T A T E C O L L E G E**

## Memorandum

**TO:** Joe Pickens, J.D.  
President

**FROM:** Randy Peterson  
Vice President/CFO

**DATE:** November 11, 2024

**RE:** Consent Agenda Items: November 20, 2024, District Board of Trustees Meeting

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The following Consent items are submitted for the Board of Trustees' consideration at the November 20, 2024, meeting:

**CONSENT AGENDA ITEMS:**

1. Facilities Usage Report – October 2024
2. Approval of Write-offs of Tangible Personal Property
3. Approval of Monthly Financial Report – October 2024



**MEMORANDUM**

**To:** Mr. Randy Peterson  
VP for Finance

**From:** Amy Tincher *at*  
Senior Accountant

**Date:** November 11, 2024

**Subject:** Report on Facilities Use for October 2024

**For the month of October 2024:**

Putnam Republican Club	Palatka
Daytona State College – DCF exams	Palatka
CC's Motorcycle Training	Palatka
Peniel Baptist Academy	Palatka
Fellowship of Christian Athletes	Palatka
Mt. Tabor First Baptist Church	Palatka
Riverside Wealth Advisors	Orange Park




# ST. JOHNS RIVER

## S T A T E C O L L E G E

### MEMORANDUM

**To:** Mr. Randy Peterson  
VP for Finance

**From:** Cindy Reed   
Assistant Controller

**Date:** November 11, 2024

**Subject:** Action on Write-Off of Tangible Personal Property

The write-off of tangible personal property must be approved by the Board of Trustees at the November 20, 2024, Board Meeting. I recommend write-off approval for the listed tangible personal property items from the college's property system. Please let me know if you have any questions on these items.

<u>Property #</u>	<u>Description</u>	<u>Reason for Write-Off</u>	<u>Acquisition Date</u>
29299	Infrastructure	Item Obsolete	11/15/2006
31929	Cisco BE6K Servers	Item Obsolete	10/31/2016

ST. JOHNS RIVER STATE COLLEGE  
BALANCE SHEET  
As of October 31, 2024

			FUND TYPE					
			GENERAL CURRENT	RESTRICTED CURRENT	AUXILIARY	SCHOLARSHIP	AGENCY	UNEXPENDED PLANT
	TOTAL							
Assets								
1 Cash	\$ 22,316,216	\$ (62,500)	\$ 473,951	\$ 7,259,970	\$ 736,400	\$ 1,772,360	\$ 12,136,036	
2 Cash Equivalents	536	536	-	-	-	-	-	-
3 Certificates of Deposit	20,000,000	20,000,000	-	-	-	-	-	-
4 Accounts Receivable	2,952,974	2,499,955	124,814	56,755	66,278	-	-	205,172
5 Inventories	215,983	-	-	215,983	-	-	-	-
6 Due From Component Unit	-	-	-	-	-	-	-	-
7 Prepaid Assets	-	-	-	-	-	-	-	-
8 Other Assets	2,600	2,600	-	-	-	-	-	-
9 Due from State	15,513,015	-	-	-	-	-	-	15,513,015
10 Total Assets	61,001,325	22,440,591	598,765	7,532,709	802,678	1,772,360	27,854,223	
11 Deferred Outflow of Resources	7,213,565	7,213,565	-	-	-	-	-	-
Liabilities								
12 Net Pension Liability	23,894,223	23,894,223	-	-	-	-	-	-
13 Compensated Absences Payable	2,681,975	2,681,975	-	-	-	-	-	-
14 Other Post Employment Benefit Payable	1,653,783	1,653,783	-	-	-	-	-	-
15 Deferred Revenue	1,172	-	-	620	-	-	-	552
16 Payables	2,465,500	70,927	11	48,662	544,948	1,772,360	28,591	-
17 Due to Other Funds	4,868	4,868	-	-	-	-	-	-
18 Total Liabilities	30,701,521	28,305,776	11	49,282	544,948	1,772,360	29,143	
19 Deferred Inflow of Resources	3,567,390	3,567,390	-	-	-	-	-	-
20 Fund Balance	33,945,979	(2,219,010)	598,753	7,483,426	257,730	-	27,825,080	
21 Amount Expected to be Financed in Future Years	24,583,806	24,583,806	-	-	-	-	-	-
22 Adjusted Fund Balance	58,529,785	22,364,796	598,753	7,483,426	257,730	-	27,825,080	


ST. JOHNS RIVER STATE COLLEGE  
SUMMARY OF INCOME AND EXPENDITURES  
UNRESTRICTED CURRENT FUND  
For the Month Ended October 31, 2024

CURRENT YEAR 2024-2025				FY % 33.3%	PRIOR YEAR 2023-2024
	Current Budget	Year to Date Activity	Unobligated Balance	Act %	Year to Date Activity
<b>Revenue:</b>					
1 Tuition and Fees	\$ 10,019,491	\$ 6,598,143	\$ 3,421,348	65.9%	\$ 5,998,456
2 State Support	40,189,092	12,090,526	28,098,566	30.1%	10,812,557
3 Local Support	1,900,000	297,530	1,602,470	15.7%	1,016,068
4 Other Sources	1,491,000	611,030	879,970	41.0%	501,030
5 Total Revenue	53,599,583	19,597,229	34,002,354	36.6%	18,328,111
<b>Expenditures:</b>					
6 Salaries	26,576,729	8,262,477	18,314,253	31.1%	7,599,194
7 Benefits	8,931,890	2,806,985	6,124,905	31.4%	2,521,393
8 Total Salaries & Benefits	35,508,619	11,069,462	24,439,158	31.2%	10,120,587
9 Materials and Supplies	2,520,889	1,041,461	1,479,428	41.3%	1,018,081
10 Contracted Non Instructional	1,720,137	543,599	1,176,538	31.6%	533,751
11 Utilities	1,363,086	386,608	976,479	28.4%	401,616
12 Repairs and Maintenance	1,430,661	611,225	819,436	42.7%	525,404
13 Professional Fees	291,326	84,983	206,343	29.2%	53,297
14 Insurance	1,129,000	593,509	535,491	52.6%	608,538
15 Technology Services	192,223	84,841	107,382	44.1%	57,045
16 Travel	429,424	67,563	361,862	15.7%	70,563
17 Advertising	129,310	32,704	96,606	25.3%	40,661
18 Other Services	838,441	306,719	531,722	36.6%	270,357
19 Other Current Charges	1,085,462	382,342	703,120	35.2%	492,205
20 Total Current Expenses	11,129,959	4,135,553	6,994,406	37.2%	4,071,519
21 Capital Outlay	2,206,537	304,172	1,902,366	13.8%	467,835
22 Transfers	1,000,000	1,000,000	-	100.0%	-
23 Total Expenditures	49,845,116	16,509,187	33,335,929	33.1%	14,659,942
24 Net Revenues and Expenditures	\$ 3,754,467	\$ 3,088,042			\$ 3,668,169
25 Budgeted Ending Adjusted Fund Balance *	\$ 22,989,672				
* excludes Amount to be Financed in Future Years of \$24,583,806					

ST. JOHNS RIVER STATE COLLEGE  
SUMMARY OF INCOME AND EXPENDITURES  
RESTRICTED CURRENT FUND  
For the Month Ended October 31, 2024

CURRENT YEAR 2024-2025					FY % 33.3%	PRIOR YEAR 2023-2024
	Current Budget	Year to Date Activity	Unobligated Balance	Act %	Year to Date Activity	
Revenue:						
1 Federal Support	\$ 694,043	\$ 154,281	\$ 539,762	22.2%	\$ 127,564	
2 Student Fees	719,652	466,656	252,996	64.8%	419,693	
3 State Support	111,407	47,733	63,674	42.8%	47,748	
4 Other Sources	-	-	-	0.0%	-	
5 Total Revenue	1,525,102	668,670	856,432	43.8%	595,006	
Expenditures:						
6 Salaries	685,799	184,775	501,024	26.9%	177,502	
7 Benefits	259,357	58,797	200,560	22.7%	53,964	
8 Total Salaries & Benefits	945,156	243,572	701,584	25.8%	231,467	
9 Materials and Supplies	286,077	116,532	169,545	40.7%	85,125	
10 Contracted Non Instructional	41,820	13,940	27,880	33.3%	-	
11 Repairs and Maintenance	2,691	2,691	-	0.0%	2,319	
12 Professional Fees	28,905	8,155	20,750	28.2%	11,195	
13 Technology Services	15,500	-	15,500	0.0%	18,470	
14 Travel	122,668	15,942	106,726	13.0%	22,466	
15 Advertising	500	500	-	0.0%	-	
16 Other Services	128,059	34,608	93,451	27.0%	48,743	
17 Other Current Charges	1,067	-	1,067	0.0%	10,365	
18 Total Current Expenses	627,287	192,368	434,919	30.7%	198,682	
19 Capital Outlay	3,727	3,670	57	98.5%	599	
20 Total Expenditures	1,576,170	439,611	1,136,559	27.9%	430,748	
21 Net Revenues and Expenditures	\$ (51,067)	\$ 229,060			\$ 164,258	

**TO:** Joe Pickens, J.D.  
College President

**FROM:** Edward P. Jordan, Ph.D.   
Vice President for Academic and Student Affairs

**DATE:** November 7, 2024

**RE:** Agenda Item: November 20, 2024, District Board of Trustees Meeting

---

The following items are submitted for the Board of Trustees' consideration at the November 20, 2024, meeting:

**Consent**

1. Approval of Updates to the Board Certification of the DFC Annual Institutional General Education Review
2. Approval of the 2024-2025 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:
  - a. Peniel Baptist Academy

**Action**

1. Approval of Summer 2025 Study Abroad Proposal – The Republic of Ireland (LIT 2182, ENC 1102 and WOH 1022)

**TO:** Joe Pickens, J.D.  
College President

**FROM:** Edward P. Jordan, Ph.D.   
Vice President for Academic and Student Affairs

**DATE:** November 7, 2024

**RE:** Updates to the Board Certification of the DFC Annual Institutional General Education Review

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Pursuant to Rule 6A-14.0303, Florida Administrative Code, the college is required to identify the list of general education courses that the college offers beginning with the fall semester of 2024 and to submit to the Division of Florida Colleges (DFC) our Board of Trustees approval and certification of the list. During our June 2024 Board of Trustees meeting, the college's list of 2024-2025 general education courses was approved and certified. The approved list was then sent to the DFC Office of K-20 Articulation for review. On October 23, 2024, the college received the results of the DFC general education course review indicating the specific general education courses flagged for discrepancies and instructions that, upon correction and Board of Trustees approval, those courses would need to be resubmitted by November 22, 2024.

On November 5, 2024, the college's Academic Affairs Curriculum Committee met to review the course discrepancies and the proposed modifications recommended by Arts & Sciences Division leadership. Those recommendations were then applied to the college's update to its general education course spreadsheet.

This month's Board request is for the review of our updated course spreadsheet submission and the approval/certification of our compliance with sections 1007.24, 1007.25, and 1007.55, Florida Statutes. Documentation reflecting course modifications will be immediately submitted to the Statewide Course Numbering System (SCNS) pending Board of Trustees approval.

Please advise if you have any questions or require any additional information regarding the proposed submission for the Board of Trustees' consideration.

Thank you.

## Certification Form

### Academic Year 2025-26 General Education Courses

Please email signed form to [Articulation@fldoe.org](mailto:Articulation@fldoe.org) **no later than September 1, 2024.**

Dear Commissioner Diaz,

I certify that my institution has reviewed our general education course options for compliance with sections 1007.24, 1007.25, and 1007.55, Florida Statutes.

- ☐ Reviewed Excel spreadsheet provided by the Office of K-20 Articulation.
- ☐ Submitted new courses or changes to the Statewide Course Numbering System (SCNS).

\_\_\_\_\_  
FCS/SUS President Signature

\_\_\_\_\_  
Board of Trustee Chair Signature

\_\_\_\_\_  
Institution

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date of Board Approval

Statewide Course Numbering System  
General Education Course Report

Institution	Prefix	Level	Course Number	Lab	Course Title	Date of Last Update	Credit	General Ed Core	General Ed Requirements	Course Review Status	General Education Updates	Additional Updates	Total # Institutions Offering Course	Comments
ST JOHNS RIVER STATE COLLEGE	AMH	2	020		UNITED STATES HISTORY SINCE 1877	04/09/2018	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes	40	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	AMH	2	010		UNITED STATES HISTORY I	08/01/1998	3.0	Social Sciences	Social Sciences	Reviewed: Updated	General Education (Core)	Other Changes	34	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	AMH	1	070		FLORIDA HERITAGE	11/02/2021	3.0			Reviewed: Removed from General Education	General Education (Institution)	Not Applicable	6	
ST JOHNS RIVER STATE COLLEGE	AMH	2	010		HONORS U.S. HISTORY TO 1877	08/01/2017	3	Social Sciences	Social Sciences	Reviewed: Updated	General Education (Core)	Other Changes	34	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	AMH	2	020		HONORS UNITED STATES HISTORY SINCE 1877	08/01/2018	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes	40	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	AML	2	020		AMERICAN LITERATURE I	08/01/2014	3.0		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	23	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	AML	2	010		AMERICAN LITERATURE II	08/01/2014	3.0		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	24	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	AML	2	001		AFRICAN AMERICAN LITERATURE I	08/01/2014	3.0		Communications	Reviewed: Removed from General Education	General Education (Institution)	Other Changes	1	Fixed Typographical Errors
ST JOHNS RIVER STATE COLLEGE	AML	2	010		HONORS AMERICAN LITERATURE I	08/01/2017	3		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	24	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	AML	2	020		HONORS AMERICAN LITERATURE II	08/01/2017	3		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	23	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	AML	2	001		HONORS AFRICAN-AMERICAN LITERATURE	08/01/2017	3		Communications	Reviewed: Removed from General Education	General Education (Institution)	Other Changes	1	Fixed Typographical Errors
ST JOHNS RIVER STATE COLLEGE	ANT	2	000		GENERAL ANTHROPOLOGY	11/02/2021	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes	31	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	ARH	2	051		ART HISTORY II	08/01/2015	3.0		Humanities	Reviewed: No Updates			32	
ST JOHNS RIVER STATE COLLEGE	ARH	2	050		ART HISTORY I	08/01/2015	3.0		Humanities	Reviewed: No Updates			32	
ST JOHNS RIVER STATE COLLEGE	ARH	2	050		HONORS ART HISTORY I	08/01/2015	3		Humanities	Reviewed: No Updates			32	
ST JOHNS RIVER STATE COLLEGE	ARH	2	051		HONORS ART HISTORY II	08/02/2015	3		Humanities	Reviewed: No Updates			32	
ST JOHNS RIVER STATE COLLEGE	ARH	1	000		ART APPRECIATION	08/01/2015	3	Humanities	Humanities	Reviewed: Updated	No General Education Update	Other Changes	38	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	AST	1	002		INTRODUCTION TO ASTRONOMY	08/01/2022	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	38	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	BSC	2	086		HUMAN ANATOMY AND PHYSIOLOGY II	08/14/2006	3.0		Natural Science	Reviewed: No Updates			27	
ST JOHNS RIVER STATE COLLEGE	BSC	2	085		HUMAN ANATOMY AND PHYSIOLOGY I	08/02/2019	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	35	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	BSC	2	011		GENERAL BIOLOGY II	08/01/2017	3.0		Natural Science	Reviewed: No Updates			31	
ST JOHNS RIVER STATE COLLEGE	BSC	2	010		GENERAL BIOLOGY I	08/02/2019	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	39	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	BSC	1	005		INTRODUCTION TO BIOLOGY	08/02/2019	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	37	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	BSC	2	086		HONORS HUMAN ANATOMY AND PHYSIOLOGY II	08/01/2017	3		Natural Science	Reviewed: No Updates			27	
ST JOHNS RIVER STATE COLLEGE	BSC	2	085		HONORS HUMAN ANATOMY AND PHYSIOLOGY I	03/24/2022	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	35	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	BSC	2	010		HONORS GENERAL BIOLOGY I	08/02/2019	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	39	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	BSC	2	011		HONORS GENERAL BIOLOGY II	08/01/2017	3		Natural Science	Reviewed: No Updates			31	
ST JOHNS RIVER STATE COLLEGE	BSC	1	020	C	HUMAN BIOLOGY AND LABORATORY	08/01/2020	3		Natural Science	Reviewed: No Updates			35	
ST JOHNS RIVER STATE COLLEGE	BSC	1	003		MICROBES AND SOCIETY	08/02/2023	3		Natural Science	Reviewed: No Updates			39	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	CHM	1	045		GENERAL CHEMISTRY I	08/02/2023	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	31	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	CHM	1	046		GENERAL CHEMISTRY II	08/02/2023	3.0		Natural Science	Reviewed: No Updates			31	
ST JOHNS RIVER STATE COLLEGE	CHM	1	020		INTRODUCTION TO CHEMISTRY	08/01/2022	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	31	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	CHM	1	032		PRINCIPLES OF CHEMISTRY	11/02/2021	3.0		Natural Science	Reviewed: No Updates			19	
ST JOHNS RIVER STATE COLLEGE	CHM	1	045		HONORS GENERAL CHEMISTRY I	08/02/2023	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	12	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	CHM	1	046		HONORS GENERAL CHEMISTRY II	08/02/2023	3		Natural Science	Reviewed: No Updates			31	
ST JOHNS RIVER STATE COLLEGE	DAN	2	100		SURVEY OF DANCE	08/01/2022	3		Humanities	Reviewed: Updated	No General Education Update	Course Description	12	
ST JOHNS RIVER STATE COLLEGE	DEP	2	004		HUMAN GROWTH & DEVELOPMENT	08/02/2023	3.0		Social Sciences	Reviewed: No Updates			19	
ST JOHNS RIVER STATE COLLEGE	DEP	2	004		HONORS HUMAN GROWTH AND DEVELOPMENT	08/02/2023	3		Social Sciences	Reviewed: No Updates			19	
ST JOHNS RIVER STATE COLLEGE	ECO	2	023		MICROECONOMICS	08/01/2013	3.0		Social Sciences	Reviewed: No Updates			26	
ST JOHNS RIVER STATE COLLEGE	ECO	2	013		MACROECONOMICS	08/01/2015	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes	39	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	ECO	2	013		HONORS MACROECONOMICS	08/01/2017	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes	39	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	ECO	2	023		HONORS MICROECONOMICS	08/01/2017	3.0		Social Sciences	Reviewed: No Updates			26	
ST JOHNS RIVER STATE COLLEGE	ENC	1	102		COMPOSITION II	08/01/2014	3.0		Communications	Reviewed: No Updates			37	
ST JOHNS RIVER STATE COLLEGE	ENC	1	101		COMPOSITION I	08/01/2015	3	Communications	Communications	Reviewed: Updated	No General Education Update	Other Changes	39	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	ENC	1	101		HONORS COMPOSITION I	08/01/2017	3	Communications	Communications	Reviewed: Updated	No General Education Update	Other Changes	39	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	ENC	1	102		HONORS COMPOSITION II	08/01/2017	3		Communications	Reviewed: No Updates			37	
ST JOHNS RIVER STATE COLLEGE	ENL	2	022		ENGLISH LITERATURE I	08/01/2014	3.0		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	25	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	ENL	2	012		ENGLISH LITERATURE II	08/01/2014	3.0		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	22	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	ENL	2	012		HONORS ENGLISH LITERATURE I	08/01/2017	3		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	22	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	ENL	2	022		HONORS ENGLISH LITERATURE II	08/01/2017	3		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	25	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	ENL	2	330		INTRODUCTION TO SHAKESPEARE	08/01/2018	3		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	8	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	ENL	2	330		HONORS INTRODUCTION TO SHAKESPEARE	08/01/2018	3		Humanities	Reviewed: Updated	General Education (Institution)	Other Changes	8	Course description and learning outcomes
ST JOHNS RIVER STATE COLLEGE	ESC	1	000		EARTH AND SPACE SCIENCE	08/01/2022	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	30	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	EVN	1	001	C	INTRO TO ENVIRONMENTAL SCIENCE AND LABORATORY	08/01/2020	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes	35	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	HUM	2	310		MYTHOLOGY IN ART, LITERATURE, & MUSIC	08/01/2010	3.0		Humanities	Reviewed: No Updates			13	
ST JOHNS RIVER STATE COLLEGE	HUM	2	250		20TH CENTURY HUMANITIES	08/01/2015	3		Humanities	Reviewed: No Updates			4	
ST JOHNS RIVER STATE COLLEGE	HUM	2	234		ENLIGHTENMENT AND ROMANTICISM HUMANITIES	08/01/2015	3		Humanities	Reviewed: No Updates			4	
ST JOHNS RIVER STATE COLLEGE	HUM	2	232		RENAISSANCE AND BAROQUE HUMANITIES	08/01/2015	3		Humanities	Reviewed: No Updates			3	
ST JOHNS RIVER STATE COLLEGE	HUM	2	223		LATE ROMAN AND MEDIEVAL HUMANITIES	08/01/2022	3		Humanities	Reviewed: No Updates			3	
ST JOHNS RIVER STATE COLLEGE	HUM	2	220		GREEK AND ROMAN HUMANITIES	07/04/2022	3		Humanities	Reviewed: No Updates			3	
ST JOHNS RIVER STATE COLLEGE	HUM	2	020		INTRODUCTION TO HUMANITIES	08/01/2018	3	Humanities	Humanities	Reviewed: Updated	No General Education Update	Other Changes	36	Updated Course Description and Learning Outcomes
ST JOHNS RIVER STATE COLLEGE	HUM	2	020		HONORS INTRODUCTION TO HUMANITIES	08/01/2017	3	Humanities	Humanities	Reviewed: Updated	No General Education Update	Other Changes	36	Updated Course Description and Learning Outcomes

Statewide Course Numbering System  
General Education Course Report

ST JOHN'S RIVER STATE COLLEGE	HUM	2	220	HONORS GREEK AND ROMAN HUMANITIES	08/01/2022	3		Humanities	Reviewed: No Updates				2
ST JOHN'S RIVER STATE COLLEGE	HUM	2	223	HONORS LATE ROMAN AND MEDIEVAL HUMANITIES	08/01/2022	3		Humanities	Reviewed: No Updates				3
ST JOHN'S RIVER STATE COLLEGE	HUM	2	232	HONORS RENAISSANCE AND BAROQUE HUMANITIES	08/01/2017	3		Humanities	Reviewed: No Updates				3
ST JOHN'S RIVER STATE COLLEGE	HUM	2	234	HONORS ENLIGHTENMENT AND ROMANTICISM HUMANITIES	08/01/2017	3		Humanities	Reviewed: No Updates				4
ST JOHN'S RIVER STATE COLLEGE	HUM	2	250	HONORS 20TH CENTURY HUMANITIES	08/01/2017	3		Humanities	Reviewed: No Updates				13
ST JOHN'S RIVER STATE COLLEGE	HUM	2	310	HONORS MYTHOLOGY IN ART, LITERATURE, AND MUSIC	08/01/2017	3		Humanities	Reviewed: No Updates				6
ST JOHN'S RIVER STATE COLLEGE	IDS	1	110	HONORS EXPLORATIONS	11/02/2021	3		Social Sciences	Reviewed: Removed from General Education (Institution)				2
ST JOHN'S RIVER STATE COLLEGE	LIT	2	060	INTRODUCTION TO LITERATURE	11/02/2021	3	Humanities	Humanities	Reviewed: Updated	No General Education Update	Other Changes		35 Deleted Course from Inventory
ST JOHN'S RIVER STATE COLLEGE	LIT	2	182	MODERN IRISH LITERATURE	08/01/2014	3		Communications	Reviewed: Removed from General Education (Institution)		Other Changes		1 Updated Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	LIT	2	182	HONORS MODERN IRISH LITERATURE	08/01/2017	3		Communications	Reviewed: Removed from General Education (Institution)		Other Changes		1 Updated Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	LIT	2	280	LITERATURE BY WOMEN	08/01/2017	3		Communications	Reviewed: Removed from General Education (Institution)				10
ST JOHN'S RIVER STATE COLLEGE	LIT	2	280	HONORS LITERATURE BY WOMEN	08/01/2017	3		Communications	Reviewed: Removed from General Education (Institution)				10
ST JOHN'S RIVER STATE COLLEGE	MAC	1	105	COLLEGE ALGEBRA	08/01/2015	3	Math	Math	Reviewed: Updated	No General Education Update	Other Changes		38 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	MAC	1	147	PRECALCULUS	08/01/1998	4.0		Math	Reviewed: No Updates				30
ST JOHN'S RIVER STATE COLLEGE	MAC	2	313	ANALYTIC GEOMETRY AND CALCULUS III	08/01/2014	4.0		Math	Reviewed: No Updates				31
ST JOHN'S RIVER STATE COLLEGE	MAC	2	312	ANALYTIC GEOMETRY AND CALCULUS II	08/01/2014	4.0		Math	Reviewed: No Updates				35
ST JOHN'S RIVER STATE COLLEGE	MAC	2	233	SURVEY OF CALCULUS	08/01/1998	3.0		Math	Reviewed: No Updates				26
ST JOHN'S RIVER STATE COLLEGE	MAC	2	311	ANALYTIC GEOMETRY AND CALCULUS I	08/01/2015	4	Math	Math	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	MAC	1	147	HONORS PRECALCULUS	08/01/2017	4		Math	Reviewed: No Updates				30
ST JOHN'S RIVER STATE COLLEGE	MAC	2	311	HONORS ANALYTIC GEOMETRY AND CALCULUS I	08/01/2017	4	Math	Math	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	MAC	2	312	HONORS ANALYTIC GEOMETRY AND CALCULUS II	08/01/2017	4		Math	Reviewed: No Updates				35
ST JOHN'S RIVER STATE COLLEGE	MAC	2	313	HONORS ANALYTIC GEOMETRY AND CALCULUS III	08/01/2017	4		Math	Reviewed: No Updates				31
ST JOHN'S RIVER STATE COLLEGE	MAP	2	302	ELEMENTARY DIFFERENTIAL EQUATIONS	08/01/1998	3.0		Math	Reviewed: No Updates				27
ST JOHN'S RIVER STATE COLLEGE	MCB	2	010	MICROBIOLOGY	08/01/2017	3		Natural Science	Reviewed: No Updates				17
ST JOHN'S RIVER STATE COLLEGE	MCB	2	010	HONORS MICROBIOLOGY	08/01/2017	3		Natural Science	Reviewed: No Updates				17
ST JOHN'S RIVER STATE COLLEGE	MGF	1	107	MATHEMATICS FOR LIBERAL ARTS II	08/01/2018	3		Math	Reviewed: Updated	General Education (Core)			37
ST JOHN'S RIVER STATE COLLEGE	MGF	1	106	MATHEMATICS FOR LIBERAL ARTS I	01/23/2023	3		Math	Reviewed: Updated	General Education (Core)			38
ST JOHN'S RIVER STATE COLLEGE	MGF	1	130	MATHEMATICAL THINKING	08/01/2024	3	Math	Math					
ST JOHN'S RIVER STATE COLLEGE	MGF	1	131	MATHEMATICS IN CONTEXT	08/01/2024	3		Math					
ST JOHN'S RIVER STATE COLLEGE	MTB	1	304	USING THE GRAPHING CALCULATOR	08/02/2009	1.0		Math	Reviewed: Removed from General Education (Institution)		Other Changes		1 Deleted Course from Inventory
ST JOHN'S RIVER STATE COLLEGE	MUM	2	112	MUSIC HISTORY	08/01/2015	3.0		Humanities	Reviewed: No Updates				4
ST JOHN'S RIVER STATE COLLEGE	MUM	2	112	HONORS MUSIC HISTORY	08/01/2017	3		Humanities	Reviewed: No Updates				4
ST JOHN'S RIVER STATE COLLEGE	MUM	2	110	SONGS FOR THE DEAD: AN INTRODUCTION TO MUSIC HISTORY	08/02/2023	3		Humanities	Reviewed: No Updates				9
ST JOHN'S RIVER STATE COLLEGE	MUL	1	010	MUSIC APPRECIATION	08/01/2015	3.0	Humanities	Humanities	Reviewed: Updated	No General Education Update	Other Changes		37 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	OCEB	1	000	MARINE BIOLOGY	08/01/2010	3		Natural Science	Reviewed: No Updates				14
ST JOHN'S RIVER STATE COLLEGE	PHI	2	010	INTRODUCTION TO PHILOSOPHY	08/01/2015	3	Humanities	Humanities	Reviewed: Updated	No General Education Update	Other Changes		38 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PHI	2	630	CONTEMPORARY ETHICS	08/01/2015	3.0		Humanities	Reviewed: No Updates				10
ST JOHN'S RIVER STATE COLLEGE	PHI	2	630	HONORS CONTEMPORARY ETHICS	08/01/2017	3		Humanities	Reviewed: No Updates				10
ST JOHN'S RIVER STATE COLLEGE	PHY	1	054	GENERAL PHYSICS II	08/01/1998	3.0		Natural Science	Reviewed: No Updates				31
ST JOHN'S RIVER STATE COLLEGE	PHY	2	049	PHYSICS II WITH CALCULUS	08/01/2002	3.0		Natural Science	Reviewed: No Updates				32
ST JOHN'S RIVER STATE COLLEGE	PHY	2	048	PHYSICS I WITH CALCULUS	08/01/2015	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PHY	1	053	GENERAL PHYSICS I	08/01/2015	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes		38 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PHY	1	020	INTRODUCTION TO PHYSICS	07/04/2022	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes		32 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PHY	1	053	HONORS GENERAL PHYSICS I	08/01/2018	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes		38 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PHY	1	054	HONORS GENERAL PHYSICS II	08/01/2017	3		Natural Science	Reviewed: No Updates				31
ST JOHN'S RIVER STATE COLLEGE	PHY	2	048	HONORS PHYSICS I WITH CALCULUS	08/01/2017	3	Natural Science	Natural Science	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PHY	2	049	HONORS PHYSICS II WITH CALCULUS	08/01/2017	3		Natural Science	Reviewed: No Updates				32
ST JOHN'S RIVER STATE COLLEGE	POS	1	112	STATE AND LOCAL GOVERNMENT	08/11/2007	3.0		Social Sciences	Reviewed: No Updates				23
ST JOHN'S RIVER STATE COLLEGE	POS	1	041	UNITED STATES FEDERAL GOVERNMENT	08/01/2018	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes		40 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	POS	1	041	HONORS US FEDERAL GOVERNMENT	08/01/2018	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes		40 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PSY	2	012	GENERAL PSYCHOLOGY	08/02/2023	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	PSY	2	012	HONORS GENERAL PSYCHOLOGY	08/02/2023	3	Social Sciences	Social Sciences	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	SLS	1	122	ACADEMIC PATHWAYS FOR COLLEGE SUCCESS	11/02/2021	3		Social Sciences	Reviewed: Removed from General Education (Institution)				4
ST JOHN'S RIVER STATE COLLEGE	STA	2	023	ELEMENTARY STATISTICS	08/02/2023	3	Math	Math	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description, Prerequisites, and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	STA	2	023	HONORS ELEMENTARY STATISTICS	08/02/2023	3	Math	Math	Reviewed: Updated	No General Education Update	Other Changes		39 Updated Course Description, Prerequisites, and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	SYG	1	000	INTRODUCTION TO SOCIOLOGY	08/01/2015	3	Social Sciences	Social Sciences	Reviewed: Updated	General Education (Core)	Other Changes		38 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	SYG	1	430	MARRIAGE AND THE FAMILY	11/02/2021	3.0		Social Sciences	Reviewed: Removed from General Education (Institution)				11
ST JOHN'S RIVER STATE COLLEGE	SYG	1	000	HONORS INTRODUCTION TO SOCIOLOGY	08/01/2017	3		Social Sciences	Reviewed: Updated	General Education (Core)	Other Changes		38 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	THE	1	020	INTRODUCTION TO THEATRE HISTORY	08/01/2017	3		Humanities	Reviewed: No Updates				7
ST JOHN'S RIVER STATE COLLEGE	THE	1	000	THEATER APPRECIATION	08/01/2015	3	Humanities	Humanities	Reviewed: Updated	No General Education Update	Other Changes		36 Updated Course Description and Learning Outcomes
ST JOHN'S RIVER STATE COLLEGE	WOH	1	022	WORLD CIVILIZATION II	08/01/1998	3.0		Social Sciences	Reviewed: No Updates				20
ST JOHN'S RIVER STATE COLLEGE	WOH	1	012	WORLD CIVILIZATION I	08/11/2007	3.0		Social Sciences	Reviewed: No Updates				20
ST JOHN'S RIVER STATE COLLEGE	WOH	1	012	HONORS WORLD CIVILIZATION TO 1600	08/01/2017	3		Social Sciences	Reviewed: No Updates				20
ST JOHN'S RIVER STATE COLLEGE	WOH	1	022	HONORS WORLD CIVILIZATION SINCE 1600	08/01/2017	3		Social Sciences	Reviewed: No Updates				19
ST JOHN'S RIVER STATE COLLEGE	ZOO	2	010	ZOOLOGY	08/01/2017	3		Natural Science	Reviewed: No Updates				19

**Dual Enrollment Articulation Agreement Between  
Peniel Baptist Academy and  
District Board of Trustees of St. Johns River State College**

Section 1007.271 (21), Florida Statutes, specifies the development of the Dual Enrollment Articulation Agreements between the state college presidents and the superintendents of schools within their respective state college districts for the purpose of providing a primary framework within which all future Dual Enrollment objectives and activities shall be described. Peniel Baptist Academy, hereinafter referred to as Peniel Baptist Academy, and the District Board of Trustees of St. Johns River State College, hereinafter called SJR State, desire to implement the above statute and have, therefore, established an articulation committee with representation from Peniel Baptist Academy and SJR State. Each year, this articulation committee will review this agreement and the performance of parties hereunder to assure both parties that it continues to serve their mutual interest.

Committee members shall include:

- Appointed Peniel Baptist Academy Representative, Peniel Baptist Academy (Co-Chair)
- Vice President for Academic and Student Affairs, SJR State (Co-Chair)
- Vice President for Workforce Development and Career & Technical Education, SJR State
- Associate Vice President for Academic Affairs, SJR State
- Director of Dual Enrollment and College Access, SJR State
- Director of Career Education (if applicable), Peniel Baptist Academy

The term of this agreement shall commence August 1, 2024, and end July 31, 2025. Either party may cancel this agreement upon thirty (30) days written notice should the other party fail to perform in accord with its terms through no fault of the party initiating the termination. This agreement may be amended only by written communication signed by the President of Peniel Baptist Academy and the President of St. Johns River State College.

Peniel Baptist Academy and SJR State agree as follows:

1. **Ratification of articulation agreements between the State college and Peniel Baptist Academy:**  
This agreement replaces any existing agreement with Peniel Baptist Academy and SJR State regarding the Dual Enrollment Articulation Agreement.
2. **Parent and student notification process about student participation in the Dual Enrollment program:** Peniel Baptist Academy and SJR State will work collaboratively to notify eligible students and their parents of Dual Enrollment acceleration mechanisms. Peniel Baptist Academy shall inform all eligible secondary students and their parents of Dual Enrollment as an educational option and mechanism for acceleration, including eligibility criteria, and the process by which students exercise their option to participate in Dual Enrollment. This information shall be included annually in the curriculum guide, programs of study, student progression plan, and/or course catalog. SJR State will work with Peniel Baptist Academy to provide information for their curriculum guides/progression plans/course catalogs, will coordinate inquiries to SJR State from parents and students with school counseling staff, and will communicate directly with parents and students about Dual Enrollment options as appropriate.

Additionally, SJR State's Director of Dual Enrollment will host annual Information Sessions for potential Dual Enrollment students and parents.

**3. Programs and courses available to students eligible for Dual Enrollment:**

*A. Program Description:* Dual Enrollment, an articulated mechanism between Peniel Baptist Academy and SJR State, shall serve to shorten the time necessary for students to complete the requirements associated with the conferral of a degree, broaden the scope of curricular options available to students, and/or obtain opportunities for completing career/technical programs. Section 1007.271, Florida Statutes, establishes that "the Dual Enrollment program is the enrollment of an eligible secondary student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree" (Section 1007.271(1), F.S.). "Early admission shall be a form of Dual Enrollment through which eligible secondary students enroll in a postsecondary institution on a full-time basis in courses that are creditable toward the high school diploma and the associate or baccalaureate degree" (Section 1007.271(7), F.S.). "Career early admission is a form of career Dual Enrollment through which eligible secondary students enroll full time in a career center or a state college in courses that are creditable toward the high school diploma and the certificate or associate degree" (Section 1007.271(8), F.S.). Students enrolled as Dual Enrollment, early admission, or career early admission shall be exempt from the payment of registration, tuition, and laboratory fees. Students enrolled as Dual Enrollment, early admission, and career early admission will be eligible to participate in both high school and College activities as appropriate including graduation and other extracurricular activities.

*B. Course Offerings:* Dual Enrollment college credit courses are recommended to the State Board of Education by the State Articulation Coordinating Committee as meeting high school graduation requirements. The *Dual Enrollment Course -- High School Subject Area Equivalency List* states the relationship between high school and college course subject areas and dictates the awarding of credit for said classes (available online at <http://www.fldoe.org/articulation/pdf/DEList.pdf>). All courses in the Statewide Course Numbering System, except for remedial courses and physical education skills courses, can be used for Dual Enrollment credit and count toward high school graduation, including electives. These courses may include but are not limited to communications, humanities, mathematics, science, social sciences, foreign languages, and workforce education courses. Physical education, college preparatory, and non-credit courses in addition to courses within selected limited access programs are excluded from this agreement, as are courses with activities that presume an adult-level of maturity and personal responsibility such as study abroad. Neither traditional high school nor dual enrolled high school students may be permitted to pay to take any college courses, including physical education or college preparatory classes. In addition to the A.A. and A.S. degrees, career and technical certificate programs are available to students eligible for Dual Enrollment. Dual enrolled students must be A.A., A.S. Degree or CTC certificate seeking students.

*C. High School Site Dual Enrollment courses:* Peniel Baptist Academy's Principal or Dual Enrollment contact must contact the Dual Enrollment Office with any known extended, planned, or unplanned medical or other leave of the Dual Enrollment teacher immediately upon knowing of the absence. High school site Dual Enrollment courses must meet the required contact hours of the specific course requirement in a consecutive manner. In addition, no course material is to be covered and grades are only to be assigned by the Dual Enrollment teacher or by an SJR State approved substitute who meets the appropriate credentials of an SJR State faculty member. (This only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

**4. Process for students and their parents to elect to participate in the Dual Enrollment program:**

*A. Application Procedure:* To participate in Dual Enrollment at SJR State, Dual Enrollment eligible high school students will be required to first meet with their school counselor to receive and complete the Dual Enrollment Admission Application (online application). The completed Dual Enrollment Admission Application online verification form (students print this form at the conclusion of the online admissions application) and a copy of official test scores must be submitted, with all necessary signatures, to the high school Dual Enrollment counselor by the posted

Dual Enrollment deadline. The school counselor will confirm that the student has the appropriate class standing, P.E.R.T., PreACT, ACT, PSAT, or SAT test scores (full list of testing methods located under the testing link on the DE web page) and GPA to be eligible for Dual Enrollment prior to forwarding the information to SJR State. Students who do not have a social security number will need to use the paper Dual Enrollment Admissions Application (Appendix 1).

*B. Career and Technical Certificate (CTC) Application Procedure:* CTC programs are limited access with unique admission requirements. Students must meet specific criteria with the academic department before enrollment. The application and registration procedure are amended to ensure a review of the student's qualifications as they pertain to meeting these criteria. Admission criteria for each CTC program may be found in the College catalog. CTC programs require a mandatory orientation facilitated by the academic department so that students may be provided with the additional admission requirements and due dates associated with on-the-job training components of CTC programs (i.e., physical exam). It is within the discretion of Peniel Baptist Academy to assign Career and Technical Education program staff to assist with the responsibilities of disseminating and collecting Dual Enrollment applications and supporting documentation needed to fulfill the CTC admission requirements addressed during this orientation. The maximum course load for a CTC student is the required sequence of courses in the CTC program.

*C. Acknowledgement of Principles of Participation:* By signing the online admissions application, students selected for participation in Dual Enrollment and their parents both agree to the *Principles of Participation for Dual Enrollment /Early Admission/Collegiate High School Program* (available online on the SJR State's Dual Enrollment webpage at [https://www.sjrst.edu/pdfs/Principles\\_Participation.pdf](https://www.sjrst.edu/pdfs/Principles_Participation.pdf)). Students can print the Principles of Participation at the conclusion of the online admission application. The student should retain this document.

*D. Registration Process:* The Dual Enrollment student meets with their high school's Dual Enrollment contact to initiate the registration process as well as receive approval to any changes in their Dual Enrollment schedule, to safeguard the meeting of high school graduation requirements. The student must submit the paper Dual Enrollment registration form (Appendix 4) so that the high school's Dual Enrollment contact can approve it.

*E. Disabilities Accommodation:* Students will need to contact SJR State's Advising Center to register for accommodations. The student has the responsibility to self-identify to the appropriate College personnel.

*F. Schedule Changes:* In order to ensure high school graduation is not compromised, Dual Enrollment students must coordinate all schedule change requests with their school counselor. The school counselor will then submit the necessary paperwork on the student's behalf to the Office of Dual Enrollment for processing (Appendix 5). All schedule changes must be completed by the College's published add/drop deadline.

*G. Withdrawing from a Course:* In order to ensure high school graduation is not compromised, Dual Enrollment students must coordinate all course withdrawal requests with their school counselor. The school counselor will then submit the necessary paperwork on the student's behalf to the Dual Enrollment Office for processing (Appendix 6). All withdrawals must be completed by the College's withdrawal deadline. Dual Enrollment students who earn a "W" by withdrawing from a course will be subject to dismissal from the Dual Enrollment program. Students will be withdrawn from both a lecture and a lab when they are taken as co-requisites. CTC withdrawal deadlines are different from those posted in the academic calendar. Students are informed of these dates during required program orientations or on the first day of class. Students who withdraw or receive a D or F in a course must first complete the petition process with the Dual Enrollment Office before they are permitted to register for additional courses.

*H. Maximum Course Load:* Dual Enrollment students may take a maximum of ten (10) Dual Enrollment credit hours in the fall term, ten (10) Dual Enrollment credit hours in the spring term, and six (6) to eight (8) Dual Enrollment

credit hours for the summer term (for a total of 2 courses maximum in the summer). Early admission Dual Enrollment students must take a minimum of twelve (12) and a maximum of sixteen (16) Dual Enrollment credit hours each fall and spring term (and may elect to take six (6) to eight (8) Dual Enrollment credit hours for the summer term, for a total of 2 courses maximum). The maximum course load for a CTC student is the required sequence of courses in the CTC program.

*I. Weighting of Dual Enrollment:* Peniel Baptist Academy will “weigh Dual Enrollment courses the same as Advanced Placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated” (Section 1007.271, F.S.).

*J. Final Course Grades:* At the end of the semester after grades are posted, the Dual Enrollment Office will transmit students’ final course grades to the school counselors. Students may view their final course grades through SJR State’s online portal, MySJRstate, on the Dual Enrollment tab at <http://www.sjrstate.edu/mysjrstate.html>

*K. High School Site Dual Enrollment Grades:* For both fall and spring semesters, high school site Dual Enrollment teachers will submit their grades via MySJRstate portal. Fall semester grades must be submitted into the MySJRstate portal by 11:59pm on December 11, 2024, and Spring semester grades must be submitted into MySJRstate portal by 11:59pm on April 29, 2025. (This only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

*L. College Academic Calendar:* Dual Enrollment students are required to adhere to SJR State’s Academic Calendar and attend all regularly scheduled classes, regardless of any conflicts with high school holidays, extracurricular activities, and sports. SJR State’s Academic Calendar is available in the College Catalog and posted online at <http://www.sjrstate.edu/academcal.html>.

*M. Grade Forgiveness:* Students may not repeat Dual Enrollment courses that they earned a “W,” “D,” or “F” (unless granted permission through the Dual Enrollment petition process). All grades including “W” for withdrawal will become part of the student’s permanent record. SJR State’s grade forgiveness policy is that the last grade recorded for a course will be used to calculate the student’s SJR State cumulative GPA. Students will only be granted one Dual Enrollment petition while enrolled in SJR State’s Dual Enrollment program.

5. **Student eligibility requirements for participation in the Dual Enrollment program:**

*A. Eligibility Criteria for Student Participation in Dual Enrollment:* Students eligible for Dual Enrollment must be an eligible secondary student with an unweighted high school GPA of 3.0 and demonstrate readiness for college coursework through scores on college placement tests. Early admissions students’ eligibility would be the same requirements for a Dual Enrollment student. Participation in career/vocational Dual Enrollment requires a 2.0 unweighted GPA. Students who are enrolled at their high school as 12<sup>th</sup> grade seniors may enroll in SLS 1122 Academic Pathways for College Success with a 2.5 unweighted high school GPA. Dual Enrollment students will be required to complete the P.E.R.T., PreACT, ACT, PSAT and/or SAT (full list of placement methods listed online). No student shall be enrolled in a college credit mathematics or English Dual Enrollment course unless the student has demonstrated adequate precollegiate preparation on the appropriate sections of the P.E.R.T., PreACT, ACT, PSAT or SAT (full list of placement methods listed online). High school students who do not meet the minimum class standing but who are enrolled in a career academy or are otherwise selected by their high school administration for participation in Dual Enrollment and meet the other minimum requirements may do so upon petition to SJR State’s Dual Enrollment Office by their private school. High school students not enrolled through the Dual Enrollment program shall not be permitted to take college level credit or vocational credit classes at SJR State under any circumstances or proviso. Peniel Baptist Academy and SJR State agree that eligible secondary students are entitled to participate in Dual Enrollment for a maximum of three years in college credit coursework at the 1000 and 2000 level.

*B. Continued Eligibility of Student Participation in Dual Enrollment:* Dual Enrollment students who earn below a “C” (including a “W” grade) in any Dual Enrollment course will be subject to dismissal from the Dual Enrollment program. Dual Enrollment students must maintain an unweighted cumulative high school GPA of 3.0 or higher and a college GPA of 2.0 or higher to continue in the Dual Enrollment program. CTC Dual Enrollment students must maintain an unweighted cumulative high school GPA of 2.0 or higher to continue in the Dual Enrollment program and a college GPA of 2.0 or higher to continue in the Dual Enrollment program. Students who do not meet these minimum standards to continue in Dual Enrollment may contact the Dual Enrollment Office to learn about the petition process. Students not maintaining this standard are subject to dismissal from the Dual Enrollment program and will not be eligible for admission if this standard was not met at a previous college or university. Students who do not maintain satisfactory progress at the college will be placed on academic probation through the College’s Records Department.

With SJR State’s approval, dual enrollment students are allowed to repeat a course one time through Dual Enrollment. Third and subsequent attempts must be paid for by the student after completion of high school graduation and will be charged the full cost of instruction, which is equivalent to out of state tuition. Although all course attempts are listed on the student’s transcript, only the grade earned in the most recent attempt is calculated in the overall GPA at SJR State. If a student stops attending class, the grade earned, usually an F, is assigned and posted. Other institutions may not necessarily have the same grade forgiveness policy as SJR State, and other institutions may recalculate student GPA’s or reassess eligibility for financial aid.

Pursuant to State Board of Education Rule 6A-14.064, students who have been identified as deficient in basic competencies in one of the areas of reading, writing, or mathematics as determined by one of the methods established by the Florida Department of Education (i.e. scores on the P.E.R.T, A.C.T, or S.A.T.), shall not be permitted to enroll in college credit courses in curriculum areas precluded by the deficiency. Students may enroll in college credit courses that are not precluded by the deficiency; however, students may not earn more than twelve (12) college credit hours prior to the correction of all deficiencies. A student that has accumulated twelve (12) college credit hours and has not yet demonstrated proficiency in one of the basic competency areas of reading, writing, or mathematics will be dismissed from the Dual Enrollment program until correction of all deficiencies. At the time of program dismissal, the student will be advised of the requirements for the associate in arts degree completion and state university admission requirements.

*C. Loss of Eligibility in Dual Enrollment:* Regardless of meeting student eligibility requirements for continued enrollment, a student may lose the opportunity to participate in a Dual Enrollment course if the student is disruptive to the learning process such that the progress of other students or the efficient administration of the course is hindered.

*D. Graduating Seniors:* Students who graduate prior to completion of the postsecondary course may not register for the course through Dual Enrollment. Graduating seniors who successfully participated in Dual Enrollment while in high school may be approved to register as traditional, fee-paying students in summer courses that begin prior to the award of their high school diploma after completion of a waiver process that originates in the Office of Student Affairs; however, financial aid will not be available to students until after their high school diploma has been conferred.

**6. Delineation of the high school credit earned for the passage of each Dual Enrollment course:**

*Course Credit:* Students enrolled in Dual Enrollment courses shall earn both high school credit from Peniel Baptist Academy and college credit from SJR State if they meet the minimum requirements for satisfactory completion of such courses. Students who complete a three (3) or four (4) credit hour Dual Enrollment course at SJR State with a

passing grade will earn at least one-half (1/2) elective credit towards the high school diploma and/or designated subject credit assigned by the *Dual Enrollment Course -- High School Subject Area Equivalency List*.

7. **Process for informing students and their parents of college-level course expectations:**

During the application process, students selected for participation in Dual Enrollment and their parents agree to the *Principles of Participation for Dual Enrollment /Early Admission/ Collegiate High School Program* (available online on the SJR State Dual Enrollment webpage at [https://www.sjrstater.edu/pdfs/Principles\\_Participation.pdf](https://www.sjrstater.edu/pdfs/Principles_Participation.pdf) and Appendix 2). This document is also available for print at the conclusion of the online admissions application. The *Principles of Participation for Dual Enrollment /Early Admission/Collegiate High School Program* addresses the college-level course expectations as well as the fact that Dual Enrollment courses become part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA. All students are required to view the New Student Orientation, where college-level course expectations are presented. Each fall, SJR State's Director of Dual Enrollment hosts a Dual Enrollment Orientation for new Dual Enrollment students (also available online on the SJR State Dual Enrollment webpage). During these sessions, the differences between high school expectation and college expectations are detailed. Upon request, by the high school, the Dual Enrollment Office will present additional sessions throughout the year.

8. **Policies and procedures for determining exceptions to the required grade point averages on an individual student basis:**

Section 1007.271(3), F.S. allows exceptions to the required GPA on an individual student basis if both parties agree. Students must submit a petition (Appendix 8) that must be approved by the appropriate high school personnel and College personnel. Student's coursework, college readiness, and other factors will be reviewed to determine if the student has the potential to be successful in the Dual Enrollment program. If a student is approved, the student will be placed on probationary status and may be limited in credit hours and course selection.

9. **Registration policies for Dual Enrollment courses:**

*A. Course Scheduling:* Section 1007.271(5), Florida Statutes, establishes that "District school boards shall annually assess the demand for Dual Enrollment and other advanced courses, and the district school board shall consider strategies and programs to meet that demand and include access to Dual Enrollment on the high school campus whenever possible. Alternative grade calculation, weighting systems, or information regarding student education options which discriminates against Dual Enrollment courses is prohibited." To implement the above statute, the private school and SJR State will work collaboratively to ensure students eligible for Dual Enrollment shall be permitted to enroll in Dual Enrollment courses offered on the high school site, on SJR State's campuses, and/or offered through distance learning as appropriate. Students eligible for Dual Enrollment shall be permitted to enroll in Dual Enrollment courses conducted during school hours, after school hours, and during the summer terms.

*B. Registration Procedure:* After acceptance into the Dual Enrollment program, the student and high school Dual Enrollment contact will meet to fill out the course registration form (Appendix 4). The high school's Dual Enrollment contact will submit the Dual Enrollment registration form (Appendix 4) to the SJR State's Dual Enrollment Office. The Dual Enrollment Course Registration Form should be submitted as soon as possible, but no later than the posted Dual Enrollment deadline ([https://www.sjrstater.edu/pdfs/DE\\_enrollment\\_dates.pdf](https://www.sjrstater.edu/pdfs/DE_enrollment_dates.pdf) under Dates and Deadlines). During Dual Enrollment Registration, Dual Enrollment students taking courses on the College site will be required to log into MySJRstate, SJR State's online portal, to confirm their registration. Students registering for Dual Enrollment courses taught on the high school site will be registered after the beginning of the fall and spring semesters.

*C. Registration Policies for CTC Dual Enrollment courses:* The scheduling of CTC courses does not align with the traditional semesters and registration periods for college credit courses. CTC courses have start and end dates at various times throughout the academic year. If necessary, registration for CTC courses may occur during the first day of class rather than during the college credit Dual Enrollment registration periods in the high school. However, for

course approval purposes, the course name, number, and section number can be provided to the district guidance staff and high school Dual Enrollment contact for use during these registration periods.

*D. SLS 1122, Academic Pathways for College Success course:* Beginning Fall 2024, students who have reached 12 credit hours through Dual Enrollment will be required to enroll in SLS 1122, Academic Pathways for College Success, the required student success course. This course serves as a requirement within the Associate in Arts degree.

#### **10. Program Management and Quality Assurance:**

*A. Program Management:* Dual Enrollment courses are college courses with the identical content and learning outcomes expected of all other college courses identified with the same statewide course prefixes and numbers. To ensure that the Dual Enrollment program demonstrates the level of academic rigor expected of all college courses and programs, Peniel Baptist Academy and SJR State's Dual Enrollment Program will adhere to the rules dictated in the *Statement of Standards of Dual Enrollment /Early College Programs in the Florida State College System* (available online at <http://www.fldoe.org/articulation/pdf/DualEnrollmentStatementStandards.pdf>) that was codified in State Board of Education Rule 6A-14.064, FAC. CTC programs are limited access, and the capacity is determined by the program requirements. Although Dual Enrollment faculty teaching college credit courses will have completed at least (18) graduate semester hours in the teaching discipline and hold at least a master's degree, teachers of CTC Dual Enrollment courses will have the credentials established by the Southern Association of Colleges and Schools Commission on Schools (SACSCOC) for each CTC level program area.

*B. Enrollment Capacity:* Composition courses are limited to 25 students in each section. Science lectures and labs have a maximum of 24 students. All other Dual Enrollment courses are limited to 30 students per course section. High school site Dual Enrollment courses must reflect the seating capacity limits of the college courses taught at SJR State campuses. (This only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

*C. Dual Enrollment Instructors:* Teachers of Dual Enrollment courses will have college teaching credentials established by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Appropriate Peniel Baptist Academy and SJR State staff shall meet and confer to recommend qualified faculty for Dual Enrollment classes taught on the high school site. Preference will be given to qualified high school teachers in the selection process. All instructors will meet or exceed the academic and professional preparation requirements for teaching at SJR State. All Dual Enrollment faculty will have completed at least eighteen (18) graduate semester hours in the teaching discipline and hold at least a master's degree. SJR State shall appoint all instructors. (This only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

*D. Faculty Evaluation:* SJR State will evaluate instruction and monitor student performance and student satisfaction in all Dual Enrollment classes using the same criteria for judging instructional quality as in effect in all classes offered at the College. To ensure course content, requirements, and evaluation components for Dual Enrollment courses taught on the high school site will be identical to those taught on SJR State's campuses, all SJR State's Dual Enrollment instructors will be assigned a curriculum coordinator and/or mentor from SJR State's full-time faculty. The assigned SJR State personnel will evaluate the Dual Enrollment teacher annually based on the College's teacher evaluation criteria. (This only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

*E. Dual Enrollment Advisory Committee:* Peniel Baptist Academy and SJR State shall appoint an advisory committee to make recommendations regarding the Dual Enrollment classes and other aspects of this agreement.

*F. Administration:* SJR State shall appoint an administrator, the Director of Dual Enrollment, who shall represent SJR State in all matters pertaining to the operation of Dual Enrollment classes and shall serve as liaison between Peniel Baptist Academy and SJR State. Peniel Baptist Academy shall appoint an administrator who shall represent Peniel

Baptist Academy in all matters pertaining to the operation of the Dual Enrollment classes and shall serve as liaison between Peniel Baptist Academy and SJR State.

**11. Determination of Student Eligibility and Monitoring of Student Performance:**

*A. High School Counseling Services:* Peniel Baptist Academy's counseling staff will maintain oversight and monitoring responsibility to ensure the meeting of high school graduation requirements remains the priority. In addition, each high school's Dual Enrollment contact will check the unweighted GPA of Dual Enrollment students to confirm GPA qualifications are met. To ensure seamless articulation and coordination, school counselors will meet at least once per year with SJR State.

*B. College Guidance Services:* A key advising point that will be shared with parents and students is that Dual Enrollment grades are calculated and recorded in the student's college GPA and transcript, creating a permanent record that can impact future university admission decisions. All high school Dual Enrollment students will be assigned a MySJRState account. Through this online portal, the College will send the student communications about educational and career development activities. Additionally, Dual Enrollment students will work with the staff of SJR State's Dual Enrollment Office regularly throughout the process of planning and scheduling Dual Enrollment courses. Dual Enrollment and early admission students are encouraged to meet regularly with college advisors and to develop a post-secondary plan and major during information and orientation sessions. Dual Enrollment and Early Admission students will be required to meet with a college advisor after completion of 20 college credits. Information and orientation session presentations are also available online to all students who cannot attend in person sessions. It is the student's responsibility to review this material before their Dual Enrollment career begins.

*C. Responsibility for Student Screening:* The P.E.R.T. placement test can be administered by Peniel Baptist Academy to high school students eligible for Dual Enrollment. Students who have a qualifying Pre-ACT., ACT., PSAT, or SAT (full list of college placement methods listed online) are not required to take the P.E.R.T. Peniel Baptist Academy will be solely responsible for providing test security while testing students at their high school site. Peniel Baptist Academy will administer and provide the P.E.R.T. test materials at no charge for high school students eligible for Dual Enrollment. SJR State will assist high school personnel in interpreting individual students' test results for course placement and assistance in the development of academic interventions by high schools to improve student's skills. The Dual Enrollment contact for Peniel Baptist Academy will be responsible for providing individual student's test scores to SJR State's Dual Enrollment Office as part of the Dual Enrollment application process.

*D. Testing at the High School Site:* Testing at Peniel Baptist Academy for Dual Enrollment will be the responsibility of Peniel Baptist Academy. Reasonable accommodations will be provided at the test site at the expense of Peniel Baptist Academy for the administration of the P.E.R.T. to students with disabilities. Testing accommodations must be arranged in advance.

*E. Testing at the College Campus:* With prior approval and in limited numbers, the P.E.R.T. may be administered at a testing center at SJR State at the request of the high school. All P.E.R.T. testing at the College campus must be approved by SJR State's Director of Dual Enrollment. Students approved to test at SJR State's Campus will be responsible for providing their own transportation to the College and for paying the College's \$20 testing fee. Reasonable accommodations will be provided at the test site at the expense of the College for the administration of the P.E.R.T. to students with disabilities. Testing accommodations must be arranged in advance.

*F. Retaking the P.E.R.T.:* Dual Enrollment students may retake the P.E.R.T. once during their high school tenure in accordance with SJR State's P.E.R.T. Policies and Procedures.

*G. Alternative Placement Methods:* Pursuant to Section 1008.30, F.S., *Alternative Methods to Common Placement Tests*, Florida College System institutions may use alternative methods in lieu of the common placement tests under

subsection 2 to assess student readiness for college-level work in communication and computation. Institutions shall recognize scores and grades on alternative methods specified in paragraphs (3)(a) through (3)(c) as valid for placement purposes for a minimum of two years. (a) Tests and assessments: A score that meets or exceeds the standard score on any one of the assessments shall be accepted as demonstration of readiness for college-level work. Institutions shall accept scores on the public high school transcript in addition to official score reports from the issuing entity listed in this subsection as an official record. (b) Performance in high school coursework: Any student who has an unweighted high school GPA of 3.0 and achieves a grade of “B” or better in any of the courses listed below shall have demonstrated readiness for college-level work. Institutions shall accept courses and grades on the public high school transcript as an official record. (c) Credit-by-examination: Students achieving passing scores and receiving credit for college-level communication or computation pursuant to the credit-by-examination equivalency list in Rule 6A-10.024, F.A.C., shall have previously demonstrated readiness for college-level coursework.

*Please consult Testing Information located on the Dual Enrollment web page under the Quick Links for a full description and chart of the alternative methods.*

*H. Student Policies, Procedures, and Behavioral Expectations:* Students enrolled in Dual Enrollment classes will be subject to the student policies and procedures of both Peniel Baptist Academy and SJR State. Should a conflict be identified because of either institution’s policies or procedures, Peniel Baptist Academy and SJR State will notify each other of behavioral infractions and will jointly resolve the conflict while providing due process for students. College policies and procedures are published in the College Catalog/Handbook and are also available online on the Student Services website at <http://www.sjrst.edu/catalog.html>

*I. High School Site’s Attendance Policy:* The attendance policy is dictated by the teacher’s syllabus. At the high school site, the teacher may elect to excuse up to six absences due to the number of the course’s contact hours. This is up to the discretion of the instructor. (This only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

*J. High School’s/School District’s Disciplinary Action:* A student suspended from their high school may not attend their high school site’s Dual Enrollment courses. Yet, they can attend their college site Dual Enrollment courses. If a student is sent to the district’s alternative school, then the Dual Enrollment student loses their Dual Enrollment eligibility and will receive a “W” for all their registered Dual Enrollment courses.

## **12. Student Grades and Records:**

*A. Student Grades:* Transmission of student grades in Dual Enrollment: Grades assigned by the post-secondary institution for Dual Enrollment courses, including the “W,” are to be accepted at face value by Peniel Baptist Academy and are not to be changed on the student’s high school academic record (SBE Rule 6A-1.09941, F.A.C.).

*B. Student Records:* Peniel Baptist Academy and SJR State may provide personally identifiable student records to each other in the performance of this agreement. Such records are provided pursuant to Section 1002.22(3)(d), Florida Statutes, and 20 U.S.C.A. 1232g. Each party further agrees to comply with Section 1002.22, Florida Statutes, and 20 U.S.C.A. 1232g, including but not limited to provisions related to confidentiality, access, consent, length of retention and security of student records.

## **13. Responsibility for Costs:**

*A. Student Fees:* Pursuant to Section 1007.271(16), F.S., Dual Enrollment students are exempt from the payment of tuition and fees. This includes not only tuition and registration and laboratory fees, but all other postsecondary institution fees. Peniel Baptist Academy will not pass costs associated with tuition and fees, including registration and laboratory fees, along to students. Students enrolled in Dual Enrollment courses will be responsible for the cost of any personal or consumable items associated with a specific course or program such as school supplies, background checks, blood tests, one-time-use online licensing fees, etc.

*B. Instructional Materials:* Instructional materials are defined in Section 1006.29(2), F.S., and shall include but not be limited to, textbooks, consumables, and online course codes. SJR State will loan instructional materials to Peniel Baptist Academy Dual Enrollment students. Each student is responsible for timely returning of all instructional materials assigned for use within courses except for single use materials like consumables or online course codes. Any unreturned loaned instructional materials will be deemed to be a financial obligation owed to SJR State by the student and may result in cancellation or prevention of registration for a student as well as any other penalties set forth.

*C. Instructor Fees:* SJR State is responsible for the full cost of the instructor for courses taught on SJR State's campuses and online. Peniel Baptist Academy is responsible for the full cost of the instructor for courses taught at the high school sites (this statement only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

*D. Facility and Laboratory Fees:* SJR State is responsible for the full cost of any facility and laboratory fees for courses taught on SJR State's campuses. Peniel Baptist Academy is responsible for the full cost of any facility and laboratory fees for courses taught on the private school campus (this statement only applies if Peniel Baptist Academy offers Dual Enrollment high school site courses).

*E. Disability Services:* As required by law, students with disabilities must receive appropriate accommodations. SJR State will be responsible for the cost of providing the necessary accommodations for courses taken on SJR State campuses. Peniel Baptist Academy will be responsible for the cost of providing the necessary accommodations for courses taken at the high school sites and for the cost of adaptive textbooks and other materials. Students with disabilities will be responsible for providing appropriate documentation so that accommodations can be provided.

*F. Dual Enrollment Scholarship Reimbursement:* Pursuant to Fla. Stat. 1009.30, SJR State will seek reimbursement through the Dual Enrollment Scholarship Program for tuition and instructional materials for each fall, spring, and summer term.

**14. Responsibility for Student Transportation:**

Peniel Baptist Academy students will be responsible for providing their own transportation to and from Dual Enrollment classes on SJR State's campuses.

**15. Submission of Updated Dual Enrollment to the Florida DOE:**

The College shall be responsible for submitting annually an updated copy of the Dual Enrollment Articulation Agreement electronically to the Florida Department of Education, Office of Articulation, by August 1st.



**2024-2025 Dual Enrollment Articulation Agreement Execution Between  
Peniel Baptist Academy and St. Johns River State College**

The Articulation Committee shall annually analyze and assess the effectiveness of mechanisms and strategies set forth in this agreement and report the results of such analyses to Peniel Baptist Academy and the District Board of Trustees of St. Johns River State College. Analyses shall include identified problems, corrective actions, strategies, and associated costs.

This Agreement is subject to all pertinent state and federal laws and regulations of the Department of Education, State of Florida, Title VI and VII of the Civil Rights Act of 1964, and all regulations, rules, and guidelines promulgated thereunder. The parties expressly agree to maintain records in compliance with the Florida Public Records Act subject only to the privacy rights guaranteed by applicable state and federal laws and regulations. The violation of any federal or state law or regulation in the conduct of this Agreement may constitute a breach of this Agreement. Under determination of such violation, this Agreement may be terminated. It is expressly understood by both parties that neither party has authority or control over the other party's employees, officers, or agents.

This agreement is made between the District Board of Trustees of St. Johns River State College and Peniel Baptist Academy.

Signed on this \_\_\_\_\_ day of \_\_\_\_\_ 2024

for the District Board of Trustees of St. Johns River State College:

\_\_\_\_\_  
Chairman, St. Johns River State College

\_\_\_\_\_  
President, St. Johns River State College


Signed on this 9<sup>th</sup> day of November 2024.

for Peniel Baptist Academy:

  
\_\_\_\_\_  
Representative, Peniel Baptist Academy

  
\_\_\_\_\_  
Principal, Peniel Baptist Academy

**TO:** Joe Pickens, J.D.  
College President

**FROM:** Melanie Rosen Brown, Ph.D.   
Chief Operating Officer/Senior Vice President

**DATE:** November 7, 2024

**RE:** **ACTION** and **INFORMATIONAL** Agenda Items  
November 20, 2024, District Board of Trustees Meeting

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The following items are submitted for the Board of Trustees' consideration at the November 20, 2024, meeting:

**1. Chief Operating Officer, Dr. Melanie Brown**

- a. Information Only: Amendment to SJR Board Rule 6.07 (R2) Student Organizations and Clubs
- b. Action to Approve revisions to SJR State definition of public or "directory information" as specified on pages 55, 56, and 280 of SJR State 2024-2025 College Catalog/Student Handbook
- c. Action to Approve a maximum of 750 targeted SJR State Application Fee Waivers for the 2025 recruiting season
- d. Information Only: SJR State Strategic Communications Team's work recognized by the Association of Florida Colleges
- e. Foundation Agenda Items:
  - i. Action to Approve the 2023-24 St. Johns River State College Foundation Audit, Internal Revenue Service Return of Organization Exempt from Income Tax Form 990 (Taxable Year Ended March 31, 2024), and Internal Revenue Service Application for Recognition of Exemption Form 1023
  - ii. Action to Approve to Renew the Designation and Certification of the St. Johns River State College Foundation, Inc., as a Direct Support Organization for the College
  - iii. Action to Approve the St. Johns River State College and St. Johns River State College Foundation Memorandum of Understanding
  - iv. Annual Report and Foundation Update (Information Only)

**2. *Facilities Management & Planning: AVP Terry Thomas***

- a. Action to Approve Temporary Construction Easement between Florida Gas Transmission Company, LLC, and the District Board of Trustees of St. Johns River State College
- b. Action to Approve Plans and Specifications for the Remodel and Addition to the FloArts Building Project, Palatka Campus
- c. Action to Approve Annual Comprehensive Safety Inspection Report Fiscal Year 2024-2025

**SJR 6.07 (R3) Student Organizations and Clubs**

(Technical and Grammatical Corrections, Specific Authorities Updated 6/01/05)

Approved unknown; Revised 9/15/10; Amended 12/09/15; Amended 1/15/25; Amended 11/20/24

Specific Authorities: FS 1001.65(15), FS 1001.64(8)(e), FS 1001.64(4)(b)

Students are encouraged to organize and/or join associations or clubs which promote a free society, pursue scholarly interests, and/or promote the interests of St. Johns River State College. All student associations or clubs must be approved by the President, must include an anti-hazing policy in its bylaws, and must be democratically operated. The procedures for establishing a new association or club are available from the Office of Student Affairs and are printed in the Student Handbook. Memberships in any organizations or clubs shall be open to all students without respect to race, ethnicity, color, national origin, marital status, religion, age, gender, sex, pregnancy, sexual orientation, gender identity, genetic information, disability, veteran status or any other characteristic protected by law.

Clubs and organizations at the College are student-led, with faculty and staff advisor guidance. Funding for clubs and organizations comes from student activity fees, which are paid by the students. Although students make decisions on how funds are spent, all requisitions and expenditures must follow established College guidelines and procedures.

## **SJR 6.07 (R23) Student Organizations and Clubs**

(Technical and Grammatical Corrections, Specific Authorities Updated 6/01/05)

Approved unknown; Revised 9/15/10; Amended 12/09/15; Amended 1/15/25; Amended 11/20/24

Specific Authorities: FS 1001.65(15), FS 1001.64(8)(e), FS 1001.64(4)(b)

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# STUDENT RIGHTS AND RESPONSIBILITIES ORIGINAL

ST. JOHNS RIVER STATE COLLEGE

## ACADEMIC FREEDOM AND RESPONSIBILITY

Students are expected to prefer fact to opinion and to commit themselves to genuine enlightenment rather than to inflexible adherence to limited knowledge. They are expected to assume full responsibility for their individual and collective actions and to participate seriously and purposefully in campus life. Consequently, violence, the threat of violence, disruption and intimidation are unacceptable to the academic community. Students are expected to examine critically, analyze and otherwise evaluate the College, its programs, policies and procedures utilizing processes which appeal to reason, and not to compromise the academic climate, mission, or integrity of the institution.

Academic work submitted by a student to his instructor is assumed to be the result of his or her own thought, research, or self-expression. Further, when a student borrows ideas, workings, or organizations from another source, he is expected to acknowledge that fact in an appropriate manner. Any student who is believed to be guilty of cheating or plagiarism will be reported to the Office of Student Affairs for disciplinary action. Those actions which are considered cheating, plagiarism, or academic dishonesty are defined in the Catalog/Student Handbook.

Students are free to take reasoned exception to data and views offered in the classroom and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course for which they are enrolled.

The College shall, in all cases, preserve the rights and freedoms of students by observing, in full, the professional code of ethics as established in the College Catalog/Student Handbook.

The student is responsible for classroom behavior which is conducive to the educational process and for achieving standards of performance established by the instructor.

The instructor has final authority in all matters relating to course content, grading practices, and classroom procedure, consistent with the philosophy, purposes, and established policies of the College. A course grade is the final responsibility of the instructor. In the matter of grading it is therefore essential that each faculty member keep each student informed of his or her progress in a course.

## COMMUNICATION MEDIA

All College published and financed student communication media shall explicitly follow the canons of responsible journalism such as the avoidance of libel, indecency, undocumented allegations, attacks on personal integrity, and techniques of harassment and innuendo. The College shall reserve the right to ensure free and responsible media through an educational process. All media are expected to observe the standards of their respective professions as well as those of established governmental bodies.

## MAINTENANCE OF AND ACCESS TO STUDENT RECORDS

Any person who is enrolled, or who has been enrolled, in any instructional program or activity conducted under the authority and directions of SJR State has the right to access official records, files, and data directly related to that student.

Records may include, but are not necessarily limited to: identifying data; academic work completed; level of achievement records, including grades and test scores; attendance data; standardized intelligence, aptitude, and psychological test scores; interest inventory results; health data; family background information; teacher or counselor ratings and observations; verified reports of serious or recurrent behavior patterns; and any other knowledge or information recorded in any medium and maintained and used by or for the institution.

Records do not include:

- (A) Records of instructional, supervisory, and administrative

personnel which records are in the sole possession of the maker and are not accessible or revealed to any other person except a substitute for any of such persons, i.e., an instructor's grade book.

(B) Records of law enforcement units of the institution which are maintained solely for law enforcement purposes and which are not available to persons other than officials of the institution or law enforcement officials of the same jurisdiction.

(C) Records made and maintained by the institution in the normal course of business which relate exclusively to the student in his or her capacity as an employee and which are not accessible for use for any other purpose.

(D) Records made by professionals acting in their professional capacity which are made and used in connection with provision of treatment to the student and which are not available to anyone other than the person providing treatment. However, such records shall be open to a physician or appropriate professional of the student's choice.

(E) Directory information. In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, commonly known as the Buckley Amendment, St. Johns River State College defines public or "directory information" as the following: Name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g., undergraduate or graduate, full-time or part-time), dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, awards received and the most recent educational agency or institution attended.

Directory information, as defined by St. Johns River State College, may be released at the College's discretion, without the student's written consent (unless a request for nondisclosure has been received by the Registrar's Office within 15 days after the close of registration.) Nondisclosure shall remain in effect until the student gives written request to remove said nondisclosure to the Registrar's Office. Forms are available in the Registrar's Office.

Students requesting nondisclosure must consider the ramifications of nondisclosure prior to requesting nondisclosure. A nondisclosure request will prevent the College from responding to inquiries received from potential or current employers, any agency requesting verifications of enrollment (except as required under FERPA), publications (i.e., student directory), nominations for scholarships or national dean's lists, and other requests for directory information.

(F) Information which does not permit the personal identification of the student. Students and parents of students who are not yet 18 years of age or those students who are deemed dependents of such parents as defined in 26 U.S.C. § 152 (s. 152 of the Internal Revenue Code of 1954) have the following rights of access:

1. Students have the right, upon request directed to appropriate school officials, to a list of the types of records directly related to students maintained by the institution which the student attends or has attended.
2. Students have the right, upon request, to be shown any record related to such student maintained by the school, and upon reasonable request, an explanation of the record.
3. Copies of the student's records shall be furnished upon request; the actual costs of copies may be charged.
4. The students, or in an appropriate circumstance, parents or guardians, have the right to waive access to confidential letters or statements of recommendation or evaluation only if:

# STUDENT RIGHTS AND RESPONSIBILITIES **PROPOSED REVISIONS**

ST. JOHNS RIVER STATE COLLEGE

## **ACADEMIC FREEDOM AND RESPONSIBILITY**

Students are expected to prefer fact to opinion and to commit themselves to genuine enlightenment rather than to inflexible adherence to limited knowledge. They are expected to assume full responsibility for their individual and collective actions and to participate seriously and purposefully in campus life. Consequently, violence, the threat of violence, disruption and intimidation are unacceptable to the academic community. Students are expected to examine critically, analyze and otherwise evaluate the College, its programs, policies and procedures utilizing processes which appeal to reason, and not to compromise the academic climate, mission, or integrity of the institution.

Academic work submitted by a student to his instructor is assumed to be the result of his or her own thought, research, or self-expression. Further, when a student borrows ideas, workings, or organizations from another source, he is expected to acknowledge that fact in an appropriate manner. Any student who is believed to be guilty of cheating or plagiarism will be reported to the Office of Student Affairs for disciplinary action. Those actions which are considered cheating, plagiarism, or academic dishonesty are defined in the Catalog/Student Handbook.

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The student is responsible for classroom behavior which is conducive to the educational process and for achieving standards of performance established by the instructor.

The instructor has final authority in all matters relating to course content, grading practices, and classroom procedure, consistent with the philosophy, purposes, and established policies of the College. A course grade is the final responsibility of the instructor. In the matter of grading it is therefore essential that each faculty member keep each student informed of his or her progress in a course.

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## **MAINTENANCE OF AND ACCESS TO STUDENT RECORDS**

Any person who is enrolled, or who has been enrolled, in any instructional program or activity conducted under the authority and directions of SJR State has the right to access official records, files, and data directly related to that student.

Records may include, but are not necessarily limited to: identifying data; academic work completed; level of achievement records, including grades and test scores; attendance data; standardized intelligence, aptitude, and psychological test scores; interest inventory results; health data; family background information; teacher or counselor ratings and observations; verified reports of serious or recurrent behavior patterns; and any other knowledge or information recorded in any medium and maintained and used by or for the institution.

Records do not include:

(G) Records of instructional, supervisory, and administrative

personnel which records are in the sole possession of the maker and are not accessible or revealed to any other person except a substitute for any of such persons, i.e., an instructor's grade book.

(H) Records of law enforcement units of the institution which are maintained solely for law enforcement purposes and which are not available to persons other than officials of the institution or law enforcement officials of the same jurisdiction.

(I) Records made and maintained by the institution in the normal course of business which relate exclusively to the student in his or her capacity as an employee and which are not accessible for use for any other purpose.

(J) Records made by professionals acting in their professional capacity which are made and used in connection with provision of treatment to the student and which are not available to anyone other than the person providing treatment. However, such records shall be open to a physician or appropriate professional of the student's choice.

(K) Directory information. In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, commonly known as the Buckley Amendment, St. Johns River State College defines public or "directory information" as the following: name; major field of study; enrollment status; participation in officially recognized activities and sports; weight and height of members of athletic teams; and degrees, honors, and awards received.

Directory information, as defined by St. Johns River State College, may be released at the College's discretion, without the student's written consent (unless a request for nondisclosure has been received by the Registrar's Office within 15 days after the close of registration.) Nondisclosure shall remain in effect until the student gives written request to remove said nondisclosure to the Registrar's Office. Forms are available in the Registrar's Office.

Students requesting nondisclosure must consider the ramifications of nondisclosure prior to requesting nondisclosure. A nondisclosure request will prevent the College from responding to inquiries received from potential or current employers, any agency requesting verifications of enrollment (except as required under FERPA), publications (i.e., student directory), nominations for scholarships or national dean's lists, and other requests for directory information.

(L) Information which does not permit the personal identification of the student. Students and parents of students who are not yet 18 years of age or those students who are deemed dependents of such parents as defined in 26 U.S.C. § 152 (s.152 of the Internal Revenue Code of 1954) have the following rights of access:

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2. Students have the right, upon request, to be shown any record related to such student maintained by the school, and upon reasonable request, an explanation of the record.
3. Copies of the student's records shall be furnished upon request; the actual costs of copies may be charged.
4. The students, or in an appropriate circumstance, parents or guardians, have the right to waive access to confidential letters or statements of recommendation or evaluation only if:

- a. The students (parents) are, upon request, notified of the names of persons submitting confidential letters.
- b. Such letters and evaluations are used solely for their intended purpose.

### **ENROLLMENT VERIFICATIONS**

St. Johns River State College (SJR State) has authorized the National Student Clearinghouse to provide enrollment verification certifications for our students through its web-based student self-service program. SJR State no longer provides student enrollment verifications directly.

Student self-service enables SJR State's students to print official enrollment verification certifications on demand at no charge via our secure student portal.

Self-service enrollment verification certificates for the current term are available three (3) weeks after the term begins, 24 hours a day, 7 days a week.

Insurance providers, military ID issuing offices, or other businesses with questions should contact the Clearinghouse at (703) 742-4200.

You may want to include a copy of this procedure to the agency/person requesting your enrollment verification certificate to notify them of the process that SJR State is using to provide this information. To access your enrollment verification certificate:

1. Log into MySJRstate. First time users of MySJRstate will need to click on the User Acceptance Policy and will be required to enter their generated student ID number and other personal information in order to obtain a username and password.
2. Once you are logged in, click on the Enrollment Verification link located in the Web Services box on the Student tab.
3. You will be directed to the National Student Clearinghouse where you will have to submit information such as your name, date of birth, and social security number.
4. Once you are logged in, you will have to choose either current enrollment or all enrollment and click on the Obtain an enrollment certificate link. This will give you a printable enrollment verification certificate.

### **ANNUAL NOTIFICATION OF RIGHTS UNDER FERPA**

Students have certain rights regarding access to their own educational records and the disclosure of information from those records to others. The rights of SJR State students are specified and protected in the District Board of Trustees Rule 6.28.

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution. These rights include:

The right to inspect and review the student's education records within 45 days of the day the St. Johns River State College receives a request for access. A student should submit to the director, registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The St. Johns River State College official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the St. Johns River State College official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. A student who wishes to ask the College to amend a record should write the St. Johns River State College official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed. If the College decides not to amend the record as requested, the College will notify the student in

writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

The right to provide written consent before St. Johns River State College discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. The College discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by St. Johns River State College in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit personnel and health staff); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee. A College official also may include a volunteer or contractor outside of SJR State who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII for education records, such as an attorney, auditor, or collection agent or a student volunteering to assist another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for St. Johns River State College. Upon request, St. Johns River State College also discloses education records without consent, to officials of another school in which a student seeks or intends to enroll.

Students have the right to file a complaint with the U.S. Department of Education concerning alleged failures by St. Johns River State College to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, SW  
Washington, DC 20202-5901

The following data is considered to be directory information and may be given to an inquirer either in person, by mail, or by telephone, and may be otherwise made public without obtaining prior written consent of the student:

- Name of student
- Address
- Telephone number
- Electronic mail address
- Photograph
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- Enrollment status (e.g., undergraduate or graduate, full-time or part-time)
- Most recent educational agency or institution attended

An individual student currently enrolled may request that such directory information not be disclosed by completing the nondisclosure form available online and in the Registrar's Office and giving the form to the registrar no later than (15) days after the close of registration to prevent inclusion in this term's directory. The election to be excluded from the directory shall remain in effect until the Registrar's Office is notified in writing.

### **RIGHTS TO CHALLENGE AND HEARING**

Students (parents) have the right to challenge the content of any record to which they are granted access under paragraph one in order to ensure accuracy, privacy, and other rights. Any challenge

- a. The students (parents) are, upon request, notified of the names of persons submitting confidential letters.
- b. Such letters and evaluations are used solely for their intended purpose.

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The following data is considered to be directory information and may be given to an inquirer either in person, by mail, or by telephone, and may be otherwise made public without obtaining prior written consent of the student:

- Name of student
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- Enrollment status

An individual student currently enrolled may request that such directory information not be disclosed by completing the nondisclosure form available online and in the Registrar's Office and giving the form to the registrar no later than (15) days after the close of registration to prevent inclusion in this term's directory. The election to be excluded from the directory shall remain in effect until the Registrar's Office is notified in writing.

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# DISCLAIMER

ST. JOHNS RIVER STATE COLLEGE

## PHOTO DISCLAIMER

St. Johns River State College reserves the right to use any photograph/videography taken on College property or during any event sponsored by or participated in by the College without the expressed written permission of those attending and/or included within the photograph/video. College events include, but are not limited to, award ceremonies, athletic events, cultural events, field trips, tours, frolics and graduations.

Photographs/videos may be used in publications or other media materials produced, used or contracted by St. Johns River State College including, but not limited to, view books, catalogs, research pieces, newspapers, magazines, television, websites, social media, etc., for the purposes of instruction, advertising and/or promoting SJR State and its programs.

Any person desiring to not have his or her photo taken and reproduced or distributed must contact the SJR State Strategic Communications Office in writing of his or her intentions and include a photograph. The photo will be used for identification purposes and will be held in confidence by the Strategic Communications Office.

Any individual, organization or company wishing to engage in still photography, videotaping or filming for production, broadcast or public dissemination by any means on or in property owned by St. Johns River State College must obtain permission in advance from Strategic Communications. A member of the Strategic Communications Office may accompany the photographer.

All SJR State images/videos are the exclusive property of the College, and as such, they represent the authority and backing of the College. These images are used by members of the College community to inform our various publics of the College's role in the sponsorship of its services and products. Individuals or organizations that would like to download or reproduce these images and demonstrate an affiliation or partnership with SJR State may request permission by contacting the SJR State Strategic Communications Office on the Palatka campus at (386) 312-4034.

## DIRECTORY INFORMATION OPT OUT FORM

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, commonly known as the Buckley Amendment, St. Johns River State College defines public or "directory information" as the following:

~~Name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status (e.g., undergraduate or graduate, full-time or part-time), dates of attendance, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, awards received and the most recent educational agency or institution attended.~~

Directory information, as defined by St. Johns River State College, may be released at the College's discretion without the student's written consent (unless a request for nondisclosure has been received by the Registrar's Office within 15 days after the close of registration.) Nondisclosure shall remain in effect until the student gives written request to remove said nondisclosure to the Registrar's Office. Forms are also available in the Registrar's Office.

Students requesting nondisclosure must consider the ramifications of nondisclosure prior to requesting nondisclosure. A Nondisclosure request will prevent the College from responding to inquiries received from potential or current employers, any agency requesting verifications of enrollment (except as required under FERPA), publications (i.e. student directory), nominations for scholarships or national dean's lists, and other requests for directory information.

If you do not wish to have your directory information released, please complete, sign, and submit this form to the Registrar's Office within fifteen (15) days after the close of registration to prevent inclusion in this term's directory. The election to be excluded from the directory shall remain in effect until the Registrar's Office is notified in writing. Exclusion requests received later than fifteen (15) days after the close of registration shall be effective for subsequent terms.

NAME (PRINT)

STUDENT GENERATED ID NUMBER

DATE

SIGNATURE

RETURN TO REGISTRAR'S OFFICE

## DISCLAIMER

ST. JOHNS RIVER STATE COLLEGE

### PHOTO DISCLAIMER

St. Johns River State College reserves the right to use any photograph/videography taken on College property or during any event sponsored by or participated in by the College without the expressed written permission of those attending and/or included within the photograph/video. College events include, but are not limited to, award ceremonies, athletic events, cultural events, field trips, tours, frolics and graduations.

Photographs/videos may be used in publications or other media materials produced, used or contracted by St. Johns River State College including, but not limited to, view books, catalogs, research pieces, newspapers, magazines, television, websites, social media, etc., for the purposes of instruction, advertising and/or promoting SJR State and its programs.

Any person desiring to not have his or her photo taken and reproduced or distributed must contact the SJR State Strategic Communications Office in writing of his or her intentions and include a photograph. The photo will be used for identification purposes and will be held in confidence by the Strategic Communications Office.

Any individual, organization or company wishing to engage in still photography, videotaping or filming for production, broadcast or public dissemination by any means on or in property owned by St. Johns River State College must obtain permission in advance from Strategic Communications. A member of the Strategic Communications Office may accompany the photographer.

All SJR State images/videos are the exclusive property of the College, and as such, they represent the authority and backing of the College. These images are used by members of the College community to inform our various publics of the College's role in the sponsorship of its services and products. Individuals or organizations that would like to download or reproduce these images and demonstrate an affiliation or partnership with SJR State may request permission by contacting the SJR State Strategic Communications Office on the Palatka campus at (386) 312-4034.

### DIRECTORY INFORMATION OPT OUT FORM

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) as amended, commonly known as the Buckley Amendment, St. Johns River State College defines public or "directory information" as the following: **name; major field of study; enrollment status; participation in officially recognized activities and sports; weight and height of members of athletic teams; and degrees, honors, and awards received**

Directory information, as defined by St. Johns River State College, may be released at the College's discretion without the student's written consent (unless a request for nondisclosure has been received by the Registrar's Office within 15 days after the close of registration.) Nondisclosure shall remain in effect until the student gives written request to remove said nondisclosure to the Registrar's Office. Forms are also available in the Registrar's Office.

Students requesting nondisclosure must consider the ramifications of nondisclosure prior to requesting nondisclosure. A Nondisclosure request will prevent the College from responding to inquiries received from potential or current employers, any agency requesting verifications of enrollment (except as required under FERPA), publications (i.e. student directory), nominations for scholarships or national dean's lists, and other requests for directory information.

If you do not wish to have your directory information released, please complete, sign, and submit this form to the Registrar's Office within fifteen (15) days after the close of registration to prevent inclusion in this term's directory. The election to be excluded from the directory shall remain in effect until the Registrar's Office is notified in writing. Exclusion requests received later than fifteen (15) days after the close of registration shall be effective for subsequent terms.

NAME (PRINT)

STUDENT GENERATED ID NUMBER

DATE

SIGNATURE

RETURN TO REGISTRAR'S OFFICE

## **SJR State Targeted Application Fee Waiver Guidelines**

SJR State targeted application fee waivers will be used for recruiting purposes to increase enrollment by eliminating a barrier that may prevent prospective students from reaching their academic goals. Since the College has been tracking the use of application fee waivers, the waivers have paid for themselves in new enrollments.

Targeted application fee waivers will be offered in the following situations:

1. Application assistance sessions in the high schools with seniors who are identified by high school counselors as having an interest in attending St. Johns River State College.
2. Community events designed to target nontraditional student enrollment.
3. Open houses and FAFSA events at all three SJR State campuses.
4. Prospective students who indicate financial need and are unable to submit the SJR State application due to the fee.

## COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

Board of Directors  
St. Johns River State College Foundation, Inc.  
Palatka, Florida

We have audited the financial statements of the St. Johns River State College Foundation, Inc. (the Foundation) for the year ended March 31, 2024, and we will issue our report thereon dated August 28, 2024. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated February 20, 2024. Professional standards also require that we communicate to you the following information related to our audit:

### **Significant Audit Matters**

#### **Qualitative Aspects of Accounting Practices**

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Foundation are described in Note 1 to the financial statements. During the year ended March 31, 2024, the Foundation adopted new accounting guidance by implementing the provisions of Governmental Accounting Standards Board (GASB) Statement No. 96, *Subscription-Based Information Technology Arrangements*, which established criteria for identifying and reporting subscription contracts. The Foundation evaluated their subscriptions and did not identify any significant subscriptions that were subject to GASB Statement No. 96. We noted no transactions entered into by the Foundation during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

- The fair value measurements of securities requires management to use certain assumptions and estimates pertaining to the fair value of its investments, which are described in Note 3.
- The remainder interest receivable recognized in connection with the Judson Wilhelm Irrevocable Trust, which requires management to estimate rates of return based on mortality tables, is described in Note 4. The Trust also includes a provision whereby the trustee may spend funds from the principal amount in the Trust on the lead beneficiary's medical care. For these reasons, the actual value of funds received from the Trust may vary significantly from the amount recorded in the statement of net position.

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St. Johns River State College Foundation, Inc.  
Palatka, Florida

We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements was:

- The disclosures of fair value measurements in Note 3.

The financial statement disclosures are neutral, consistent, and clear.

#### **Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### **Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. It has been the practice of the Foundation to not accrue interest income on their fixed income investments. Management has determined that the effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. The following material misstatement detected as a result of audit procedures was corrected by management:

<u>Account</u>	<u>Adjustment</u>
Overstatement of Contribution Revenue and Expenses	\$ 250,000

#### **Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### **Management Representations**

We have requested certain representations from management that are included in the management representation letter dated August 28, 2024.

#### **Management Consultations with Other Independent Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Foundation's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Board of Directors  
St. Johns River State College Foundation, Inc.  
Palatka, Florida

**Other Audit Findings or Issues**

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Foundation's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

**Other Matters**

We applied certain limited procedures to management's discussion and analysis, which is required supplementary information (RSI) that supplements the financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

**Restriction on Use**

This information is intended solely for the information and use of the Board of Directors and management of the Foundation and is not intended to be, and should not be, used by anyone other than these specified parties.



August 28, 2024  
Gainesville, Florida

Description (Nature) of Audit Difference (AD)	Factual (F), Judgmental (J), or Projected (P)	Cause	W/P Ref	Financial Statement Effect—Amount of Over (Under) Statement of:						
				Total Assets	Total Liabilities	Net Assets	Revenues	Expenses	Change in Net Assets	Working Capital
Accrued Interest Receivable	F	Foundation's practice is to not record accrual due to having to allocate interest to various sub-accounts.	B.301	(29,692)		(29,692)	(29,692)		(29,692)	
Total				(29,692)	-	(29,692)	(29,692)	-	(29,692)	-
Less Audit Adjustments Subsequently Booked										
Unadjusted AD—Current Year (Iron Curtain Method)				(29,692)	-	(29,692)	(29,692)	-	(29,692)	-
Effect of Unadjusted AD—Prior Years							14,990		14,990	
Combined Current and Prior Year AD (Rollover Method)				(29,692)	-	(29,692)	(14,702)	-	(14,702)	-
Financial Statement Caption Totals										
Current Year AD as % of FS Captions (Iron Curtain Method)				0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Current and Prior Year AD as % of FS Captions (Rollover Method)				0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

# 2024

St. Johns River State College  
Foundation, Inc.

Financial Statements and  
Independent Auditor's Report

March 31, 2024

**PURVIS GRAY**  
CERTIFIED PUBLIC ACCOUNTANTS

ST. JOHNS RIVER STATE COLLEGE  
FOUNDATION, INC.  
PALATKA, FLORIDA

FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITOR'S REPORT

MARCH 31, 2024

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## INDEPENDENT AUDITOR'S REPORT

Board of Directors  
St. Johns River State College Foundation, Inc.  
Palatka, Florida

### Report on the Audit of the Financial Statements

#### ***Opinion***

We have audited the accompanying financial statements of the St. Johns River State College Foundation, Inc. (the Foundation), which comprise the statement of net position as of March 31, 2024, the related statements of revenues, expenses, changes in fund net position, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Foundation as of March 31, 2024, and the changes in its net position and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### ***Basis for Opinion***

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Foundation and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Responsibilities of Management for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

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Board of Directors  
St. Johns River State College Foundation, Inc.  
Palatka, Florida

## INDEPENDENT AUDITOR'S REPORT

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Foundation's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial

Board of Directors  
St. Johns River State College Foundation, Inc.  
Palatka, Florida

## INDEPENDENT AUDITOR'S REPORT

reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Report on Summarized Comparative Information***

We have previously audited the Foundation's 2023 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated August 8, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended March 31, 2023, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 28, 2024, on our consideration of the Foundation's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control over financial reporting and compliance.



August 28, 2024  
Gainesville, Florida

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**MARCH 31, 2024**

The following is management's discussion and analysis of the financial activities of the St. Johns River State College Foundation, Inc. (the Foundation) for the fiscal year ended March 31, 2024. The objective of this discussion and analysis is to focus on current activities, resulting changes, and currently known facts to provide an overall summary of the accompanying financial statements. It should be read in conjunction with the basic financial statements and accompanying notes.

This report represents the Foundation leadership's overview of the organization's financial health and well-being. Consequently, we assume full responsibility for the completeness and reliability of all information. To provide a reasonable basis for making these representations, the Foundation has established a comprehensive internal controls framework designed to protect the Foundation's assets from loss, theft, or misuse. These controls also allow the external auditors to compile sufficient, reliable information for the preparation of the Foundation's financial statements conforming to accounting principles generally accepted in the United States of America (GAAP). Because the cost of internal controls should not outweigh their benefits, the Foundation's controls have been designed to provide reasonable rather than absolute assurance that the financial statements will be free from material misstatement. We confirm that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The Foundation's financial statements have been audited by Purvis, Gray and Company, LLP, an independent firm of licensed certified public accountants. The goal of the independent audit was to provide reasonable assurance that the financial statements of the Foundation as of the fiscal year ended March 31, 2024, are free from material misstatement. The independent audit involved the following: a test-basis examination of evidence supporting the amounts and disclosures in the financial statements and evaluating the appropriateness of the accounting policies used; the reasonableness of significant estimates made by the Foundation's management; and evaluation of the overall financial statement presentation. Based upon the audit, the independent auditors concluded that there was a reasonable basis for rendering an unmodified opinion that the Foundation's financial position as of March 31, 2024, and changes in its net assets and cash flows for the year then ended is fairly presented in conformity with GAAP. The independent auditor's report is presented as the first component of the financial section of this report.

**Basic Financial Statements**

The Foundation is a special-purpose government, engaged only in business-type activities. Therefore, it presents only the financial statements required for enterprise funds, which consist of the Statement of Net Position, the Statement of Revenues, Expenses, and Changes in Net Position, and the Statement of Cash Flows.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**MARCH 31, 2024**

**Financial Highlights**

The following presents condensed data about net position and change in net position for the fiscal years ended March 31, 2024 and March 31, 2023:

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**MARCH 31, 2024 AND 2023**

	<b>2024</b>	<b>2023</b>
Assets:		
Non-Capital Assets, Current	\$ 6,877,013	\$ 5,410,061
Non-Capital Assets, Non-Current	3,538,169	3,500,924
Total Assets	<u>10,415,182</u>	<u>8,910,985</u>
Liabilities:		
Accounts Payable	5,750	-
Annuity Payable	10,600	10,600
Non-Current Liabilities	64,230	70,213
Total Liabilities	<u>80,580</u>	<u>80,813</u>
Deferred Inflows of Resources	<u>134,541</u>	<u>119,163</u>
Net Position:		
Restricted	7,058,678	6,094,012
Unrestricted	3,141,383	2,616,997
Total Net Position	<u>10,200,061</u>	<u>8,711,009</u>
Change in Net Position		
Operating Revenues:		
Contributions	626,389	1,080,051
Total Revenues	<u>626,389</u>	<u>1,080,051</u>
Operating Expenses:		
Scholarships	381,800	387,473
General Program Expenses	106,439	137,470
Other Expenses	169,644	147,402
Total Operating Expenses	<u>657,883</u>	<u>672,345</u>
Operating Income/Loss	(31,494)	407,706
Non-Operating Revenue	<u>1,503,033</u>	<u>(478,712)</u>
Income Before Changes in Non-Expendable	1,471,539	(71,006)
Endowment Contributions	<u>17,513</u>	<u>62,283</u>
Change in Net Position	1,489,052	(8,723)
<b>Beginning Net Position</b>	<u>8,711,009</u>	<u>8,719,732</u>
<b>Ending Net Position</b>	<u>\$ 10,200,061</u>	<u>\$ 8,711,009</u>

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**MARCH 31, 2024**

On March 31, 2024, the net position totaled \$10,200,061. Of this amount:

- \$3,141,383 may be used to provide college program support as well as general and administrative support.
- \$3,647,567 represents funds which have been limited by donors with restrictions or for special purposes.
- \$3,411,111 is the non-expendable portion of funds that are invested in perpetuity.

The Foundation's net position increased 17.09% (\$1,489,052) from the previous fiscal year-end.

The Foundation ended the 2023-2024 fiscal year with total assets of \$10.4 million, a 16.88% increase from the prior fiscal year-end total of \$8.91 million.

Total liabilities of \$215,121 as of March 31, 2024, includes accounts payable as well as deferred revenue and a charitable gift annuity.

Contributions decreased from the previous year with a total of \$626,389 while endowment contributions also decreased to a total of \$17,513.

Management and general expenses, as well as all fundraising expenses, are paid from the Foundation's operating budget, which is derived in part from unrestricted gifts, in-kind contributions, and other operating support from St. Johns River College. The Foundation applied the 1.25% annual administrative assessment in 2024. No salaries are paid from the Foundation's funds as the College supports all salaries.

As of March 31, 2024, investment holdings account for 83% of total assets. The purpose of the investment pool is to preserve and enhance the real purchasing power of contributed funds, while providing an earnings stream to support St. Johns River State College and its students. The value of the Foundation's investments total \$8.6 million.

**Request for Information**

The financial report is designed to provide a general overview of the Foundation's finances. Questions concerning any of the information in this report or requests for additional information should be addressed to the St. Johns River State College Foundation, Inc., 5001 St. Johns Avenue, Palatka, Florida 32177 or call (386) 312-4100.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**STATEMENT OF NET POSITION**  
**MARCH 31, 2024,**  
**WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2023**

	<u>2024</u>	<u>2023</u>
<b>Assets</b>		
Current Assets:		
Cash and Cash Equivalents	\$ 1,671,795	\$ 1,824,236
Due from St. Johns River State College Student Housing Corp.	44	-
Investments	5,205,174	3,585,825
Total Current Assets	<u>6,877,013</u>	<u>5,410,061</u>
Non-Current Assets:		
Endowed Investments	3,411,111	3,389,842
Irrevocable Trust Receivable	127,058	111,082
<b>Total Assets</b>	<u>10,415,182</u>	<u>8,910,985</u>
<b>Liabilities</b>		
Current Liabilities:		
Accounts Payable	5,750	-
Annuity Payable	10,600	10,600
Non-Current Liabilities:		
Annuity Payable	64,230	70,213
<b>Total Liabilities</b>	<u>80,580</u>	<u>80,813</u>
<b>Deferred Inflows of Resources</b>		
Irrevocable Trust	127,058	111,082
Charitable Annuity	7,483	8,081
<b>Total Deferred Inflows of Resources</b>	<u>134,541</u>	<u>119,163</u>
<b>Net Position</b>		
Unrestricted	3,141,383	2,616,997
Restricted:		
Expendable	3,647,567	2,704,170
Non-Expendable	3,411,111	3,389,842
<b>Total Net Position</b>	<u>\$ 10,200,061</u>	<u>\$ 8,711,009</u>

See accompanying notes.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION**  
**FOR THE YEAR ENDED MARCH 31, 2024,**  
**WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2023**

	2024			2023	
	Restricted		Total Fund	Total Fund	
	Unrestricted	Expendable		Expendable	
<b>Operating Revenues</b>					
Contributions	\$ 13,577	\$ 612,812	\$ -	\$ 626,389	\$ 1,080,051
<b>Total Operating Revenues</b>	<u>13,577</u>	<u>612,812</u>	<u>-</u>	<u>626,389</u>	<u>1,080,051</u>
<b>Operating Expenses</b>					
Program Services:					
Scholarships	-	381,800	-	381,800	387,473
Other College Support	-	106,439	-	106,439	153,338
Total Program Services	-	488,239	-	488,239	540,811
Fund-Raising	8,151	58,501	-	66,652	52,566
Supporting Services:					
Management and General	74,962	-	-	74,962	62,818
Professional Fees	16,050	11,980	-	28,030	16,150
Total Supporting Services	91,012	11,980	-	102,992	78,968
<b>Total Operating Expenses</b>	<u>99,163</u>	<u>558,720</u>	<u>-</u>	<u>657,883</u>	<u>672,345</u>
<b>Operating (Loss) Income</b>	<u>(85,586)</u>	<u>54,092</u>	<u>-</u>	<u>(31,494)</u>	<u>407,706</u>
<b>Non-Operating Revenue</b>					
Interest and Dividends	113,295	132,334	517	246,146	162,737
Unrealized Gain/(Loss) on Fair Value Change of Investments	296,343	567,059	2,172	865,574	(628,776)
(Loss) Gain on Sale of Investments	137,699	256,565	1,067	395,331	(16,859)
Change in Value of Annuity	-	(4,018)	-	(4,018)	4,186
<b>Total Non-Operating Revenue</b>	<u>547,337</u>	<u>951,940</u>	<u>3,756</u>	<u>1,503,033</u>	<u>(478,712)</u>
<b>Change in Net Position Before Endowment Contributions and Transfers</b>					
Endowment Contributions	461,751	1,006,032	3,756	1,471,539	(71,006)
Endowment Administrative Fee	-	-	17,513	17,513	62,283
Change in Net Position	<u>62,635</u>	<u>(62,635)</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Position, Beginning of Year</b>	<u>524,386</u>	<u>943,397</u>	<u>21,269</u>	<u>1,489,052</u>	<u>(8,723)</u>
<b>Net Position, End of Year</b>	<u>2,616,997</u>	<u>2,704,170</u>	<u>3,389,842</u>	<u>8,711,009</u>	<u>8,719,732</u>
<b>Net Position, End of Year</b>	<u>\$ 3,141,383</u>	<u>\$ 3,647,567</u>	<u>\$ 3,411,111</u>	<u>\$ 10,200,061</u>	<u>\$ 8,711,009</u>

See accompanying notes.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED MARCH 31, 2024,**  
**WITH SUMMARIZED COMPARATIVE TOTALS FOR MARCH 31, 2023**

	<u>2024</u>	<u>2023</u>
<b>Cash Flows from Operating Activities</b>		
Cash Received from Contributions and Support	\$ 626,345	\$ 1,079,993
Payments for Scholarships	(381,800)	(387,473)
Payments for General Student Expenses	(201,121)	(222,054)
Payments for Other Expenses	(69,212)	(62,818)
<b>Net Cash (Used in) Operating Activities</b>	<u>(25,788)</u>	<u>407,648</u>
<b>Cash Flows from Investing Activities</b>		
Proceeds from Sale of Investments	2,010,884	551,382
Purchases of Investments	(2,390,603)	(838,054)
Receipt of Interest and Dividends	246,153	163,438
Payments on Annuities	(10,600)	(10,600)
<b>Net Cash (Used in) Investing Activities</b>	<u>(144,166)</u>	<u>(133,834)</u>
<b>Cash Flows from Non-Capital Financing Activities</b>		
Receipts from Donors for Permanent Endowments	17,513	62,283
<b>Net Cash Provided by Non-Capital Financing Activities</b>	<u>17,513</u>	<u>62,283</u>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	(152,441)	336,097
<b>Cash and Cash Equivalents, Beginning of Year</b>	<u>1,824,236</u>	<u>1,488,139</u>
<b>Cash and Cash Equivalents, End of Year</b>	<u><u>\$ 1,671,795</u></u>	<u><u>\$ 1,824,236</u></u>
<b><u>Schedule of Non-Cash Operating Activities</u></b>		
Change in Fair Value of Investments	<u><u>\$ 865,574</u></u>	<u><u>\$ (628,776)</u></u>

See accompanying notes.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**MARCH 31, 2024**

**Note 1 - Summary of Significant Accounting Policies**

**Reporting Entity**

The St. Johns River State College Foundation, Inc. (the Foundation) was formed in 1970 as a non-profit organization. The Foundation's sole purpose is the support of the St. Johns River State College (the College) and its students. The primary goal of the Foundation is to further develop its scholarship program and to fund activities that promote the College. The Foundation is a direct support organization under Section 1004.70, Florida Statutes, and, for financial reporting purposes, is considered a component unit of the College.

**Basis of Presentation**

The financial statements of the Foundation have been prepared in accordance with generally accepted accounting principles (GAAP) as applicable to government units. The Governmental Accounting Standards Board (GASB) is the standard-setting body for governmental accounting and financial reporting principles.

For financial reporting purposes, the Foundation is considered a special-purpose governmental entity engaged only in business-type activities. Accordingly, the financial activity of the Foundation is accounted for in a single business-type fund which, to observe restrictions placed on the use of resources, is further grouped into sub-accounts as follows:

- Unrestricted—represents resources available for operations without restriction.
- Restricted, Expendable—represents resources available only for scholarships or other eligible student related purposes.
- Restricted, Non-Expendable—represents contributions received, in which the principal amount is restricted in perpetuity by the donor, with income available only for scholarships or other eligible student related purposes.

All restrictions are externally imposed; thus, no net position is restricted by enabling legislation. When both restricted and unrestricted resources are available for use, it is the Foundation's policy to use restricted resources first, then unrestricted resources as they are needed.

Revenues of the Foundation are classified as *operating*, for primary activities, such as donor contributions and state matching funds, or *non-operating*, for ancillary activities, such as investment earnings.

**Measurement Focus and Basis of Accounting**

The Foundation utilizes the economic resources measurement focus and accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of the timing of the related cash flows.

**Cash and Cash Equivalents**

For the purpose of the statement of cash flows, the Foundation considers all highly liquid investments with an original maturity of three months or less when purchased to be cash equivalents.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**MARCH 31, 2024**

**Investments**

Investments are reported at fair value, except for money market investments, which are reported at cost.

**Donor-Restricted Endowments**

Investment income, including unrealized appreciation and depreciation, is allocated to the restricted expendable account on a pro rata basis based on the non-expendable endowment balance and the undistributed earnings associated with each endowment. In accordance with state law, these funds are then available for expenditure when the specific donor criteria are met.

In the absence of donor stipulations or law to the contrary, losses on the investments of a donor-restricted endowment fund reduce restricted expendable net position to the extent that donor-imposed temporary restrictions on net appreciation of the fund have not been met before a loss occurs. Any remaining loss reduces unrestricted net position.

If losses reduce the assets of a donor-restricted endowment fund below the level required by the donor stipulations or law, gains that restore the fair value of the assets of the endowment fund to the required level are classified as increases in unrestricted net position.

After the fair value of the assets of the endowment fund equals the required level, gains that are restricted by the donor are classified as increases in restricted expendable net position or restricted non-expendable net position, depending on the donor's restrictions.

**Contribution Receivable**

Unconditional promises to give that are expected to be collected within one year and in future years are recorded at net realizable value. Conditional promises to give are not included as support until the conditions are substantially met.

**Deferred Inflows of Resources**

A deferred inflow of resources is an acquisition of net assets that is applicable to a future reporting period.

**Income Tax**

The Foundation is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code.

**Use of Estimates**

The preparation of financial statements in conformity with GAAP requires management to make various estimates. Actual results could differ from those estimates.

**Recently Issued and Implemented Accounting Pronouncements**

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*, provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs). This Statement: (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset and a corresponding subscription liability (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. The requirements of this Statement are effective for reporting periods beginning after June 15, 2022.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**MARCH 31, 2024**

The provisions of this statement are required to be applied retroactively and subscriptions should be recognized and measured using the facts and circumstances that existed at the beginning of the period of implementation. None of the Foundation's subscription agreements resulted in recording a right-to-use asset or subscription liability under the provisions of GASB Statement No. 96.

**Note 2 - Deposits and Investments**

The Foundation's deposits and investments are summarized below:

Cash and Cash Equivalents	\$ 1,671,795
Investments	5,205,174
Endowed Investments	3,411,111
<b>Total Deposits and Investments</b>	<b><u>\$ 10,288,080</u></b>

For the purpose of risk disclosures, deposits and investments are comprised of the following:

Deposits with Financial Institutions	\$ 1,556,443
Investments	8,731,637
<b>Total Deposits and Investments</b>	<b><u>\$ 10,288,080</u></b>

The following schedules of the maturities and average credit ratings for the Foundation's investments held as of March 31, 2024, are as follows:

	Fair Value	Maturity in Years			N/A	Average Credit Quality Ratings
		Less than 1	1-5	6-10		
Bonds and Notes	\$ 2,111,046	\$ 499,972	\$ 775,322	\$ 835,752	\$ -	Baa1
Exchange Trade Funds:						
Fixed Income	31,837	-	-	31,837	-	A
Equities	91,065	-	-	-	91,065	N/A
Mutual Funds:						
Fixed Income	83,279	-	-	-	83,279	N/A
Equities	2,035,964	-	-	-	2,035,964	N/A
Real Estate	353,364	-	-	-	353,364	N/A
Equities	3,909,730	-	-	-	3,909,730	N/A
	<u>8,616,285</u>	<u>\$ 499,972</u>	<u>\$ 775,322</u>	<u>\$ 867,589</u>	<u>\$ 6,473,402</u>	
Cash Equivalents	115,352					
<b>Total Investments</b>	<b><u>\$ 8,731,637</u></b>					

The Foundation may be exposed to the following risks associated with its investment portfolio:

*Credit Risk*—The risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Foundation's investment policy requires that debt securities be rated "Baa" or "BBB" or better by Moody's or Standard & Poor's rating services, respectively. The Foundation's investment policy also sets allowable ranges for allocation of assets as follows: domestic equity (mutual funds) (50-70%); international equity (10-20%); intermediate and long-term bonds (10-20%); real estate (0-10%); and cash equivalents (2-10%). Charitable gift annuity investments are limited to no more than 50% equities (including mutual funds) and no more than 10% may be invested in any one stock or fund.

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**MARCH 31, 2024**

*Interest Rate Risk*—The risk that changes in interest rates will adversely affect the fair value of an investment. The Foundation’s investment policy includes asset allocation guidelines and investment management structure to ensure adequate diversification to reduce the volatility of investment returns.

*Custodial Credit Risk*—The risk that, in the event of failure of the counterparty, the value of investments or collateral securities in the possession of an outside party will not be recoverable. None of the Foundation’s investments are subject to custodial credit risk.

*Concentration of Credit Risk*—The risk that any one issuer, representing a concentration greater than 5% of total investments, may not fulfill its obligations. None of the Foundation’s investments exceeded this concentration level.

**Note 3 - Fair Value Measurement**

The Foundation categorizes its fair value measurements with the fair value hierarchy established by GAAP. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The Foundation has the following recurring fair value measurements as of March 31, 2024:

- Common stock - Valued using quoted market prices.
- Exchange traded funds - Valued using quoted market prices.
- Exchange traded funds fixed income - Valued using quoted market prices.
- Mutual funds - Valued at the daily closing price as reported by the fund.
- Irrevocable trust receivable - Valued using income approach, present value technique.

The following table summarizes the Foundation’s assets for which fair values are determined on a recurring basis:

	<u>Fair Value</u>	<u>Quoted Prices in Active Market for Identical Assets (Level 1)</u>	<u>Significant Observable Inputs (Level 2)</u>	<u>Significant Unobservable Inputs (Level 3)</u>
<b>Investments</b>				
Bonds and Notes	\$ 2,111,046	\$ 2,111,046	\$ -	\$ -
Equities	3,909,730	3,909,730	-	-
Exchange Traded Funds	122,902	122,902	-	-
Mutual Funds	2,472,607	2,472,607	-	-
<b>Total Investments</b>				
Measured at Fair Value	<u>\$ 8,616,285</u>	<u>\$ 8,616,285</u>	<u>\$ -</u>	<u>\$ -</u>
<b>Irrevocable Trust Receivable</b>	<u>\$ 127,058</u>	<u>\$ -</u>	<u>\$ 127,058</u>	<u>\$ -</u>

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**MARCH 31, 2024**

**Note 4 - Irrevocable Trust Receivable**

The Foundation is one of the residual beneficiaries of an irrevocable trust established in fiscal year 2013. Trust funds are held and invested by a third-party trustee, with earnings used for the surviving spouse, as long as she lives and remains unmarried. It is estimated that the principal of the trust will grow at 5% per year. The present value of the estimated distribution of the trust is reported as an irrevocable trust receivable of \$127,058 as of March 31, 2024.

**Note 5 - Charitable Annuity**

The Foundation is a lead interest beneficiary of an irrevocable agreement created in July 2016, in the total amount of \$200,000. The Foundation agrees to pay the donors annual annuity payments of \$10,600. The Foundation's obligation terminates with the annual payment last proceeding with the death of the last surviving donor. The present value of the future obligation is \$74,830. In addition, 10% (\$7,483) has been restricted as a required reserve. The remainder is available for scholarships for degree-seeking, in-state students enrolled at the College, subject to certain criteria.

Changes in annuity payable are summarized below:

	Balance April 1, 2023	Additions	Deductions	Balance March 31, 2024	Due Within One Year
Annuity	\$ 80,813	\$ 4,617	\$ (10,600)	\$ 74,830	\$ 10,600

**Note 6 - Contributed Facilities, Services, and Property**

The Foundation receives free use of certain facilities and certain contributed services from the College. As a matter of accounting practice, the value of such facilities and services is not recorded in the Foundation's financial statements. Contributed property used to further the purposes of the Foundation is recorded at estimated acquisition value at the date of donation.

**Note 7 - Restricted Net Position**

Restricted, expendable net position of \$3,647,567 as of March 31, 2024, is available for scholarships and other eligible student-related purposes.

Changes in restricted, non-expendable net position are as follows:

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**MARCH 31, 2024**

Endowment	Balance March 31, 2023	Current Year Contributions	Investment Income (Loss)	Income Available for Expenditures	Balance March 31, 2024
Thrasher-Horne	\$ 1,878,732	\$ -	\$ 460,776	(460,776)	\$ 1,878,732
Paul and Juanita Boyette	204,552	-	50,168	(50,168)	204,552
Putnam County Scholar	166,478	13,561	40,830	(40,830)	180,039
Irwin and Elizabeth Zekaria	125,000	-	30,657	(30,657)	125,000
Georgia Pacific	123,165	-	30,207	(30,207)	123,165
Eva Mae Kelly	115,041	-	28,215	(28,215)	115,041
Dan and Katie Martinez	100,000	-	24,526	(24,526)	100,000
Nancy K. Ramsey Memorial	100,000	-	24,526	(24,526)	100,000
Athletic Association	62,000	-	15,206	(15,206)	62,000
Patty and Joel Weiss	51,373	-	12,600	(12,600)	51,373
Bob Hudson	50,000	-	12,263	(12,263)	50,000
Joe and Linda Pickens	50,000	-	12,263	(12,263)	50,000
Olivia Lay	50,000	-	12,263	(12,263)	50,000
Cliff Stearns	50,000	-	12,263	(12,263)	50,000
Talmdage - Noyes	41,945	-	10,287	(10,287)	41,945
John Tindall	28,164	-	6,907	(6,907)	28,164
Bob Smith	26,000	-	6,377	(6,377)	26,000
Sheretz	25,000	-	6,131	(6,131)	25,000
Lillie M. Avrett	25,000	-	6,131	(6,131)	25,000
St. Augustine Rotary	25,000	-	6,131	(6,131)	25,000
Robert McLendon, Jr.	25,100	-	6,156	(6,156)	25,100
C.L. Overturf	25,000	-	6,131	(6,131)	25,000
Boots and Philip	21,529	-	5,280	(1,809)	25,000
Ben Zirbel	20,763	3,952	5,092	(4,807)	25,000
<b>Total</b>	<b>\$ 3,389,842</b>	<b>\$ 17,513</b>	<b>\$ 831,386</b>	<b>\$ (827,630)</b>	<b>\$ 3,411,111</b>

**Note 8 - Administrative Fees**

In order to support its operations, the Foundation assesses an endowment fee. The endowment fee represents an assessment for management and administration of endowed and board appropriated funds. The endowment fee is assessed on a quarterly basis based on the fair market value of the fund. For the year ended March 31, 2024, the Board of Directors approved a 1.25% administrative fee on endowed and board appropriated funds of \$62,635 and \$6,282, respectively.

**Note 9 - Board Appropriations**

As summarized below, the Board has appropriated certain amounts of the unrestricted net position for specific purposes. These internal-imposed limitations on net position do not relate to donor stipulations.

<b>Unrestricted Net Position as of March 31, 2024</b>	<b>\$ 3,141,383</b>
<b>Board Appropriations for the Thrasher - Horne Center of the Arts (THCA)</b>	
Balance Transfer from THCA Membership Account	(50,000)
Balance Transfer from THCA Sponsorships	(36,545)
Accumulated Net Appreciation	(54,500)
Administrative Fee	2,903
<b>Total Board Appropriations</b>	<b>(138,142)</b>
<b>Unappropriated Unrestricted Net Position</b>	<b>\$ 3,003,241</b>

**ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**MARCH 31, 2024**

**Note 10 - Revocable Split-Interest Bequest**

The Foundation is a beneficiary of a bequest held in trust by the Jacksonville Community Foundation, Inc. who maintains variance power over trust assets. The trust directs that \$300,000 be permanently endowed and administered by the aforementioned third-party, with earnings distributed to the Foundation on a periodic basis to provide scholarships annually to one recipient from each of the high schools in Putnam County. As of December 2015, the bequest was fully funded.

**Note 11 - Transfers**

From time-to-time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor requires the Foundation to retain as a fund of perpetual duration. Since no endowment funds fell below required levels for the year ended March 31, 2024, there were no transfers from unrestricted funds to restricted non-expendable funds.

**Note 12 - Risk Management**

The Foundation is exposed to various risks of loss related to general liability and directors' and officers' liability. The Foundation purchases commercial insurance to manage these risks. There have been no losses in excess of coverage in the last three years.

## **ADDITIONAL REPORTS**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
St. Johns River State College Foundation, Inc.  
Palatka, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the St. Johns River State College Foundation, Inc. (the Foundation) as of and for the year ended March 31, 2024, and the related notes to the financial statements, which collectively comprise the Foundation's financial statements, and have issued our report thereon dated August 28, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Foundation's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we do not express an opinion on the effectiveness of the Foundation's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Foundation's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

**Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Foundation's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material

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Board of Directors  
St. Johns River State College Foundation, Inc.  
Palatka, Florida

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Foundation's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Foundation's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



August 28, 2024  
Gainesville, Florida

# PURVIS GRAY

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**Purvis, Gray & Company, LLP**  
**222 North East First Street**  
**Gainesville, FL 32601**  
**352-378-2461**

November 3, 2024

**CONFIDENTIAL**

St. Johns River State College  
Foundation, Inc.  
5001 St. Johns Avenue  
Palatka, FL 32177

Dear Board of Directors:

We have prepared the following returns from information provided by you without verification or audit.

Return of Organization Exempt From Income Tax (Form 990)

Please be sure to read the attached Tax Return Engagement Memorandum. We suggest that you examine these returns carefully to fully acquaint yourself with all items contained therein to ensure that there are no omissions or misstatements. Attached are instructions for signing and filing each return. Please follow those instructions carefully.

Enclosed is any material you furnished for use in preparing the returns. If the returns are examined, requests may be made for supporting documentation. Therefore, we recommend that you retain all pertinent records for at least seven years.

In order that we may properly advise you of tax considerations, please keep us informed of any significant changes in your financial affairs or of any correspondence received from taxing authorities.

If you have any questions, or if we can be of assistance in any way, please call.

Sincerely,

Purvis, Gray & Company, LLP

## TAX RETURN ENGAGEMENT MEMORANDUM

We appreciate the opportunity to serve you and prepare your tax return. This memorandum is to inform you of important matters related to that preparation and remind you of some important responsibilities placed on you as the taxpayer. **Please read this carefully before signing your return.**

Your tax return was prepared using information you provided. We have not audited or independently verified the data you furnished even though we may have asked for further clarification on some of the information, even if we issued an auditors' or accountants' report on your financial statements. It is your responsibility to provide all the information required for the preparation of complete and accurate returns. You should retain all the documents, canceled checks and other information that form the basis of income and deductions. This includes documents we returned to you. Such documentation may be necessary to prove the accuracy and completeness of the return to a taxing authority.

Your returns are subject to review by taxing authorities. Any items resolved against you by the examining agent are subject to certain rights of appeal. In the event of an examination, we will be available to represent you, billing you for such services at our standard hourly rates.

Generally, no deduction shall be allowed for any travel or entertainment expense, business gifts, or for the use of "listed property," unless the taxpayer can substantiate the business use or purpose by adequate records or sufficient evidence. For a meal or entertainment deduction, the records must document the amount, time, place and business purpose. The term "listed property" includes property subject to business and personal use, e.g., automobiles, boats, airplanes, portable telephones and home computers. Failure to comply with these requirements can result in the disallowance of the deductions and in the assessment of substantial penalties. Our understanding is that information you provided is supported by records required.

Special documentation requirements apply when deducting certain charitable contributions. Examples of these requirements include (1) certain contributions of \$250 or more must be supported by a written acknowledgement from the charitable organization; (2) a deduction of \$500 or more of a motor vehicle, boat, or airplane requires an attached statement to your return; and (3) certain noncash contributions of \$5,000 or more may require a timely prepared "qualified appraisal" or the deduction will be disallowed. We have not attempted to verify your records regarding charitable contributions, even though we may have asked you for clarification or additional details while preparing the return.

The law provides for a number of penalties which may be assessed by the Internal Revenue Service or other tax authority. A complete list of those penalties is not included herein, but please be advised that a penalty may apply if (1) there is a late payment of tax; (2) there is a failure to timely file the return; or (3) there is a failure to make timely and adequate estimated tax payments. Also, a 20% penalty may be applied if there is (1) negligence or disregard of the rules and regulations; (2) a substantial valuation overstatement; (3) a substantial estate or gift valuation understatement or (4) there is a substantial underpayment of income tax. A substantial underpayment generally is one that exceeds the greater of 10% of the correct tax for the year or \$5,000 (\$10,000 in the case of a "C" corporation).

Starting January 1, 2024, a significant number of businesses will be required to comply with the Corporate Transparency Act ("CTA" or "the Act"). The CTA was enacted as part of the National Defense Act for Fiscal Year 2021. The CTA mandates that millions of entities report their beneficial ownership information (BOI) to the Financial Crimes Enforcement Network (FinCEN). Please be advised that Purvis, Gray and Company does not provide this service. We shall have no liability resulting from your failure to comply with the CTA. Information regarding the BOI reporting requirements can be found at <https://www.fincen.gov/boi>. Consider consulting

with legal counsel if you have questions regarding the applicability of the CTA's reporting requirements and issues surrounding the collection of relevant ownership information.

**As taxpayer, you have the final responsibility for the tax return. You should carefully review any return before you sign and file such return.** After you review your return, if you find that you did not provide us with all necessary information or there is a possibility that information provided may not be in accordance with the appropriate guidelines, please contact us immediately to discuss such matters before filing the tax return since revisions may be required.

Once again, thank you for the opportunity to be of service.

Purvis, Gray & Company, LLP

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## Filing Instructions

### St. Johns River State College Foundation, Inc.

### Exempt Organization Tax Return

### Taxable Year Ended March 31, 2024

**Date Due:** February 18, 2025

**Remittance:** None is required. Your Form 990 for the tax year ended 3/31/24 shows no balance due.

**Signature:** You are using a Personal Identification Number (PIN) for signing your return electronically. Form 8879-TE, IRS *e-file* Signature Authorization for an Exempt Organization should be signed and dated by an authorized officer of the organization and returned to:

Mail: Purvis, Gray & Company, LLP  
Attn: EF Monitor  
222 North East First Street  
Gainesville, FL 32601

Fax: 352-378-2505 Attn: EF Monitor

Or scan and e-mail to: [efmonitor-gnv@purvisgray.com](mailto:efmonitor-gnv@purvisgray.com) (Gainesville Office),  
[efmonitor-oca@purvisgray.com](mailto:efmonitor-oca@purvisgray.com) (Ocala Office),  
[efmonitor-ori@purvisgray.com](mailto:efmonitor-ori@purvisgray.com) (Orlando Office),  
[efmonitor-sar@purvisgray.com](mailto:efmonitor-sar@purvisgray.com) (Sarasota Office),  
[efmonitor-tal@purvisgray.com](mailto:efmonitor-tal@purvisgray.com) (Tallahassee Office),  
[efmonitor-tpa@purvisgray.com](mailto:efmonitor-tpa@purvisgray.com) (Tampa Office)

**Important:** Your return will not be filed with the IRS until the signed Form 8879-TE has been received by this office.

**Other:** Your return is being filed electronically with the IRS and is not required to be mailed. DO NOT MAIL A PAPER COPY OF YOUR RETURN TO THE IRS. If you Mail a paper copy of your return to the IRS it will delay the processing of your return.

**We will provide you with a copy of your *e-file* acceptance form upon request. If you would like a copy, please contact us.**

Form **8879-TE****IRS E-file Signature Authorization  
for a Tax Exempt Entity**

OMB No. 1545-0047

Department of the Treasury  
Internal Revenue Service  
Name of filerFor calendar year 2023, or fiscal year beginning **4/01**, 2023, and ending **3/31**, 20**24****Do not send to the IRS. Keep for your records.**  
**Go to [www.irs.gov/Form8879TE](http://www.irs.gov/Form8879TE) for the latest information.****2023****ST. JOHNS RIVER STATE COLLEGE  
FOUNDATION, INC.**EIN or SSN  
**23-7336585**Name and title of officer or person subject to tax **MELISSA C. MILLER  
CHAIRMAN****Part I Type of Return and Return Information**

Check the box for the return for which you are using this Form 8879-TE and enter the applicable amount, if any, from the return. Form 8038-CP and Form 5330 filers may enter dollars and cents. For all other forms, enter whole dollars only. If you check the box on line **1a, 2a, 3a, 4a, 5a, 6a, 7a, 8a, 9a, or 10a** below, and the amount on that line for the return being filed with this form was blank, then leave line **1b, 2b, 3b, 4b, 5b, 6b, 7b, 8b, 9b, or 10b**, whichever is applicable, blank (do not enter -0-). But, if you entered -0- on the return, then enter -0- on the applicable line below. **Do not** complete more than one line in Part I.

<b>1a Form 990</b> check here <input checked="" type="checkbox"/>	<b>b Total revenue</b> , if any (Form 990, Part VIII, column (A), line 12) .....	<b>1b</b> <u><b>1,285,379</b></u>
<b>2a Form 990-EZ</b> check here <input type="checkbox"/>	<b>b Total revenue</b> , if any (Form 990-EZ, line 9) .....	<b>2b</b> _____
<b>3a Form 1120-POL</b> check here <input type="checkbox"/>	<b>b Total tax</b> (Form 1120-POL, line 22) .....	<b>3b</b> _____
<b>4a Form 990-PF</b> check here <input type="checkbox"/>	<b>b Tax based on investment income</b> (Form 990-PF, Part V, line 5) .....	<b>4b</b> _____
<b>5a Form 8868</b> check here <input type="checkbox"/>	<b>b Balance due</b> (Form 8868, line 3c) .....	<b>5b</b> _____
<b>6a Form 990-T</b> check here <input type="checkbox"/>	<b>b Total tax</b> (Form 990-T, Part III, line 4) .....	<b>6b</b> _____
<b>7a Form 4720</b> check here <input type="checkbox"/>	<b>b Total tax</b> (Form 4720, Part III, line 1) .....	<b>7b</b> _____
<b>8a Form 5227</b> check here <input type="checkbox"/>	<b>b FMV of assets at end of tax year</b> (Form 5227, Item D) .....	<b>8b</b> _____
<b>9a Form 5330</b> check here <input type="checkbox"/>	<b>b Tax due</b> (Form 5330, Part II, line 19) .....	<b>9b</b> _____
<b>10a Form 8038-CP</b> check here <input type="checkbox"/>	<b>b Amount of credit payment requested</b> (Form 8038-CP, Part III, line 22) .....	<b>10b</b> _____

**Part II Declaration and Signature Authorization of Officer or Person Subject to Tax**

Under penalties of perjury, I declare that ☒ I am an officer of the above entity or ☐ I am a person subject to tax with respect to (name of entity) \_\_\_\_\_, (EIN) \_\_\_\_\_ and that I have examined a copy of the 2023 electronic return and accompanying schedules and statements, and, to the best of my knowledge and belief, they are true, correct, and complete. I further declare that the amount in Part I above is the amount shown on the copy of the electronic return. I consent to allow my intermediate service provider, transmitter, or electronic return originator (ERO) to send the return to the IRS and to receive from the IRS (a) an acknowledgement of receipt or reason for rejection of the transmission, (b) the reason for any delay in processing the return or refund, and (c) the date of any refund. If applicable, I authorize the U.S. Treasury and its designated Financial Agent to initiate an electronic funds withdrawal (direct debit) entry to the financial institution account indicated in the tax preparation software for payment of the federal taxes owed on this return, and the financial institution to debit the entry to this account. To revoke a payment, I must contact the U.S. Treasury Financial Agent at 1-888-353-4537 no later than 2 business days prior to the payment (settlement) date. I also authorize the financial institutions involved in the processing of the electronic payment of taxes to receive confidential information necessary to answer inquiries and resolve issues related to the payment. I have selected a personal identification number (PIN) as my signature for the electronic return and, if applicable, the consent to electronic funds withdrawal.

**PIN: check one box only**

☒ I authorize **PURVIS, GRAY & COMPANY, LLP** to enter my PIN **18607** as my signature  
ERO firm name Enter five numbers, but do not enter all zeros

on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I also authorize the aforementioned ERO to enter my PIN on the return's disclosure consent screen.

☐ As an officer or person subject to tax with respect to the entity, I will enter my PIN as my signature on the tax year 2023 electronically filed return. If I have indicated within this return that a copy of the return is being filed with a state agency(ies) regulating charities as part of the IRS Fed/State program, I will enter my PIN on the return's disclosure consent screen.

Signature of officer or person subject to tax \_\_\_\_\_ Date **11/03/24****Part III Certification and Authentication****ERO's EFIN/PIN.** Enter your six-digit electronic filing identification number (EFIN) followed by your five-digit self-selected PIN.**50663580331**  
Do not enter all zeros

I certify that the above numeric entry is my PIN, which is my signature on the 2023 electronically filed return indicated above. I confirm that I am submitting this return in accordance with the requirements of **Pub. 4163**, Modernized e-File (MeF) Information for Authorized IRS e-file Providers for Business Returns.

ERO's signature \_\_\_\_\_ Date **11/03/24****ERO Must Retain This Form — See Instructions****Do Not Submit This Form to the IRS Unless Requested To Do So**

Form

990

Department of the Treasury  
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public.

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

A

For the 2023 calendar year, or tax year beginning 04/01/23, and ending 03/31/24

B

Check if applicable:

☐ Address change

☐ Name change

☐ Initial return

☐ Final return/terminated

☐ Amended return

☐ Application pending

C

Name of organization

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.

Doing business as

Number and street (or P.O. box if mail is not delivered to street address)

Room/suite

5001 ST. JOHNS AVENUE

City or town, state or province, country, and ZIP or foreign postal code

PALATKA FL 32177

D

Employer identification number

23-7336585

E

Telephone number

386-312-4100

G

Gross receipts

2,900,932

F

Name and address of principal officer:

MELISSA C. MILLER  
5001 ST. JOHNS AVENUE  
PALATKA FL 32177

H(a)

Is this a group return for subordinates?

☐ Yes ☒ No

H(b)

Are all subordinates included?

☐ Yes ☐ No

If "No," attach a list. See instructions

H(c)

Group exemption number

I

Tax-exempt status:

☐ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527

J

Website:

SJRSTATE.EDU/FOUNDATION

K

Form of organization:

☐ Corporation ☐ Trust ☐ Association ☐ Other

L

Year of formation:

1970

M

State of legal domicile:

FL

Part I Summary			
Activities & Governance	1	Briefly describe the organization's mission or most significant activities: TO SUPPORT ST. JOHNS RIVER STATE COLLEGE AND ITS STUDENTS THROUGH, AMONG OTHER THINGS, A SCHOLARSHIP PROGRAM AND WORKFORCE DEVELOPMENT SUPPORT.	
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.	
	3	Number of voting members of the governing body (Part VI, line 1a)	12
	4	Number of independent voting members of the governing body (Part VI, line 1b)	9
	5	Total number of individuals employed in calendar year 2023 (Part V, line 2a)	0
	6	Total number of volunteers (estimate if necessary)	14
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	0
Revenue	b	Net unrelated business taxable income from Form 990-T, Part I, line 11	0
	8	Contributions and grants (Part VIII, line 1h)	1,142,334
	9	Program service revenue (Part VIII, line 2g)	0
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	145,878
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	0
Expenses	12	Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,288,212
	13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)	387,473
	14	Benefits paid to or for members (Part IX, column (A), line 4)	0
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	0
	16a	Professional fundraising fees (Part IX, column (A), line 11e)	0
Net Assets or Fund Balances	b	Total fundraising expenses (Part IX, column (D), line 25)	66,652
	17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	284,872
	18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	672,345
	19	Revenue less expenses. Subtract line 18 from line 12	615,867
	20	Total assets (Part X, line 16)	8,910,985
	21	Total liabilities (Part X, line 26)	199,976
	22	Net assets or fund balances. Subtract line 21 from line 20	8,711,009
		Prior Year	Current Year
		1,142,334	643,902
			0
		145,878	641,477
			0
		1,288,212	1,285,379
		387,473	381,800
			0
			0
			0
		284,872	276,083
		672,345	657,883
		615,867	627,496
		Beginning of Current Year	End of Year
		8,910,985	10,415,182
		199,976	215,121
		8,711,009	10,200,061

Part II

Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

MELISSA C. MILLER

CHAIRMAN

Type or print name and title

Date

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed

PTIN

EMILY J. NEWSOM, CPA

11/03/24

P00020448

Firm's name

Firm's EIN

Firm's address

Phone no.

PURVIS, GRAY & COMPANY, LLP

59-0548468

222 NORTH EAST FIRST STREET

352-378-2461

GAINESVILLE, FL 32601

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes ☐ No

For Paperwork Reduction Act Notice, see the separate instructions.

Form 990 (2023)

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III ☐

- 1 Briefly describe the organization's mission:  
TO SUPPORT ST. JOHNS RIVER STATE COLLEGE AND ITS STUDENTS THROUGH, AMONG  
OTHER THINGS, A SCHOLARSHIP PROGRAM AND WORKFORCE DEVELOPMENT SUPPORT.
- 2 Did the organization undertake any significant program services during the year which were not listed on the  
prior Form 990 or 990-EZ? ☐ Yes ☒ No  
If "Yes," describe these new services on Schedule O.
- 3 Did the organization cease conducting, or make significant changes in how it conducts, any program  
services? ☐ Yes ☒ No  
If "Yes," describe these changes on Schedule O.
- 4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by  
expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others,  
the total expenses, and revenue, if any, for each program service reported.

4a (Code: ) (Expenses \$ 381,800 including grants of \$ 381,800 ) (Revenue \$ )

SUPPORTED ST. JOHNS RIVER STATE COLLEGE STUDENTS BY FUNDING SCHOLARSHIPS.

4b (Code: ) (Expenses \$ including grants of \$ ) (Revenue \$ )

SUPPORTED THE THRASHER-HORNE CENTER FOR THE ARTS LOCATED ON THE ORANGE  
PARK, FLORIDA CAMPUS OF THE COLLEGE.

4c (Code: ) (Expenses \$ 106,439 including grants of \$ ) (Revenue \$ )

SUPPORTED ST. JOHNS RIVER STATE COLLEGE STUDENT PROGRAMS AND ACTIVITIES.

4d Other program services (Describe on Schedule O.)

(Expenses \$ including grants of \$ ) (Revenue \$ )

4e Total program service expenses

488,239

**Part IV Checklist of Required Schedules**

	Yes	No
<b>1</b> Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If "Yes," complete Schedule A</i>	<b>1</b> <b>X</b>	
<b>2</b> Is the organization required to complete Schedule B, Schedule of Contributors? See instructions	<b>2</b> <b>X</b>	
<b>3</b> Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If "Yes," complete Schedule C, Part I</i>	<b>3</b>	<b>X</b>
<b>4</b> <b>Section 501(c)(3) organizations.</b> Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If "Yes," complete Schedule C, Part II</i>	<b>4</b>	<b>X</b>
<b>5</b> Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Rev. Proc. 98-19? <i>If "Yes," complete Schedule C, Part III</i>	<b>5</b>	<b>X</b>
<b>6</b> Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If "Yes," complete Schedule D, Part I</i>	<b>6</b>	<b>X</b>
<b>7</b> Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If "Yes," complete Schedule D, Part II</i>	<b>7</b>	<b>X</b>
<b>8</b> Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If "Yes," complete Schedule D, Part III</i>	<b>8</b>	<b>X</b>
<b>9</b> Did the organization report an amount in Part X, line 21, for escrow or custodial account liability; serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If "Yes," complete Schedule D, Part IV</i>	<b>9</b>	<b>X</b>
<b>10</b> Did the organization, directly or through a related organization, hold assets in donor-restricted endowments or in quasi-endowments? <i>If "Yes," complete Schedule D, Part V</i>	<b>10</b> <b>X</b>	
<b>11</b> If the organization's answer to any of the following questions is "Yes," then complete Schedule D, Parts VI, VII, VIII, IX, or X, as applicable.		
<b>a</b> Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If "Yes," complete Schedule D, Part VI</i>	<b>11a</b>	<b>X</b>
<b>b</b> Did the organization report an amount for investments—other securities in Part X, line 12, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VII</i>	<b>11b</b>	<b>X</b>
<b>c</b> Did the organization report an amount for investments—program related in Part X, line 13, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part VIII</i>	<b>11c</b>	<b>X</b>
<b>d</b> Did the organization report an amount for other assets in Part X, line 15, that is 5% or more of its total assets reported in Part X, line 16? <i>If "Yes," complete Schedule D, Part IX</i>	<b>11d</b>	<b>X</b>
<b>e</b> Did the organization report an amount for other liabilities in Part X, line 25? <i>If "Yes," complete Schedule D, Part X</i>	<b>11e</b> <b>X</b>	
<b>f</b> Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If "Yes," complete Schedule D, Part X</i>	<b>11f</b>	<b>X</b>
<b>12a</b> Did the organization obtain separate, independent audited financial statements for the tax year? <i>If "Yes," complete Schedule D, Parts XI and XII</i>	<b>12a</b> <b>X</b>	
<b>b</b> Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If "Yes," and if the organization answered "No" to line 12a, then completing Schedule D, Parts XI and XII is optional</i>	<b>12b</b>	<b>X</b>
<b>13</b> Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If "Yes," complete Schedule E</i>	<b>13</b>	<b>X</b>
<b>14a</b> Did the organization maintain an office, employees, or agents outside of the United States?	<b>14a</b>	<b>X</b>
<b>b</b> Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If "Yes," complete Schedule F, Parts I and IV</i>	<b>14b</b>	<b>X</b>
<b>15</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If "Yes," complete Schedule F, Parts II and IV</i>	<b>15</b>	<b>X</b>
<b>16</b> Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If "Yes," complete Schedule F, Parts III and IV</i>	<b>16</b>	<b>X</b>
<b>17</b> Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If "Yes," complete Schedule G, Part I. See instructions</i>	<b>17</b>	<b>X</b>
<b>18</b> Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If "Yes," complete Schedule G, Part II</i>	<b>18</b>	<b>X</b>
<b>19</b> Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If "Yes," complete Schedule G, Part III</i>	<b>19</b>	<b>X</b>
<b>20a</b> Did the organization operate one or more hospital facilities? <i>If "Yes," complete Schedule H</i>	<b>20a</b>	<b>X</b>
<b>b</b> If "Yes" to line 20a, did the organization attach a copy of its audited financial statements to this return?	<b>20b</b>	
<b>21</b> Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If "Yes," complete Schedule I, Parts I and II</i>	<b>21</b>	<b>X</b>

**Part IV Checklist of Required Schedules (continued)**

	Yes	No
<b>22</b> Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If "Yes," complete Schedule I, Parts I and III</i>	<b>22</b> <b>X</b>	
<b>23</b> Did the organization answer "Yes" to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If "Yes," complete Schedule J</i>	<b>23</b> <b>X</b>	
<b>24a</b> Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If "Yes," answer lines 24b through 24d and complete Schedule K. If "No," go to line 25a</i>	<b>24a</b>	<b>X</b>
<b>b</b> Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?	<b>24b</b>	
<b>c</b> Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?	<b>24c</b>	
<b>d</b> Did the organization act as an "on behalf of" issuer for bonds outstanding at any time during the year?	<b>24d</b>	
<b>25a</b> <b>Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations.</b> Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If "Yes," complete Schedule L, Part I</i>	<b>25a</b>	<b>X</b>
<b>b</b> Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If "Yes," complete Schedule L, Part I</i>	<b>25b</b>	<b>X</b>
<b>26</b> Did the organization report any amount on Part X, line 5 or 22, for receivables from or payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons? <i>If "Yes," complete Schedule L, Part II</i>	<b>26</b>	<b>X</b>
<b>27</b> Did the organization provide a grant or other assistance to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity (including an employee thereof) or family member of any of these persons? <i>If "Yes," complete Schedule L, Part III</i>	<b>27</b>	<b>X</b>
<b>28</b> Was the organization a party to a business transaction with one of the following parties? (See the Schedule L, Part IV, instructions for applicable filing thresholds, conditions, and exceptions).		
<b>a</b> A current or former officer, director, trustee, key employee, creator or founder, or substantial contributor? <i>If "Yes," complete Schedule L, Part IV</i>	<b>28a</b>	<b>X</b>
<b>b</b> A family member of any individual described in line 28a? <i>If "Yes," complete Schedule L, Part IV</i>	<b>28b</b>	<b>X</b>
<b>c</b> A 35% controlled entity of one or more individuals and/or organizations described in line 28a or 28b? <i>If "Yes," complete Schedule L, Part IV</i>	<b>28c</b>	<b>X</b>
<b>29</b> Did the organization receive more than \$25,000 in noncash contributions? <i>If "Yes," complete Schedule M</i>	<b>29</b>	<b>X</b>
<b>30</b> Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If "Yes," complete Schedule M</i>	<b>30</b>	<b>X</b>
<b>31</b> Did the organization liquidate, terminate, or dissolve and cease operations? <i>If "Yes," complete Schedule N, Part I</i>	<b>31</b>	<b>X</b>
<b>32</b> Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If "Yes," complete Schedule N, Part II</i>	<b>32</b>	<b>X</b>
<b>33</b> Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If "Yes," complete Schedule R, Part I</i>	<b>33</b>	<b>X</b>
<b>34</b> Was the organization related to any tax-exempt or taxable entity? <i>If "Yes," complete Schedule R, Part II, III, or IV, and Part V, line 1</i>	<b>34</b> <b>X</b>	
<b>35a</b> Did the organization have a controlled entity within the meaning of section 512(b)(13)?	<b>35a</b>	<b>X</b>
<b>b</b> If "Yes" to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If "Yes," complete Schedule R, Part V, line 2</i>	<b>35b</b>	
<b>36</b> <b>Section 501(c)(3) organizations.</b> Did the organization make any transfers to an exempt non-charitable related organization? <i>If "Yes," complete Schedule R, Part V, line 2</i>	<b>36</b>	<b>X</b>
<b>37</b> Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If "Yes," complete Schedule R, Part VI</i>	<b>37</b>	<b>X</b>
<b>38</b> Did the organization complete Schedule O and provide explanations on Schedule O for Part VI, lines 11b and 19? <b>Note:</b> All Form 990 filers are required to complete Schedule O.	<b>38</b> <b>X</b>	

**Part V Statements Regarding Other IRS Filings and Tax Compliance**Check if Schedule O contains a response or note to any line in this Part V ☐

	Yes	No
<b>1a</b> Enter the number reported in box 3 of Form 1096. Enter -0- if not applicable	<b>1a</b> <b>4</b>	
<b>b</b> Enter the number of Forms W-2G included on line 1a. Enter -0- if not applicable	<b>1b</b> <b>0</b>	
<b>c</b> Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners?	<b>1c</b>	

**Part V Statements Regarding Other IRS Filings and Tax Compliance (continued)**

Yes No

<b>2a</b>	Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return	<b>2a</b>	<b>0</b>			
<b>b</b>	If at least one is reported on line 2a, did the organization file all required federal employment tax returns?	<b>2b</b>				
<b>3a</b>	Did the organization have unrelated business gross income of \$1,000 or more during the year?	<b>3a</b>				<b>X</b>
<b>b</b>	If "Yes," has it filed a Form 990-T for this year? If "No" to line 3b, provide an explanation on Schedule O	<b>3b</b>				
<b>4a</b>	At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	<b>4a</b>				<b>X</b>
<b>b</b>	If "Yes," enter the name of the foreign country See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).					
<b>5a</b>	Was the organization a party to a prohibited tax shelter transaction at any time during the tax year?	<b>5a</b>				<b>X</b>
<b>b</b>	Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction?	<b>5b</b>				<b>X</b>
<b>c</b>	If "Yes" to line 5a or 5b, did the organization file Form 8886-T?	<b>5c</b>				
<b>6a</b>	Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions?	<b>6a</b>				<b>X</b>
<b>b</b>	If "Yes," did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	<b>6b</b>				
<b>7</b>	<b>Organizations that may receive deductible contributions under section 170(c).</b>					
<b>a</b>	Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor?	<b>7a</b>				<b>X</b>
<b>b</b>	If "Yes," did the organization notify the donor of the value of the goods or services provided?	<b>7b</b>				
<b>c</b>	Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282?	<b>7c</b>				<b>X</b>
<b>d</b>	If "Yes," indicate the number of Forms 8282 filed during the year	<b>7d</b>				
<b>e</b>	Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract?	<b>7e</b>				<b>X</b>
<b>f</b>	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	<b>7f</b>				<b>X</b>
<b>g</b>	If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required?	<b>7g</b>				
<b>h</b>	If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C?	<b>7h</b>				
<b>8</b>	<b>Sponsoring organizations maintaining donor advised funds.</b> Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year?	<b>8</b>				
<b>9</b>	<b>Sponsoring organizations maintaining donor advised funds.</b>					
<b>a</b>	Did the sponsoring organization make any taxable distributions under section 4966?	<b>9a</b>				
<b>b</b>	Did the sponsoring organization make a distribution to a donor, donor advisor, or related person?	<b>9b</b>				
<b>10</b>	<b>Section 501(c)(7) organizations.</b> Enter:					
<b>a</b>	Initiation fees and capital contributions included on Part VIII, line 12	<b>10a</b>				
<b>b</b>	Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities	<b>10b</b>				
<b>11</b>	<b>Section 501(c)(12) organizations.</b> Enter:					
<b>a</b>	Gross income from members or shareholders	<b>11a</b>				
<b>b</b>	Gross income from other sources. (Do not net amounts due or paid to other sources against amounts due or received from them.)	<b>11b</b>				
<b>12a</b>	<b>Section 4947(a)(1) non-exempt charitable trusts.</b> Is the organization filing Form 990 in lieu of Form 1041?	<b>12a</b>				
<b>b</b>	If "Yes," enter the amount of tax-exempt interest received or accrued during the year	<b>12b</b>				
<b>13</b>	<b>Section 501(c)(29) qualified nonprofit health insurance issuers.</b>					
<b>a</b>	Is the organization licensed to issue qualified health plans in more than one state? <b>Note:</b> See the instructions for additional information the organization must report on Schedule O.	<b>13a</b>				
<b>b</b>	Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans	<b>13b</b>				
<b>c</b>	Enter the amount of reserves on hand	<b>13c</b>				
<b>14a</b>	Did the organization receive any payments for indoor tanning services during the tax year?	<b>14a</b>				<b>X</b>
<b>b</b>	If "Yes," has it filed a Form 720 to report these payments? If "No," provide an explanation on Schedule O	<b>14b</b>				
<b>15</b>	Is the organization subject to the section 4960 tax on payment(s) of more than \$1,000,000 in remuneration or excess parachute payment(s) during the year? If "Yes," see instructions and file Form 4720, Schedule N.	<b>15</b>				<b>X</b>
<b>16</b>	Is the organization an educational institution subject to the section 4968 excise tax on net investment income? If "Yes," complete Form 4720, Schedule O.	<b>16</b>				<b>X</b>
<b>17</b>	<b>Section 501(c)(21) organizations.</b> Did the trust, any disqualified or other person engage in any activities that would result in the imposition of an excise tax under section 4951, 4952 or 4953? If "Yes," complete Form 6069.	<b>17</b>				

**Part VI Governance, Management, and Disclosure** For each "Yes" response to lines 2 through 7b below, and for a "No" response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes on Schedule O. See instructions. Check if Schedule O contains a response or note to any line in this Part VI ☐

**Section A. Governing Body and Management**

		Yes	No
<b>1a</b>	Enter the number of voting members of the governing body at the end of the tax year If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain on Schedule O.	<b>1a</b>	<b>12</b>
<b>b</b>	Enter the number of voting members included on line 1a, above, who are independent	<b>1b</b>	<b>9</b>
<b>2</b>	Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	<b>2</b>	<b>X</b>
<b>3</b>	Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, trustees, or key employees to a management company or other person?	<b>3</b>	<b>X</b>
<b>4</b>	Did the organization make any significant changes to its governing documents since the prior Form 990 was filed?	<b>4</b>	<b>X</b>
<b>5</b>	Did the organization become aware during the year of a significant diversion of the organization's assets?	<b>5</b>	<b>X</b>
<b>6</b>	Did the organization have members or stockholders?	<b>6</b>	<b>X</b>
<b>7a</b>	Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body?	<b>7a</b>	<b>X</b>
<b>b</b>	Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body?	<b>7b</b>	<b>X</b>
<b>8</b>	Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
<b>a</b>	The governing body?	<b>8a</b>	<b>X</b>
<b>b</b>	Each committee with authority to act on behalf of the governing body?	<b>8b</b>	<b>X</b>
<b>9</b>	Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If "Yes," provide the names and addresses on Schedule O	<b>9</b>	<b>X</b>

**Section B. Policies** (This Section B requests information about policies not required by the Internal Revenue Code.)

		Yes	No
<b>10a</b>	Did the organization have local chapters, branches, or affiliates?	<b>10a</b>	<b>X</b>
<b>b</b>	If "Yes," did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes?	<b>10b</b>	
<b>11a</b>	Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form?	<b>11a</b>	<b>X</b>
<b>b</b>	Describe on Schedule O the process, if any, used by the organization to review this Form 990.		
<b>12a</b>	Did the organization have a written conflict of interest policy? If "No," go to line 13	<b>12a</b>	<b>X</b>
<b>b</b>	Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts?	<b>12b</b>	
<b>c</b>	Did the organization regularly and consistently monitor and enforce compliance with the policy? If "Yes," describe on Schedule O how this was done	<b>12c</b>	
<b>13</b>	Did the organization have a written whistleblower policy?	<b>13</b>	<b>X</b>
<b>14</b>	Did the organization have a written document retention and destruction policy?	<b>14</b>	<b>X</b>
<b>15</b>	Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
<b>a</b>	The organization's CEO, Executive Director, or top management official	<b>15a</b>	<b>X</b>
<b>b</b>	Other officers or key employees of the organization	<b>15b</b>	<b>X</b>
	If "Yes" to line 15a or 15b, describe the process on Schedule O. See instructions.		
<b>16a</b>	Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year?	<b>16a</b>	<b>X</b>
<b>b</b>	If "Yes," did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements?	<b>16b</b>	

**Section C. Disclosure**

**17** List the states with which a copy of this Form 990 is required to be filed **NONE**

**18** Section 6104 requires an organization to make its Forms 1023 (1024 or 1024-A, if applicable), 990, and 990-T (section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.  
☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain on Schedule O)

**19** Describe on Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year.

**20** State the name, address, and telephone number of the person who possesses the organization's books and records.  
**KATE ADORNETTO**  
**PALATKA**  
**5001 ST. JOHNS AVENUE**  
**FL 32177**  
**386-312-4100**

**Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent Contractors**Check if Schedule O contains a response or note to any line in this Part VII ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of "key employee."
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (box 5 of Form W-2, box 6 of Form 1099-MISC, and/or box 1 of Form 1099-NEC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

See the instructions for the order in which to list the persons above.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) JOE H. PICKENS, J.D. DIRECTOR	1.00 40.00	X						0	412,306	134,855
(2) DR. MELANIE BROWN VC BEG JAN 24/DIR	1.00 40.00	X		X				0	205,717	73,467
(3) MICHELLE SJOGREN DIRECTOR	1.00 40.00	X						0	91,970	21,249
(4) BRIAN BERGEN TREA/SEC THRU NOV 23	1.00 40.00	X		X				0	60,988	12,293
(5) RON W. BROWN DIRECTOR THRU SEP 23	1.00 40.00	X						0	25,000	0
(6) KATE ADORNETTO SEC/ED BEG JAN 24	1.00 40.00	X		X				0	0	0
(7) JIM BUSH DIRECTOR	1.00 0.00	X						0	0	0
(8) JAN CONRAD TREAS BEG JAN 24/DIR	1.00 0.00	X		X				0	0	0
(9) CHARLIE DOUGLAS DIRECTOR	1.00 0.00	X						0	0	0
(10) KARLA FLAGG-WRIGHT DIRECTOR	1.00 0.00	X						0	0	0
(11) DR. ANNA LEBESCH DIRECTOR	1.00 0.00	X						0	0	0

**Part VII**    **Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees** *(continued)*

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/ 1099-MISC/ 1099-NEC)	(E) Reportable compensation from related organizations (W-2/ 1099-MISC/ 1099-NEC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(12) <b>DANIEL A. MARTINEZ</b>	<b>1.00</b>									
DIRECTOR THRU OCT 23	0.00	X						0	0	0
(13) <b>MELISSA C. MILLER</b>	<b>1.00</b>									
CHAIR BEG JAN 24/VC	0.00	X		X				0	0	0
(14) <b>JOYCE OLIVER</b>	<b>1.00</b>									
DIRECTOR	0.00	X						0	0	0
(15) <b>DAVID PARSONS</b>	<b>1.00</b>									
CHAIRMAN THRU DEC 23	0.00	X		X				0	0	0
(16) <b>DR. MARK SPATOLA</b>	<b>1.00</b>									
DIRECTOR THRU AUG 23	0.00	X						0	0	0
(17) <b>JOHN RAYMOND THEOBOLD</b>	<b>1.00</b>									
DIRECTOR	0.00	X						0	0	0
(18)										
(19)										
<b>1b Subtotal</b>								<b>795,981</b>	<b>241,864</b>	
<b>c Total from continuation sheets to Part VII, Section A</b>										
<b>d Total (add lines 1b and 1c)</b>								<b>795,981</b>	<b>241,864</b>	

2    Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization    0

	Yes	No
3    Did the organization list any <b>former</b> officer, director, trustee, key employee, or highest compensated employee on line 1a? <i>If "Yes," complete Schedule J for such individual</i>	3	X
4    For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? <i>If "Yes," complete Schedule J for such individual</i>	4    X	
5    Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? <i>If "Yes," complete Schedule J for such person</i>	5	X

**Section B. Independent Contractors**

1    Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2    Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization    0

**Part VIII Statement of Revenue**Check if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
<b>Contributions, Gifts, Grants and Other Similar Amounts</b>	<b>1a</b> Federated campaigns	<b>1a</b> 250	643,902				
	<b>b</b> Membership dues	<b>1b</b>					
	<b>c</b> Fundraising events	<b>1c</b>					
	<b>d</b> Related organizations	<b>1d</b>					
	<b>e</b> Government grants (contributions)	<b>1e</b> 51,447					
	<b>f</b> All other contributions, gifts, grants, and similar amounts not included above	<b>1f</b> 592,205					
	<b>g</b> Noncash contributions included in lines 1a-1f	<b>1g</b> \$					
	<b>h Total. Add lines 1a-1f</b>						
	<b>Program Service Revenue</b>	Business Code					
<b>2a</b>							
<b>b</b>							
<b>c</b>							
<b>d</b>							
<b>e</b>							
<b>f</b> All other program service revenue							
<b>g Total. Add lines 2a-2f</b>							
<b>Other Revenue</b>	<b>3</b> Investment income (including dividends, interest, and other similar amounts)		246,146			246,146	
	<b>4</b> Income from investment of tax-exempt bond proceeds						
	<b>5</b> Royalties						
	<b>6a</b> Gross rents	<b>6a</b>					
	<b>b</b> Less: rental expenses	<b>6b</b>					
	<b>c</b> Rental inc. or (loss)	<b>6c</b>					
	<b>d</b> Net rental income or (loss)						
	<b>7a</b> Gross amount from sales of assets other than inventory	<b>7a</b> 2,010,884					
	<b>b</b> Less: cost or other basis and sales exps.	<b>7b</b> 1,615,553					
	<b>c</b> Gain or (loss)	<b>7c</b> 395,331					
	<b>d</b> Net gain or (loss)		395,331			395,331	
	<b>8a</b> Gross income from fundraising events (not including \$ of contributions reported on line 1c). See Part IV, line 18	<b>8a</b>					
	<b>b</b> Less: direct expenses	<b>8b</b>					
	<b>c</b> Net income or (loss) from fundraising events						
	<b>9a</b> Gross income from gaming activities. See Part IV, line 19	<b>9a</b>					
	<b>b</b> Less: direct expenses	<b>9b</b>					
	<b>c</b> Net income or (loss) from gaming activities						
<b>10a</b> Gross sales of inventory, less returns and allowances	<b>10a</b>						
<b>b</b> Less: cost of goods sold	<b>10b</b>						
<b>c</b> Net income or (loss) from sales of inventory							
<b>Miscellaneous Revenue</b>	Business Code						
	<b>11a</b>						
	<b>b</b>						
	<b>c</b>						
	<b>d</b> All other revenue						
	<b>e Total. Add lines 11a-11d</b>						
<b>12 Total revenue. See instructions</b>			1,285,379	0	0	641,477	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21				
2 Grants and other assistance to domestic individuals. See Part IV, line 22	381,800	381,800		
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16				
4 Benefits paid to or for members				
5 Compensation of current officers, directors, trustees, and key employees				
6 Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)				
7 Other salaries and wages				
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)				
9 Other employee benefits				
10 Payroll taxes				
11 Fees for services (nonemployees):				
a Management				
b Legal				
c Accounting				
d Lobbying				
e Professional fundraising services. See Part IV, line 17				
f Investment management fees	47,634		47,634	
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	55,358		55,358	
12 Advertising and promotion				
13 Office expenses				
14 Information technology				
15 Royalties				
16 Occupancy				
17 Travel				
18 Payments of travel or entertainment expenses for any federal, state, or local public officials				
19 Conferences, conventions, and meetings				
20 Interest				
21 Payments to affiliates				
22 Depreciation, depletion, and amortization				
23 Insurance				
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a GENERAL STUDENT ACTIVITIES	106,439	106,439		
b ENTERTAINMENT & CIVIC	66,652			66,652
c				
d				
e All other expenses				
25 Total functional expenses. Add lines 1 through 24e	657,883	488,239	102,992	66,652
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here if following SOP 98-2 (ASC 958-720)				

**Part X Balance Sheet**Check if Schedule O contains a response or note to any line in this Part X ☐

		(A) Beginning of year		(B) End of year
<b>Assets</b>	<b>1</b> Cash—non-interest-bearing .....	<b>235,163</b>	<b>1</b>	<b>247,941</b>
	<b>2</b> Savings and temporary cash investments .....	<b>1,589,073</b>	<b>2</b>	<b>1,423,854</b>
	<b>3</b> Pledges and grants receivable, net .....	<b>111,082</b>	<b>3</b>	<b>127,058</b>
	<b>4</b> Accounts receivable, net .....		<b>4</b>	
	<b>5</b> Loans and other receivables from any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		<b>5</b>	
	<b>6</b> Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), and persons described in section 4958(c)(3)(B) .....		<b>6</b>	
	<b>7</b> Notes and loans receivable, net .....		<b>7</b>	
	<b>8</b> Inventories for sale or use .....		<b>8</b>	
	<b>9</b> Prepaid expenses and deferred charges .....		<b>9</b>	
	<b>10a</b> Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D .....	<b>10a</b>		
	<b>b</b> Less: accumulated depreciation .....	<b>10b</b>	<b>10c</b>	
	<b>11</b> Investments—publicly traded securities .....	<b>6,975,667</b>	<b>11</b>	<b>8,616,285</b>
	<b>12</b> Investments—other securities. See Part IV, line 11 .....		<b>12</b>	
	<b>13</b> Investments—program-related. See Part IV, line 11 .....		<b>13</b>	
	<b>14</b> Intangible assets .....		<b>14</b>	
	<b>15</b> Other assets. See Part IV, line 11 .....		<b>15</b>	<b>44</b>
<b>16</b> <b>Total assets.</b> Add lines 1 through 15 (must equal line 33) .....	<b>8,910,985</b>	<b>16</b>	<b>10,415,182</b>	
<b>Liabilities</b>	<b>17</b> Accounts payable and accrued expenses .....		<b>17</b>	<b>5,750</b>
	<b>18</b> Grants payable .....		<b>18</b>	
	<b>19</b> Deferred revenue .....	<b>119,163</b>	<b>19</b>	<b>134,541</b>
	<b>20</b> Tax-exempt bond liabilities .....		<b>20</b>	
	<b>21</b> Escrow or custodial account liability. Complete Part IV of Schedule D .....		<b>21</b>	
	<b>22</b> Loans and other payables to any current or former officer, director, trustee, key employee, creator or founder, substantial contributor, or 35% controlled entity or family member of any of these persons .....		<b>22</b>	
	<b>23</b> Secured mortgages and notes payable to unrelated third parties .....		<b>23</b>	
	<b>24</b> Unsecured notes and loans payable to unrelated third parties .....		<b>24</b>	
	<b>25</b> Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D .....	<b>80,813</b>	<b>25</b>	<b>74,830</b>
	<b>26</b> <b>Total liabilities.</b> Add lines 17 through 25 .....	<b>199,976</b>	<b>26</b>	<b>215,121</b>
	<b>Net Assets or Fund Balances</b>	<b>Organizations that follow FASB ASC 958, check here</b> <input type="checkbox"/> <b>and complete lines 27, 28, 32, and 33.</b>		
<b>27</b> Net assets without donor restrictions .....			<b>27</b>	
<b>28</b> Net assets with donor restrictions .....			<b>28</b>	
<b>Organizations that do not follow FASB ASC 958, check here</b> <input checked="" type="checkbox"/> <b>and complete lines 29 through 33.</b>				
<b>29</b> Capital stock or trust principal, or current funds .....		<b>2,616,997</b>	<b>29</b>	<b>3,141,383</b>
<b>30</b> Paid-in or capital surplus, or land, building, or equipment fund .....			<b>30</b>	
<b>31</b> Retained earnings, endowment, accumulated income, or other funds .....		<b>6,094,012</b>	<b>31</b>	<b>7,058,678</b>
<b>32</b> <b>Total net assets or fund balances</b> .....		<b>8,711,009</b>	<b>32</b>	<b>10,200,061</b>
<b>33</b> <b>Total liabilities and net assets/fund balances</b> .....	<b>8,910,985</b>	<b>33</b>	<b>10,415,182</b>	

**Part XI Reconciliation of Net Assets**

Check if Schedule O contains a response or note to any line in this Part XI ☐

<b>1</b>	Total revenue (must equal Part VIII, column (A), line 12)	<b>1</b>	<b>1,285,379</b>
<b>2</b>	Total expenses (must equal Part IX, column (A), line 25)	<b>2</b>	<b>657,883</b>
<b>3</b>	Revenue less expenses. Subtract line 2 from line 1	<b>3</b>	<b>627,496</b>
<b>4</b>	Net assets or fund balances at beginning of year (must equal Part X, line 32, column (A))	<b>4</b>	<b>8,711,009</b>
<b>5</b>	Net unrealized gains (losses) on investments	<b>5</b>	<b>861,556</b>
<b>6</b>	Donated services and use of facilities	<b>6</b>	
<b>7</b>	Investment expenses	<b>7</b>	
<b>8</b>	Prior period adjustments	<b>8</b>	
<b>9</b>	Other changes in net assets or fund balances (explain on Schedule O)	<b>9</b>	
<b>10</b>	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 32, column (B))	<b>10</b>	<b>10,200,061</b>

**Part XII Financial Statements and Reporting**

Check if Schedule O contains a response or note to any line in this Part XII ☐

		Yes	No
<b>1</b>	Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____ If the organization changed its method of accounting from a prior year or checked "Other," explain on Schedule O.		
<b>2a</b>	Were the organization's financial statements compiled or reviewed by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both. <input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		<b>X</b>
<b>b</b>	Were the organization's financial statements audited by an independent accountant? If "Yes," check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both. <input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis	<b>X</b>	
<b>c</b>	If "Yes" to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant? If the organization changed either its oversight process or selection process during the tax year, explain on Schedule O.	<b>X</b>	
<b>3a</b>	As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Uniform Guidance, 2 C.F.R. Part 200, Subpart F?		<b>X</b>
<b>b</b>	If "Yes," did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why on Schedule O and describe any steps taken to undergo such audits		

SCHEDULE A  
(Form 990)

Department of the Treasury  
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

Attach to Form 990 or Form 990-EZ.

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public Inspection

Name of the organization	ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.	Employer identification number	23-7336585
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Part I Reason for Public Charity Status. (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

1

☐

A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i).**

2

☐

A school described in **section 170(b)(1)(A)(ii).** (Attach Schedule E (Form 990).)

3

☐

A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii).**

4

☐

A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii).** Enter the hospital's name, city, and state: .....

5

☐

An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv).** (Complete Part II.)

6

☐

A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v).**

7

☒

An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

8

☐

A community trust described in **section 170(b)(1)(A)(vi).** (Complete Part II.)

9

☐

An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: .....

10

☐

An organization that normally receives (1) more than 33 1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions, subject to certain exceptions; and (2) no more than 33 1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2).** (Complete Part III.)

11

☐

An organization organized and operated exclusively to test for public safety. See **section 509(a)(4).**

12

☐

An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2).** See **section 509(a)(3).** Check the box on lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.

a

☐

**Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**

b

☐

**Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**

c

☐

**Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**

d

☐

**Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**

e

☐

Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.

f

Enter the number of supported organizations

g

Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1–10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

**Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)**  
(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")	700,642	633,911	630,109	1,142,334	643,902	3,750,898
<b>2</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>3</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>4 Total.</b> Add lines 1 through 3	700,642	633,911	630,109	1,142,334	643,902	3,750,898
<b>5</b> The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						114,133
<b>6 Public support.</b> Subtract line 5 from line 4.						3,636,765

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>7</b> Amounts from line 4	700,642	633,911	630,109	1,142,334	643,902	3,750,898
<b>8</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources	192,254	193,339	132,697	162,737	246,146	927,173
<b>9</b> Net income from unrelated business activities, whether or not the business is regularly carried on						
<b>10</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)	24,908					24,908
<b>11 Total support.</b> Add lines 7 through 10						4,702,979
<b>12</b> Gross receipts from related activities, etc. (see instructions)					12	
<b>13 First 5 years.</b> If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and <b>stop here</b>						<input type="checkbox"/>

**Section C. Computation of Public Support Percentage**

<b>14</b> Public support percentage for 2023 (line 6, column (f) divided by line 11, column (f))	<b>14</b>	77.33 %
<b>15</b> Public support percentage from 2022 Schedule A, Part II, line 14	<b>15</b>	76.93 %
<b>16a 33 1/3% support test — 2023.</b> If the organization did not check the box on line 13, and line 14 is 33 1/3% or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization	<input checked="" type="checkbox"/>	
<b>b 33 1/3% support test — 2022.</b> If the organization did not check a box on line 13 or 16a, and line 15 is 33 1/3% or more, check this box and <b>stop here</b> . The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
<b>17a 10%-facts-and-circumstances test — 2023.</b> If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here</b> . Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
<b>b 10%-facts-and-circumstances test — 2022.</b> If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the facts-and-circumstances test, check this box and <b>stop here</b> . Explain in Part VI how the organization meets the facts-and-circumstances test. The organization qualifies as a publicly supported organization	<input type="checkbox"/>	
<b>18 Private foundation.</b> If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions	<input type="checkbox"/>	

**Part III Support Schedule for Organizations Described in Section 509(a)(2)**

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II.  
If the organization fails to qualify under the tests listed below, please complete Part II.)

**Section A. Public Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>1</b> Gifts, grants, contributions, and membership fees received. (Do not include any "unusual grants.")						
<b>2</b> Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose						
<b>3</b> Gross receipts from activities that are not an unrelated trade or business under section 513						
<b>4</b> Tax revenues levied for the organization's benefit and either paid to or expended on its behalf						
<b>5</b> The value of services or facilities furnished by a governmental unit to the organization without charge						
<b>6</b> <b>Total.</b> Add lines 1 through 5						
<b>7a</b> Amounts included on lines 1, 2, and 3 received from disqualified persons						
<b>b</b> Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year						
<b>c</b> Add lines 7a and 7b						
<b>8</b> <b>Public support.</b> (Subtract line 7c from line 6.)						

**Section B. Total Support**

Calendar year (or fiscal year beginning in)	(a) 2019	(b) 2020	(c) 2021	(d) 2022	(e) 2023	(f) Total
<b>9</b> Amounts from line 6						
<b>10a</b> Gross income from interest, dividends, payments received on securities loans, rents, royalties, and income from similar sources						
<b>b</b> Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975						
<b>c</b> Add lines 10a and 10b						
<b>11</b> Net income from unrelated business activities not included on line 10b, whether or not the business is regularly carried on						
<b>12</b> Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
<b>13</b> <b>Total support.</b> (Add lines 9, 10c, 11, and 12.)						

**14** **First 5 years.** If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here** ☐

**Section C. Computation of Public Support Percentage**

<b>15</b> Public support percentage for 2023 (line 8, column (f), divided by line 13, column (f))	<b>15</b>	%
<b>16</b> Public support percentage from 2022 Schedule A, Part III, line 15	<b>16</b>	%

**Section D. Computation of Investment Income Percentage**

<b>17</b> Investment income percentage for 2023 (line 10c, column (f), divided by line 13, column (f))	<b>17</b>	%
<b>18</b> Investment income percentage from 2022 Schedule A, Part III, line 17	<b>18</b>	%

**19a** **33 1/3% support tests — 2023.** If the organization did not check the box on line 14, and line 15 is more than 33 1/3%, and line 17 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

**b** **33 1/3% support tests — 2022.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33 1/3%, and line 18 is not more than 33 1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization ☐

**20** **Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions ☐

**Part IV Supporting Organizations**

(Complete only if you checked a box on line 12 on Part I. If you checked box 12a, Part I, complete Sections A and B. If you checked box 12b, Part I, complete Sections A and C. If you checked box 12c, Part I, complete Sections A, D, and E. If you checked box 12d, Part I, complete Sections A and D, and complete Part V.)

**Section A. All Supporting Organizations**

	Yes	No
<b>1</b> Are all of the organization's supported organizations listed by name in the organization's governing documents? <i>If "No," describe in <b>Part VI</b> how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.</i>		
<b>2</b> Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> how the organization determined that the supported organization was described in section 509(a)(1) or (2).</i>		
<b>3a</b> Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? <i>If "Yes," answer lines 3b and 3c below.</i>		
<b>b</b> Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? <i>If "Yes," describe in <b>Part VI</b> when and how the organization made the determination.</i>		
<b>c</b> Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? <i>If "Yes," explain in <b>Part VI</b> what controls the organization put in place to ensure such use.</i>		
<b>4a</b> Was any supported organization not organized in the United States ("foreign supported organization")? <i>If "Yes," and if you checked box 12a or 12b in Part I, answer lines 4b and 4c below.</i>		
<b>b</b> Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? <i>If "Yes," describe in <b>Part VI</b> how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.</i>		
<b>c</b> Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? <i>If "Yes," explain in <b>Part VI</b> what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.</i>		
<b>5a</b> Did the organization add, substitute, or remove any supported organizations during the tax year? <i>If "Yes," answer lines 5b and 5c below (if applicable). Also, provide detail in <b>Part VI</b>, including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).</i>		
<b>b</b> <b>Type I or Type II only.</b> Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
<b>c</b> <b>Substitutions only.</b> Was the substitution the result of an event beyond the organization's control?		
<b>6</b> Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? <i>If "Yes," provide detail in <b>Part VI</b>.</i>		
<b>7</b> Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (as defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
<b>8</b> Did the organization make a loan to a disqualified person (as defined in section 4958) not described on line 7? <i>If "Yes," complete Part I of Schedule L (Form 990).</i>		
<b>9a</b> Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons, as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? <i>If "Yes," provide detail in <b>Part VI</b>.</i>		
<b>b</b> Did one or more disqualified persons (as defined on line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>		
<b>c</b> Did a disqualified person (as defined on line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? <i>If "Yes," provide detail in <b>Part VI</b>.</i>		
<b>10a</b> Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? <i>If "Yes," answer line 10b below.</i>		
<b>b</b> Did the organization have any excess business holdings in the tax year? <i>(Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)</i>		

**Part IV Supporting Organizations** (continued)

- 11** Has the organization accepted a gift or contribution from any of the following persons?
- a** A person who directly or indirectly controls, either alone or together with persons described on lines 11b and 11c below, the governing body of a supported organization?
- b** A family member of a person described on line 11a above?
- c** A 35% controlled entity of a person described on line 11a or 11b above? If "Yes" to line 11a, 11b, or 11c, provide detail in **Part VI**.

	Yes	No
<b>11a</b>		
<b>11b</b>		
<b>11c</b>		

**Section B. Type I Supporting Organizations**

- 1** Did the governing body, members of the governing body, officers acting in their official capacity, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's officers, directors, or trustees at all times during the tax year? If "No," describe in **Part VI** how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove officers, directors, or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.
- 2** Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If "Yes," explain in **Part VI** how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.

	Yes	No
<b>1</b>		
<b>2</b>		

**Section C. Type II Supporting Organizations**

- 1** Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If "No," describe in **Part VI** how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).

	Yes	No
<b>1</b>		

**Section D. All Type III Supporting Organizations**

- 1** Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?
- 2** Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If "No," explain in **Part VI** how the organization maintained a close and continuous working relationship with the supported organization(s).
- 3** By reason of the relationship described on line 2, above, did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If "Yes," describe in **Part VI** the role the organization's supported organizations played in this regard.

	Yes	No
<b>1</b>		
<b>2</b>		
<b>3</b>		

**Section E. Type III Functionally Integrated Supporting Organizations**

- 1** Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).
- a** ☐ The organization satisfied the Activities Test. Complete line 2 below.
- b** ☐ The organization is the parent of each of its supported organizations. Complete line 3 below.
- c** ☐ The organization supported a governmental entity. Describe in **Part VI** how you supported a governmental entity (see instructions).

**2** Activities Test. Answer lines 2a and 2b below.

- a** Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If "Yes," then in **Part VI** identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.
- b** Did the activities described on line 2a, above, constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If "Yes," explain in **Part VI** the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.

	Yes	No
<b>2a</b>		
<b>2b</b>		
<b>3a</b>		
<b>3b</b>		

**3** Parent of Supported Organizations. Answer lines 3a and 3b below.

- a** Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? If "Yes" or "No," provide details in **Part VI**.
- b** Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If "Yes," describe in **Part VI** the role played by the organization in this regard.

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations**

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (*explain in Part VI*). See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	<b>Adjusted Net Income</b> (subtract lines 5, 6, and 7 from line 4)	8	

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	<b>Total</b> (add lines 1a, 1b, and 1c)	1d	
e	<b>Discount</b> claimed for blockage or other factors ( <i>explain in detail in Part VI</i> ):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 0.015 of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by 0.035.	6	
7	Recoveries of prior-year distributions	7	
8	<b>Minimum Asset Amount</b> (add line 7 to line 6)	8	

Section C – Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, column A)	1	
2	Enter 0.85 of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	<b>Distributable Amount.</b> Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

**Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations** (continued)

Section D – Distributions		Current Year
<b>1</b>	Amounts paid to supported organizations to accomplish exempt purposes	<b>1</b>
<b>2</b>	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	<b>2</b>
<b>3</b>	Administrative expenses paid to accomplish exempt purposes of supported organizations	<b>3</b>
<b>4</b>	Amounts paid to acquire exempt-use assets	<b>4</b>
<b>5</b>	Qualified set-aside amounts (prior IRS approval required—provide details in <b>Part VI</b> )	<b>5</b>
<b>6</b>	Other distributions (describe in <b>Part VI</b> ). See instructions.	<b>6</b>
<b>7</b>	<b>Total annual distributions.</b> Add lines 1 through 6.	<b>7</b>
<b>8</b>	Distributions to attentive supported organizations to which the organization is responsive (provide details in <b>Part VI</b> ). See instructions.	<b>8</b>
<b>9</b>	Distributable amount for 2022 from Section C, line 6	<b>9</b>
<b>10</b>	Line 8 amount divided by line 9 amount	<b>10</b>

Section E – Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2023	(iii) Distributable Amount for 2023
<b>1</b> Distributable amount for 2023 from Section C, line 6			
<b>2</b> Underdistributions, if any, for years prior to 2023 (reasonable cause required—explain in <b>Part VI</b> ). See instructions.			
<b>3</b> Excess distributions carryover, if any, to 2023			
<b>a</b> From 2018 .....			
<b>b</b> From 2019 .....			
<b>c</b> From 2020 .....			
<b>d</b> From 2021 .....			
<b>e</b> From 2022 .....			
<b>f</b> <b>Total</b> of lines 3a through 3e			
<b>g</b> Applied to underdistributions of prior years			
<b>h</b> Applied to 2023 distributable amount			
<b>i</b> Carryover from 2018 not applied (see instructions)			
<b>j</b> Remainder. Subtract lines 3g, 3h, and 3i from line 3f.			
<b>4</b> Distributions for 2023 from Section D, line 7: \$			
<b>a</b> Applied to underdistributions of prior years			
<b>b</b> Applied to 2023 distributable amount			
<b>c</b> Remainder. Subtract lines 4a and 4b from line 4.			
<b>5</b> Remaining underdistributions for years prior to 2023, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in <b>Part VI</b> . See instructions.			
<b>6</b> Remaining underdistributions for 2023. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in <b>Part VI</b> . See instructions.			
<b>7</b> <b>Excess distributions carryover to 2024.</b> Add lines 3j and 4c.			
<b>8</b> Breakdown of line 7:			
<b>a</b> Excess from 2019 .....			
<b>b</b> Excess from 2020 .....			
<b>c</b> Excess from 2021 .....			
<b>d</b> Excess from 2022 .....			
<b>e</b> Excess from 2023 .....			

**Part VI** **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

**PART II, LINE 10 - OTHER INCOME DETAIL**

<b>FUNDRAISING</b>	\$	<b>24,908</b>
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DRAFT

<div>Schedule B (Form 990)</div> <div>Department of the Treasury Internal Revenue Service</div>	<div>Schedule of Contributors</div> <div>Attach to Form 990, 990-EZ, or 990-PF. Go to <a href="https://www.irs.gov/Form990">www.irs.gov/Form990</a> for the latest information.</div>	<div>OMB No. 1545-0047</div> <div>2023</div>
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Name of the organization <b>ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.</b>	Employer identification number <b>23-7336585</b>
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Organization type (check one):

Filers of:	Section:
Form 990 or 990-EZ	<input checked="" type="checkbox"/> 501(c)( 3 ) (enter number) organization
	<input type="checkbox"/> 4947(a)(1) nonexempt charitable trust <b>not</b> treated as a private foundation
	<input type="checkbox"/> 527 political organization
Form 990-PF	<input type="checkbox"/> 501(c)(3) exempt private foundation
	<input type="checkbox"/> 4947(a)(1) nonexempt charitable trust treated as a private foundation
	<input type="checkbox"/> 501(c)(3) taxable private foundation

Check if your organization is covered by the **General Rule** or a **Special Rule**.  
**Note:** Only a section 501(c)(7), (8), or (10) organization can check boxes for both the General Rule and a Special Rule. See instructions.

General Rule

☐ For an organization filing Form 990, 990-EZ, or 990-PF that received, during the year, contributions totaling \$5,000 or more (in money or property) from any one contributor. Complete Parts I and II. See instructions for determining a contributor's total contributions.

Special Rules

☒ For an organization described in section 501(c)(3) filing Form 990 or 990-EZ that met the 33<sup>1</sup>/<sub>3</sub>% support test of the regulations under sections 509(a)(1) and 170(b)(1)(A)(vi), that checked Schedule A (Form 990), Part II, line 13, 16a, or 16b, and that received from any one contributor, during the year, total contributions of the greater of **(1)** \$5,000; or **(2)** 2% of the amount on (i) Form 990, Part VIII, line 1h; or (ii) Form 990-EZ, line 1. Complete Parts I and II.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, total contributions of more than \$1,000 *exclusively* for religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals. Complete Parts I (entering "N/A" in column (b) instead of the contributor name and address), II, and III.

☐ For an organization described in section 501(c)(7), (8), or (10) filing Form 990 or 990-EZ that received from any one contributor, during the year, contributions *exclusively* for religious, charitable, etc., purposes, but no such contributions totaled more than \$1,000. If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Don't complete any of the parts unless the **General Rule** applies to this organization because it received *nonexclusively* religious, charitable, etc., contributions totaling \$5,000 or more during the year ..... \$ .....

**Caution:** An organization that isn't covered by the General Rule and/or the Special Rules doesn't file Schedule B (Form 990), but it **must** answer "No" on Part IV, line 2, of its Form 990; or check the box on line H of its Form 990-EZ or on its Form 990-PF, Part I, line 2, to certify that it doesn't meet the filing requirements of Schedule B (Form 990).

Name of organization

ST. JOHNS RIVER STATE COLLEGE

Employer identification number

23-7336585

**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
1	THE COMMUNITY FOUNDATION OF NORTHEAST FLORIDA 245 RIVERSIDE AVE., SUITE 310 JACKSONVILLE FL 32202	\$ 20,811	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
2	FLORIDA COLLEGE SYSTEM FOUNDATION PO BOX 10503 TALLAHASSEE FL 32302	\$ 29,868	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
3	HCA FLORIDA PUTNAM HOSPITAL 611 ZEAGLER DRIVE PALATKA FL 32177-3810	\$ 14,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
4	THOMAS HUNTER 1431 SR 20 INTERLACHEN FL 32148	\$ 25,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
5	SCHOLARSHIP AMERICA ONE SCHOLARSHIP WAY SAINT PETER MN 56082	\$ 14,000	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
6	ST. JOHNS RIVER STATE COLLEGE 5001 ST. JOHNS AVENUE PALATKA FL 32177	\$ 26,497	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

**Part I Contributors** (see instructions). Use duplicate copies of Part I if additional space is needed.

(a) No.	(b) Name, address, and ZIP + 4	(c) Total contributions	(d) Type of contribution
7	WOMANS EXCHANGE OF ST. AUGUSTINE INC. 143 SAINT GEORGE STREET ST. AUGUSTINE FL 32084-3642	\$ 25,500	Person <input checked="" type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)
		\$	Person <input type="checkbox"/> Payroll <input type="checkbox"/> Noncash <input type="checkbox"/> (Complete Part II for noncash contributions.)

SCHEDULE D  
(Form 990)

Department of the Treasury  
Internal Revenue Service

Supplemental Financial Statements

Complete if the organization answered "Yes" on Form 990,  
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.  
Attach to Form 990.

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

2023

Open to Public  
Inspection

Name of the organization <b>ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.</b>	Employer identification number <b>23-7336585</b>
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Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts  
Complete if the organization answered "Yes" on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		
5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit?		<input type="checkbox"/> Yes <input type="checkbox"/> No

Part II Conservation Easements  
Complete if the organization answered "Yes" on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply). <input type="checkbox"/> Preservation of land for public use (for example, recreation or education) <input type="checkbox"/> Protection of natural habitat <input type="checkbox"/> Preservation of open space <input type="checkbox"/> Preservation of a historically important land area <input type="checkbox"/> Preservation of a certified historic structure											
2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.	<table><thead><tr><th></th><th>Held at the End of the Tax Year</th></tr></thead><tbody><tr><td>a Total number of conservation easements</td><td>2a</td></tr><tr><td>b Total acreage restricted by conservation easements</td><td>2b</td></tr><tr><td>c Number of conservation easements on a certified historic structure included on line 2a</td><td>2c</td></tr><tr><td>d Number of conservation easements included on line 2c acquired after July 25, 2006, and not on a historic structure listed in the National Register</td><td>2d</td></tr></tbody></table>		Held at the End of the Tax Year	a Total number of conservation easements	2a	b Total acreage restricted by conservation easements	2b	c Number of conservation easements on a certified historic structure included on line 2a	2c	d Number of conservation easements included on line 2c acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d
	Held at the End of the Tax Year										
a Total number of conservation easements	2a										
b Total acreage restricted by conservation easements	2b										
c Number of conservation easements on a certified historic structure included on line 2a	2c										
d Number of conservation easements included on line 2c acquired after July 25, 2006, and not on a historic structure listed in the National Register	2d										
3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year											
4 Number of states where property subject to conservation easement is located											
5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds?	<input type="checkbox"/> Yes <input type="checkbox"/> No										
6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year											
7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year											
8 Does each conservation easement reported on line 2d above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)?	<input type="checkbox"/> Yes <input type="checkbox"/> No										
9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.											

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets  
Complete if the organization answered "Yes" on Form 990, Part IV, line 8.

1a If the organization elected, as permitted under FASB ASC 958, not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide in Part XIII the text of the footnote to its financial statements that describes these items.	
b If the organization elected, as permitted under FASB ASC 958, to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items. (i) Revenue included on Form 990, Part VIII, line 1 (ii) Assets included in Form 990, Part X	\$ \$
2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under FASB ASC 958 relating to these items. a Revenue included on Form 990, Part VIII, line 1 b Assets included in Form 990, Part X	\$ \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

- 3 Using the organization's acquisition, accession, and other records, check any of the following that make significant use of its collection items (check all that apply).
- a ☐ Public exhibition

b ☐ Scholarly research

c ☐ Preservation for future generations

d ☐ Loan or exchange program

e ☐ Other
- 4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.
- 5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? 

☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements

Complete if the organization answered "Yes" on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

- 1a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? 

☐ Yes ☐ No
- b If "Yes," explain the arrangement in Part XIII and complete the following table.
- c Beginning balance

d Additions during the year

e Distributions during the year

f Ending balance

	Amount
1c	
1d	
1e	
1f	
- 2a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? 

☐ Yes ☐ No
- b If "Yes," explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII 

☐

Part V Endowment Funds

Complete if the organization answered "Yes" on Form 990, Part IV, line 10.

- |  | (a) Current year | (b) Prior year | (c) Two years back | (d) Three years back | (e) Four years back |
|--|------------------|----------------|--------------------|----------------------|---------------------|
| 1a Beginning of year balance                     | 6,094,012        | 6,199,807      | 5,678,196          | 4,492,810            | 4,568,778           |
| b Contributions                                  | 630,325          | 689,474        | 599,491            | 617,147              | 700,914             |
| c Net investment earnings, gains, and losses     | 955,696          | -223,545       | 414,000            | 1,093,464            | -239,067            |
| d Grants or scholarships                         | 381,800          | 387,473        | 380,449            | 344,407              | 359,625             |
| e Other expenditures for facilities and programs | 106,439          | 153,338        | 40,744             | 144,443              | 173,150             |
| f Administrative expenses                        | 133,116          | 30,913         | 70,687             | 36,375               | 5,040               |
| g End of year balance                            | 7,058,678        | 6,094,012      | 6,199,807          | 5,678,196            | 4,492,810           |
- 2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:
- a Board designated or quasi-endowment %

b Permanent endowment 48.00 %

c Term endowment 52.00 %
- The percentages on lines 2a, 2b, and 2c should equal 100%.
- 3a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:
- (i) Unrelated organizations?

(ii) Related organizations?

	Yes	No
3a(i)		X
3a(ii)		X
3b		
- b If "Yes" on line 3a(ii), are the related organizations listed as required on Schedule R?
- 4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment

Complete if the organization answered "Yes" on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1a Land				
b Buildings				
c Leasehold improvements				
d Equipment				
e Other				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, line 10c, column (B))				

Part VII Investments – Other Securities

Complete if the organization answered “Yes” on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives		
(2) Closely held equity interests		
(3) Other		
(A)		
(B)		
(C)		
(D)		
(E)		
(F)		
(G)		
(H)		
Total. (Column (b) must equal Form 990, Part X, line 12, col. (B))		

Part VIII Investments – Program Related

Complete if the organization answered “Yes” on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
Total. (Column (b) must equal Form 990, Part X, line 13, col. (B))		

Part IX Other Assets

Complete if the organization answered “Yes” on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 15, col. (B))	

Part X Other Liabilities

Complete if the organization answered "Yes" on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25.

1. (a) Description of liability	(b) Book value
(1) Federal income taxes	
(2) ANNUITY OBLIGATION	74,830
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
Total. (Column (b) must equal Form 990, Part X, line 25, col. (B))	74,830

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FASB ASC 740. Check here if the text of the footnote has been provided in Part XIII

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	2,146,935
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	861,556
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	861,556
3	Subtract line 2e from line 1	3	1,285,379
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue. Add lines 3 and 4c. (This must equal Form 990, Part I, line 12.)	5	1,285,379

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return

Complete if the organization answered "Yes" on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	657,883
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.)	2d	
e	Add lines 2a through 2d	2e	
3	Subtract line 2e from line 1	3	657,883
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total expenses. Add lines 3 and 4c. (This must equal Form 990, Part I, line 18.)	5	657,883

Part XIII Supplemental Information

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

PART V, LINE 4 - INTENDED USES FOR ENDOWMENT FUNDS

SCHOLARSHIPS

DRAFT

SCHEDULE I  
(Form 990)

Department of the Treasury  
Internal Revenue Service

Grants and Other Assistance to Organizations,  
Governments, and Individuals in the United States  
Complete if the organization answered "Yes" on Form 990, Part IV, line 21 or 22.  
Attach to Form 990.

Go to [www.irs.gov/Form990](https://www.irs.gov/Form990) for the latest information.

OMB No. 1545-0047

2023  
Open to Public  
Inspection

Name of the organization **ST. JOHNS RIVER STATE COLLEGE  
FOUNDATION, INC.**

Employer identification number  
**23-7336585**

Part I General Information on Grants and Assistance

- 1 Does the organization maintain records to substantiate the amount of the grants or assistance, the grantees' eligibility for the grants or assistance, and the selection criteria used to award the grants or assistance? ☐ Yes ☒ No
- 2 Describe in Part IV the organization's procedures for monitoring the use of grant funds in the United States.

Part II Grants and Other Assistance to Domestic Organizations and Domestic Governments. Complete if the organization answered "Yes" on Form 990, Part IV, line 21, for any recipient that received more than \$5,000. Part II can be duplicated if additional space is needed.

1	(a) Name and address of organization or government	(b) EIN	(c) IRC section (if applicable)	(d) Amount of cash grant	(e) Amount of noncash assistance	(f) Method of valuation (book, FMV, appraisal, other)	(g) Description of noncash assistance	(h) Purpose of grant or assistance
(1)								
(2)								
(3)								
(4)								
(5)								
(6)								
(7)								
(8)								
(9)								

- 2 Enter total number of section 501(c)(3) and government organizations listed in the line 1 table
- 3 Enter total number of other organizations listed in the line 1 table

**Part III Grants and Other Assistance to Domestic Individuals.** Complete if the organization answered "Yes" on Form 990, Part IV, line 22.

Part III can be duplicated if additional space is needed.

(a) Type of grant or assistance	(b) Number of recipients	(c) Amount of cash grant	(d) Amount of noncash assistance	(e) Method of valuation (book, FMV, appraisal, other)	(f) Description of noncash assistance
1 SCHOLARSHIPS	452	381,800			
2					
3					
4					
5					
6					
7					

**Part IV Supplemental Information.** Provide the information required in Part I, line 2; Part III, column (b); and any other additional information.

**SCHEDULE J**  
**(Form 990)**Department of the Treasury  
Internal Revenue Service

Name of the organization

**Compensation Information****For certain Officers, Directors, Trustees, Key Employees, and Highest  
Compensated Employees****Complete if the organization answered "Yes" on Form 990, Part IV, line 23.  
Attach to Form 990.****Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.**

OMB No. 1545-0047

**2023****Open to Public  
Inspection****ST. JOHNS RIVER STATE COLLEGE  
FOUNDATION, INC.**Employer identification number  
**23-7336585****Part I Questions Regarding Compensation****1a** Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.☐ First-class or charter travel☐ Travel for companions☐ Tax indemnification and gross-up payments☐ Discretionary spending account☐ Housing allowance or residence for personal use☐ Payments for business use of personal residence☐ Health or social club dues or initiation fees☐ Personal services (such as maid, chauffeur, chef)**b** If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If "No," complete Part III to explain**2** Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked on line 1a?**3** Indicate which, if any, of the following the organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.☐ Compensation committee☐ Independent compensation consultant☐ Form 990 of other organizations☐ Written employment contract☐ Compensation survey or study☐ Approval by the board or compensation committee**4** During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:**a** Receive a severance payment or change-of-control payment?**b** Participate in or receive payment from a supplemental nonqualified retirement plan?**c** Participate in or receive payment from an equity-based compensation arrangement?

If "Yes" to any of lines 4a–c, list the persons and provide the applicable amounts for each item in Part III.

**Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5–9.****5** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:**a** The organization?**b** Any related organization?

If "Yes" on line 5a or 5b, describe in Part III.

**6** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:**a** The organization?**b** Any related organization?

If "Yes" on line 6a or 6b, describe in Part III.

**7** For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If "Yes," describe in Part III**8** Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)? If "Yes," describe in Part III**9** If "Yes" on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

Yes No

1b

2

4a

4b

4c

5a

5b

6a

6b

7

8

9

X

X

X

X

X

X

X

X

X

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that aren't listed on Form 990, Part VII.

**Note:** The sum of columns (B)(i)–(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC and/or 1099-NEC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)–(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
1	JOE H. PICKENS, J.D. DIRECTOR	(i) 0	0	0	0	0	0	0
		(ii) 326,335	0	85,971	127,526	7,329	547,161	0
2	DR. MELANIE BROWN VC BEG JAN 24/DIR	(i) 0	0	0	0	0	0	0
		(ii) 189,436	0	16,281	66,498	6,969	279,184	0
3		(i)						
		(ii)						
4		(i)						
		(ii)						
5		(i)						
		(ii)						
6		(i)						
		(ii)						
7		(i)						
		(ii)						
8		(i)						
		(ii)						
9		(i)						
		(ii)						
10		(i)						
		(ii)						
11		(i)						
		(ii)						
12		(i)						
		(ii)						
13		(i)						
		(ii)						
14		(i)						
		(ii)						
15		(i)						
		(ii)						
16		(i)						
		(ii)						

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

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<b>SCHEDULE O</b> <b>(Form 990)</b>	<b>Supplemental Information to Form 990 or 990-EZ</b>	OMB No. 1545-0047
	Complete to provide information for responses to specific questions on Form 990 or 990-EZ or to provide any additional information.	<b>2023</b>
Department of the Treasury Internal Revenue Service	Attach to Form 990 or Form 990-EZ. Go to <a href="http://www.irs.gov/Form990">www.irs.gov/Form990</a> for the latest information.	Open to Public Inspection
Name of the organization	<b>ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.</b>	Employer identification number <b>23-7336585</b>

FORM 990, PART VI, LINE 11B - ORGANIZATION'S PROCESS TO REVIEW FORM 990  
AT THE ORGANIZATION'S ANNUAL MEETING, THE BOARD OF TRUSTEES REVIEWS AND  
APPROVES THE ORGANIZATION'S ANNUAL FINANCIAL STATEMENT AUDIT AS WELL AS THE  
ORGANIZATION'S FORM 990.

FORM 990, PART VI, LINE 19 - GOVERNING DOCUMENTS DISCLOSURE EXPLANATION  
DOCUMENTS ARE AVAILABLE FOR INSPECTION UPON REQUEST AT THE ORGANIZATION'S  
OFFICE.

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SCHEDULE R  
(Form 990)

Department of the Treasury  
Internal Revenue Service

Name of the organization

Related Organizations and Unrelated Partnerships

Complete if the organization answered "Yes" on Form 990, Part IV, line 33, 34, 35b, 36, or 37.  
Attach to Form 990.

Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

OMB No. 1545-0047

2023  
Open to Public  
Inspection

ST. JOHNS RIVER STATE COLLEGE  
FOUNDATION, INC.

Employer identification number  
23-7336585

Part I Identification of Disregarded Entities. Complete if the organization answered "Yes" on Form 990, Part IV, line 33.

(a) Name, address, and EIN (if applicable) of disregarded entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Total income	(e) End-of-year assets	(f) Direct controlling entity
(1) <div></div>					
(2) <div></div>					
(3) <div></div>					
(4) <div></div>					
(5) <div></div>					

Part II Identification of Related Tax-Exempt Organizations. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related tax-exempt organizations during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Exempt Code section	(e) Public charity status (if section 501(c)(3))	(f) Direct controlling entity	(g) Section 512(b)(13) controlled entity?	
						Yes	No
(1) ST. JOHNS RIVER STATE COLLEGE 5001 ST. JOHNS AVENUE PALATKA FL 32177 59-1033399	EDUCATION	FL	170B1A	6	N/A		X
(2) SJRSC STUDENT HOUSING CORPORATION 5001 ST. JOHNS AVENUE PALATKA FL 32177 93-2694070	HOUSING	FL	501C3	7	N/A		X
(3) <div></div>							
(4) <div></div>							
(5) <div></div>							

Part III

Identification of Related Organizations Taxable as a Partnership. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a partnership during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(f) Share of total income	(g) Share of end-of- year assets	(h) Dispro- portionate alloc.?		(i) Code V—UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
							Yes	No		Yes	No	
(1) .....												
(2) .....												
(3) .....												
(4) .....												

Part IV

Identification of Related Organizations Taxable as a Corporation or Trust. Complete if the organization answered "Yes" on Form 990, Part IV, line 34, because it had one or more related organizations treated as a corporation or trust during the tax year.

(a) Name, address, and EIN of related organization	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Direct controlling entity	(e) Type of entity (C corp, S corp, or trust)	(f) Share of total income	(g) Share of end-of-year assets	(h) Percentage ownership	(i) Section 512(b)(13) controlled entity?	
								Yes	No
(1) .....									
(2) .....									
(3) .....									
(4) .....									

**Part V Transactions With Related Organizations.** Complete if the organization answered “Yes” on Form 990, Part IV, line 34, 35b, or 36.

**Note:** Complete line 1 if any entity is listed in Parts II, III, or IV of this schedule.

1

During the tax year, did the organization engage in any of the following transactions with one or more related organizations listed in Parts II–IV?

a

Receipt of (i) interest, (ii) annuities, (iii) royalties, or (iv) rent from a controlled entity

b

Gift, grant, or capital contribution to related organization(s)

c

Gift, grant, or capital contribution from related organization(s)

d

Loans or loan guarantees to or for related organization(s)

e

Loans or loan guarantees by related organization(s)

f

Dividends from related organization(s)

g

Sale of assets to related organization(s)

h

Purchase of assets from related organization(s)

i

Exchange of assets with related organization(s)

j

Lease of facilities, equipment, or other assets to related organization(s)

k

Lease of facilities, equipment, or other assets from related organization(s)

l

Performance of services or membership or fundraising solicitations for related organization(s)

m

Performance of services or membership or fundraising solicitations by related organization(s)

n

Sharing of facilities, equipment, mailing lists, or other assets with related organization(s)

o

Sharing of paid employees with related organization(s)

p

Reimbursement paid to related organization(s) for expenses

q

Reimbursement paid by related organization(s) for expenses

r

Other transfer of cash or property to related organization(s)

s

Other transfer of cash or property from related organization(s)

1a

1b

1c

1d

1e

1f

1g

1h

1i

1j

1k

1l

1m

1n

1o

1p

1q

1r

1s

X

X

X

X

X

**2** If the answer to any of the above is “Yes,” see the instructions for information on who must complete this line, including covered relationships and transaction thresholds.

(a) Name of related organization		(b) Transaction type (a–s)	(c) Amount involved	(d) Method of determining amount involved
(1)	ST. JOHNS RIVER STATE COLLEGE	C	26,497	CASH
(2)	ST. JOHNS RIVER STATE COLLEGE	N		SEE PART VII
(3)	ST. JOHNS RIVER STATE COLLEGE	O		SEE PART VII
(4)	ST. JOHNS RIVER STATE COLLEGE	R	381,800	CASH
(5)	ST. JOHNS RIVER STATE COLLEGE	R	106,439	CASH
(6)				

Schedule R (Form 990) 2023

DAA

**Part VI**    **Unrelated Organizations Taxable as a Partnership.** Complete if the organization answered “Yes” on Form 990, Part IV, line 37.

Provide the following information for each entity taxed as a partnership through which the organization conducted more than five percent of its activities (measured by total assets or gross revenue) that was not a related organization. See instructions regarding exclusion for certain investment partnerships.

(a) Name, address, and EIN of entity	(b) Primary activity	(c) Legal domicile (state or foreign country)	(d) Predominant income (related, unrelated, excluded from tax under sections 512-514)	(e) Are all partners section 501(c)(3) organizations?		(f) Share of total income	(g) Share of end-of-year assets	(h) Disproportionate allocations?		(i) Code V—UBI amount in box 20 of Schedule K-1 (Form 1065)	(j) General or managing partner?		(k) Percentage ownership
				Yes	No			Yes	No		Yes	No	
(1) .....													
(2) .....													
(3) .....													
(4) .....													
(5) .....													
(6) .....													
(7) .....													
(8) .....													
(9) .....													
(10) .....													
(11) .....													

Part VII

Supplemental Information.

Provide additional information for responses to questions on Schedule R. See instructions.

SCHEDULE R - ADDITIONAL INFORMATION

PART V, LINE 2, TRANSACTIONS TYPE N & O:

ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC. SHARES EMPLOYEES, FACILITIES AND EQUIPMENT WITH ST. JOHNS RIVER STATE COLLEGE. THE AMOUNT FOR THESE SERVICES HAS NOT BEEN DETERMINED.

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## **NOTICE**

The various schedules and worksheets that follow this page are not required by the Internal Revenue Service. These pages are for your information only.

Form <b>990</b>	<b>Two Year Comparison Report</b>	<b>2022 &amp; 2023</b>
For calendar year 2023, or tax year beginning <b>04/01/23</b> , ending <b>03/31/24</b>		

Name <b>ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.</b>	Taxpayer Identification Number <b>23-7336585</b>
---	---

		2022	2023	Differences
<b>Revenue</b>	1. Contributions, gifts, grants	1. 1,036,922	592,455	-444,467
	2. Membership dues and assessments	2.		
	3. Government contributions and grants	3. 105,412	51,447	-53,965
	4. Program service revenue	4.		
	5. Investment income	5. 162,737	246,146	83,409
	6. Proceeds from tax exempt bonds	6.		
	7. Net gain or (loss) from sale of assets other than inventory	7. -16,859	395,331	412,190
	8. Net income or (loss) from fundraising events	8.		
	9. Net income or (loss) from gaming	9.		
	10. Net gain or (loss) on sales of inventory	10.		
	11. Other revenue	11.		
	12. <b>Total revenue.</b> Add lines 1 through 11	12. 1,288,212	1,285,379	-2,833
<b>Expenses</b>	13. Grants and similar amounts paid	13. 387,473	381,800	-5,673
	14. Benefits paid to or for members	14.		
	15. Compensation of officers, directors, trustees, etc.	15.		
	16. Salaries, other compensation, and employee benefits	16.		
	17. Professional fundraising fees	17.		
	18. Other professional fees	18. 60,772	102,992	42,220
	19. Occupancy, rent, utilities, and maintenance	19.		
	20. Depreciation and Depletion	20.		
	21. Other expenses	21. 224,100	173,091	-51,009
	22. <b>Total expenses.</b> Add lines 13 through 21	22. 672,345	657,883	-14,462
	23. <b>Excess or (Deficit).</b> Subtract line 22 from line 12	23. 615,867	627,496	11,629
<b>Other Information</b>	24. Total exempt revenue	24. 1,288,212	1,285,379	-2,833
	25. Total unrelated revenue	25.		
	26. Total excludable revenue	26. 145,878	641,477	495,599
	27. Total assets	27. 8,910,985	10,415,182	1,504,197
	28. Total liabilities	28. 199,976	215,121	15,145
	29. Retained earnings	29. 8,711,009	10,200,061	1,489,052
	30. Number of voting members of governing body	30. 15	12	
	31. Number of independent voting members of governing body	31. 10	9	
	32. Number of employees	32. 0	0	
	33. Number of volunteers	33. 15	14	

Form <b>990</b>	<b>Tax Return History</b>	<b>2023</b>
Name <b>ST. JOHNS RIVER STATE COLLEGE FOUNDATION, INC.</b>		Employer Identification Number <b>23-7336585</b>

	2019	2020	2021	2022	2023	2024
Contributions, gifts, grants	700,642	633,911	630,109	1,142,334	643,902	
Membership dues						
Program service revenue						
Capital gain or loss	24,157	100,640	241,639	-16,859	395,331	
Investment income	192,254	193,339	132,697	162,737	246,146	
Fundraising revenue (income/loss)	-11,241					
Gaming revenue (income/loss)						
Other revenue						
<b>Total revenue</b>	<b>905,812</b>	<b>927,890</b>	<b>1,004,445</b>	<b>1,288,212</b>	<b>1,285,379</b>	
Grants and similar amounts paid	359,625	344,407	380,449	387,473	381,800	
Benefits paid to or for members						
Compensation of officers, etc.						
Other compensation						
Professional fees	56,441	89,823	64,058	60,772	102,992	
Occupancy costs						
Depreciation and depletion						
Other expenses	157,486	102,740	69,327	224,100	173,091	
<b>Total expenses</b>	<b>573,552</b>	<b>536,970</b>	<b>513,834</b>	<b>672,345</b>	<b>657,883</b>	
<b>Excess or (Deficit)</b>	<b>332,260</b>	<b>390,920</b>	<b>490,611</b>	<b>615,867</b>	<b>627,496</b>	
Total exempt revenue	905,812	927,890	1,004,445	1,288,212	1,285,379	
Total unrelated revenue						
Total excludable revenue	205,170	293,979	374,336	145,878	641,477	
Total Assets	6,091,297	8,010,069	8,945,022	8,910,985	10,415,182	
Total Liabilities	345,537	232,037	225,290	199,976	215,121	
Net Fund Balances	5,745,760	7,778,032	8,719,732	8,711,009	10,200,061	

Federal Statements

Taxable Interest on Investments

<u>Description</u>		<u>Amount</u>	<u>Unrelated Business</u>	<u>Exclusion Code</u>	<u>Postal Code</u>	<u>Acquired after 6/30/75</u>	<u>US Obs (\$ or %)</u>
INTEREST & DIVIDENDS		\$ 246,146		14			
TOTAL		\$ 246,146					

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## Federal Statements

### Form 990, Part IX, Line 11g - Other Fees for Service (Non-employee)

Description	Total Expenses	Program Service	Management & General	Fund Raising
PROFESSIONAL FEES	\$ 28,030	\$	\$ 28,030	\$
OTHER	27,328		27,328	
TOTAL	<u>\$ 55,358</u>	<u>\$ 0</u>	<u>\$ 55,358</u>	<u>\$ 0</u>



OGDEN UT 84201-0029

In reply refer to: 4077550286  
Oct. 23, 2014 LTR 4168C 0  
23-7336585 000000 00  
00024831  
BODC: TE

ST JOHNS RIVER STATE  
COLLEGE FOUNDATION INC  
5001 SAINT JOHNS AVE  
PALATKA FL 32177-3807



05145

Employer Identification Number: 23-7336585  
Person to Contact: MS SINGLETON  
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your Aug. 29, 2014, request for information regarding your tax-exempt status.

Our records indicate that you were recognized as exempt under section 501(c)(3) of the Internal Revenue Code in a determination letter issued in NOVEMBER 1976.

Our records also indicate that you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(iv).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

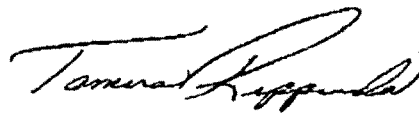
Please refer to our website [www.irs.gov/eo](http://www.irs.gov/eo) for information regarding filing requirements. Specifically, section 6033(j) of the Code provides that failure to file an annual information return for three consecutive years results in revocation of tax-exempt status as of the filing due date of the third return for organizations required to file. We will publish a list of organizations whose tax-exempt status was revoked under section 6033(j) of the Code on our website beginning in early 2011.

4077550286  
Oct. 23, 2014 LTR 4168C 0  
23-7336585 000000 00  
00024832

ST JOHNS RIVER STATE  
COLLEGE FOUNDATION INC  
5001 SAINT JOHNS AVE  
PALATKA FL 32177-3807

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "Tamera Ripperda". The signature is fluid and cursive, with a large loop at the end.

Tamera Ripperda  
Director, Exempt Organizations

## DIRECT-SUPPORT ORGANIZATIONS (DSO) AUDIT REVIEW CHECK LIST

**DSO NAME** St. Johns River State College Foundation

**FOR THE YEAR ENDING: 2023-2024**

### COLLEGE PRESIDENT'S RESPONSE TO DSO AUDIT:

1. In accordance with Section 1004.70(2), Florida Statutes (F.S.), did the chair of the board of trustees appoint a representative to the board of directors and the executive committee of each direct-support organization established under section 1004.70, Florida Statutes?

YES X NO     

NAME OF APPOINTEE Jan Conrad (served through September 2024 as appointed representative)

2. In accordance with section 1004.70(2), F.S., did the president or the president's designee serve on the board of directors and the executive committee of the college's direct-support organization?

YES X NO     

NAME OF APPOINTEE Joe Pickens

3. In accordance with section 1004.70(4)(c), F.S., did the board of trustees approve all transactions or agreements between one direct support organization and another direct support organization?

YES X NO      N/A     

4. In accordance with section 1004.70(4)(e), F.S., did the board of trustees authorize all debt, including lease-purchase agreements, incurred by the direct-support organization? (Authorization for approval of short-term loans and lease-purchase agreements for a term of not more than five years, including renewals, extensions, and refundings, for goods, materials, equipment, and services may be delegated by the board of trustees to the board of directors of the direct-support organization. Trustees shall evaluate proposals for debt according to guidelines issued by the Division of Florida Colleges. Revenues of the Florida College System institution may not be pledged to debt issued by direct-support organizations.)

YES      NO      N/A X

5. In accordance with section 1004.70(5), F.S., did this direct-support organization submit to the board of trustees a copy of its Internal Revenue Service (IRS) Application for Recognition of Exemption form (Form 1023) and its IRS Return of Organization Exempt from Income Tax form (Form 990)?

YES X NO

6. Did the board of trustees review the following issues and accept the annual audit?
- A. College support of direct-support organization's operating expenses.
  - B. Annual change in the direct-support organization's net assets.
  - C. Direct-support organization's ability to cover indebtedness (both current and projected).
  - D. Direct-support organization's internal controls.
  - E. Direct-support organization's compliance with Florida Statute.

YES X NO     

7. If the direct-support organization expended \$750,000 or more in federal awards during the fiscal year, was an independent federal single audit performed as required pursuant to the *Single Audit Act Amendments of 1996 (Section 7502 (a)(1)(A))*; *OMB Circular A-133 (Part 3, Section M)*; the *Florida Single Audit Act (F.S. 215.97 (2)(a))*; or other applicable federal and state law?

YES      NO      N/A X

8. Did the board of trustees approve for the addition or cancellation of a direct-support organization and notify the Florida College System Budget Office and Division?

YES      NO      N/A X

St. Johns River State College

COLLEGE NAME

PRESIDENT (SIGNATURE)

DATE

Joe H. Pickens, J.D., President

(Print Name)

CHAIRMAN, BOARD OF TRUSTEES (SIGNATURE)

DATE

Rich Komando, J.D., Chairman

(Print Name)

Please attach this checklist to the audit and return to:

Director, The Florida College System Budget Office  
Florida Department of Education  
325 West Gaines Street, Suite #1224  
Tallahassee, FL 32399-0400  
[Collegereporting@fldoe.org](mailto:Collegereporting@fldoe.org)

**St. Johns River State College Foundation, Inc.**  
**MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is between St. Johns River State College and the St. Johns River State College Foundation, Inc. (d.b.a. SJR State Foundation). The SJR State Foundation (henceforth referred to as the "Foundation") was organized and incorporated in 1970 as a direct support organization of St. Johns River State College (henceforth referred to as the "College").

The purpose of the Foundation is to receive, hold, invest, and administer property and to make expenditures to, or for the benefit of, the College.

In consideration of the mutual commitments herein contained, the parties agree as follows:

**FOUNDATION NAME AND LOGOTYPE**

Consistent with its mission to help advance the plans and objectives of the College, the Foundation is granted use of the name, "SJR State Foundation." The Foundation has the authority to use the College's name, logotype and other identifying marks in the promotion of its business and activities.

**COLLEGE GOVERNANCE**

The College's District Board of Trustees (henceforth referred to as the "Trustees") is responsible for overseeing the mission, leadership and operations of the College and for setting priorities and long-term plans for the College.

**THE FOUNDATION RELATIONSHIP TO THE COLLEGE**

The Foundation's Board of Directors (henceforth referred to as the "Board") is responsible for the control and management of all assets of the Foundation, including the prudent management of all gifts consistent with donor intent.

The Foundation is responsible for the performance and oversight of all aspects of its operations based on a comprehensive set of bylaws that clearly address the Board's fiduciary responsibilities, including expectations of individual Board members based upon ethical guidelines and policies.

**THE COLLEGE RELATIONSHIP TO THE FOUNDATION**

The President of the College is responsible for communicating the College's priorities and long-term plans, as approved by the Trustees, to the Foundation.

The College recognizes that the Foundation is a private corporation with the authority to keep all records and data confidential, consistent with the law.

The Vice President for Development and External Affairs reports to the President of the College and is responsible for all activities related to soliciting private support, establishing productive relationships with external groups, reporting of gifts and Foundation development.

The President of the College shall serve as a member of the Foundation Board, with voting rights, and shall assume a prominent role in fundraising activities.

A representative, appointed by the College District Board of Trustees shall serve as a member of the Foundation Board, with voting rights.

The College, in accordance with FS 1004.70, will provide in-kind services, such as office space, technology and utilities, as it deems appropriate. The College will employ, evaluate and compensate the Vice President for Development and External Affairs and other Foundation staff as it deems appropriate.

## **FOUNDATION RESPONSIBILITIES**

### **Fundraising**

The Foundation shall create an environment conducive to increasing levels of private support for the mission and priorities of the College, based on needs and goals set by the College's President and Trustees. Foundation funds are acknowledged by the College and the Foundation to be supplementary to all other College funds, including those received through state appropriations, tuition and other sources, and are not a substitute thereof.

The Vice President for Development and External Affairs, in consultation with the College President and Foundation Board, is responsible for planning and executing comprehensive fundraising and donor-acquisition programs in support of the College's mission. These programs include, but are not limited to, annual giving, major gifts, planned gifts, special projects, private foundation solicitations and campaigns as appropriate.

The Foundation will establish, adhere to and periodically assess its gift-management and acceptance policies. It will promptly acknowledge and issue receipts for all gifts on behalf of the Foundation and the College and provide appropriate recognition and stewardship of such gifts.

The College recognizes that the Foundation bears the major responsibility for private sector fundraising. College representatives will coordinate fundraising initiatives, including major gift solicitations, with the Foundation.

The College President will work in conjunction with the leadership of the Foundation Board and the Vice President for Development and External Affairs to identify, cultivate and solicit prospects for private gifts.

The Foundation shall establish and enforce policies to protect donor confidentiality and rights consistent with law.

### **Asset Management**

The Foundation will establish asset allocation, disbursement and spending policies that adhere to applicable federal and state laws.

The Foundation will receive, hold, manage, invest and disperse contributions of cash, securities, patents, copyrights and other forms of property, including immediately vesting gifts and deferred gifts that are contributed in the form of planned and deferred gift instruments.

The Foundation will engage an independent accounting firm annually to conduct an audit of the Foundation's financial and operational records and will provide the College with a copy of the annual audited financial statements, including management letters, and comply with all requirements mandated by law.

## Transfer of Funds

The Foundation is the primary depository of private gifts and will transfer funds to the College in compliance with applicable laws, College policies and gift agreements.

When distributing gift funds to the College, the Foundation will disclose any terms, conditions, or limitations imposed by donor or legal determination on the gift. The College will abide by such restrictions and provide appropriate documentation as required.

The Foundation's disbursements to, and/or on behalf of, the College must be reasonable, support the College, be consistent with donor intent, and not in conflict with the law.

## Foundation Funding and Administration

The Foundation is responsible for establishing an annual budget.

The Foundation shall own and maintain, at its own expense, copies of the plans, budgets and donor and alumni records developed in connection with the performance of its obligations.

The Foundation will provide access to data and records to the College for College purposes, as permitted by donors and/or required by law. The Foundation will provide copies of its annual report to the College.

To ensure effective achievement of this Memorandum of Understanding, the College and the Foundation officers and Board representatives shall hold periodic meetings to foster and maintain productive relationships and to ensure open and continuing communications and alignment of priorities.

The foregoing is in compliance with Florida Statutes governing State Colleges, their Trustees, Presidents, and direct support organizations including, but not limited to, § 1001.64 (14), § 1001.64 (39) and (40), § 1001.65, § 1004.06 and § 1004.70.

IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be executed by their duly authorized officers.

By:

SJR State College District Board of Trustees Chairman, Rich Komando

Date

By:

SJR State College President, Joe H. Pickens, J.D.

Date

By:

SJR State College Foundation Board Chairman, Melissa Miller

Date




# ST. JOHNS RIVER

## STATE COLLEGE

### MEMORANDUM

**To:** Dr. Melanie Brown  
Chief Operating Officer & Senior Vice President

**From:** Terry Thomas   
Assistant Vice President of Facilities, Planning, and Capital Projects

**Date:** November 12, 2024

**Subject:** Action Item: Temporary Construction Easement between Florida Gas Transmission Company, LLC and the District Board of Trustees of St. Johns River State College

This is an action item for the Board of Trustees at their meeting on November 20, 2024. The Florida Gas Transmission Company (FGT) owns and operates an interstate natural gas pipeline system. The College has been approached regarding a gas transmission pipeline project, known as the Palatka Project. A large gas pipeline exists now and serves Georgia-Pacific and Seminole Electric. FGT is seeking to use the easterly portion of our Palatka property, along Moody Road from State Road 20 to St. Johns Avenue, to facilitate placing a loop line adjacent to the main transmission line. Project construction activities are tentatively scheduled to commence during December 2024 and final completion is scheduled for May 2025.

This requests action to authorize the Board Chair to sign the temporary construction easement for the Gas Transmission Pipeline Project with any changes recommended by counsel, the President and the Chair. This request is due to the critical timing of the project and there not being another Board meeting until January.

Please let me know if I may answer any questions regarding the recommendation.

Attachment (1)

This Document Prepared By and Return To:  
Florida Gas Transmission Company, LLC  
Right of Way Department – Attn: Beth Porter  
2301 Lucien Way, Suite 200  
Maitland, FL 32751

Grantee:  
Florida Gas Transmission Company, LLC  
1300 Main Street  
Houston, Texas 77002

**TEMPORARY CONSTRUCTION EASEMENT**  
(1 Year)

**PALATKA PROJECT: 12" GEORGIA PACIFIC LOOP**  
**WBS# C-23209-GL-94300001**  
**TRACT NO: FLBNQ-PUTN-006**  
**PUTNAM COUNTY, FLORIDA**

The Undersigned, **DISTRICT BOARD OF TRUSTEES OF ST. JOHNS RIVER STATE COLLEGE f/k/a BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR COLLEGE** ("Grantor"), being the owner(s) of, or having an interest in, that certain tract of land situated in Putnam County, Florida and more particularly described in Exhibit "A" attached hereto ("Lands"), for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), the receipt and sufficiency of which Grantor hereby acknowledges, does hereby grant, convey, and warrant title to all easements described in attached Exhibit "B" and herein conveyed to **FLORIDA GAS TRANSMISSION COMPANY, LLC**, a Delaware limited liability company ("Florida Gas"), with its principal offices at 1300 Main Street, Houston, Texas 77002, and to Florida Gas' successors and assigns.

**TO HAVE AND TO HOLD** unto Florida Gas, its successors and assigns, for the purposes defined and described in attached Exhibit "B".

As further consideration for the payment made by Florida Gas, Grantor and Florida Gas further agree to all the terms and obligations described in attached Exhibit "B" with respect to the easements herein conveyed.

This Temporary Construction Easement may be executed in counterparts, all of which together shall constitute a single document.

**DATED THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**WITNESSES:**

\_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Printed Name)

Address: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Printed Name)

Address: \_\_\_\_\_

**GRANTOR:**

**DISTRICT BOARD OF TRUSTEES OF  
ST. JOHNS RIVER STATE COLLEGE  
f/k/a BOARD OF TRUSTEES OF ST.  
JOHNS RIVER JUNIOR COLLEGE**

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

Title: \_\_\_\_\_

**ACKNOWLEDGEMENT**

**STATE OF \_\_\_\_\_ )(**

**COUNTY OF \_\_\_\_\_ )(**

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_ as \_\_\_\_\_ of

**DISTRICT BOARD OF TRUSTEES OF ST. JOHNS RIVER STATE COLLEGE f/k/a BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR COLLEGE**, on behalf of the Trustees. He/She is personally known to me or has produced \_\_\_\_\_ as identification.

[SEAL]

\_\_\_\_\_  
Notary Public

Name (Printed): \_\_\_\_\_

My Commission Expires:

## EXHIBIT "A"

Attached to and made a part of that certain  
TEMPORARY CONSTRUCTION EASEMENT dated \_\_\_\_\_, 2024  
by and between DISTRICT BOARD OF TRUSTEES OF ST. JOHNS RIVER STATE COLLEGE f/k/a  
BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR COLLEGE, as Grantor,  
and FLORIDA GAS TRANSMISSION COMPANY, LLC, as Grantee

### DESCRIPTION OF THE LANDS

The East  $\frac{1}{2}$  of the NE  $\frac{1}{4}$  ; the East 400 feet of the West  $\frac{1}{2}$  of the NE  $\frac{1}{4}$ , EXCEPT the South 435 feet thereof; the South 435 feet of the East 500 feet of the West  $\frac{1}{2}$  of the NE  $\frac{1}{4}$ ; all in Section 10, Township 10 South, Range 26 East. SUBJECT to the right of ways as described in Official Records Book 39, Page 217, Official Records Book 41, Page 26, Official Records Book 178, Page 43, and Official Records Book 178, Page 45; and also SUBJECT to the right of way of State Road #20 along the South line of the above description, and SUBJECT to right of way (if any) of the Seaboard Coast Line Railroad along the North line of above description. All book and page references are to the public records of Putnam County, Florida.

Less portions recorded in Official Records Book 486, Page 144 and Official Records Book 885, Page 1030, both of the Public Records of Putnam County, Florida.

Being the same tract of land acquired by the Grantor on the 12<sup>th</sup> day of October, 1, 1970, in Official Records Book 246, Page 472 and Corrective Deed on the 8<sup>th</sup> day of December, 1970, in Official Records Book 247, Page 628, Official Records of Putnam County, Florida.

## EXHIBIT "B"

Attached to and made a part of that certain  
TEMPORARY CONSTRUCTION EASEMENT by and between DISTRICT BOARD OF TRUSTEES OF  
ST. JOHNS RIVER STATE COLLEGE f/k/a BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR  
COLLEGE, as Grantor,  
and FLORIDA GAS TRANSMISSION COMPANY, LLC, as Grantee

### TERM SHEET FOR EASEMENT INTERESTS AND RIGHTS ACQUIRED BY FLORIDA GAS AND OBLIGATIONS AGREED TO BY FLORIDA GAS FOR A TEMPORARY CONSTRUCTION EASEMENT

The following summarizes the easement interests and rights Florida Gas Transmission Company, LLC (Florida Gas) shall acquire from the property Owner/interest holder(s) (Owner) of certain real property and described in the attached legal descriptions and survey (Exhibit "A-1") and the obligations with which Florida Gas and Owner have agreed to comply under said **Temporary Construction Easement**:

1. To the extent applicable, the easement interests acquired by Florida Gas are described herein. The applicability of any particular easement interest shall be determined by its inclusion on Exhibit "A-1". For example, if Exhibit "A-1" depicts an access road, then a temporary access road easement, as applicable, is being conveyed and acquired. Capitalized terms used in this Term Sheet are defined and depicted on Exhibit "A-1", if applicable.

2. The Temporary Construction easement interests and rights acquired by Florida Gas are the exclusive right, privilege and easement to utilize portion(s) of the Lands as depicted in Exhibit "A-1" attached hereto for the purpose of work space, movement, storage and staging of personnel, materials, supplies and equipment, ingress and egress (the "Temporary Construction Easement") during the construction and installation, maintenance, operation, inspection, patrolling, testing, repairing, dewatering, altering, substituting, relocating, resizing, replacing, abandoning and removing of a natural gas transmission pipeline, and various above-ground, surface and subsurface appurtenances thereto, on, under, above, across, within and through the Lands (collectively, the "Pipeline Operations"), except at road crossings, jurisdictional wetland crossings, tile crossings, river and stream crossings or areas with unusual construction problems where extra temporary construction easement(s) may be utilized. Those portions of the Temporary Construction Easement, if any, designated as Temporary Access Road(s) shall be limited solely to ingress and egress for movement of personnel, materials, supplies and equipment for the purposes enumerated herein. The rights of Florida Gas with respect to any Temporary Construction Easement shall commence on the date this easement is acquired by Florida Gas and shall terminate and expire on the date on which Florida Gas completes the Pipeline Operations and any restoration obligations or twelve (12) months after the date of this easement, whichever occurs first.

3. Florida Gas shall have the right of ingress to and egress from the Temporary Construction Easement (during the length of its term) by means of adjacent public roadways, or easements or rights-of-way owned, held or lawfully available to Florida Gas, including any other property over which Florida Gas has access rights, for purposes of Pipeline Operations, as Florida Gas deems necessary or appropriate, and performed at the will of Florida Gas.

4. Owner may continue to use the easements herein conveyed for any lawful purposes that do not interfere with Florida Gas' acquired rights; provided, however, that Owner may not during the duration of this Temporary Easement, create or maintain any reservoir or

water impoundment, maintain any deep-rooted trees, construct or permit to be constructed any building, structure, excavation or other improvement or obstruction, on, over, under, above, across, within or through the herein conveyed easements, which would interfere with the exercise by Florida Gas of its acquired easement rights, including its right of ingress to and egress, and the safe and efficient conduct of the Pipeline Operations. To the extent Owner does create any such condition in Florida Gas' sole determination, such condition may be removed by Florida Gas, and any failure to do so shall not constitute a waiver of Florida Gas' rights. Florida Gas will provide Owner, either upon request or at Florida Gas' option, a prior written determination that any particular exercise of the right to use the herein conveyed easement areas by the Owner does not interfere with the safe and efficient exercise of Florida Gas' rights, which determination shall not be arbitrarily or unreasonably withheld, delayed or conditioned.

5. Subject to the terms of a Certificate of Payment, Settlement Agreement, an Order of Taking, and/or Final Judgment, to the extent applicable, Florida Gas shall relocate or replace with the same, like or better quality and at their original locations or as near thereto as is reasonably practicable, all fences, roads, driveways, sidewalks, parking areas, irrigation systems, wells, septic tanks and septic drain fields, that Florida Gas damaged or caused to be removed, relocated or replaced from the Temporary Construction Easement before or during the Pipeline Operations.

6. Florida Gas, at its sole discretion, pursuant to a gopher tortoise relocation permit may displace any gopher tortoises found within the herein conveyed easement areas to another location on the Temporary Construction Easement, on any other existing easement Florida Gas may have on Owner's lands, or off the lands of Owner (e.g., to a temporary holding pen), and either permanently relocate them or return them as near to their original location on the Temporary Construction Easement as practicable after the Pipeline Operations are completed.

7. Subject to Florida Gas' acquired easement rights and to the extent not inconsistent therewith, Florida Gas will restore the surface of all disturbed areas within and outside of the boundaries of the herein conveyed easements to original contour and condition, as near as is reasonably practicable, to the extent the damage or disturbance of such areas results from the Pipeline Operations and/or to the extent utilized by Florida Gas and the damage or disturbance resulted from use by Florida Gas, its agents, or contractors. Florida Gas shall install St. Augustine sod on the northernmost temporary grassed workspace area and plant grass seed on all other unpaved land surfaces disturbed by the Pipeline Operations.

8. Florida Gas agrees to maintain one of the two northernmost driveways along Moody Road open at all times throughout the duration of the easements and Florida Gas' construction thereon.

9. Florida Gas shall use best efforts to keep the northernmost Moody driveway unobstructed and accessible as often as possible throughout the Pipeline Operations, particularly during school operations: Monday through Friday from 8am to 6pm.

10. Florida Gas shall use best efforts to keep the St. Johns Ave. driveway unobstructed and accessible as often as possible throughout the Pipeline Operations, particularly during school operations: Monday through Friday from 8am to 6pm.

11. Florida Gas' failure in one or more instances to exercise or enforce any rights provided by this Easement or by law does not waive its right to exercise the right in any later instance. No waiver of any breach of this Easement shall be held to constitute a waiver of any other or subsequent breach.

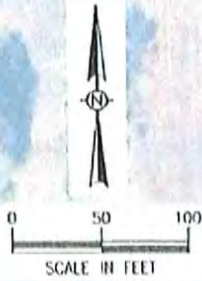
12. Florida Gas may assign its acquired easement rights in whole or in part, and Florida Gas shall have the right and option to lease, sell or assign any or all of the capacity of the Pipeline Operations or the rights thereto.

13. The easement rights acquired by Florida Gas shall be in addition to, and not in lieu of any prior existing rights of Florida Gas. Nothing contained herein shall be deemed or construed to be a merger, release, waiver, modification or amendment of any rights Florida Gas presently owns or holds, as reflected in instruments recorded in the official records of the county where these easements are located, including but not limited to easements encumbering other portions of Owner's property.

14. The rights, benefits, burdens and obligations herein acquired, assumed by or imposed on Florida Gas and Owner shall inure to, bind and oblige respectively Owner, and his, hers, its or their heirs, executors, administrators, personal representatives, successors and assigns, as well as Florida Gas and its successors and assigns.

PUTNAM COUNTY, FLORIDA  
T-10-S, R-26-E, SEC. 10

MATCHLINE SEE SHEET 2

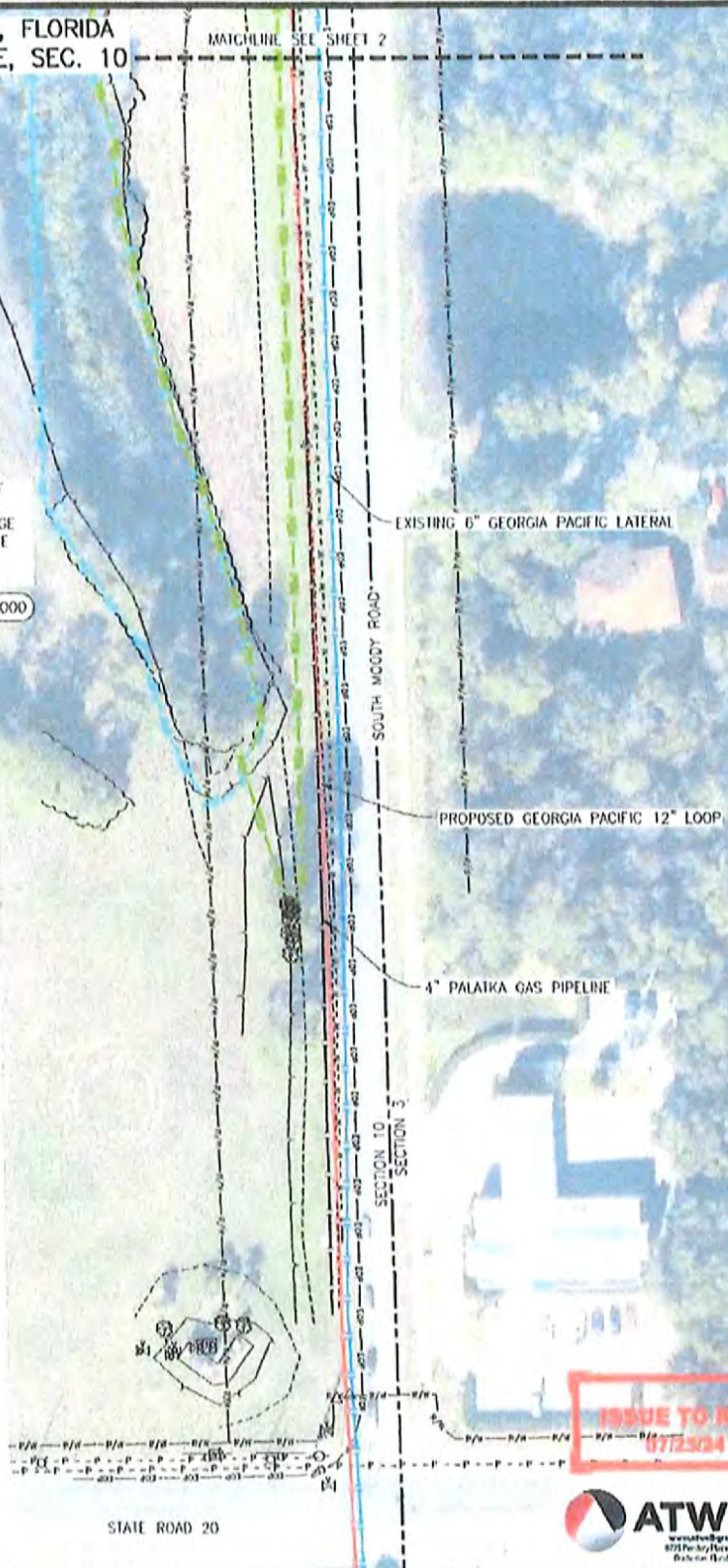


FLBMO-PUTN-006  
BOARD OF TRUSTEES OF  
SJRCR ST. JOHNS  
RIVER COMMUNITY COLLEGE  
5001 ST. JOHNS AVENUE  
PALATKA, FL 32177  
O.R. 246, PAGE 472  
10-10-26-0000-0010-0000

SURVEY SOURCE: ATWELL



LEGEND

- TEMPORARY WORKSPACE: 0.358 ACRE±
- ADDITIONAL TEMPORARY WORKSPACE: 0.460 ACRE±
- TEMPORARY ACCESS ROAD: 0.369 ACRE±
- 4" PALATKA GAS PIPELINE
- PROPOSED GEORGIA PACIFIC 12" LOOP
- EXISTING 6" GEORGIA PACIFIC LATERAL
- OTHER SURFACE WATER
- PEM WETLAND
- AqB WETLAND
- EDGE OF PAVEMENT
- OVERHEAD POWERLINE
- PROPERTY LINE
- FENCE
- RIGHT OF WAY LINE
- TOP OF BANK
- TOE OF SLOPE
- TREE LINE
- OAK TREE
- BOLLARD
- SIGN
- VALVE
- VAULT
- PEDESTAL
- POWER POLE
- UTILITY POLE
- PIPELINE MARKER
- LIGHT POLE



ISSUE TO ROW  
07/23/24

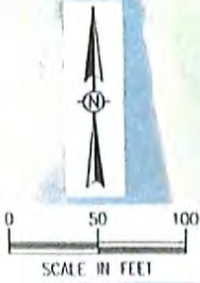


PIPELINE, STATION, OR ACCOUNT NUMBER FLBMO		SCALE AS NOTED (ANSI A)		CONST. YR. 2024		FLORIDA GAS TRANSMISSION CO.  MAITLAND, FLORIDA		PROJECT NO.  C-23209-GL-94300001		
FILENUMBER	CADD FILENAME 23007754-PSK-001_P9-1			DRAWN SLD	DATE 10/24/24	<div><p>GEORGIA PACIFIC 12" LOOP PROJECT BOARD OF TRUSTEES OF SJRCC ST. JOHNS RIVER COMMUNITY COLLEGE PROPERTY PLAT PUTNAM COUNTY, FLORIDA</p></div>			PREVIOUS DWG. NO.	
REV. NO. - DESCRIPTION	BY	DATE	APP.	SHEET OF						
A ISSUE FOR REVIEW	SLD	07/05/24	RL	DWG. NO.						
O ISSUE TO ROW	SLD	07/25/24	RL	P9-1						
I REMOVED ATWS/TWS	RWIA	10/23/24	RL	SHEET 1 OF 3						
						<div></div>				

**Exhibit A-1**

ATW#: 23007754-PSK-001\_P9-1

PUTNAM COUNTY, FLORIDA  
T-10-S, R-26-E, SEC. 10

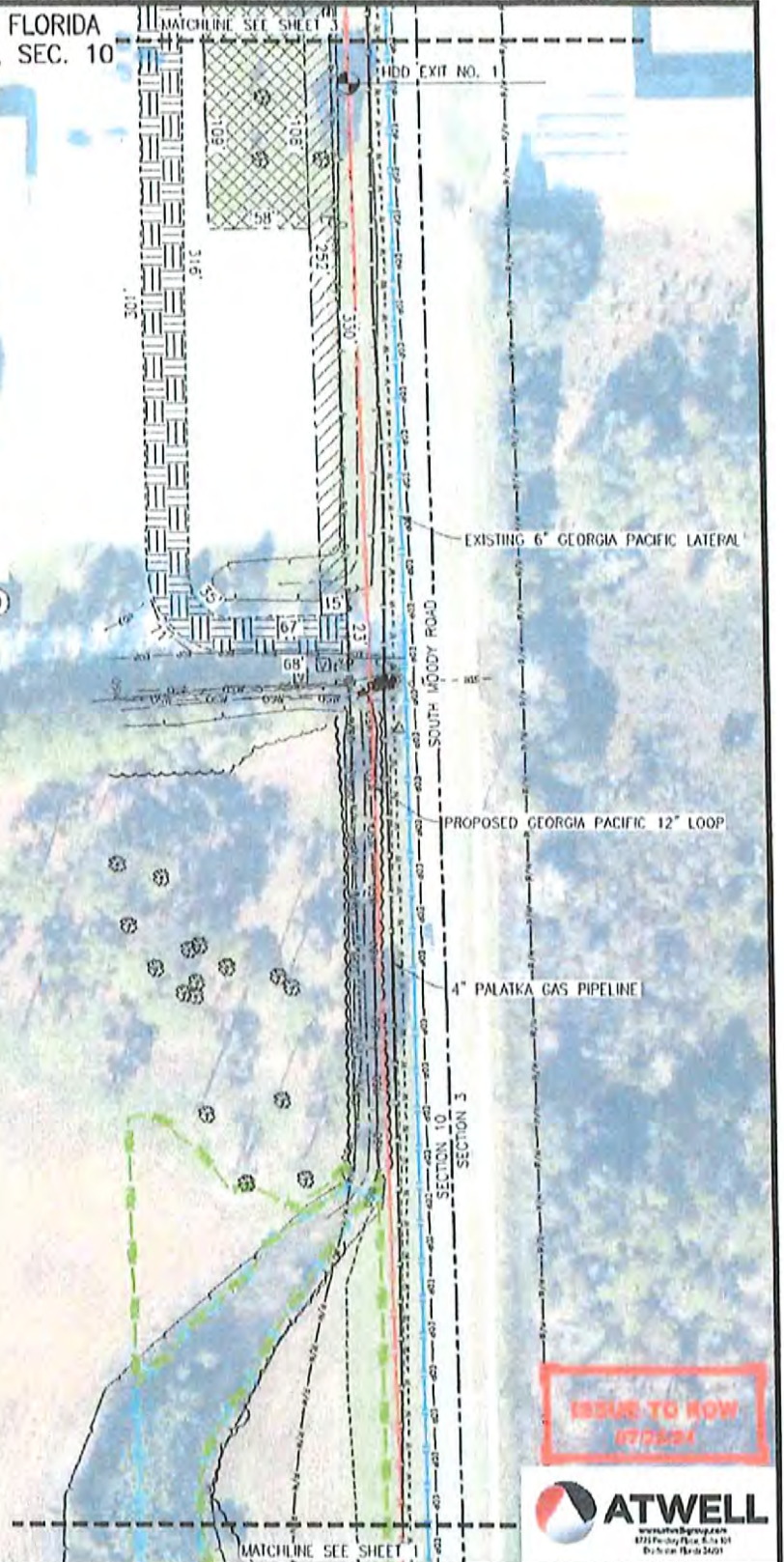


FLBMO-PUTN-006  
BOARD OF TRUSTEES OF  
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10-10-26-0000-0010-0000

SURVEY SOURCE: ATWELL



LEGEND

- TEMPORARY WORKSPACE: 0.358 ACRE±
- ADDITIONAL TEMPORARY WORKSPACE: 0.460 ACRE±
- TEMPORARY ACCESS ROAD: 0.369 ACRE±
- 4" PALATKA GAS PIPELINE
- PROPOSED GEORGIA PACIFIC 12" LOOP
- EXISTING 6" GEORGIA PACIFIC LATERAL
- OTHER SURFACE WATER
- PEM WETLAND
- AqB WETLAND
- EDGE OF PAVEMENT
- OVERHEAD POWERLINE
- PROPERTY LINE
- FENCE
- RIGHT OF WAY LINE
- TOP OF BANK
- TOE OF SLOPE
- TREE LINE
- OAK TREE
- BOLLARD
- SIGN
- VALVE
- VAULT
- PEDESTAL
- POWER POLE
- UTILITY POLE
- PIPELINE MARKER
- LIGHT POLE



ISSUE TO ROW  
07/25/24



PIPELINE, STATION, OR ACCOUNT NUMBER FLBMO		SCALE AS NOTED (ANSI A)		CONST. YR. 2024		FLORIDA GAS TRANSMISSION CO. MAITLAND, FLORIDA		PROJECT NO. C-23209-GL-94300001		
FILENUMBER -	CADD FILENAME 23007754-PSK-001_P9-1			DRAWN SLD	DATE 10/24/24	<div><p>GEORGIA PACIFIC 12" LOOP PROJECT BOARD OF TRUSTEES OF SJRCC ST. JOHNS RIVER COMMUNITY COLLEGE PROPERTY PLAT PUTNAM COUNTY, FLORIDA</p></div>			PREVIOUS DWG. NO.	
REV. NO. - DESCRIPTION		BY	DATE	APP.	SHI. OF					
A	ISSUE FOR REVIEW	SLD	07/05/24	RL	DWG. NO.					
O	ISSUE TO ROW	SLD	07/25/24	RL	P9-1					
1	REMOVED ATWS/TWS	RWM	10/23/24	RL	SHI. 2 OF 3					
					<div></div>					

ATW#: 23007754-PSK-001\_P9-1

# PUTNAM COUNTY, FLORIDA T-10-S, R-26-E, SEC. 10

SAINT JOHN'S AVENUE



0 50 100  
SCALE IN FEET

FLRNO-PUTN-006

BOARD OF TRUSTEES OF  
SJRCR ST. JOHN'S  
RIVER COMMUNITY COLLEGE  
5001 ST. JOHN'S AVENUE  
PALATKA, FL 32177  
O.R. 246, PAGE 472

10-10-26-0000-0010-0000

SURVEY SOURCE: ATWELL

## LEGEND



TEMPORARY WORKSPACE: 0.358 ACRE±



ADDITIONAL TEMPORARY WORKSPACE: 0.460 ACRE±



TEMPORARY ACCESS ROAD: 0.369 ACRE±



4" PALATKA GAS PIPELINE



PROPOSED GEORGIA PACIFIC 12" LOOP



EXISTING 6" GEORGIA PACIFIC LATERAL



OTHER SURFACE WATER



PEM WETLAND



AqB WETLAND



EDGE OF PAVEMENT



OVERHEAD POWERLINE



PROPERTY LINE



FENCE



RIGHT OF WAY LINE



TOP OF BANK



TOE OF SLOPE



TREE LINE



OAK TREE



BOLLARD



SIGN



VALVE



VAULT



PEDESTAL



POWER POLE



UTILITY POLE





PIPELINE MARKER



LIGHT POLE

ISSUE TO ROW  
07/24/24



PIPELINE, STATION, OR ACCOUNT NUMBER FLBMO		SCALE AS NOTED (ANSI A)		CONSTR. YR. 2024		FLORIDA GAS TRANSMISSION CO.  MAITLAND, FLORIDA		PROJECT NO. C-23209-GL-94300001	
FILENUMBER --	CADD FILENAME 23007754-PSK-001 P9-1			DRAWN SLD	DATE 10/24/24		<div><p>GEORGIA PACIFIC 12" LOOP PROJECT BOARD OF TRUSTEES OF SJRCC ST. JOHNS RIVER COMMUNITY COLLEGE PROPERTY PLAT PUTNAM COUNTY, FLORIDA</p></div>		
REV. NO. - DESCRIPTION		BY	DATE	APP.					
A	ISSUE FOR REVIEW	SLD	07/05/24	RL					
O	ISSUE TO ROW	SLD	07/25/24	RL					
1	REMOVED ATWS/IWS	RWM	10/23/24	RL					
					PREVIOUS DWG. NO.				
					SHT. OF				
					DWG. NO. P9-1				
					SHT. 3 OF 3				
					<div></div>				

## SETTLEMENT AGREEMENT

As a result of negotiations between **FLORIDA GAS TRANSMISSION COMPANY, LLC**, a Delaware limited liability company ("Florida Gas") and **ST. JOHNS RIVER JUNIOR COLLEGE, n/k/a ST. JOHNS RIVER STATE COLLEGE** ("Owner") (collectively referred to as "the Parties"), the Parties have reached the following Settlement Agreement:

1. St. Johns River Junior College, n/k/a St. Johns River State College, is the fee simple owner of the property that is the subject of this Settlement Agreement.
2. Florida Gas desires to install a 12-inch natural gas pipeline adjacent to Owner's Property ("the Project").
3. The Temporary Easement interests being acquired by Florida Gas in Parcel FLBNQ-PUTN-006 are as depicted on composite Exhibit A-1, attached hereto and made a part hereof.
4. Owner desires and agrees to convey to Florida Gas the necessary Temporary Easement interests in Parcel FLBNQ-PUTN-006 for the Project.
5. Florida Gas will pay the total sum of **ONE HUNDRED SEVENTY-FIVE THOUSAND and 00/100 Dollars (\$175,000.00)** in full compensation for the interests to be acquired by Florida Gas for Parcel FLBNQ-PUTN-006, inclusive of all funds owed to Owner, to Owner's attorney, GrayRobinson, P.A., for attorney fees and for expert fees & costs incurred in this matter. This compensation is for full and final settlement of any and all claims of compensation, arising from the rights and interests acquired by Florida Gas from Owner pursuant to this Settlement Agreement and Temporary Construction Easement.
6. The Parties have negotiated the terms of the attached Temporary Construction Easement (**Exhibit B**) and this document will be executed in substantially the same form as attached hereto.
7. The Parties have additionally agreed to the following terms which have been incorporated into the Temporary Construction Easement:
  - Florida Gas shall install St. Augustine sod on the northernmost temporary grassed workspace area and plant grass seed on all other land surfaces disturbed by the Pipeline Operations at the completion of the Project; and
  - Florida Gas agrees to maintain one of the two northernmost driveways along Moody Road open at all times throughout the duration of the easements and Florida Gas' construction thereon; and
  - Florida Gas shall use best efforts to keep the northernmost Moody driveway unobstructed and accessible as often as possible throughout the Project, particularly during school operations: Monday through Friday from 8am to 6pm; and

- Florida Gas shall use best efforts to keep the St. Johns Ave. driveway unobstructed and accessible as often as possible throughout the Project, particularly during school operations: Monday through Friday from 8am to 6pm.

8. Additionally, Florida Gas agrees not to object to requests by Owner (to the County or otherwise) to vacate County owned or County maintained right-of-way adjacent to Owner's property, except that Florida Gas may request and require any existing Florida Gas facilities or those installed in this Project currently in place be left in place and protected by way of granting of easement rights sufficient to protect Florida Gas' pipeline(s) and appurtenances with no additional compensation due to Owner.

9. The compensation agreed to herein is for full and final settlement of any and all claims of compensation by Owner against Florida Gas, inclusive of attorney's fees and experts' fees and costs, now and in the future arising for the interests acquired by Florida Gas for Parcel FLBNQ-PUTN-006 including the value of the land and improvements taken, severance damages, costs to cure, business damages, nonmonetary benefits, restoration of the lands and/or improvements and any other compensable interests or claims that are compensable in a taking by eminent domain. Provided Florida Gas constructs the Project in substantial conformity with the plans provided to Owner and otherwise complies with this Agreement, Florida Gas has no further obligation to pay any additional funds to Owner.

10. Upon receipt of the executed attached Natural Gas Pipeline Easement, a W-9 form, and any other documents that may be required to convey the necessary rights to Florida Gas (collectively the "Documents"), Florida Gas shall **provide a check made payable to Gray Robinson PA Trust Account, c/o Kent L. Hipp, Esq., 301 East Pine Street, Suite 1400, Orlando, Florida 32801 for the total sum of \$175,000.00 for proper disbursement.**

11. Parcel FLBNQ-PUTN-006 is being acquired under the "Threat of Condemnation".

12. The interests being acquired shall become vested in Florida Gas upon exchange of payment and delivery of all of the executed original Documents as provided in this Settlement Agreement.

13. This Settlement Agreement contains all of the agreements between the parties for resolution and settlement of this matter, and can only be amended, modified, or extended by written agreement duly executed by both parties. The obligations of Florida Gas in Paragraphs 7 & 8 and any other obligations relating to construction and restoration of the Project shall survive closing.

14. Owner agrees to withdraw their protest filed with the FERC once the Temporary Easement is approved by the college Board of Trustees.

PRINEET D. SHARMA ESQ. as Attorney  
for FLORIDA GAS TRANSMISSION  
COMPANY, LLC.

By  \_\_\_\_\_

Dated this 19 day of November, 2024.

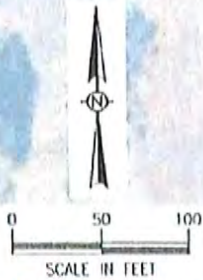
KENT L. HIPPI, ESQ. as Attorney  
for ST. JOHNS RIVER JUNIOR COLLEGE  
n/k/a ST. JOHNS RIVER STATE COLLEGE

By \_\_\_\_\_

Dated this \_\_\_\_ day of November, 2024.

PUTNAM COUNTY, FLORIDA  
T-10-S, R-26-E, SEC. 10

MAINTENANCE SEE SHEET 2

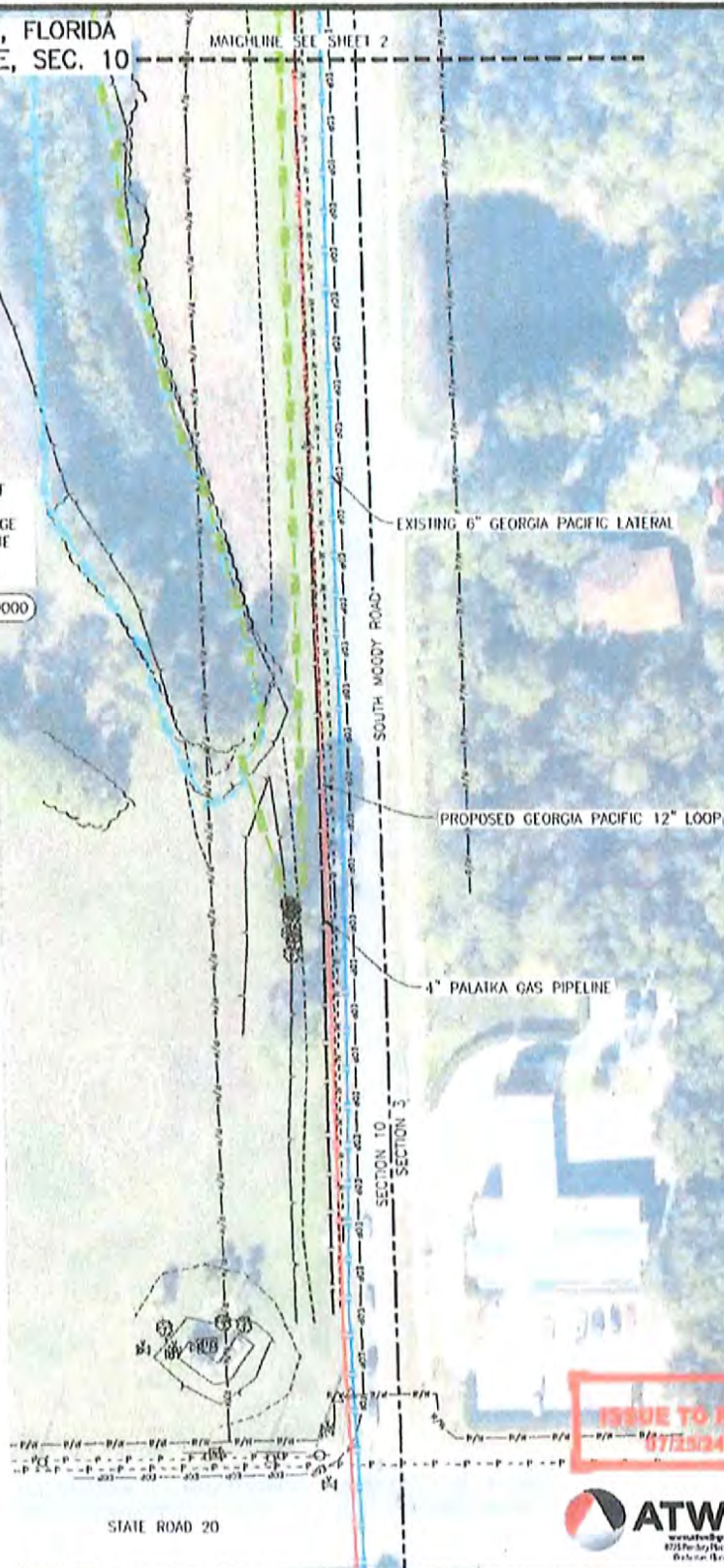


FLBNO-PUTN-006  
BOARD OF TRUSTEES OF  
SJRC ST. JOHNS  
RIVER COMMUNITY COLLEGE  
5001 ST. JOHNS AVENUE  
PALATKA, FL 32177  
O.R. 246, PAGE 472  
10-10-26-0000-0010-0000

SURVEY SOURCE: ATWELL

LEGEND

- TEMPORARY WORKSPACE: 0.358 ACRE±
- ADDITIONAL TEMPORARY WORKSPACE: 0.460 ACRE±
- TEMPORARY ACCESS ROAD: 0.369 ACRE±
- 4" PALATKA GAS PIPELINE
- PROPOSED GEORGIA PACIFIC 12" LOOP
- EXISTING 6" GEORGIA PACIFIC LATERAL
- OTHER SURFACE WATER
- PEM WETLAND
- AqB WETLAND
- EDGE OF PAVEMENT
- OVERHEAD POWERLINE
- PROPERTY LINE
- FENCE
- RIGHT OF WAY LINE
- TOP OF BANK
- TOE OF SLOPE
- TREE LINE
- OAK TREE
- BOLLARD
- SIGN
- VALVE
- VAULT
- PEDESTAL
- POWER POLE
- UTILITY POLE
- PIPELINE MARKER
- LIGHT POLE



STATE ROAD 20




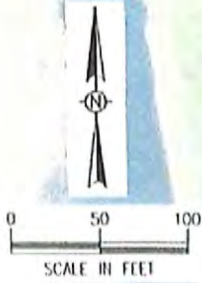
PIPELINE, STATION, OR ACCOUNT NUMBER FLBMO		SCALE AS NOTED (ANSI A)		CONST. YR. 2024		FLORIDA GAS TRANSMISSION CO. MAITLAND, FLORIDA		PROJECT NO. C-23209-CL-94300001		
FILENUMBER --	CADD FILENAME 23007754-PSK-001_P9-1			DRAWN SLD	DATE 10/24/24	<div><p>FLORIDA GAS TRANSMISSION COMPANY An Energy Transmission-Water Supply Affiliate</p></div> <div>GEORGIA PACIFIC 12" LOOP PROJECT BOARD OF TRUSTEES OF SJRCC ST. JOHNS RIVER COMMUNITY COLLEGE PROPERTY PLAT PUTNAM COUNTY, FLORIDA</div>			PREVIOUS DWG. NO.	
REV. NO. - DESCRIPTION	BY	DATE	APP	SHEET OF						
A O 1	ISSUE FOR REVIEW ISSUE TO ROW REMOVED AYS/IWS	SLD SLD RWM	07/05/24 07/25/24 10/23/24	RL RL RL	DWG. NO. P9-1 SHEET 1 OF 3					

Exhibit A-1

ATW//: 23007754-PSK-001\_P9-1

PUTNAM COUNTY, FLORIDA  
T-10-S, R-26-E, SEC. 10

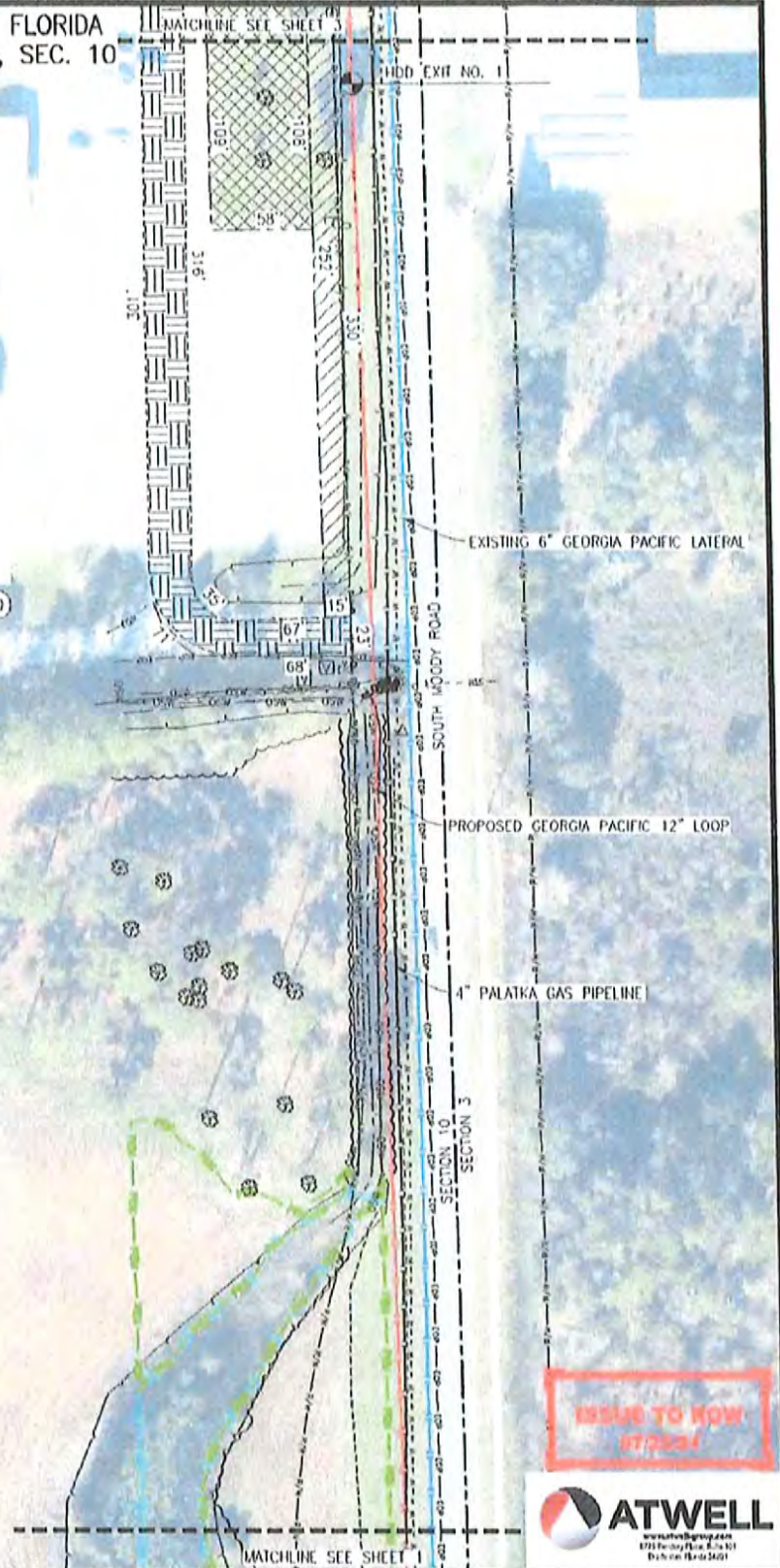




FLBMO-PUTN-006  
BOARD OF TRUSTEES OF  
SJRC ST. JOHNS  
RIVER COMMUNITY COLLEGE  
5001 ST. JOHNS AVENUE  
PALATKA, FL 32177  
O.R. 246, PAGE 472  
10-10-26-0000-0010-0000

SURVEY SOURCE: ATWELL

LEGEND

- TEMPORARY WORKSPACE: 0.35B ACRE±
- ADDITIONAL TEMPORARY WORKSPACE: 0.460 ACRE±
- TEMPORARY ACCESS ROAD: 0.369 ACRE±
- 4" PALATKA GAS PIPELINE
- PROPOSED GEORGIA PACIFIC 12" LOOP
- EXISTING 6" GEORGIA PACIFIC LATERAL
- OTHER SURFACE WATER
- PEM WETLAND
- AqB WETLAND
- EDGE OF PAVEMENT
- OVERHEAD POWERLINE
- PROPERTY LINE
- FENCE
- RIGHT OF WAY LINE
- TOP OF BANK
- TOE OF SLOPE
- TREE LINE
- OAK TREE
- BOLLARD
- SIGN
- VALVE
- VAULT
- PEDESTAL
- POWER POLE
- UTILITY POLE
- PIPELINE MARKER
- LIGHT POLE



PIPELINE, STATION, OR ACCOUNT NUMBER FLBMO		SCALE AS NOTED (ANSI A)		CONST. YR. 2024		FLORIDA GAS TRANSMISSION CO. MAITLAND, FLORIDA		PROJECT NO. C-23209-GL-94300001		
FILENUMBER -	CADD FILENAME 23007754-PSK-001_P9-1			DRAWN SLD	DATE 10/24/24	<div></div> <div>GEORGIA PACIFIC 12" LOOP PROJECT BOARD OF TRUSTEES OF SJRCC ST. JOHNS RIVER COMMUNITY COLLEGE PROPERTY PLAT PUTNAM COUNTY, FLORIDA</div>			PREVIOUS DWG. NO.	
REV. NO. - DESCRIPTION		BY	DATE	APP.	SHI. OF					
A	ISSUE FOR REVIEW	SLD	07/05/24	RL	DWG. NO.					
O	ISSUE TO ROW	SLD	07/25/24	RL	P9-1					
1	REMOVED ATWS/IWS	RWM	10/23/24	RL	SHI. 2 OF 3					
					<div></div>					

PUTNAM COUNTY, FLORIDA  
T-10-S, R-26-E, SEC. 10

SAINT JOHN'S AVENUE

0 50 100  
SCALE IN FEET

FLRNO-PUTN-006

BOARD OF TRUSTEES OF  
SJRCR ST. JOHN'S  
RIVER COMMUNITY COLLEGE  
5001 ST. JOHN'S AVENUE  
PALATKA, FL 32177  
O.R. 246, PAGE 472

10-10-26-0000-0010-0000

SURVEY SOURCE: ATWELL

LEGEND

- TEMPORARY WORKSPACE: 0.358 ACRE±
- ADDITIONAL TEMPORARY WORKSPACE: 0.460 ACRE±
- TEMPORARY ACCESS ROAD: 0.369 ACRE±
- 4" PALATKA GAS PIPELINE
- PROPOSED GEORGIA PACIFIC 12" LOOP
- EXISTING 6" GEORGIA PACIFIC LATERAL
- OTHER SURFACE WATER
- PEM WETLAND
- AqB WETLAND
- EDGE OF PAVEMENT
- OVERHEAD POWERLINE
- PROPERTY LINE
- FENCE
- RIGHT OF WAY LINE
- TOP OF BANK
- TOE OF SLOPE
- TREE LINE
- OAK TREE
- BOLLARD
- SIGN
- VALVE
- VAULT
- PEDESTAL
- POWER POLE
- UTILITY POLE
- PIPELINE MARKER
- LIGHT POLE

HOD ENTRY NO. 2

SOUTH MOODY ROAD



PROPOSED GEORGIA PACIFIC 12" LOOP

EXISTING 6" GEORGIA PACIFIC LATERAL

4" PALATKA GAS PIPELINE

ISSUE TO ROW  
07/24/24



PIPELINE, STATION, OR ACCOUNT NUMBER FLBMO		SCALE AS NOTED (ANSI A)		CONST. YR. 2024		FLORIDA GAS TRANSMISSION CO. MAITLAND, FLORIDA		PROJECT NO. C-23209-GL-94300001		
FILENUMBER --	CADD FILENAME 23007754-PSK-001_P9-1			DRAWN SLD	DATE 10/24/24	<div><p>FLORIDA GAS TRANSMISSION CO. 12" LOOP PROJECT BOARD OF TRUSTEES OF SJRCC ST. JOHNS RIVER COMMUNITY COLLEGE PROPERTY PLAT PUTNAM COUNTY, FLORIDA</p></div>			PREVIOUS DWG. NO.	
REV. NO. - DESCRIPTION		BY	DATE	APP	SHI. OF					
A	ISSUE FOR REVIEW	SLD	07/05/24	RL	DWG. NO.		<div><p>1</p></div>			
0	ISSUE TO ROW	SLD	07/25/24	RL	P9-1					
1	REMOVED ATWS/IWS	RWM	10/23/24	RL	SHI. 3 OF 3					

ATW//: 23007754-PSK-001\_P9-1

# Exhibit B

This Document Prepared By and Return To:  
Florida Gas Transmission Company, LLC  
Right of Way Department – Attn: Beth Porter  
2301 Lucien Way, Suite 200  
Maitland, FL 32751

Grantee:  
Florida Gas Transmission Company, LLC  
1300 Main Street  
Houston, Texas 77002

## TEMPORARY CONSTRUCTION EASEMENT (1 Year)

**PALATKA PROJECT: 12" GEORGIA PACIFIC LOOP**  
**WBS# C-23209-GL-94300001**  
**TRACT NO: FLBNQ-PUTN-006**  
**PUTNAM COUNTY, FLORIDA**

The Undersigned, **DISTRICT BOARD OF TRUSTEES OF ST. JOHNS RIVER STATE COLLEGE f/k/a BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR COLLEGE** ("Grantor"), being the owner(s) of, or having an interest in, that certain tract of land situated in Putnam County, Florida and more particularly described in Exhibit "A" attached hereto ("Lands"), for and in consideration of the sum of Ten and No/100 Dollars (\$10.00), the receipt and sufficiency of which Grantor hereby acknowledges, does hereby grant, convey, and warrant title to all easements described in attached Exhibit "B" and herein conveyed to **FLORIDA GAS TRANSMISSION COMPANY, LLC**, a Delaware limited liability company ("Florida Gas"), with its principal offices at 1300 Main Street, Houston, Texas 77002, and to Florida Gas' successors and assigns.

**TO HAVE AND TO HOLD** unto Florida Gas, its successors and assigns, for the purposes defined and described in attached Exhibit "B".

As further consideration for the payment made by Florida Gas, Grantor and Florida Gas further agree to all the terms and obligations described in attached Exhibit "B" with respect to the easements herein conveyed.

This Temporary Construction Easement may be executed in counterparts, all of which together shall constitute a single document.

DATED THIS \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**WITNESSES:**

\_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Printed Name)

Address: \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(Printed Name)

Address: \_\_\_\_\_

**GRANTOR:**

**DISTRICT BOARD OF TRUSTEES OF  
ST. JOHNS RIVER STATE COLLEGE  
f/k/a BOARD OF TRUSTEES OF ST.  
JOHNS RIVER JUNIOR COLLEGE**

By:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Printed Name)

Title:

\_\_\_\_\_

**ACKNOWLEDGEMENT**

**STATE OF \_\_\_\_\_ )(**

**COUNTY OF \_\_\_\_\_ )(**

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 2024 by \_\_\_\_\_ as \_\_\_\_\_ of

**DISTRICT BOARD OF TRUSTEES OF ST. JOHNS RIVER STATE COLLEGE f/k/a BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR COLLEGE**, on behalf of the Trustees. He/She is personally known to me or has produced \_\_\_\_\_ as identification.

[SEAL]

\_\_\_\_\_  
Notary Public

Name (Printed): \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

## EXHIBIT "A"

Attached to and made a part of that certain  
TEMPORARY CONSTRUCTION EASEMENT dated \_\_\_\_\_, 2024  
by and between DISTRICT BOARD OF TRUSTEES OF ST. JOHNS RIVER STATE COLLEGE f/k/a  
BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR COLLEGE, as Grantor,  
and FLORIDA GAS TRANSMISSION COMPANY, LLC, as Grantee

### DESCRIPTION OF THE LANDS

The East  $\frac{1}{2}$  of the NE  $\frac{1}{4}$  ; the East 400 feet of the West  $\frac{1}{2}$  of the NE  $\frac{1}{4}$ , EXCEPT the South 435 feet thereof; the South 435 feet of the East 500 feet of the West  $\frac{1}{2}$  of the NE  $\frac{1}{4}$ ; all in Section 10, Township 10 South, Range 26 East. SUBJECT to the right of ways as described in Official Records Book 39, Page 217, Official Records Book 41, Page 26, Official Records Book 178, Page 43, and Official Records Book 178, Page 45; and also SUBJECT to the right of way of State Road #20 along the South line of the above description, and SUBJECT to right of way (if any) of the Seaboard Coast Line Railroad along the North line of above description. All book and page references are to the public records of Putnam County, Florida.

Less portions recorded in Official Records Book 486, Page 144 and Official Records Book 885, Page 1030, both of the Public Records of Putnam County, Florida.

Being the same tract of land acquired by the Grantor on the 12<sup>th</sup> day of October, 1, 1970, in Official Records Book 246, Page 472 and Corrective Deed on the 8<sup>th</sup> day of December, 1970, in Official Records Book 247, Page 628, Official Records of Putnam County, Florida.

## EXHIBIT "B"

Attached to and made a part of that certain  
TEMPORARY CONSTRUCTION EASEMENT by and between DISTRICT BOARD OF TRUSTEES OF  
ST. JOHNS RIVER STATE COLLEGE f/k/a BOARD OF TRUSTEES OF ST. JOHNS RIVER JUNIOR  
COLLEGE, as Grantor,  
and FLORIDA GAS TRANSMISSION COMPANY, LLC, as Grantee

### TERM SHEET FOR EASEMENT INTERESTS AND RIGHTS ACQUIRED BY FLORIDA GAS AND OBLIGATIONS AGREED TO BY FLORIDA GAS FOR A TEMPORARY CONSTRUCTION EASEMENT

The following summarizes the easement interests and rights Florida Gas Transmission Company, LLC (Florida Gas) shall acquire from the property Owner/interest holder(s) (Owner) of certain real property and described in the attached legal descriptions and survey (Exhibit "A-1") and the obligations with which Florida Gas and Owner have agreed to comply under said **Temporary Construction Easement**:

1. To the extent applicable, the easement interests acquired by Florida Gas are described herein. The applicability of any particular easement interest shall be determined by its inclusion on Exhibit "A-1". For example, if Exhibit "A-1" depicts an access road, then a temporary access road easement, as applicable, is being conveyed and acquired. Capitalized terms used in this Term Sheet are defined and depicted on Exhibit "A-1", if applicable.

2. The Temporary Construction easement interests and rights acquired by Florida Gas are the exclusive right, privilege and easement to utilize portion(s) of the Lands as depicted in Exhibit "A-1" attached hereto for the purpose of work space, movement, storage and staging of personnel, materials, supplies and equipment, ingress and egress (the "Temporary Construction Easement") during the construction and installation, maintenance, operation, inspection, patrolling, testing, repairing, dewatering, altering, substituting, relocating, resizing, replacing, abandoning and removing of a natural gas transmission pipeline, and various above-ground, surface and subsurface appurtenances thereto, on, under, above, across, within and through the Lands (collectively, the "Pipeline Operations"), except at road crossings, jurisdictional wetland crossings, tile crossings, river and stream crossings or areas with unusual construction problems where extra temporary construction easement(s) may be utilized. Those portions of the Temporary Construction Easement, if any, designated as Temporary Access Road(s) shall be limited solely to ingress and egress for movement of personnel, materials, supplies and equipment for the purposes enumerated herein. The rights of Florida Gas with respect to any Temporary Construction Easement shall commence on the date this easement is acquired by Florida Gas and shall terminate and expire on the date on which Florida Gas completes the Pipeline Operations and any restoration obligations or twelve (12) months after the date of this easement, whichever occurs first.

3. Florida Gas shall have the right of ingress to and egress from the Temporary Construction Easement (during the length of its term) by means of adjacent public roadways, or easements or rights-of-way owned, held or lawfully available to Florida Gas, including any other property over which Florida Gas has access rights, for purposes of Pipeline Operations, as Florida Gas deems necessary or appropriate, and performed at the will of Florida Gas.

4. Owner may continue to use the easements herein conveyed for any lawful purposes that do not interfere with Florida Gas' acquired rights; provided, however, that Owner may not during the duration of this Temporary Easement, create or maintain any reservoir or

water impoundment, maintain any deep-rooted trees, construct or permit to be constructed any building, structure, excavation or other improvement or obstruction, on, over, under, above, across, within or through the herein conveyed easements, which would interfere with the exercise by Florida Gas of its acquired easement rights, including its right of ingress to and egress, and the safe and efficient conduct of the Pipeline Operations. To the extent Owner does create any such condition in Florida Gas' sole determination, such condition may be removed by Florida Gas, and any failure to do so shall not constitute a waiver of Florida Gas' rights. Florida Gas will provide Owner, either upon request or at Florida Gas' option, a prior written determination that any particular exercise of the right to use the herein conveyed easement areas by the Owner does not interfere with the safe and efficient exercise of Florida Gas' rights, which determination shall not be arbitrarily or unreasonably withheld, delayed or conditioned.

5. Subject to the terms of a Certificate of Payment, Settlement Agreement, an Order of Taking, and/or Final Judgment, to the extent applicable, Florida Gas shall relocate or replace with the same, like or better quality and at their original locations or as near thereto as is reasonably practicable, all fences, roads, driveways, sidewalks, parking areas, irrigation systems, wells, septic tanks and septic drain fields, that Florida Gas damaged or caused to be removed, relocated or replaced from the Temporary Construction Easement before or during the Pipeline Operations.

6. Florida Gas, at its sole discretion, pursuant to a gopher tortoise relocation permit may displace any gopher tortoises found within the herein conveyed easement areas to another location on the Temporary Construction Easement, on any other existing easement Florida Gas may have on Owner's lands, or off the lands of Owner (e.g., to a temporary holding pen), and either permanently relocate them or return them as near to their original location on the Temporary Construction Easement as practicable after the Pipeline Operations are completed.

7. Subject to Florida Gas' acquired easement rights and to the extent not inconsistent therewith, Florida Gas will restore the surface of all disturbed areas within and outside of the boundaries of the herein conveyed easements to original contour and condition, as near as is reasonably practicable, to the extent the damage or disturbance of such areas results from the Pipeline Operations and/or to the extent utilized by Florida Gas and the damage or disturbance resulted from use by Florida Gas, its agents, or contractors. Florida Gas shall install St. Augustine sod on the northernmost temporary grassed workspace area and plant grass seed on all other unpaved land surfaces disturbed by the Pipeline Operations.

8. Florida Gas agrees to maintain one of the two northernmost driveways along Moody Road open at all times throughout the duration of the easements and Florida Gas' construction thereon.

9. Florida Gas shall use best efforts to keep the northernmost Moody driveway unobstructed and accessible as often as possible throughout the Pipeline Operations, particularly during school operations: Monday through Friday from 8am to 6pm.

10. Florida Gas shall use best efforts to keep the St. Johns Ave. driveway unobstructed and accessible as often as possible throughout the Pipeline Operations, particularly during school operations: Monday through Friday from 8am to 6pm.

11. Florida Gas' failure in one or more instances to exercise or enforce any rights provided by this Easement or by law does not waive its right to exercise the right in any later instance. No waiver of any breach of this Easement shall be held to constitute a waiver of any other or subsequent breach.

12. Florida Gas may assign its acquired easement rights in whole or in part, and Florida Gas shall have the right and option to lease, sell or assign any or all of the capacity of the Pipeline Operations or the rights thereto.

13. The easement rights acquired by Florida Gas shall be in addition to, and not in lieu of any prior existing rights of Florida Gas. Nothing contained herein shall be deemed or construed to be a merger, release, waiver, modification or amendment of any rights Florida Gas presently owns or holds, as reflected in instruments recorded in the official records of the county where these easements are located, including but not limited to easements encumbering other portions of Owner's property.

14. The rights, benefits, burdens and obligations herein acquired, assumed by or imposed on Florida Gas and Owner shall inure to, bind and oblige respectively Owner, and his, hers, its or their heirs, executors, administrators, personal representatives, successors and assigns, as well as Florida Gas and its successors and assigns.




# ST. JOHNS RIVER

## STATE COLLEGE

### MEMORANDUM

**To:** Dr. Melanie Brown  
Chief Operating Officer & Senior Vice President

**From:** Terry Thomas   
Assistant Vice President of Facilities, Planning and Capital Projects

**Date:** November 12, 2024

**Subject:** Action Item: Plans & Specifications for the Remodel and Addition to the FloArts Building Project, Palatka Campus

This is an action item for the Board of Trustees at their meeting on November 20, 2024. The Florida School of the Arts project includes a \$14.2 million remodel and addition to the existing FloArts building on the east side of campus, located off College Road. The 27,000 square foot remodel will enable new use opportunities and a transformative update to the existing theater, back-of-house, gallery, classroom and office spaces.

The 11,000 square-foot addition includes a central lobby with new classrooms, collaboration and event spaces that will unify the North and South wings of the existing building. A blackbox theater addition to the north side of the building will be equipped with state-of-the-art technology and will provide students with a new range of performance and learning opportunities.

Kasper Architects + Associates, working with SJR State staff, completed the preparation of the bid documents and specifications for this project and we are ready to include both on the November Board agenda. This documentation will be sent to the Board for review before the Board meeting.

I am requesting that our Board of Trustees approve the plans and specifications for this project.


Please let me know if I may answer any questions regarding the recommendation.

Attachment (A hard copy of the Plans and Specifications will be present at the Board meeting)



## MEMORANDUM

**To:** Dr. Melanie Brown  
Chief Operating Officer & Senior Vice President

**From:** Terry Thomas   
Assistant Vice President of Facilities, Planning, and Capital Projects

**Date:** November 12, 2024

**Subject:** Action Item: Approve the Annual Comprehensive Safety Inspection Report for Fiscal Year 2024-2025

This is an action item for the Board of Trustees at their meeting on November 20, 2024. Fire Prevention Specialists, Inc. completed a collegewide fire inspection at the Palatka campus on October 28 and at the Orange Park and St. Augustine campuses on October 29. The Fire Prevention Specialist inspected all areas but focused attention on the facilities maintenance areas and science labs.

The Orange Park and St. Augustine campuses has zero deficiencies noted on the report. The Palatka campus has two deficiencies, the first is for Building M, fire alarm control panel, parts are on order to correct this deficiency. The second deficiency noted is for the doors to the chiller tower, quotes have been requested to correct this deficiency.

I am requesting that our Board of Trustees approve the Annual Comprehensive Safety Inspection Report for 2024-2025 fiscal year.

Please let me know if I may answer any questions regarding the recommendation.

Attachment (1)

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58  
FISCAL YEAR 2024-2025**

College Facility: St. Johns River State College FIRE DISTRICT: Palatka  
SCHOOL / FACILITY: Palatka Campus  
ADDRESS: 5001 St. Johns Ave. Palatka, FL 32177-3897

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 1

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)	<u>Jeb W. Bynum (Municipal Fire Safety Inspector)</u> COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	<u>October 28, 2024</u> INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993</u> INSPECTOR ADDRESS & PHONE NUMBER	
SIGNATURE DATE	 COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	<u>10/31/2024</u> FIRE INSPECTOR CERTIFICATION NUMBER
FIRE INSPECTOR CERTIFICATION NUMBER	<u>133209</u>	

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Johns River State College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

Approval of Reports by Board (Including Letter) \_\_\_ YES \_\_\_ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED \_\_\_\_\_  
FACILITY ADMINISTRATOR TITLE \_\_\_\_\_

FACILITY ADMINISTRATOR SIGNATURE \_\_\_\_\_  
SIGNATURE DATE \_\_\_\_\_

[illegible]

[illegible]

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT**  
**STATE BOARD OF EDUCATION**  
**ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58**  
**FISCAL YEAR 2024-2025**

College Facility:	St. Johns River State College	FIRE DISTRICT: Clay County	
SCHOOL / FACILITY:	Orange Park Campus		# OF SERIOUS FIRE SAFETY VIOLATIONS <u>0</u>
ADDRESS:	283 College Dr., Orange Park, FL 32065-7650		# OF NON-SERIOUS FIRE SAFETY VIOLATIONS <u>0</u>

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)		Jeb Bynum (Municipal Fire Safety Inspector)	October 29, 2024
		COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)		Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-302-3993	
		INSPECTOR ADDRESS & PHONE NUMBER	
SIGNATURE DATE		 10/31/2024	133209
FIRE INSPECTOR CERTIFICATION NUMBER		COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	FIRE INSPECTOR CERTIFICATION NUMBER

LOCATION:

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Johns River State College has met the requirements of F.S.S. 1013.12(2)(d): X YES \_\_\_ NO

Approval of Reports by Board (Including Letter) YES NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR SIGNATURE

SIGNATURE DATE

[illegible]


[illegible]

**ANNUAL COMPREHENSIVE SAFETY INSPECTION REPORT  
STATE BOARD OF EDUCATION  
ADMINISTRATIVE RULE - SREF 2014 & F.A.C. 69A-58  
FISCAL YEAR 2024-2025**

College Facility: St. Johns River State College FIRE DISTRICT: St. Johns County  
SCHOOL / FACILITY: St. Augustine Campus  
ADDRESS: 2990 College Dr., St. Augustine, FL 32084

# OF SERIOUS FIRE SAFETY VIOLATIONS 0

# OF NON-SERIOUS FIRE SAFETY VIOLATIONS 0

FIRE DISTRICT FIRE SAFETY INSPECTOR NAME PRINTED (IF JOINT INSPECTION)	<u>Jeb Bynum (Municipal Fire Safety Inspector)</u> COLLEGE BOARD FIRESAFETY INSPECTOR NAME PRINTED	<u>October 29, 2024</u> INSPECTION DATE
FIRE DISTRICT FIRE SAFETY INSPECTOR SIGNATURE (IF JOINT INSPECTION)	<u>Fire Prevention Specialists, Inc., 609 Gina Lane, Melbourne, FL 32940 321-757-7205</u> INSPECTOR ADDRESS & PHONE NUMBER	
SIGNATURE DATE	 <u>10/31/2024</u> COLLEGE BOARD FIRE SAFETY INSPECTOR SIGNATURE / DATE	<u>133209</u> FIRE INSPECTOR CERTIFICATION NUMBER

**LOCATION:**

Deficiency locations will be identified by a building number followed by the room number (e.g. 2-505 or 1-133A). These numbers are usually affixed above the door leading into that particular room. Or if the deficiency in an area other than an identifiable room number, the area in question will be specifically identified. For example: Pressbox, Field House, Pavillion, etc.

St. Johns River State College has met the requirements of F.S.S. 1013.12(2)(d): ☒ YES ☐ NO

Approval of Reports by Board (Including Letter) ☐ YES ☐ NO

THE UNDERSIGNED ATTESTS TO THE REVIEW OF THIS REPORT IN ITS ENTIRETY AND ACKNOWLEDGES AWARENESS OF THE DISCOVERED DEFICIENCIES.

FACILITY ADMINISTRATOR NAME PRINTED \_\_\_\_\_  
FACILITY ADMINISTRATOR TITLE \_\_\_\_\_

FACILITY ADMINISTRATOR SIGNATURE \_\_\_\_\_  
SIGNATURE DATE \_\_\_\_\_

[illegible]

[illegible]



## Memorandum

**TO:** Joe Pickens, J.D.  
President

**FROM:** Randy Peterson  
Vice President/CFO

A handwritten signature in blue ink, appearing to be "R. Peterson", written over the name "Randy Peterson" in the "FROM" field.

**DATE:** November 11, 2024

**RE:** Action Agenda Items: November 20, 2024, District Board of Trustees Meeting

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The following Action item is submitted for the Board of Trustees' approval at the November 20, 2024, meeting:

**ACTION AGENDA ITEM:**

**1. Action to approve the college's Continuity of Operations Plan (COOP)**

*This document is exempt from disclosure under the provisions of Sections 119.071 and 281.301, Florida Statutes. Documentation to be distributed to members of SJR State's District Board of Trustees only.*

**TO:** Joe Pickens, J.D.  
College President

**FROM:** Edward P. Jordan, Ph.D.   
Vice President for Academic and Student Affairs

**DATE:** November 7, 2024

**RE:** Agenda Item: November 20, 2024, District Board of Trustees Meeting

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The following items are submitted for the Board of Trustees' consideration at the November 20, 2024, meeting:

**Consent**

1. Approval of Updates to the Board Certification of the DFC Annual Institutional General Education Review
2. Approval of the 2024-2025 Articulation Agreement Between the District Board of Trustees of St. Johns River State College and the following private school:
  - a. Peniel Baptist Academy

**Action**

1. Approval of Summer 2025 Study Abroad Proposal – The Republic of Ireland (LIT 2182, ENC 1102 and WOH 1022)

## Intent for International Travel Form

Please submit to your Dean by the first week of September.

\*This form does not guarantee approval of your program.

\*Note: there are no opportunities for funds to be released for the purpose of Study Abroad. There are no faculty stipends paid for study abroad programs, their creation, delivery or actual travel time. All funding must come from the student participants. In addition, there are currently no scholarship opportunities for students. Faculty should consider the timing of the course to be affiliated with the program carefully. Students, may, however, still receive financial aid (if eligible) toward the tuition and books for the affiliated course.

Faculty Leader #1 will be assumed to be the primary faculty leader. Please specify though, if there will be a co-leadership (This means there would be 2 lead faculty members as would be the case if two courses were being taught).

Faculty Leader Name (#1): Paul Andrews phone: 904-808-7446 email: paulandrews@sjrstate.edu

Faculty Leader Name (#2): Matthew Giddings phone: 386-312-4199 email: matthewgiddings@sjrstate.edu

Name of the Dean or supervisor of Faculty Leader #1: Myrna Allen

Name of the Dean or supervisor of Faculty Leader #2: \_\_\_\_\_

Request Date: 5 September 2024

Program Type: (tour group, or completely faculty created): Faculty Custom Tour

City and Countries you wish to visit on the program The Republic of Ireland

Term of Travel: Summer A 2025 Travel Dates: 14 May - 25 May 2025

Has the destination been on the Travel Warning List (<http://www.state.gov/travel/>) in the past year? Yes ☐ No ☒

Course Related Information:

Proposed Affiliated Course: (include details about credit hours, online, traditional or hybrid class):

LIT 2182, Modern Irish Literature, Online (3 credits) - WOH 1022, World Civilizations since 1600, Online (3 credits) - ENC 1102, Composition 2, online (3 credits)

How will the proposed destination enrich the existing or proposed course of study? How do your objectives for the short-term international program align with academic rigor and integrity at SJR State College?

LIT 2182 students will visit sites relevant to the literature including the Irish Writers Museum, Abbey Theatre, Yeats's Thoor Ballylee, Lough Gill, site of Yeats's The Lake Isle of Innisfree, among other sites.

WOH 1022 World Civilizations Since 1600 students will visit sites relevant to Irish and English history and learn about the Potato Famine, Irish emigration to the US and the history of conflict between Ireland and England

ENC 1102 students will use their experiences from the study abroad to write in response Irish literary selections used in the course and write essays on these and other works.

## **Formal Study Abroad Proposal Form**

This form is an official approval to move forward with your program. If enrollment in the program does not suffice, or if there is a last minute travel advisory warning to your destination, or other unforeseen circumstances, your program may not be able to run. Please submit a copy to your Dean or supervisor.

Faculty Leader Name (#1): Paul Andrews phone: 904-808-7466 email: paulandrews@sjrstate.edu

Faculty Leader Name (#2): Matthew Giddings phone: 386-312-4199 email: matthewgiddings@sjrstate.edu

Name of the Dean or supervisor of Faculty Leader #1: Myrna Allen

Request date: 3 October 2024

Program Type: (using a tour group, or a completely faculty created program): Custom Tour Group

City and Countries you wish to visit on the program  
Republic of Ireland (Dubin, Westport, Dingle, Galways, Tralee)

Term of Travel: Summer A 2025 Travel Dates: 15 May - 25 May 2025

Do you have a passport? Yes ☒ No ☐

Has the destination been on the Travel Warning List (<http://www.state.gov/travel/>) in the past year? Yes ☐ No ☒

What are the specific destination risks: Please be specific:

Students will travel by bus and boat in Ireland, both extremely low risk activities. Dublin (the largest city we will visit) is very safe, and we will be in the safest area of that city.

No real serious risk attends this trip.

How do you plan to market your program? Please be specific about dates and locations:

We will use the College's Insatagam and website. We will post flyers in classrooms,

and we will hold informational meetings on all 3 campuses (in both Spring and Fall).

SAC - 8 Nov 20204, 24 Jan 2025 OPC - 15 Nov 2024, 31 Jan 2025 PAC - 22 Nov 20204, 7 Feb 2025

Course Related Information:

Proposed affiliated course: (include details about credit hours, online, traditional or hybrid class):

Lit 2182, Modern Irish literature, 3 credits, online. WOH 1022, World Civilizations since 1600, 3 credits, online, ENC 1102, Composition 2, 3 credits, online

Discuss the alignment to the specific course and academic integrity of the program. (Please attach the **Intent to Travel Form** information if it is unchanged). If there are changes, please describe below:

Please see attachment

Does the program address St Johns River State College's Student Learning Outcomes? Please be specific.

Please see Attachment

**Please see attatchment**

What is the approximate price of the program (not including course fees or books per students)? 3200 3300

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

**Signatures:**

**Faculty #1 Signature:**

Faculty #2 Signature: \_\_\_\_\_

Dean or supervisor's Name and Signature:

Vice President Name and Signature: Mike Keller 10/7/2024 

**Date Approved by SJR State Board of Trustees:**

Discuss the alignment to the specific course and academic integrity of the program. (Please attach the Intent to Travel Form information if it is unchanged). If there are changes, please describe below:

LIT 2182 Modern Irish Literature has a natural alignment with travel to Ireland. Students will visit many sites important to an understanding of Irish literature. Some sites are of historical interest, but literature and history of Ireland are inextricably connected since so many Irish writers refer to their famously troubled history. Such sites as the General Post Office in Dublin, a revered setting of the Irish Rising of 1916 and subject of many poems and first-hand narrative accounts, will be visited and potentially written about by students. We will visit Sligo where William Butler Yeats grew up and setting of many important poems such as the "The Lake Isle of Innisfree" and go on a guided tour of Thoor Ballylee, Yeats's Norman tower home. Also, we hope to attend an Irish play. Virtually everywhere we will go will have literary and historical significance. Students will write critical essays based on the literature, often based on sites they will have visited.

ENC 1102 Composition II in this version is an introduction to literature course with a focus on students writing of a documented argumentative research paper. As connected to the Ireland Study Abroad program, ENC 1102 will have many Irish literary selections from such important writers as W.B. Yeats, James Joyce, Oscar Wilde, Seamus Heaney, and Eavan Boland. There will be other writers besides these, but there will be a focus on applying experiences in Ireland to their writing.

WHO 1022 – World Civilization since 1600 – Travelling to Ireland presents an excellent opportunity to show the students Irish history in a local and national context. Sites like Dublin Castle and the Irish National Museum showcase Irish history and facilitate a discussion of British Imperialism, Irish Nationalism, the potato famine and Irish Emigration and the 20<sup>th</sup> century Irish Nationalist movement.

Does the program address St Johns River State College's Student Learning Outcomes? Please be specific.

LIT2182 does not have specific SLOs, but it will be consistent with other writing-intensive courses.

ENC 1102's SLO concerns an oral presentation based on their research paper, an assignment that is also measured in terms of student achievement of writing and research skills. LIT 21 2182 does not have specific SLOs, but it will be consistent with other writing-intensive courses.

WHO 1022 each travel in Ireland would facilitate achievement of each learning objective in WHO 1022 by providing the students to physically see and visit places discussed in the class and see the events and ideas of the class realized in an Irish context.

## Travel Company Assurances

### (To be handed in with the Formal Study Abroad Proposal):

Provide these assurances for the chosen travel company:

1. Full company name:

Ei Travel Group / Extreme Event Ireland Ltd

Address:

Unit 7, Westlink Industrial Estate Kylemore Road Dublin D10 W447 Ireland

Email address:

esther@eitragroup.ie

Website address:

www.eitragroup.ie

Contact person and title:

Ester Verbeeken, Sales Executive

2. TAX ID number:

VAT no. IE9587309F

3. Full references:

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4: Sources you contacted:

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